



CITY OF GRAND TERRACE

City Council

AGENDA • January 14, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting.

C. SPECIAL PRESENTATIONS

Mark Cloud, Government Affairs Manager with Southern California Edison will be providing an update on the recent power outages.

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Approval of Minutes - Regular Meeting - December 10, 2024

DEPARTMENT: City Clerk

- 2) Approval of the October-2024 Check Register in the Amount of \$989,858.75

DEPARTMENT: Finance

- 3) Approval of November-2024 Check Register in the Amount of \$626,826.80.

DEPARTMENT: Finance

- 4) Proclamation of the Existence of a Local Emergency

DEPARTMENT: City Attorney

- 5) Ordinance 12.28 Street and Parkway Trees Revisions: 2nd Reading

RECOMMENDATION: Conduct the second reading of the ordinance by title only, waive further reading, approve the ordinance amending Title 12 of the Grand Terrace Municipal Code by repealing and replacing Chapter 12.28 (Street and Parkway Trees) in its entirety.

DEPARTMENT: Public Works

- 6) Goals and Policies Concerning the Use of the Mello-Roos Community Facilities Act of 1982

RECOMMENDATION: Adopt Resolution 2025-XX, A Resolution of the City Council of the City of Grand Terrace Adopting a Statement of Goals and Policies for the Use of the Mello-Roos Community Facilities Act of 1982

DEPARTMENT: Public Works

- 7) Intent to Form Community Facilities District No. 2025-1 (Public Maintenance Services)

RECOMMENDATION: Adopt Resolution No. 2025-XX declaring the intention to establish the City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) and authorize the levy of a special tax to fund specified services

DEPARTMENT: Public Works

- 8) Approval of Expenditure with Stehly Brothers Drilling, Inc. for Well Destruction at Grand Terrace High School

DEPARTMENT: City Manager

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

- 9) Selection of Mayor Pro Tempore

RECOMMENDATION: Select a Council Member to serve as Mayor Pro Tempore for a term of two years until the next regular election.

DEPARTMENT: City Clerk

- 10) Mayor's Appointments to Boards, Commissions, and Committees

RECOMMENDATION: Mayor to Appoint Representatives to the various Boards, Commissions, and Committees for Council Approval.

DEPARTMENT: City Clerk

11) CBF - Grand Terrace Living World Foursquare Church

RECOMMENDATION: Approve the Community Benefit Fund grant application in the amount of \$1,500.00 to the Grand Terrace Living World Foursquare Church.

DEPARTMENT: Finance

12) CBF - Legacy Regiment Band and Color Guard

RECOMMENDATION: Approve the Community Benefit Fund grant application from Legacy Regiment Band and Color Guard in the amount of \$2,000.00 for their winter season (January to April 2025).

DEPARTMENT: Finance

13) CBF - The Academy of Champions Figure Skating Team

RECOMMENDATION: Approve the Community Benefit Fund grant application from The Academy of Champions Figure Skating Team in the amount of \$2,000.00.

DEPARTMENT: Finance

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Michelle Sabino
Council Member Jeff Allen
Mayor Pro Tempore Doug Wilson
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Pursuant to Government Code Sections 54954.5(c), 54956.9 (d)(1)) Name of case: Advocates of the Environment v. City of Grand Terrace, San Bernardino Superior Court Case No. CIVSB2423305

L. ADJOURN

The next Regular City Council Meeting will be held on January 28, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.



CITY OF GRAND TERRACE

City Council

MINUTES • December 10, 2024

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

Call to Order

Mayor Bill Hussey convened the Regular Meeting of the City Council for Tuesday, December 10, 2024 at 6:00 PM.

Invocation

The Invocation was given by Pastor Mark Matthews from Grand View Baptist Church.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Pro Tem Doug Wilson.

Roll Call

Present:	Mayor Bill Hussey Mayor Pro Tem Doug Wilson Council Member Jeff Allen Council Member Kenneth Henderson Council Member Michelle Sabino
Absent:	

A. ELECTION RESULTS

- 1) Declaration of Results for the November 5, 2024 General Municipal Election

Debra Thomas, City Clerk presented the Staff Report for this item.

RESULT:	APPROVED - UNANIMOUS
MOVER:	Council Member Allen
SECONDER:	Council Member Sabino
AYES:	Council Member Allen, Mayor Hussey, Council Member Henderson, Mayor Pro Tem Wilson, Council Member Sabino
NAYS:	None

D. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

Mayor Hussey reorganized the Agenda by moving Items B & C to come after City Manager Communications, Mayor Hussey also removed Item I. 4. & Item I. 5. from the Agenda and requested those items to be brought back at the next City Council Meeting scheduled for January 14, 2025, at 6:00 pm.

E. PUBLIC COMMENT

Johan Gallo, Grand Terrace Resident thanked Council Member Ken Henderson for his service and also thanked Debra Thomas, City Clerk on her retirement.

Bobbie Forbes, Grand Terrace Resident thanked Council Member Ken Henderson for his service, she also thanked the new members of Council. Ms. Forbes also asked if she could post lost and found posters to help assist residents in finding their pets without the posters being removed, she also wished Debra Thomas, City Clerk well on her retirement.

Cindy Bidney, Grand Terrace Resident - (Public comment was read out by Bobbie Forbes) expressing her concerns regarding lost pets and urges the Council to consider the expansion of animal resources.

F. CONSENT CALENDAR

RESULT:	APPROVED - UNANIMOUS
MOVER:	Council Member Henderson
SECONDER:	Mayor Pro Tem Wilson
AYES:	Council Member Allen, Mayor Hussey, Council Member Henderson, Mayor Pro Tem Wilson, Council Member Sabino
NAYS:	None

2) Approval of Minutes - Regular Meeting - November 12, 2024.

3) 2024 Local Appointments List and Posting of the Same

J. CITY COUNCIL COMMUNICATIONS

Council Member Michelle Sabino thanked former Council Member Ken Henderson for his service, Council Member Sabino also addressed Debra Thomas, City Clerk and her family and the community.

Council Member Jeff Allen thanked former Council Member Ken Henderson for his service and also addressed Debra Thomas, City Clerk and wished her well with her retirement.

Mayor Pro Tem Doug Wilson thanked former Council Member Ken Henderson for his service, he also thanked the first responders and congratulated Council Members Sabino & Allen.

Mayor Bill Hussey congratulated Council Members Sabino & Allen, he thanked former Council Member Ken Henderson for his service and wished Debra Thomas, City Clerk well on her retirement. Mayor Hussey thanked everyone who participated in the Grand Terrace Tree Light Up Ceremony as well as the Cars & Coffee for their 5th annual parade and toy donations.

K. CITY MANAGER COMMUNICATIONS

Michelle DeGrande Fuentes, Senior Management Analyst gave an update on the upcoming holiday closure for City Hall beginning December 21, 2024 - January 5, 2025.

SHERIFF DEPARTMENT COMMUNICATIONS

Nothing to report.

FIRE DEPARTMENT COMMUNICATIONS

Nothing to Report

Assistant Chief Jager congratulated the new Council Members and wished Former Council Member Ken Henderson & Debra Thomas, City Clerk farewell.

B. SPECIAL PRESENTATIONS

Debra Thomas, City Clerk read out a letter addressed to former Council Member Ken Henderson on behalf of Joseph Brady as he was unable to physically participate in the meeting.

Council Member Sabino presented former Council Member Ken Henderson with a parting gift.

Mayor Bill Hussey presented a service award by the City Council to outgoing Former Council Member Ken Henderson.

Former Council Member Henderson took this opportunity to provide outgoing remarks.

C. INSTALLATION OF OFFICERS AND OATHS OF OFFICE

Presentation of Oaths of Office to Council Member Jeff Allen and Council Member Michelle Sabino.

Incoming Remarks by Council Member Jeff Allen and Council Member Michelle Sabino.

G. PUBLIC HEARINGS - NONE

H. UNFINISHED BUSINESS – NONE

I. NEW BUSINESS

4) Selection of Mayor Pro Tem

Item was moved to the next City Council Meeting scheduled for January 14, 2025 at 6:00 p.m.

5) Mayor's Appointments to Boards, Commissions, and Committees

Item was moved to the next City Council Meeting scheduled for January 14, 2025 at 6:00 p.m.

L. CLOSED SESSION - NONE

M. ADJOURN

Mayor Hussey adjourned the Regular Meeting of the City Council at 6:51 p.m. The Next Regular City Council Meeting will be held on Tuesday, January 14, 2025, at 6:00 p.m.

Bill Hussey, Mayor

Daysi Alcocer, City Clerk



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Approval of the October-2024 Check Register in the Amount of \$989,858.75

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Check Register No. 10312024 in the amount of \$989,858.75 as submitted, for the month ending October 31, 2024.

2030 VISION STATEMENT:

This staff report supports Goal #1, "Ensuring Our Fiscal Viability", through the continuous monitoring of expenditure budgets, allocations, and operational costs.

BACKGROUND:

The check register for the month of October-2024 has been prepared in accordance with Government Code §37202 and is hereby submitted for City Council's approval.

The check register lists all vendor payments for the respective month, along with a brief description of the type of goods or services purchased and the account code(s) associated with each payment. The check registers list all payments made to vendors and employee reimbursements during the month of October-2024.

The attached index to the Check Register is a guideline account list only and is not intended to replace the comprehensive chart of accounts used by the City and Grand Terrace Successor Agency. Expenditure account number formats are XX-XXX-XXX [Fund-Department-Account]. Expenditures may be made from trust/agency accounts (Fund 23-XXX-) or temporary clearing accounts that do not have a budgetary impact.

DISCUSSION:

CHECK REGISTER

A total of \$989,858.75 in accounts payable checks and/or wires were issued during the period for services, reimbursements, supplies, and contracts and are detailed in the individual monthly register.

Below is a table that lists payments larger than \$10,000 for the month of October-2024.

Payments larger than \$10,000:

Check No.	Payee	Description	Amount
81780	ALESHIRE & WYNDER	AUG 2024 LEGAL SERVICES	\$20,074.68
81797	GOODMAN & ASSOCIATES	PS&E FOR CIP 2024-25 PAVEMENT REHAB PROJECT	\$17,500.00
81805	MICHAEL BAKER INTERNATIONAL	AUG 2024 PROFESSIONAL SERVICES FOR HOUSING ELEMENT, MARKS ARCHITECTURE, AND BRSP	\$18,312.50

81814	SB COUNTY SHERIFF	AUG 2024 LAW ENFORCEMENT SERVICES; FY2023-24 Q4 GAS & VEHICLE MAINT & SHERIFF OT	\$269,427.01
81847	MIKE ROQUET CONSTRUCTION INC	CATCH BASIN INSTALLATION ON VISTA GRANDE WAY	\$18,750.00
81849	ON SITE COMPUTING	NOV 2024 IT SERVICES; LAPTOP FOR STAFF; CHAMBER NETWORK SWITCH REPLACEMENT	\$12,779.55
81852	RIVERSIDE HIGHLAND WATER CO	AUG-SEP 2024 WATER SERVICES	\$23,023.13
81854	SB COUNTY SHERIFF	OCT 2024 LAW ENFORCEMENT SERVICES; FY2024-25 Q1 EMERGENCY DISPATCH SERVICE	\$216,658.50
81868	ALESHIRE & WYNDER	SEP 2024 LEGAL SERVICES	\$23,875.30
81901	LOMA LINDA HEAT AND AC	PURCHASE OF (3) HVAC UNITS FOR CITY HALL	\$43,299.72
81902	MICHAEL BAKER INTERNATIONAL	SEP 2024 PROFESSIONAL SERVICES FOR HOUSING ELEMENT, LHMP, SAFETY ELEMENT, EJ ELEMENT, VIVIENDA CARE FACILITY, BRSP, AND MARKS ARCHITECTURE	\$46,714.00
81913	TK CONSTRUCTION	FY2023-24 BARTON RD SLOPE WASHOUT REPAIR RETENTION PAYMENT	\$10,350.00
17640708	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAYDATE 10/03/2024	\$11,733.06
17640730	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAYDATE 09/19/2024	\$11,515.14
17676591	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAYDATE 10/17/2024	\$11,530.85
17680074	CA PUB EMPLOYEES RETIRE SYSTEM	OCT 2024 PERS HEALTH INSURANCE	\$26,892.53
19633730	SO CA EDISON COMPANY	SEP 2024 ENERGY USAGE	\$17,883.26
455095124	US BANK	SEP-OCT 2024 CAL CARD CHARGES	\$15,396.02
	TOTAL PAYMENTS LARGER THAN \$10,000		\$815,715.25

PAYROLL

Payroll costs for the month:

Pay Per.		Period Start		Period End	Pay Date	Amount
Oct-24						
7	From	9/14/2024	to	9/27/2024	10/3/2024	\$76,499.77
8	From	9/28/2024	to	10/11/2024	10/17/2024	\$75,294.11
9	From	10/12/2024	to	10/25/2024	10/31/2024	\$67,621.67
						\$219,415.55

ENVIRONMENTAL IMPACT:

No impact.

FISCAL IMPACT:**FISCAL IMPACT:**

All disbursements (including payroll) were made in accordance with the approved budget for Fiscal Year 2024-25 in the amount of:

Description	Amount
Oct-24	
Check Register	\$989,858.75
Payroll	\$219,415.55
	\$1,209,274.30

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

CHECK REGISTER Account Index



Bill Hussey, Mayor
Doug Wilson, Mayor Pro Tem
Jeff Allen, Council Member
Michelle Sabino, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second and Fourth Tuesday of each month at 6:00 pm.

City of Grand Terrace Check Register Index

<u>Fund No.</u>	<u>Fund Name</u>	<u>Dept No.</u>	<u>Department Cost Center</u>	<u>Acct No.</u>	<u>General Account Numbers</u>
09	CHILD CARE FUND	110	CITY COUNCIL	110	SALARIES/WAGES
10	GENERAL FUND	120	CITY MANAGER	115	OVERTIME
11	STREET FUND	125	CITY CLERK	120	COUNCIL STIPENDS
12	STORM DRAIN FUND	140	FINANCE	138	MEDICARE / SUI
13	PARK FUND	160	CITY ATTORNEY	139	EMPLOYEES' BENEFIT PLAN
14	AB 3229 COPS FUND	172	BUILDING & SAFETY	140	RETIREMENT
15	AIR QUALITY IMPROVEMENT FUND	175	PUBLIC WORKS	142	HEALTH/LIFE INSURANCE
16	GAS TAX FUND	180	COMMUNITY EVENTS	143	WORKERS' COMPENSATION
17	TRAFFIC SAFETY FUND	185	RENTAL INSPECTION PROGRAM	210	OFFICE EXPENSE
18	TRANS. DEV. ACT (T D A FUND)	187	ENFORCEMENT PROGRAM	211	POSTAGE & MAILING
19	FACILITIES DEVELOPMENT FUND	190	NON-DEPARTMENTAL	220	SPECIAL DEPARTMENTAL EXP
20	MEASURE I FUND	195	FACILITIES MAINTENANCE	230	ADVERTISING
21	WASTE WATER DISPOSAL FUND	370	PLANNING & DEVELOPMENT SVCS	235	COMMUNICATIONS
22	COMMUNITY DEV. BLOCK GRANT	380	MGT INFORMATION SYSTEMS	238	UTILITIES
25	SPRING MOUNTAIN RANCH FUND	410	LAW ENFORCEMENT	240	RENTS & LEASES
26	LSCPG/ LGHTG ASSESSMENT DIST.	411	ASSET FORFEITURES	244	CUSTODIAL SERVICES
32	S/A CAPITAL PROJECTS FUND	430	RECREATION SERVICES	245	MAINT BLDG GRNDS EQUIPMNT
36	S/A 2011 TABS BOND PROCEEDS	441	CHILD CARE - NUTRITION GRANT	246	MAINT/OPER OF EQUIPMNT
45	CIP - COMMERCE WAY	445	CHILD CARE - TINY TOTS	250	PROFESSIONAL SERVICES
46	CIP - STREET IMPROVEMENTS	446	CHILD CARE - AFTER SCHOOL	251	BANKING SERVICE CHARGES
47	CIP - BARTON RD. BRIDGE PROJECT	447	CHILD CARE - PRE-SCHOOL	252	ROAD MAINTENANCE
48	CIP - CAPITAL PROJECTS FUND	450	PARKS MAINTENANCE	254	STREET SWEEPING
49	CIP - PARKS	461	COMMUNITY GRANTS	255	CONTRACTUAL SERVICES
50	CAPITAL PROJECT BOND PROCEEDS	500	AIR QUALITY PROGRAMS	256	ANIMAL SHELTERING SVCS
52	HOUSING AUTHORITY	510	STREET & SIGNAL LIGHTING	260	INSURANCE & SURETY BONDS
61	COMMUNITY BENEFITS FUND	573	LINE MAINTENANCE	265	MEMBERSHIPS & DUES
62	LIGHT UP GRAND TERRACE FUND	600	ZONE 1 13364 CANAL -TERR PINES	268	TRAINING
63	ILLEGAL FIREWORKS FUND	601	ZONE 3 TRACT 14471 PICO & ORIOLE	270	TRAVEL/CONFERENCES/MTGS
64	PUBLIC SAFETY FUND	602	ZONE 2 14264 FORREST CITY PHASE II	271	MILEAGE
65	SENIOR BUS PROGRAM FUND	603	ZONE 4 TRACT 17766 GREENBRIAR	625	NPDES
66	CAL RECYCLE GRANT	604	ZONE 5 TRACT 18793 PALOMINO	631	STORM DRAIN MAINTENANCE
67	PUBLIC EDUC & GOVT ACCESS (PEG)	605	ZONE 6 TRACT 18071 JADEN	801	PLANNING COMMISSION
68	40TH YR CELEBRATION FUND	606	ZONE 7 TRACT 18604 TESORO/VAN BUREN	804	HISTORICAL & CULTURAL COMM.
69	COMMUNITY DAY FUND	625	NPDES	311	FACILITY IMPROVEMENTS
70	FIXED ASSED/EQUIP REPL FUND	631	STORM DRAIN MAINTENANCE	570	WASTEWATER TREATMENT
73	ACTIVE TRANS PRGM (ATP) GRANT	700	CAPITAL OUTLAY	400	OTHER COMMUNITY GRANTS
74	HIGHWAY SFTY IMPV PRGM (HSIP)	705	EVERY 15 MINUTES	601	ELECTRICAL VEHICLE STATIONS
75	EMER MGMT PREP GRANT (EMPG)	801	PLANNING COMMISSION	700	COMPUTER EQUIPMENT
76	ENHANCED INFRA FIN DIST (EIFD)	804	HISTORICAL & CULTURAL COMMITTEE	701	CAPITAL IMPROVEMENT OTHER
77	SO CAL INCENTIVE PROJECT (SCIP)	805	SENIOR CITIZENS PROGRAM	705	VEHICLES
90	COVID-19 EMERGENCY FUND	808	EMERGENCY OPERATIONS PROG.	998	OVERHEAD COST ALLOCATION
95	DOG PARK ENDOWMENT FUND	999	TRANSFERS	999	TRANSFERS OUT

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

MONTHLY CHECK REGISTER For the Period Ending October 31, 2024



Bill Hussey, Mayor
Doug Wilson, Mayor Pro Tem
Jeff Allen, Council Member
Michelle Sabino, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second and Fourth Tuesday of each month at 6:00 pm.

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81779	10/03/2024	DARLENE AGUILAR	09262024	REFUND YARD SALE SIGN DEPOSIT FOR	09/26/2024		
				(1) YARD SALE SIGN			
				B 23-515-22-00		10.00	
						<u>10.00</u>	
			10012024	REFUND YARD SALE SIGN DEPOSIT FOR	10/01/2024		
				(1) YARD SALE SIGN			
				B 23-515-22-00		10.00	
						<u>10.00</u>	
							20.00
81780	10/03/2024	ALESHIRE AND WYNDER LLP	89139	AUG 2024 LEGAL SERVICES - GENERAL	09/19/2024		
				E 10-160-250-000-000		10,400.00	
						<u>10,400.00</u>	
			89146	AUG 2024 LEGAL SERVICES - CODE	09/19/2024		
				ENFORCEMENT			
				E 10-160-250-100-000		2,748.50	
						<u>2,748.50</u>	
			89137	AUG 2024 LEGAL SERVICES - GATEWAY	09/19/2024		
				SPECIFIC PLAN			
				B 23-515-90-00		1,967.54	
						<u>1,967.54</u>	
			89148	AUG 2024 LEGAL SERVICES FOR	09/19/2024		
				ADVOCATES FOR THE ENVIRONMENT			
				B 23-515-90-00		1,835.60	
						<u>1,835.60</u>	
			89142	AUG 2024 LEGAL SERVICES -	09/19/2024		
				PERSONNEL			
				E 10-160-250-100-000		1,712.00	
						<u>1,712.00</u>	
			89143	AUG 2024 LEGAL SERVICES - LABOR	09/19/2024		
				E 10-160-250-100-000		875.00	
						<u>875.00</u>	

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			89144	AUG 2024 LEGAL SERVICES - REAL ESTATE E 10-160-250-000-000	09/19/2024	432.00	
						432.00	
			89138	AUG 2024 LEGAL SERVICES - SUNNY DAYS LLC B 10-015-61-00	09/19/2024	104.04	
						104.04	
							20,074.68
81781	10/03/2024	AMERITAS LIFE INSURANCE CORP	OCT 2024	OCT 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	10/01/2024	1,105.84	
						1,105.84	
							1,105.84
81782	10/03/2024	RICHARD ARAIZA	09302024	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	09/30/2024	20.00	
						20.00	
							20.00
81783	10/03/2024	ELIZABETH ATHEY	10012024	STUDENT INTERNSHIP 09/14/2024 - 09/27/2024 E 10-120-220-000-000	10/01/2024	48.00	
						48.00	
			09302024	STUDENT INTERNSHIP 08/31/2024 - 09/13/2024 E 10-120-220-000-000	09/30/2024	32.00	
						32.00	
							80.00
81784	10/03/2024	MARTIN CAREY	09302024	REFUND DEPOSIT FOR RESERVATION AT VETERAN'S FREEDOM PARK 09/21/2024 B 23-515-22-00	09/30/2024	50.00	
						50.00	
							50.00

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81785	10/03/2024	CHAMPION FIRE SYSTEMS INC	72940	FY2024-25 Q2 CITY HALL ALARM TROUBLESHOOT AND RESET E 10-195-246-000-000	09/26/2024	144.00 144.00	144.00
81786	10/03/2024	COMMUNITY ACTION PARTNERSHIP	09242024	REFUND 80% OF SOLAR PERMIT FEES FOR CANCELLED PROJECT R 10-410-06 B 23-200-23-00	09/24/2024	361.60 1.00 362.60	362.60
81787	10/03/2024	DATA TICKET INC	170062	GRAND TERRACE - CODE ENFORCEMENT PROCESSING FOR AUG 2024 E 10-185-255-000-000	09/20/2024	170.00 170.00	232.50
			169540	GRAND TERRACE- STREET SWEEPING FOR AUG 2024 E 10-140-255-000-000	09/20/2024	62.50 62.50	
81788	10/03/2024	DENTAL HEALTH SERVICES	2453889	SEP 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	08/16/2024	145.95 145.95	291.90
			2461430	OCT 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	09/16/2024	145.95 145.95	
81789	10/03/2024	MATALYN LEANNE DUNBAR	09302024	STUDENT INTERNSHIP 09/14/2024 - 09/27/2024 E 10-120-220-000-000	09/30/2024	608.00 608.00	608.00

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81790	10/03/2024	DUNN EDWARDS CORP	2018A21437	ROLLERS FOR GRAFFITI REMOVAL ON PALM AVE E 10-175-218-000-000	09/18/2024	24.44 24.44	24.44
81791	10/03/2024	EVERON LLC	156383650 2ND OTR	2ND QUARTER SECURITY MONITORING (10/01/24-12/31/24) E 10-195-247-000-000	09/09/2024	478.07 478.07	766.10
			156383651 2ND QTR	2ND QUARTER SECURITY MONITORING (10/01/24-12/31/24) E 10-195-247-000-000	09/09/2024	288.03 288.03	
81792	10/03/2024	EYEMED FIDELITY SECURITY LIFE	166486603	OCT 2024 EMPLOYEE PAID VISION INSURANCE B 10-022-71-00	09/21/2024	163.32 163.32	163.32
81793	10/03/2024	EZ SUNNYDAY LANDSCAPE	7902	SEP 2024 LANDSCAPING SERVICES - PARKS, CIVIC CENTER, CANAL STRIP, ORIOLE E 10-175-244-000-000 E 10-195-245-000-000 E 10-450-245-000-000 E 26-600-255-000-000 E 26-601-255-000-000	09/19/2024	80.00 200.00 3,585.00 150.00 80.00 4,095.00	750.00
			7905	SEP 2024 WEED ABATEMENT ON MIRADO DRAIN E 10-631-255-000-000	09/19/2024	750.00 750.00	

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			7903	SEP 2024 LANDSCAPING SERVICES - TRACT 18070 JADEN E 26-605-255-000-000	09/19/2024	750.00 750.00	
			7904	SEP 2024 RIGHT OF WAY LANDSCAPING BI MONTHLY MAINT E 10-175-244-000-000	09/19/2024	575.00 575.00	6,170.00
81794	10/03/2024	FAMILY SERVICE ASSOCIATION	08-2024-300405	AUG 2024 CDBG SR CENTER COORDINATOR E 22-425-312-000-000	09/01/2024	3,283.60 3,283.60	
			08-2024-300604	AUG 2024 CDBG SR CENTER PROGRAMS E 22-425-305-000-000	09/01/2024	2,675.63 2,675.63	5,959.23
81795	10/03/2024	FRUIT GROWERS SUPPLY	92486839	IRRIGATION SUPPLIES FOR MT VERNON PARKWAY E 10-175-244-000-000	09/19/2024	10.70 10.70	10.70
81796	10/03/2024	GLADWELL GOVERNMENTAL SERVICE	5531	PHASE 1: GRAND TERRACE RECORDS RETENTION REVIEW AND UPDATE E 10-125-250-000-000	09/02/2024	840.00 840.00	840.00
81797	10/03/2024	GOODMAN AND ASSOCIATES	5930	FINAL PAYMENT - PS&E FOR CIP 2024-25 PAVEMENT REHABILITATION PROJECT E 46-900-321-000-000	07/23/2024	17,500.00 17,500.00	17,500.00

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81798	10/03/2024	HDL SOFTWARE LLC	SIN042979	AUG 2024 BUSINESS LICENSE PROCESSING FEES E 10-140-250-000-000	08/31/2024	543.56 543.56	543.56
81799	10/03/2024	INLAND ROAD SERVICE AND TIRE	03679	MAINTENANCE FOR TRACTOR E 10-175-272-000-000	09/06/2024	218.10 218.10	218.10
81800	10/03/2024	INTERSTATE BATTERIES OF SB	4022486	NEW BATTERIES FOR DUMP TRUCK E 10-175-272-000-000	09/19/2024	309.78 309.78	309.78
81801	10/03/2024	KONICA MINOLTA	45612042	SEP-OCT 2024 RENT FOR ADDITIONAL PHOTOCOPIER E 10-190-212-000-000	09/21/2024	142.92 142.92	142.92
81802	10/03/2024	KONICA MINOLTA BUS. SOLUTIONS	9010110774	08/15/24-09/14/24 CITYWIDE PHOTOCOPIER SERVICES E 10-190-700-000-000	09/14/2024	294.84 294.84	294.84

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81803	10/03/2024	LINCOLN NATIONAL LIFE INSURANC	LCLN OCT 2024	OCT 2024 LIFE/AD&D/DEP LIFE/WI/LTD B 10-022-66-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 52-400-142-000-000 E 65-425-142-000-000	10/01/2024	1,089.96 56.31 26.67 49.10 23.86 36.83 -74.31 27.48 21.18 14.09 2.16 8.22 <u>1,281.55</u>	1,281.55
81804	10/03/2024	COMMUNICATIONS AND MEDIA MANA	GT010124	SEP 2024 SALES TAX BALLOT MEASURE PREPARATION E 10-120-250-000-000	09/30/2024	4,000.00 <u>4,000.00</u>	4,000.00
81805	10/03/2024	MICHAEL BAKER INTERNATIONAL	1225422	AUG 2024 HOUSING ELEMENT CONSULTING SERVICES E 10-370-250-000-000	09/26/2024	12,155.00 <u>12,155.00</u>	
			1224454	AUG 2024 CONSULTING SERVICES FOR MARKS ARCHITECTURE B 23-515-79-00	09/19/2024	3,712.00 <u>3,712.00</u>	
			1224329	AUG 2024 PROFESSIONAL SERVICES FOR BRSP B 23-510-39-00	09/17/2024	2,445.50 <u>2,445.50</u>	18,312.50

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81806	10/03/2024	MIDAMERICA ADMIN RETIREMENT	PAYDATE 09192024 ARS	PAYDATE 09192024 ARS RETIREMENT B 10-022-68-00	09/19/2024	230.25	
						230.25	
			PAYDATE 09052024 ARS	PAYDATE 09052024 ARS RETIREMENT B 10-022-68-00	09/05/2024	216.45	
						216.45	
							446.70
81807	10/03/2024	JULIE NELSON	09302024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	09/30/2024	30.00	
						30.00	
							30.00
81808	10/03/2024	ON SITE COMPUTING	54004140	CHAMBER NETWORK SWITCH PURCHASE AND INSTALLATION E 10-380-249-000-000	09/27/2024	2,275.34	
						2,275.34	
							2,275.34
81809	10/03/2024	CATALINA ORTIZ	09302024	REFUND YARD SALE SIGN DEPOSIT FOR (1) YARD SALE SIGN B 23-515-22-00	09/30/2024	10.00	
						10.00	
							10.00
81810	10/03/2024	OTIS ELEVATOR COMPANY	F10000198203	2024 LOGISTICS AND FLEET MAINTENANCE FEE E 10-195-246-000-000	05/22/2024	95.00	
						95.00	
							95.00
81811	10/03/2024	PAY PLUS SOLUTIONS INC	33651	OCT 2024 CALPERS INSIGHT E-TOOLS PAY PLUS SUBSCRIPTION E 10-140-255-000-000	10/01/2024	566.80	
						566.80	
							566.80

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81812	10/03/2024	MARIAH PEREZ	09302024	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	09/30/2024	20.00 20.00	20.00
81813	10/03/2024	Q3 CONSULTING	33149	AUG 2024 STORM DRAIN MASTER PLAN DEVELOPMENT E 10-631-255-000-000	09/26/2024	5,529.63 5,529.63	5,529.63
81814	10/03/2024	SB COUNTY SHERIFF	25609	AUG 2024 LAW ENFORCEMENT SERVICES E 10-410-255-000-000 E 10-410-256-000-000 E 14-411-256-000-000	08/01/2024	3,083.00 193,177.00 15,416.00 211,676.00	
			25715	FY2023-24 Q4 GT PROACTIVE PATROL E 10-410-250-000-000	09/05/2024	31,063.34 31,063.34	
			25714	FY2023-24 Q4 GAS & VEHICLE MAINTENANCE & SHERIFF OVERTIME E 10-410-220-000-000 E 10-410-250-000-000	09/05/2024	21,109.38 4,042.86 25,152.24	
			25716	FY2023-24 Q4 GT QUALITY OF LIFE E 10-410-250-000-000	09/05/2024	1,447.05 1,447.05	
			25717	FY2023-24 Q4 GT NEIGHBORHOOD WATCH E 10-410-250-000-000	09/05/2024	88.38 88.38	269,427.01

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81815	10/03/2024	SO CAL LOCKSMITH	66152	LOCK HASP FOR FITNESS PARK E 10-450-245-000-000	09/26/2024	20.45 20.45	20.45
81816	10/03/2024	STERICYCLE INC	8008345351	SEP 2024 RECORDS DESTRUCTION E 10-125-250-000-000	09/10/2024	316.56 316.56	316.56
81817	10/03/2024	T MOBILE	SEP24 TMOBILE	AUG-SEP 2024 BACKUP INTERNET SERVICE E 10-380-250-000-000	09/21/2024	33.15 33.15	33.15
81818	10/03/2024	TIME WARNER CABLE	1887532010 92124	CITY HALL INTERNET - CITY HALL - SEP-OCT 2024 E 10-190-238-000-000	09/21/2024	329.98 329.98	809.77
			1887533010 92124	RICHARD ROLLINS PARK INTERNET - SEP-OCT 2024 E 10-450-238-000-000	09/21/2024	329.98 329.98	
			1887530010 92124	SR CENTER INTERNET - HSD3 - SEP-OCT 2024 E 10-805-238-000-000	09/21/2024	99.99 99.99	
			1887531010 92124	CITY HALL CABLE - SEP-OCT 2024 E 10-190-238-000-000	09/21/2024	49.82 49.82	
81819	10/03/2024	UNDERGROUND SERVICE ALERT	920240310	OCT 2024 MONTHLY DATABASE MAINTENANCE FEE E 16-900-220-000-000	10/01/2024	108.05 108.05	108.05

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81820	10/03/2024	SUSAN VIEFHAUS	09302024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	09/30/2024	30.00 30.00	30.00
81821	10/03/2024	WILLDAN	002-32686	AUG 2024 PROFESSIONAL SERVICES FOR VARIOUS DEVELOPERS B 23-515-82-00 B 23-515-95-00 B 23-515-97-00	09/03/2024	270.00 135.00 1,080.00 1,485.00	1,485.00
81822	10/16/2024	8X8 INC	4629139	OCT 2024 SERVICE CHARGE FOR (46) POLYCOM VVX 450 PHONES E 10-190-235-000-000	10/01/2024	1,327.81 1,327.81	1,327.81
81823	10/16/2024	AAA HOARDING AND BIOHAZARD	10924	REMOVAL AND DISPOSAL OF BIOHAZARDOUS MATERIALS AT HOMELESS ENCAMPMENT E 10-187-256-020-000	09/09/2024	2,785.00 2,785.00	2,785.00
81824	10/16/2024	ROBERT ACOSTA	10142024	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS B 23-515-22-00	10/14/2024	40.00 40.00	40.00
81825	10/16/2024	ADT SECURITY SERVICES	1090938290 2ND QTR	2ND QUARTER SENIOR CENTER SECURITY MONITORING (10/14/24-01/13/25) E 10-805-245-000-000	09/27/2024	160.83 160.83	160.83

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81826	10/16/2024	ALESHIRE AND WYNDER LLP	89147	AUG 2024 LEGAL SERVICES FOR CONDOR BATTERY STORAGE PROJECT B 23-515-62-00	09/19/2024	2,584.40 <u>2,584.40</u>	2,584.40
81827	10/16/2024	AT AND T	OCT 2024 AT&T	OCT 2024 AT&T E 10-190-235-000-000 E 10-450-235-000-000 E 10-805-235-000-000 E 10-808-235-000-000	10/01/2024	2,246.95 422.44 807.94 830.17 <u>4,307.50</u>	4,307.50
81828	10/16/2024	ELIZABETH BARRERA	10142024	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	10/14/2024	20.00 <u>20.00</u>	20.00
81829	10/16/2024	CALIBER	1674	BANNERS FOR 2024 TRUNK OR TREAT E 10-120-220-200-000	09/30/2024	150.85 <u>150.85</u>	150.85
81830	10/16/2024	CBRE INC	081320-3-24	BLUE MOUNTAIN APPRAISAL REPORT E 49-473-700-000-000	09/23/2024	5,000.00 <u>5,000.00</u>	5,000.00
81831	10/16/2024	CHARTER COMMUNICATIONS	234703801 100124	CITY HALL ELEVATOR PHONE - OCT 2024 E 10-195-246-000-000	10/01/2024	39.99 <u>39.99</u>	39.99

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81832	10/16/2024	COMPUTERIZED EMBROIDERY CO INC	56398	EMBROIDERY OF CITY LOGO ON SHIRTS FOR STAFF E 10-190-220-000-000	10/09/2024	261.00 261.00	261.00
81833	10/16/2024	COSTAR REALTY INFORMATION INC	121115105	FY2024-25 REALTY INFORMATION FOR GRAND TERRACE E 10-120-250-000-000	08/05/2024	5,160.00 5,160.00	5,160.00
81834	10/16/2024	DENTAL HEALTH SERVICES	2468873	NOV 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	10/16/2024	145.95 145.95	145.95
81835	10/16/2024	MATALYN LEANNE DUNBAR	10152024	STUDENT INTERNSHIP 09/28/2024 - 10/11/2024 E 10-120-220-000-000	10/15/2024	816.00 816.00	816.00
81836	10/16/2024	EZ SUNNYDAY LANDSCAPE	7742	WEED ABATEMENT ON CANAL AT MIRADO AND PICO E 10-631-255-000-000	08/24/2024	1,400.00 1,400.00	1,900.00
			7741	WEED ABATEMENT ON CANAL AT PASCAL AND VIVIENDA E 10-631-255-000-000	08/24/2024	400.00 400.00	
			7739	WEED ABATEMENT ON CANAL AT VAN BUREN AND MICHIGAN E 10-631-255-000-000	08/24/2024	100.00 100.00	

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81837	10/16/2024	FIREMASTER	0001263275	2024 ANNUAL FIRE EXTINGUISHER SERVICE FOR CITY HALL E 10-195-245-000-000	09/30/2024	1,850.20 1,850.20	1,850.20
81838	10/16/2024	FRUIT GROWERS SUPPLY	92485650	PVC SUPPLIES FOR BARTON RD PROJECT E 10-175-244-000-000	09/12/2024	254.29 254.29	
			92488525	PVC SUPPLIES FOR BARTON RD PROJECT E 10-175-244-000-000	09/27/2024	27.81 27.81	282.10
81839	10/16/2024	GOODMAN AND ASSOCIATES	5952	SEP 2024 INTERIM CITY ENGINEER SERVICES E 10-175-250-020-000	09/30/2024	2,530.00 2,530.00	2,530.00
81840	10/16/2024	GRAND TERRACE WOMANS CLUB	10112024	COMMUNITY BENEFIT FUND EXPENSE REIMBURSEMENT - CHILD HELP FUND E 61-461-100-000-000	10/11/2024	2,000.00 2,000.00	2,000.00
81841	10/16/2024	VIVIAN HERNANDEZ	10142024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/14/2024	50.00 50.00	50.00

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81842	10/16/2024	HOME DEPOT CREDIT SERVICE	6970343	SUPPLIES FOR SPEED LIMIT SIGN INSTALLATION E 10-175-701-000-000	09/17/2024	387.45	
						387.45	
			9363112	SUPPLIES FOR SPEED LIMIT SIGN INSTALLATION E 10-175-701-000-000	09/04/2024	137.01	
						137.01	
			272367	CABLE TIES AND CLEANING SUPPLIES E 10-450-245-000-000 E 65-425-272-000-000	09/23/2024	20.50 21.71	
						42.21	
							566.67
81843	10/16/2024	THOMAS HUGHES	10142024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/14/2024	50.00	
						50.00	
							50.00
81844	10/16/2024	KONICA MINOLTA	45700938	OCT-NOV 2024 RENT FOR (2) PHOTOCOPIERS E 10-190-212-000-000	10/02/2024	260.32	
						260.32	
							260.32
81845	10/16/2024	KONICA MINOLTA BUS. SOLUTIONS	296222004	SEP 2024 CITYWIDE PHOTOCOPIER MAINTENANCE E 10-190-700-000-000	09/30/2024	172.41	
						172.41	
							172.41
81846	10/16/2024	LAMPERT DIAS ARCHITECTS INC	4	SEP 2024 CONCEPTUAL DESIGN OF NEW LIBRARY AND MULTIPURPOSE SPACE E 10-370-250-000-000	09/01/2024	9,084.14	
						9,084.14	
							9,084.14

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81847	10/16/2024	MIKE ROQUET CONSTRUCTION INC	0808-24	CATCH BASIN INSTALLATION AT 23142 VISTA GRANDE WAY E 10-631-255-000-000	08/08/2024	18,750.00 18,750.00	18,750.00
81848	10/16/2024	ODP BUSINESS SOLUTIONS LLC	385648835001	FY2024-25 OFFICE SUPPLIES E 10-190-210-000-000	09/23/2024	70.48 70.48	70.48
81849	10/16/2024	ON SITE COMPUTING	54004164	NOV 2024 IT SERVICES E 10-380-250-000-000	10/01/2024	9,766.00 9,766.00	12,779.55
			54004154	SPARE LAPTOP FOR CITY HALL STAFF E 10-190-210-000-000	10/07/2024	2,307.89 2,307.89	
			54004200	CHAMBER NETWORK SWITCH REPLACEMENT AND INSTALLATION E 10-380-249-000-000	10/15/2024	705.66 705.66	
81850	10/16/2024	PACIFIC PRODUCTS AND SERVICES	34777	VARIOUS STREET AND SAFETY SIGNS E 16-900-229-000-000	10/02/2024	1,585.97 1,585.97	1,585.97
81851	10/16/2024	KRISTINA POWELL	10142024	REFUND DEPOSIT FOR RESERVATION AT FITNESS PARK 09/14/2024 B 23-515-22-00	10/14/2024	50.00 50.00	50.00

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81852	10/16/2024	RIVERSIDE HIGHLAND WATER CO	AUG-SEP2024 RHCW	07/23/2024-09/25/2024 RIVERSIDE HIGHLAND WATER CO B 10-015-60-00 E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 10-805-238-000-000 E 26-600-239-000-000 E 26-601-239-000-000 E 26-605-238-000-000	10/04/2024	69.20 499.15 1,429.00 13,865.68 4,279.41 2,454.90 179.57 246.22 <u>23,023.13</u>	23,023.13
81853	10/16/2024	SYLVIA RODRIGUEZ	10142024	REFUND DEPOSIT FOR RESERVATION AT SENIOR CENTER 09/29/2024 B 23-515-22-00	10/14/2024	200.00 <u>200.00</u>	200.00
81854	10/16/2024	SB COUNTY SHERIFF	25780	OCT 2024 LAW ENFORCEMENT SERVICES E 10-410-255-000-000 E 10-410-256-000-000 E 14-411-256-000-000	10/02/2024	3,083.00 193,177.00 15,416.00 <u>211,676.00</u>	216,658.50
			25759	FY2024-25 Q1 EMERGENCY DISPATCH SERVICE E 10-410-250-000-000	09/25/2024	4,982.50 <u>4,982.50</u>	
81855	10/16/2024	SCA OF CA LLC	109797CS	SEP 2024 STREET SWEEPING SERVICES E 16-900-254-000-000	09/30/2024	5,854.50 <u>5,854.50</u>	5,854.50

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81856	10/16/2024	SITEONE LANDSCAPE SUPPLY	146419342-001	TOOLS AND MAINTENANCE SUPPLIES	09/24/2024		
				E 10-175-218-000-000		60.88	
				E 10-450-245-000-000		101.53	
						<u>162.41</u>	
							162.41
81857	10/16/2024	SPARKLETTS	9637116 100124	OCT 2024 BOTTLED WATER SERVICES	10/01/2024		
				FOR CITY HALL & SENIOR CENTER			
				E 10-190-238-000-000		-12.66	
				E 10-805-238-000-000		188.24	
						<u>175.58</u>	
							175.58
81858	10/16/2024	SPARKLING CLEAN CAR WASH INC	674	CAR WASHES FOR (2) CITY HALL	06/13/2024		
				VEHICLES			
				E 10-175-272-000-000		15.00	
				E 10-185-272-000-000		15.00	
						<u>30.00</u>	
			687	CAR WASHES FOR (2) CITY HALL	09/03/2024		
				VEHICLES			
				E 10-175-272-000-000		15.00	
				E 10-190-272-000-000		15.00	
						<u>30.00</u>	
			694	CAR WASHES FOR (1) CITY HALL	09/11/2024		
				VEHICLE			
				E 10-185-272-000-000		12.00	
						<u>12.00</u>	
							72.00
81859	10/16/2024	ST FRANCIS ELECTRIC	22147757	SEP 2024 ROUTINE TRAFFIC SIGNAL	09/30/2024		
				MAINTENANCE			
				E 16-510-255-000-000		557.55	
						<u>557.55</u>	
							557.55

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81860	10/16/2024	SUPERIOR BUILDING MAINTENANCE	10658	OCT 2024 JANITORIAL SERVICES FOR CIVIC CENTER, PARKS, AND SENIOR CENTER E 10-195-245-000-000 E 10-450-245-000-000 E 10-805-245-000-000	09/25/2024	1,922.00 2,885.00 603.08 5,410.08	6,727.08
			10659	DEEP CLEANING AT SENIOR CENTER E 10-805-245-000-000	10/03/2024	1,317.00 1,317.00	
81861	10/16/2024	TERMINIX	452139478	SEP 2024 GOPHER CONTROL FOR GRIFFIN PARK E 10-450-245-000-000	09/30/2024	172.00 172.00	723.00
			452198175	SEP 2024 GOPHER CONTROL FOR PICO PARK E 10-450-245-000-000	09/30/2024	147.00 147.00	
			452138681	SEP 2024 PEST CONTROL SERVICES - CITY HALL E 10-195-245-000-000	09/30/2024	119.00 119.00	
			452138698	SEP 2024 PEST CONTROL SVCS FOR SENIOR CENTER E 10-805-245-000-000	09/30/2024	115.00 115.00	
			452139518	SEP 2024 GOPHER CONTROL FOR DOG PARK E 10-450-245-000-000	09/30/2024	85.00 85.00	
			452139532	SEP 2024 GOPHER CONTROL FOR RICHARD ROLLINS PARK E 10-450-245-000-000	09/30/2024	85.00 85.00	

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81862	10/16/2024	THOMSON REUTERS WEST	850925565	OCT 2024 QUINLAN ZONING BULLETIN SUBSCRIPTION E 10-370-265-000-000	10/01/2024	81.00 81.00	81.00
81863	10/16/2024	TODD PETERS ELECTRICAL CONTRAC	092524-01	NEW SUBPANEL AND CIRCUITS AT FREEDOM PARK SNACK BAR E 10-450-245-000-000	09/25/2024	4,115.79 4,115.79	4,115.79
81864	10/16/2024	US BANK TRUST NATL ASSOC	7484337	FY2024-25 CUSTODIAL FEES FOR CUSTODY ACCOUNT # 790634000 E 10-190-251-000-000	09/25/2024	1,400.00 1,400.00	1,400.00
81865	10/16/2024	VERIZON WIRELESS	9974666320	ALPR LINE CHARGES AUG-SEP 2024 E 10-190-235-000-000	09/23/2024	190.05 190.05	190.05
81866	10/31/2024	A STORAGE PLACE	11/01/2024 - B3334	NOV 2024 RENT FOR UNIT B3334 E 10-140-241-000-000	10/17/2024	422.00 422.00	632.00
			11/01/2024 - B15	NOV 2024 RENT FOR UNIT B15 E 10-140-241-000-000	10/17/2024	210.00 210.00	
81867	10/31/2024	ROBERT ACOSTA	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS B 23-515-22-00	10/23/2024	40.00 40.00	40.00

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81868	10/31/2024	ALESHIRE AND WYNDER LLP	90111	SEP 2024 LEGAL SERVICES - GENERAL E 10-160-250-000-000	10/25/2024	10,400.00 10,400.00	
			90613	SEP 2024 LEGAL SERVICES - GENERAL AFTER 42 HRS E 10-160-250-000-000	10/25/2024	8,607.44 8,607.44	
			90113	SEP 2024 LEGAL SERVICES - PERSONNEL E 10-160-250-100-000	10/25/2024	1,821.00 1,821.00	
			90115	SEP 2024 LEGAL SERVICES - CODE ENFORCEMENT E 10-160-250-100-000	10/25/2024	1,745.06 1,745.06	
			90114	SEP 2024 LEGAL SERVICES - REAL ESTATE E 10-160-250-000-000	10/25/2024	918.00 918.00	
			90109	SEP 2024 LEGAL SERVICES - GATEWAY SPECIFIC PLAN B 23-515-90-00	10/25/2024	297.80 297.80	
			90110	SEP 2024 LEGAL SERVICES - SUNNY DAYS LLC B 10-015-61-00	10/25/2024	86.00 86.00	
							23,875.30
81869	10/31/2024	ALL LEAGUE FENCE CO	2918	CAGE INSTALLATION OVER SPRINKLER VALVES AT GRIFFIN PARK E 10-450-245-000-000	10/17/2024	2,145.00 2,145.00	
							2,145.00

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81870	10/31/2024	JEFF ALLEN	10242024	REFUND FOR CAMPAIGN SIGN PERMIT R 10-200-07	10/24/2024	100.00 100.00	100.00
81871	10/31/2024	ARROWHEAD CREDIT UNION	SEP2024 VISA	PLAYGROUND SURFACE REPAIR AT FITNESS PARK E 10-450-245-000-000	10/02/2024	966.52 966.52	966.52
81872	10/31/2024	ELIZABETH ATHEY	10222024	STUDENT INTERNSHIP 09/28/2024- 10/11/2024 E 10-120-220-000-000	10/22/2024	64.00 64.00	64.00
81873	10/31/2024	ANDREW BARCO	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (1) YARD SALE SIGN B 23-515-22-00	10/23/2024	10.00 10.00	10.00
81874	10/31/2024	AMANDA BETTEN	10302024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/30/2024	50.00 50.00	50.00
81875	10/31/2024	MATT BROWN	10242024	REFUND FOR CAMPAIGN SIGN PERMIT R 10-200-07	10/24/2024	100.00 100.00	100.00
81876	10/31/2024	CA STATE DEPT OF CONSERVATION	SMIP2025- 10-01	2024-25 SMIP 1ST QUARTER JUL 2024 - SEP 2024 R 10-700-01 B 23-200-21-00	09/15/2024	-0.48 9.56 9.08	9.08

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81877	10/31/2024	CITY OF SAN BERNARDINO	2025-00000006	OCT 2024 ANIMAL CONTROL SERVICES - CAPITAL IMPROVEMENT COSTS E 10-185-255-000-000	10/03/2024	4,552.00 4,552.00	4,552.00
81878	10/31/2024	COMPUTERIZED EMBROIDERY CO INC	55822	EMBROIDERY OF CITY LOGO ON SHIRTS FOR STAFF E 10-190-220-000-000	08/08/2024	52.20 52.20	52.20
81879	10/31/2024	COUNTY OF RIVERSIDE TLMA ADM	TL0000017471	AUG 2024 TRAFFIC SIGNAL MONITORING AT MAIN ST AND MICHIGAN ST E 10-175-246-000-000	10/24/2024	632.15 632.15	1,627.43
			TL0000017429	JUN 2024 TRAFFIC SIGNAL MONITORING AT MAIN ST AND MICHIGAN ST E 10-175-246-000-000	10/11/2024	421.94 421.94	
			TL0000017452	JUL 2024 TRAFFIC SIGNAL MONITORING AT MAIN ST AND MICHIGAN ST E 10-175-246-000-000	10/11/2024	362.21 362.21	
			TL0000017488	SEP 2024 TRAFFIC SIGNAL MONITORING AT MAIN ST AND MICHIGAN ST E 10-175-246-000-000	10/24/2024	211.13 211.13	
81880	10/31/2024	DATA TICKET INC	170588	GRAND TERRACE - CODE ENFORCEMENT PROCESSING FOR SEP 2024 E 10-185-255-000-000	10/16/2024	330.00 330.00	

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			170966	GRAND TERRACE- STREET SWEEPING FOR SEP 2024 E 10-140-255-000-000	10/16/2024	73.28	
						73.28	403.28
81881	10/31/2024	DUNN EDWARDS CORP	2018A19401	ROLLERS FOR GRAFFITI REMOVAL AT PICO PARK E 10-450-245-000-000	10/17/2024	10.85	
						10.85	10.85
81882	10/31/2024	EZ SUNNYDAY LANDSCAPE	8062	OCT 2024 LANDSCAPING SERVICES - PARKS, CIVIC CENTER, CANAL STRIP, ORIOLE E 10-175-244-000-000 E 10-195-245-000-000 E 10-450-245-000-000 E 26-600-255-000-000 E 26-601-255-000-000	10/21/2024	80.00 200.00 3,585.00 150.00 80.00	
						4,095.00	
			8061	OCT 2024 LANDSCAPING SERVICES - TRACT 18070 JADEN E 26-605-255-000-000	10/21/2024	750.00	
						750.00	
			8060	OCT 2024 WEED ABATEMENT ON LA CADENA BETWEEN PALM AND LITTON E 10-175-244-000-000	10/17/2024	350.00	
						350.00	5,195.00
81883	10/31/2024	FAMILY SERVICE ASSOCIATION	09-2024-300405	SEP 2024 CDBG SR CENTER COORDINATOR E 22-425-312-000-000	10/01/2024	3,092.32	
						3,092.32	
			09-2024-300604	SEP 2024 CDBG SR CENTER PROGRAMS E 22-425-305-000-000	10/01/2024	1,774.45	
						1,774.45	

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			05-2024-300405E	MAY 2024 CDBG SR CENTER PROGRAMS E 10-175-250-000-000	05/31/2024	405.62	
						405.62	
			06-2024-300405E	JUN 2024 CDBG SR CENTER PROGRAMS E 10-175-250-000-000	06/30/2024	107.77	
						107.77	
							5,380.16
81884	10/31/2024	BERTHA FLORES	10242024	REFUND FOR CAMPAIGN SIGN PERMIT R 10-200-07	10/24/2024	100.00	
						100.00	
							100.00
81885	10/31/2024	FRUIT GROWERS SUPPLY	92492613	IRRIGATION SUPPLIES FOR FREEDOM AND FITNESS PARKS E 10-450-245-000-000	10/18/2024	23.57	
						23.57	
							23.57
81886	10/31/2024	FRANK GARCIA	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (4)YARD SALE SIGNS B 23-515-22-00	10/23/2024	40.00	
						40.00	
							40.00
81887	10/31/2024	FABIOLA GONZALEZ	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/23/2024	50.00	
						50.00	
							50.00
81888	10/31/2024	GRAINGER	9274196121	STRAPS, SAFETY GLASSES, AND LUBRICANT E 10-175-218-000-000 E 16-900-229-000-000	10/08/2024	19.29	
						33.04	
						52.33	
							52.33

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81889	10/31/2024	GRAND TERRACE CITY NEWS	8053	SEP 2024 WEEKLY QUARTER-PAGE DISPLAY AD E 10-120-230-000-000	09/26/2024	960.00 960.00	960.00
81890	10/31/2024	GT TRIBE BASEBALL	10232024	REFUND PARK RESERVATION DEPOSIT FOR VETERAN'S FREEDOM PARK 09/29/2024 B 23-515-22-00	10/23/2024	50.00 50.00	50.00
81891	10/31/2024	HARDY AND HARPER INC	50263-2	FY2023-24 CONCRETE REHAB RETENTION PAYMENT E 46-900-321-000-000	04/15/2024	4,118.43 4,118.43	4,118.43
81892	10/31/2024	HDL COREN CONE	SIN044217	OCT-DEC 2024 PROPERTY TAX SERVICES E 10-140-250-000-000	10/28/2024	2,592.89 2,592.89	2,592.89
81893	10/31/2024	KENNETH J HENDERSON	AUG-NOV 2024 KH MED	AUG-NOV 2024 HEALTH REIMBURSEMENT FOR KENNETH HENDERSON E 10-110-142-000-000	10/29/2024	2,533.20 2,533.20	2,533.20
81894	10/31/2024	HOUSTON AND HARRIS PCS INC	24-26294	HYDROWASH DRAIN IN MAINTENANCE YARD E 10-195-245-000-000	10/15/2024	1,578.75 1,578.75	

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			24-26295	HYDROWASH DRAIN ON GRAND TERRACE AVE E 10-631-255-000-000	10/15/2024	1,428.75 <u>1,428.75</u>	3,007.50
81895	10/31/2024	WILLIAM HUSSEY	OCT 2024 BH HLTH	OCT 2024 BH HLTH REIMBURSEMENT E 10-110-142-000-000	10/24/2024	342.62 <u>342.62</u>	
			10302024	REFUND CANCELLED RESERVATION FOR RICHARD ROLLINS PARK R 10-450-01 B 23-515-22-00	10/30/2024	30.00 50.00 <u>80.00</u>	422.62
81896	10/31/2024	INTERWEST CONSULTING GROUP	487492	JUN 2024 PROFESSIONAL SERVICES FOR GATEWAY SPECIFIC PLAN B 23-515-60-00	07/18/2024	3,300.00 <u>3,300.00</u>	
			825665	SEP 2024 PROFESSIONAL SERVICES FOR GATEWAY SPECIFIC PLAN B 23-515-60-00	10/17/2024	600.00 <u>600.00</u>	3,900.00
81897	10/31/2024	JONS FLAGS AND POLES	F90398	REPLACEMENT FLAGS FOR CITY HALL AND PARKS E 10-195-245-000-000 E 10-450-245-000-000	10/24/2024	197.93 195.75 <u>393.68</u>	393.68
81898	10/31/2024	KONICA MINOLTA	45825612	OCT-NOV 2024 RENT FOR ADDITIONAL PHOTOCOPIER E 10-190-212-000-000	10/22/2024	142.92 <u>142.92</u>	142.92

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81899	10/31/2024	KONICA MINOLTA BUS. SOLUTIONS	9010154816	09/15/24-10/14/24 CITYWIDE PHOTOCOPIER SERVICES E 10-190-700-000-000	10/14/2024	159.63 <u>159.63</u>	159.63
81900	10/31/2024	LINCOLN NATIONAL LIFE INSURANC	LCLN NOV 2024	NOV 2024 LIFE/AD&D/DEP LIFE/WI/LTD B 10-022-66-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 52-400-142-000-000 E 65-425-142-000-000	11/01/2024	1,150.41 56.31 26.67 49.10 23.86 36.83 8.82 27.48 21.18 14.09 2.16 8.22 <u>1,425.13</u>	1,425.13
81901	10/31/2024	LOMA LINDA HEAT AND A C INC	14336801	PURCHASE OF (3) HVAC UNITS FOR CITY HALL E 70-195-700-001-000	10/02/2024	24,786.49 <u>24,786.49</u>	24,786.49
			14336801-2	GAS/ELECTRIC CONVERSION OF (3) HVAC UNITS FOR CITY HALL E 70-195-700-001-000	10/02/2024	18,513.23 <u>18,513.23</u>	18,513.23
							43,299.72
81902	10/31/2024	MICHAEL BAKER INTERNATIONAL	1228477	SEP 2024 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING E 10-370-250-000-000	10/25/2024	26,266.00 <u>26,266.00</u>	26,266.00

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			1227502	SEP 2024 PROFESSIONAL SERVICES FOR VIVIENDA CARE FACILITY B 23-520-04-00	10/16/2024	7,709.00 7,709.00	
			1227963	SEP 2024 HOUSING ELEMENT CONSULTING SERVICES E 10-370-250-000-000	10/22/2024	7,160.00 7,160.00	
			1227695	SEP 2024 PROFESSIONAL SERVICES FOR BARTON ROAD SPECIFIC PLAN B 23-510-39-00	10/18/2024	3,573.00 3,573.00	
			1227501	SEP 2024 CONSULTING SERVICES FOR MARKS ARCHITECTURE B 23-515-79-00	10/16/2024	2,006.00 2,006.00	
							46,714.00
81903	10/31/2024	ODP BUSINESS SOLUTIONS LLC	387697228001	FY2024-25 OFFICE SUPPLIES E 10-190-210-000-000	10/09/2024	791.76 791.76	
							791.76
81904	10/31/2024	Q3 CONSULTING	33392	SEP 2024 STORM DRAIN MASTER PLAN DEVELOPMENT E 10-631-255-000-000	10/23/2024	7,704.50 7,704.50	
							7,704.50
81905	10/31/2024	MICHELLE SABINO	10242024	REFUND FOR CAMPAIGN SIGN PERMIT R 10-200-07	10/24/2024	50.00 50.00	
							50.00

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81906	10/31/2024	OZEM SANLI	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	10/23/2024	20.00 20.00	20.00
81907	10/31/2024	BARRY SMIGEL	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	10/23/2024	30.00 30.00	30.00
81908	10/31/2024	SO CAL LOCKSMITH	66251	REKEY ANNEX BUILDING AT CITY HALL E 10-195-245-000-000	10/22/2024	145.00 145.00	145.00
81909	10/31/2024	SPARKLETTTS	16179154 101924	10/19/2024 WATER FILTRATION SYSTEM RENTAL E 10-190-238-000-000	10/19/2024	92.00 92.00	92.00
81910	10/31/2024	T MOBILE	OCT24 TMOBILE	SEP-OCT 2024 BACKUP INTERNET SERVICE E 10-380-250-000-000	10/20/2024	33.15 33.15	33.15
81911	10/31/2024	TEAMSTERS LOCAL 1932	039	NOV 2024 EMPLOYEE PAID MEMBERSHIP DUES B 10-022-72-00	10/16/2024	599.40 599.40	599.40
81912	10/31/2024	TIME WARNER CABLE	188753301 102124	RICHARD ROLLINS PARK INTERNET - OCT-NOV 2024 E 10-450-238-000-000	10/21/2024	329.98 329.98	

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			188753201 102124	CITY HALL INTERNET - CITY HALL - OCT-NOV 2024 E 10-190-238-000-000	10/21/2024	329.98 329.98	
			188753001 102124	SR CENTER INTERNET - HSD3 - OCT-NOV 2024 E 10-805-238-000-000	10/21/2024	99.99 99.99	
			188753101 102124	CITY HALL CABLE - OCT-NOV 2024 E 10-190-238-000-000	10/21/2024	49.82 49.82	
							809.77
81913	10/31/2024	TK CONSTRUCTION	3726	FY2023-24 BARTON RD SLOPE WASHOUT REPAIR RETENTION PAYMENT E 50-900-312-003-000	05/28/2024	10,350.00 10,350.00	
							10,350.00
81914	10/31/2024	JONATHAN VICKERS	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/23/2024	50.00 50.00	
							50.00
81915	10/31/2024	WILLDAN	002-33039	SEP 2024 PLAN CHECK/ INSPECTION SVCS E 10-172-250-100-000	10/02/2024	4,440.00 4,440.00	
			00420623	AUG 2024 PUBLIC WORKS PERMIT INSPECTION E 10-175-250-020-000	09/27/2024	2,268.00 2,268.00	
			00420632	AUG 2024 PROFESSIONAL SERVICES FOR CONDOR ENERGY STORAGE B 23-515-63-00	09/27/2024	1,632.00 1,632.00	

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			00420646	AUG 2024 PROFESSIONAL SERVICES FOR QUICK QUACK CAR WASH B 23-515-99-00	09/27/2024	544.00 544.00	8,884.00
81916	10/31/2024	DOUG WILSON	JUL-DEC2024 DW HLTH	JUL-DEC2024 DW HLTH REIMBURSEMENT E 10-110-142-000-000	10/29/2024	1,048.20 1,048.20	1,048.20
81917	10/31/2024	VIRGINIA ZARAGOZA	10232024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	10/23/2024	50.00 50.00	50.00
81918	10/31/2024	GRAND TERRACE TITANS JAAFC	08142024	COMMUNITY BENEFIT FUND EXPENSE REIMBURSEMENT - HELMETS AND SHOULDERPADS E 61-461-100-000-000	08/14/2024	2,000.00 2,000.00	2,000.00
781809	10/29/2024	AMERICAN FIDELITY ASSURANCE CO	D781809	NOV 2024 - EMPLOYEE CANCER & ACCIDENT INSURANCE B 23-250-20-00	11/01/2024	446.42 446.42	446.42
2340839	10/29/2024	AMERICAN FIDELITY ASSURANCE CO	2340839A	NOV EMP PAID FLEX SPEND/DEP CARE B 23-250-10-00	09/28/2024	124.98 124.98	124.98

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2820009	10/08/2024	SO CA GAS COMPANY	SEP 2024 GAS SERVICE	SEP 2024 GAS SERVICE E 10-190-238-000-000 E 10-805-238-000-000	10/07/2024	44.37 127.07 <u>171.44</u>	171.44
17640708	10/08/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 10032024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 10/03/2024 B 10-022-62-00	10/03/2024	11,733.06 <u>11,733.06</u>	11,733.06
17640730	10/03/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 09192024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 09/19/2024 B 10-022-62-00	09/19/2024	11,515.14 <u>11,515.14</u>	11,515.14
17676591	10/28/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 10172024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 10/17/2024 B 10-022-62-00	10/17/2024	11,530.85 <u>11,530.85</u>	11,530.85

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Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17680074	10/03/2024	CA PUB EMPLOYEES RETIRE SYSTEM	10012024 HPERS	OCT 2024 PERS HEALTH INSURANCE ACH 1002749151 B 10-022-61-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-190-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 65-425-142-000-000	10/01/2024	3,776.99 3,047.49 1,517.66 2,494.64 1,735.81 3,818.77 1,626.73 4,232.33 758.83 2,082.96 1,041.48 758.84 <u>26,892.53</u>	26,892.53
17690115	10/08/2024	PUBLIC EMPLOYEES RETIREMENT	10082024 LATE PERS	MISSED PAYROLL REPORTING LATE FEE FOR L. HOLTZEN E 10-190-220-000-000	10/08/2024	200.00 <u>200.00</u>	200.00
17693266	10/03/2024	CALPERS 457 PLAN	PAYDATE 09192024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002749478 B 10-022-63-00 B 10-022-64-00	09/19/2024	1,935.00 497.66 <u>2,432.66</u>	2,432.66
17695750	10/08/2024	CALPERS 457 PLAN	PAYDATE 10032024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002752808 B 10-022-63-00 B 10-022-64-00	10/03/2024	1,955.00 497.66 <u>2,452.66</u>	2,452.66

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17719051	10/17/2024	CALPERS 457 PLAN	PAYDATE 10172024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002764501 B 10-022-63-00 B 10-022-64-00	10/17/2024	1,955.00 497.66 <u>2,452.66</u>	2,452.66
19633730	10/02/2024	SO CA EDISON COMPANY	SEP 2024 EDISON	SEP 2024 ENERGY USAGE E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 16-510-238-000-000 E 26-600-238-000-000 E 26-601-238-000-000 E 26-602-238-000-000 E 26-603-238-000-000 E 26-604-238-000-000 E 26-605-238-000-000 E 65-425-272-000-000	10/01/2024	194.62 7,985.93 1,768.83 7,494.52 75.06 61.00 84.46 14.08 66.18 59.58 79.00 <u>17,883.26</u>	17,883.26
100174248	10/08/2024	WEX BANK	100174248	SEP-OCT 2024 VEHICLE FUEL CHEVRON E 10-172-272-000-000 E 10-175-272-000-000 E 10-185-272-000-000	10/06/2024	30.00 1,343.62 47.90 <u>1,421.52</u>	1,421.52

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
222564535	10/11/2024	VERIZON WIRELESS	9975158007	SEP-OCT 2024 MONTHLY PHONE	10/01/2024		
				CHARGES			
				E 10-120-235-000-000		102.72	
				E 10-140-235-000-000		51.36	
				E 10-172-235-000-000		51.36	
				E 10-175-235-000-000		1,175.22	
				E 10-185-235-000-000		300.13	
				E 10-370-235-000-000		51.36	
				E 10-805-238-000-000		114.04	
				E 65-425-235-000-000		51.36	
						<u>1,897.55</u>	
							1,897.55

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
455095124	10/09/2024	US BANK	SEP2024 CAL CARD	SEP-OCT 2024 CAL CARD CHARGES	10/07/2024		
				E 10-110-210-000-000 OFFICE SUPPLIES		1,151.52	
				E 10-110-270-000-000 CONFERENCE		225.00	
				E 10-120-210-000-000 OFFICE SUPPLIES		1,125.44	
				E 10-120-220-000-000 MTRLS & SUPPLIES		39.86	
				E 10-120-270-000-000 CONFERENCE		95.35	
				E 10-125-210-000-000 OFFICE SUPPLIES		793.31	
				E 10-140-210-000-000 OFFICE SUPPLIES		1,047.85	
				E 10-140-270-000-000 CONFERENCE		700.00	
				E 10-172-210-000-000 OFFICE SUPPLIES		642.56	
				E 10-172-265-000-000 SUBSCRIPTION		125.00	
				E 10-172-270-000-000 CONFERENCE		924.91	
				E 10-172-272-000-000 VEHICLE MAINT		55.98	
				E 10-175-210-000-000 OFFICE SUPPLIES		409.05	
				E 10-175-219-000-000 UNIFORMS		330.40	
				E 10-175-220-000-000 MTRLS & SUPPLIES		17.25	
				E 10-175-268-000-000 TRAINING		135.00	
				E 10-175-270-000-000 CONFERENCE		880.63	
				E 10-175-272-000-000 VEHICLE MAINT		249.16	
				E 10-185-220-000-000 MTRLS & SUPPLIES		69.43	
				E 10-185-268-000-000 TRAINING		85.00	
				E 10-190-210-000-000 OFFICE SUPPLIES		2,546.16	
				E 10-190-211-000-000 POSTAGE		124.76	
				E 10-190-220-000-000 MTRLS & SUPPLIES		1,150.28	
				E 10-190-238-000-000 UTILITIES		449.07	
				E 10-195-245-000-000 CITY HALL MAINT		119.63	
				E 10-370-210-000-000 OFFICE SUPPLIES		457.03	
				E 10-370-270-000-000 CONFERENCE		700.00	
				E 10-450-245-000-000 PARK MAINT		13.05	
				E 10-808-210-000-000 OFFICE SUPPLIES		190.92	
				E 10-808-220-000-000 MTRLS & SUPPLIES		542.42	
						<u>15,396.02</u>	
							<u>15,396.02</u>
						Total Checks:	989,858.75

Check Register
CITY OF GRAND TERRACE
As of 10/31/2024

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>Inv. Date</u>	<u>Amount Paid</u>	<u>Check Total</u>
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IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE AFORE LISTED CHECKS FOR PAYMENT OF CITY LIABILITIES HAVE BEEN AUDITED BY ME AND ARE ACCURATE, NECESSARY AND APPROPRIATE EXPENDITURES FOR THE OPERATION OF THE CITY. I FURTHER CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THE CITY HAS AVAILABLE FUNDS FOR PAYMENT THEREOF.

Christine Clayton

Christine Clayton, Finance Director
City of Grand Terrace



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AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Approval of November-2024 Check Register in the Amount of \$626,826.80.

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Check Register No. 11302024 in the amount of \$626,826.80 as submitted, for the month ending November, 2024.

2030 VISION STATEMENT:

This staff report supports Goal #1, "Ensuring Our Fiscal Viability", through the continuous monitoring of expenditure budgets, allocations, and operational costs.

BACKGROUND:

The check register for the month of November-2024 has been prepared in accordance with Government Code §37202 and is hereby submitted for City Council's approval.

The check register lists all vendor payments for the respective month, along with a brief description of the type of goods or services purchased and the account code(s) associated with each payment. The check registers list all payments made to vendors and employee reimbursements during the month of November-2024.

The attached index to the Check Register is a guideline account list only and is not intended to replace the comprehensive chart of accounts used by the City and Grand Terrace Successor Agency. Expenditure account number formats are XX-XXX-XXX [Fund-Department-Account]. Expenditures may be made from trust/agency accounts (Fund 23-XXX-) or temporary clearing accounts that do not have a budgetary impact.

DISCUSSION:

CHECK REGISTER

A total of \$626,826.80 in accounts payable checks and/or wires were issued during the period for services, reimbursements, supplies, and contracts and are detailed in the individual monthly register.

Below is a table that lists payments larger than \$10,000 for the month of November-2024.

Payments larger than \$10,000:

Check No.	Payee	Description	Amount
81946	ON SITE COMPUTING	DEC 2024 IT SERVICES	\$10,096.00
81952	SB COUNTY SHERIFF	NOV 2024 LAW ENFORCEMENT SERVICES	\$211,676.00

81965	WILLDAN	SEP 2024 PW PERMIT INSP, SEP-OCT 2024 ENGINEERING SERVICES FOR VARIOUS DEVELOPERS	\$11,610.00
81969	ALESHIRE AND WYNDER LLP	OCT 2024 LEGAL SERVICES	\$30,385.59
81975	CITY OF COLTON	FY2024-25 ASPHALT PAVING AT LITTON, ROSEDALE, AND PALM	\$155,434.90
81976	COMPLETE PAPERLESS SOLUTIONS	FY2024-25 LASERFICHE ANNUAL MAINTENANCE	\$10,647.00
81989	MICHAEL BAKER INTERNATIONAL	OCT 2024 PROFESSIONAL SERVICES FOR VIVIENDA CARE FACILITY AND BARTON ROAD SPECIFIC PLAN	\$22,641.92
17676621	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 10/31/2024	\$11,635.64
17710895	CA PUB EMPLOYEES RETIRE SYSTEM	NOV 2024 PERS HEALTH INSURANCE	\$26,892.53
20678722	SO CA EDISON COMPANY	OCT 2024 ENERGY USAGE	\$14,637.68
461705924	US BANK	OCT-NOV 2024 CAL CARD CHARGES	\$17,337.18
TOTAL PAYMENTS LARGER THAN \$10,000			\$522,994.44

PAYROLL

Payroll costs for the month:

Pay Per.		Period Start		Period End	Pay Date	Amount
Nov-24						
10	From	10/26/2024	to	11/8/2024	11/14/2024	\$90,730.97
11	From	11/9/2024	to	11/22/2024	11/27/2024	\$99,288.85
						\$190,019.82

ENVIRONMENTAL IMPACT:

No Impact.

FISCAL IMPACT:

All disbursements (including payroll) were made in accordance with the approved budget for Fiscal Year 2024-25 in the amount of:

Description	Amount
Nov-24	
Check Register	\$626,826.80
Payroll	\$190,019.82
	\$816,846.62

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

CHECK REGISTER Account Index



Bill Hussey, Mayor
Doug Wilson, Mayor Pro Tem
Jeff Allen, Council Member
Michelle Sabino, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second and Fourth Tuesday of each month at 6:00 pm.

City of Grand Terrace Check Register Index

<u>Fund No.</u>	<u>Fund Name</u>	<u>Dept No.</u>	<u>Department Cost Center</u>	<u>Acct No.</u>	<u>General Account Numbers</u>
09	CHILD CARE FUND	110	CITY COUNCIL	110	SALARIES/WAGES
10	GENERAL FUND	120	CITY MANAGER	115	OVERTIME
11	STREET FUND	125	CITY CLERK	120	COUNCIL STIPENDS
12	STORM DRAIN FUND	140	FINANCE	138	MEDICARE / SUI
13	PARK FUND	160	CITY ATTORNEY	139	EMPLOYEES' BENEFIT PLAN
14	AB 3229 COPS FUND	172	BUILDING & SAFETY	140	RETIREMENT
15	AIR QUALITY IMPROVEMENT FUND	175	PUBLIC WORKS	142	HEALTH/LIFE INSURANCE
16	GAS TAX FUND	180	COMMUNITY EVENTS	143	WORKERS' COMPENSATION
17	TRAFFIC SAFETY FUND	185	RENTAL INSPECTION PROGRAM	210	OFFICE EXPENSE
18	TRANS. DEV. ACT (T D A FUND)	187	ENFORCEMENT PROGRAM	211	POSTAGE & MAILING
19	FACILITIES DEVELOPMENT FUND	190	NON-DEPARTMENTAL	220	SPECIAL DEPARTMENTAL EXP
20	MEASURE I FUND	195	FACILITIES MAINTENANCE	230	ADVERTISING
21	WASTE WATER DISPOSAL FUND	370	PLANNING & DEVELOPMENT SVCS	235	COMMUNICATIONS
22	COMMUNITY DEV. BLOCK GRANT	380	MGT INFORMATION SYSTEMS	238	UTILITIES
25	SPRING MOUNTAIN RANCH FUND	410	LAW ENFORCEMENT	240	RENTS & LEASES
26	LSCPG/ LGHTG ASSESSMENT DIST.	411	ASSET FORFEITURES	244	CUSTODIAL SERVICES
32	S/A CAPITAL PROJECTS FUND	430	RECREATION SERVICES	245	MAINT BLDG GRNDS EQUIPMNT
36	S/A 2011 TABS BOND PROCEEDS	441	CHILD CARE - NUTRITION GRANT	246	MAINT/OPER OF EQUIPMNT
45	CIP - COMMERCE WAY	445	CHILD CARE - TINY TOTS	250	PROFESSIONAL SERVICES
46	CIP - STREET IMPROVEMENTS	446	CHILD CARE - AFTER SCHOOL	251	BANKING SERVICE CHARGES
47	CIP - BARTON RD. BRIDGE PROJECT	447	CHILD CARE - PRE-SCHOOL	252	ROAD MAINTENANCE
48	CIP - CAPITAL PROJECTS FUND	450	PARKS MAINTENANCE	254	STREET SWEEPING
49	CIP - PARKS	461	COMMUNITY GRANTS	255	CONTRACTUAL SERVICES
50	CAPITAL PROJECT BOND PROCEEDS	500	AIR QUALITY PROGRAMS	256	ANIMAL SHELTERING SVCS
52	HOUSING AUTHORITY	510	STREET & SIGNAL LIGHTING	260	INSURANCE & SURETY BONDS
61	COMMUNITY BENEFITS FUND	573	LINE MAINTENANCE	265	MEMBERSHIPS & DUES
62	LIGHT UP GRAND TERRACE FUND	600	ZONE 1 13364 CANAL -TERR PINES	268	TRAINING
63	ILLEGAL FIREWORKS FUND	601	ZONE 3 TRACT 14471 PICO & ORIOLE	270	TRAVEL/CONFERENCES/MTGS
64	PUBLIC SAFETY FUND	602	ZONE 2 14264 FORREST CITY PHASE II	271	MILEAGE
65	SENIOR BUS PROGRAM FUND	603	ZONE 4 TRACT 17766 GREENBRIAR	625	NPDES
66	CAL RECYCLE GRANT	604	ZONE 5 TRACT 18793 PALOMINO	631	STORM DRAIN MAINTENANCE
67	PUBLIC EDUC & GOVT ACCESS (PEG)	605	ZONE 6 TRACT 18071 JADEN	801	PLANNING COMMISSION
68	40TH YR CELEBRATION FUND	606	ZONE 7 TRACT 18604 TESORO/VAN BUREN	804	HISTORICAL & CULTURAL COMM.
69	COMMUNITY DAY FUND	625	NPDES	311	FACILITY IMPROVEMENTS
70	FIXED ASSED/EQUIP REPL FUND	631	STORM DRAIN MAINTENANCE	570	WASTEWATER TREATMENT
73	ACTIVE TRANS PRGM (ATP) GRANT	700	CAPITAL OUTLAY	400	OTHER COMMUNITY GRANTS
74	HIGHWAY SFTY IMPV PRGM (HSIP)	705	EVERY 15 MINUTES	601	ELECTRICAL VEHICLE STATIONS
75	EMER MGMT PREP GRANT (EMPG)	801	PLANNING COMMISSION	700	COMPUTER EQUIPMENT
76	ENHANCED INFRA FIN DIST (EIFD)	804	HISTORICAL & CULTURAL COMMITTEE	701	CAPITAL IMPROVEMENT OTHER
77	SO CAL INCENTIVE PROJECT (SCIP)	805	SENIOR CITIZENS PROGRAM	705	VEHICLES
90	COVID-19 EMERGENCY FUND	808	EMERGENCY OPERATIONS PROG.	998	OVERHEAD COST ALLOCATION
95	DOG PARK ENDOWMENT FUND	999	TRANSFERS	999	TRANSFERS OUT

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

MONTHLY CHECK REGISTER For the Period Ending November 30, 2024



Bill Hussey, Mayor
Doug Wilson, Mayor Pro Tem
Jeff Allen, Council Member
Michelle Sabino, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second and Fourth Tuesday of each month at 6:00 pm.

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81919	11/14/2024	8X8 INC	4677937	NOV 2024 SERVICE CHARGE FOR (46) POLYCOM VVX 450 PHONES E 10-190-235-000-000	11/01/2024	1,327.81 <u>1,327.81</u>	1,327.81
81920	11/14/2024	ALESHIRE AND WYNDER LLP	90116	SEP 2024 LEGAL SERVICES FOR ADVOCATES FOR THE ENVIRONMENT B 23-515-90-00	10/25/2024	4,962.60 <u>4,962.60</u>	4,962.60
81921	11/14/2024	DESTINY ARAGONEZ	11132024	REFUND DEPOSIT FOR RESERVATION AT RICHARD ROLLINS PARK 11/02/2024 B 23-515-22-00	11/13/2024	100.00 <u>100.00</u>	100.00
81922	11/14/2024	IILEEN ARIAS	11062024	REFUND PARK RESERVATION DEPOSIT AT RICHARD ROLLINS PARK 10/26/2024 B 23-515-22-00	11/06/2024	50.00 <u>50.00</u>	50.00
81923	11/14/2024	ARROWHEAD CREDIT UNION	OCT2024 VISA	OCT-NOV 2024 VISA CHARGES E 10-120-210-000-000 - OFFICE SUPPLIES E 10-190-200-000-000 - INTEREST CHG E 10-805-219-000-000 - EQUIPMENT	11/02/2024	319.00 8.41 5,234.42 <u>5,561.83</u>	5,561.83
81924	11/14/2024	AT AND T	NOV 2024 AT&T	NOV 2024 AT&T E 10-190-235-000-000 E 10-450-235-000-000 E 10-805-235-000-000 E 10-808-235-000-000	11/01/2024	2,247.36 422.64 808.14 830.37 <u>4,308.51</u>	4,308.51

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81925	11/14/2024	BENSON PRODUCTIONS	1616	SEP 2024 VIDEOGRAPHER SERVICES FOR CITY COUNCIL E 67-380-250-000-000	10/14/2024	680.00 <u>680.00</u>	680.00
81926	11/14/2024	CHARTER COMMUNICATIONS	234703801 110124	CITY HALL ELEVATOR PHONE - NOV 2024 E 10-195-246-000-000	11/01/2024	39.99 <u>39.99</u>	39.99
81927	11/14/2024	CHURCH OF FIRE IN CHRIST	44391	COMMUNITY BENEFIT FUND EXPENSE - YOUTH RETREAT E 61-461-100-000-000	09/08/2024	2,000.00 <u>2,000.00</u>	2,000.00
81928	11/14/2024	COLTON PUBLIC UTILITIES	AUG-SEP24 GT SEWER	AUG-SEP 2024 GT SEWER COMM E 10-190-238-000-000	10/31/2024	1,347.57 <u>1,347.57</u>	1,347.57
81929	11/14/2024	DUNN EDWARDS CORP	2018A24244	SUPPLIES FOR GRAFFITI REMOVAL AT WALGREENS DURING TRUNK OR TREAT E 10-120-220-200-000	10/28/2024	63.79 <u>63.79</u>	88.23
			2018A23951	ROLLERS FOR GRAFFITI REMOVAL ON PALM AVE E 10-175-244-000-000	10/23/2024	24.44 <u>24.44</u>	
81930	11/14/2024	EAGLE AERIAL SOLUTIONS	20715	UPDATED MURAL AERIAL DISPLAYS E 10-190-220-000-000 E 10-370-220-000-000	09/30/2024	6,506.25 2,167.25 <u>8,673.50</u>	8,673.50

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
81931	11/14/2024	EYEMED FIDELITY SECURITY LIFE	166529934	NOV 2024 EMPLOYEE PAID VISION INSURANCE B 10-022-71-00	10/21/2024	163.32 <u>163.32</u>	163.32
81932	11/14/2024	EZ SUNNYDAY LANDSCAPE	8067	OCT 2024 JADEN CT IRRIGATION MAINTENANCE E 26-605-255-000-000	10/30/2024	150.00 <u>150.00</u>	150.00
81933	11/14/2024	FRUIT GROWERS SUPPLY	92493565	STAKES FOR HAY BALES AT POND AND CITY HALL E 10-175-218-000-000	10/24/2024	36.85 <u>36.85</u>	58.19
			92494135	TIE TREE CINCH FOR TREE AT CITY HALL E 10-175-245-000-000	10/28/2024	21.34 <u>21.34</u>	
81934	11/14/2024	GOODMAN AND ASSOCIATES	5963	OCT 2024 INTERIM CITY ENGINEER SERVICES E 10-175-250-020-000	10/31/2024	7,645.00 <u>7,645.00</u>	7,645.00
81935	11/14/2024	GRAND TERRACE CITY NEWS	7415	AUG 2024 WEEKLY QUARTER-PAGE DISPLAY AD E 10-120-230-000-000	08/08/2024	1,200.00 <u>1,200.00</u>	225.68
			7904	GT 10.03.2024 CITY AD: NOTICE OF PUBLIC HEARING E 10-370-230-000-000	10/02/2024	225.68 <u>225.68</u>	

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			8020	GT 10.17.2024 CITY AD: ORD NO. 360 1ST READING E 10-125-230-000-000	10/14/2024	179.36	
						179.36	
			7812	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE MUNICIPAL CODE UPDATE E 10-125-230-000-000	09/24/2024	164.64	
						164.64	
			7820	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE UNLAWFUL CAMPING E 10-125-230-000-000	09/24/2024	148.80	
						148.80	
			7818	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE UNSANCTIONED RELOCATION E 10-125-230-000-000	09/24/2024	138.08	
						138.08	
			8022	GT 10.17.2024 CITY AD: ORD NO. 362 1ST READING E 10-125-230-000-000	10/14/2024	138.00	
						138.00	
			8021	GT 10.17.2024 CITY AD: ORD NO. 361 1ST READING E 10-125-230-000-000	10/14/2024	130.56	
						130.56	
			7819	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE SIDEWALK VENDOR SEIZURE E 10-125-230-000-000	09/24/2024	125.84	
						125.84	
			8023	GT 10.17.2024 CITY AD: ORD NO. 363 1ST READING E 10-125-230-000-000	10/14/2024	111.44	
						111.44	

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			7811	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE STREET AND PARKWAY TREES #2 E 10-125-230-000-000	09/24/2024	109.68	
						109.68	
			7810	GT 09.26.2024 CITY AD: PUBLIC HEARING NOTICE FUA#2 E 10-125-230-000-000	09/24/2024	99.68	
						99.68	
			8019	GT 10.17.2024 CITY AD: NOTICE OF NOMINEES FOR PUBLIC OFFICE #2 E 10-125-230-000-000	10/14/2024	39.92	
						39.92	
			7715	GT 09.19.2024 CITY AD: NOTICE OF NOMINEES FOR PUBLIC OFFICE E 10-125-230-000-000	09/13/2024	35.52	
						35.52	
							2,847.20
81936	11/14/2024	HDL SOFTWARE LLC	SIN043865	SEP 2024 BUSINESS LICENSE PROCESSING FEES E 10-140-250-000-000	09/30/2024	187.68	
						187.68	
							187.68
81937	11/14/2024	HOME DEPOT CREDIT SERVICE	9273103	MAINTENANCE SUPPLIES AND CLEANING SUPPLIES E 10-175-210-000-000 E 10-175-272-000-000 E 10-450-245-000-000	10/04/2024	114.59 8.90 67.78	
						191.27	
			9274796	CLEANING SUPPLIES AND SUPPLIES FOR STREET SIGN INSTALLATION E 10-190-210-000-000 E 16-900-229-000-000	10/24/2024	93.63 94.75	
						188.38	

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			4273473	IRRIGATION SUPPLIES AND DRILL BIT	10/09/2024		
				E 10-175-218-000-000		30.42	
				E 10-450-245-000-000		25.05	
						<u>55.47</u>	
			8274039	STAKES FOR HAY BALES AT POND	10/15/2024		
				E 10-175-244-000-000		51.84	
						<u>51.84</u>	
			8518354	CLEANING SUPPLIES AND DRILL BIT SET	10/25/2024		
				E 10-175-218-000-000		21.62	
				E 10-805-245-000-000		21.60	
						<u>43.22</u>	
							530.18
81938	11/14/2024	HONEYWELL INTERNATIONAL	5268175287	INSTALLATION OF (3) AC UNITS AT CITY HALL	10/21/2024		
				E 10-195-245-000-000		3,237.50	
						<u>3,237.50</u>	
							3,237.50
81939	11/14/2024	KONICA MINOLTA	45873202	NOV-DEC 2024 RENT FOR (2) PHOTOCOPIERS	11/02/2024		
				E 10-190-212-000-000		260.32	
						<u>260.32</u>	
							260.32
81940	11/14/2024	KONICA MINOLTA BUS. SOLUTIONS	296774207	OCT 2024 CITYWIDE PHOTOCOPIER	10/31/2024		
				MAINTENANCE			
				E 10-190-700-000-000		197.03	
						<u>197.03</u>	
							197.03
81941	11/14/2024	COMMUNICATIONS AND MEDIA MANAGEMENT CONSULTANTS INC	GT110124	OCT 2024 SALES TAX BALLOT MEASURE PREPARATION	10/30/2024		
				E 10-120-250-000-000		6,000.00	
						<u>6,000.00</u>	
							6,000.00

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81942	11/14/2024	MCCAIN INC	PB3310	MILESTONE 2: TRANSPARITY TMS TRAINING E 10-175-246-000-000	10/16/2024	1,600.00 <u>1,600.00</u>	1,600.00
81943	11/14/2024	LYNN MERRILL	25-4	OCT 2024 NPDES SUPPORT SERVICES E 10-625-255-000-000	11/04/2024	765.16 <u>765.16</u>	765.16
81944	11/14/2024	MIDAMERICA ADMIN RETIREMENT	PAYDATE 10032024 ARS	PAYDATE 10032024 ARS RETIREMENT B 10-022-68-00	10/03/2024	220.05 <u>220.05</u>	631.50
			PAYDATE 10172024 ARS	PAYDATE 10172024 ARS RETIREMENT B 10-022-68-00	10/17/2024	220.05 <u>220.05</u>	
			PAYDATE 10312024 ARS	PAYDATE 10312024 ARS RETIREMENT B 10-022-68-00	10/31/2024	191.40 <u>191.40</u>	
81945	11/14/2024	LEXUS MORENO	11062024	REFUND PARK RESERVATION DEPOSIT AT VETERAN'S FREEDOM PARK 11/02/2024 B 23-515-22-00	11/06/2024	50.00 <u>50.00</u>	50.00
81946	11/14/2024	ON SITE COMPUTING	54004216	DEC 2024 IT SERVICES E 10-380-250-000-000	11/01/2024	10,096.00 <u>10,096.00</u>	10,096.00
81947	11/14/2024	PACIFIC PRODUCTS AND SERVICES	34934	TANAGER STREET SIGN E 16-900-229-000-000	10/28/2024	137.92 <u>137.92</u>	137.92

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81948	11/14/2024	PAY PLUS SOLUTIONS INC	33786	NOV 2024 CALPERS INSIGHT E-TOOLS PAY PLUS SUBSCRIPTION E 10-140-255-000-000	11/01/2024	566.80 <u>566.80</u>	566.80
81949	11/14/2024	QUADIENT LEASING USA INC	Q1594267	SEP-DEC24 POSTAGE METER LEASE E 10-190-211-000-000	11/10/2024	967.55 <u>967.55</u>	967.55
81950	11/14/2024	SANDRA ROMO	11062024	REFUND DUPLICATE CHARGE FOR LIGHTING FEES R 10-450-02	11/06/2024	620.00 <u>620.00</u>	620.00
81951	11/14/2024	SB COUNTY ASSESSOR	24-209141	RECORDED DOCUMENT # 2024-0219926 B 23-515-97-00	09/13/2024	38.00 <u>38.00</u>	40.00
			109327	NOV 2024 MONTHLY ASSESSOR PARCEL MAP E 10-370-210-000-000	11/06/2024	2.00 <u>2.00</u>	
81952	11/14/2024	SB COUNTY SHERIFF	25839	NOV 2024 LAW ENFORCEMENT SERVICES E 10-410-255-000-000 E 10-410-256-000-000 E 14-411-256-000-000	10/30/2024	3,083.00 193,177.00 15,416.00 <u>211,676.00</u>	211,676.00

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81953	11/14/2024	SBC TAX COLLECTOR	240688542	PROPERTY TAX PAYMENT -	11/01/2024		
				APN 1178-251-05-0-000 - BLUE MT CR GRA		698.84	
				E 10-190-220-000-000		698.84	
			240688540	PROPERTY TAX PAYMENT -	11/01/2024		
				APN 1178-251-03-0-000 - BLUE MT CR GRA		210.66	
				E 10-190-220-000-000		210.66	909.50
81954	11/14/2024	SCA OF CA LLC	109999CS	OCT 2024 STREET SWEEPING SERVICES	10/31/2024		
				E 16-900-254-000-000		5,854.50	
						5,854.50	
			110080CS	SPECIAL SWEEP - WALGREENS LOT FOR	10/31/2024		
				2024 TRUNK OR TREAT		174.00	
				E 10-120-220-200-000		174.00	6,028.50
81955	11/14/2024	SO CAL LOCKSMITH	66238	COPIES OF KEYS FOR CITY CLERK	10/21/2024		
				E 10-125-210-000-000		32.28	
						32.28	
			66268	COPIES OF KEYS FOR PARKS	10/25/2024		
				E 10-450-245-000-000		14.68	
						14.68	46.96
81956	11/14/2024	SPARKLETTS	9637116	OCT 2024 BOTTLED WATER SERVICES FOR	11/01/2024		
				CITY HALL & SENIOR CENTER		332.24	
				E 10-190-238-000-000		184.94	
			110124	E 10-805-238-000-000		517.18	517.18

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81957	11/14/2024	SPARKLING CLEAN CAR WASH INC	702	CAR WASHES FOR (2) CITY HALL VEHICLES E 10-175-272-000-000 E 10-190-272-000-000	10/28/2024	45.00 15.00 <u>60.00</u>	60.00
81958	11/14/2024	STATEWIDE SAFETY SYSTEMS	13012726	POPULATION SIGN E 16-900-229-000-000	11/06/2024	163.12 <u>163.12</u>	163.12
81959	11/14/2024	STERICYCLE INC	8008646413	SEP 2024 RECORDS DESTRUCTION E 10-125-250-000-000	10/10/2024	315.36 <u>315.36</u>	315.36
81960	11/14/2024	SUPERIOR BUILDING MAINTENANCE	10660	NOV 2024 JANITORIAL SERVICES FOR CIVIC CENTER, PARKS, AND SENIOR CENTER E 10-195-245-000-000 E 10-450-245-000-000 E 10-805-245-000-000	10/25/2024	1,922.00 2,885.00 784.00 <u>5,591.00</u>	5,591.00
81961	11/14/2024	TERMINIX	453178023	OCT 2024 GOPHER CONTROL FOR GRIFFIN PARK E 10-450-245-000-000	10/29/2024	172.00 <u>172.00</u>	
			453271436	OCT 2024 GOPHER CONTROL FOR PICO PARK E 10-450-245-000-000	10/29/2024	147.00 <u>147.00</u>	
			453178013	OCT 2024 GOPHER CONTROL FOR DOG PARK E 10-450-245-000-000	10/29/2024	85.00 <u>85.00</u>	404.00

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81962	11/14/2024	UNDERGROUND SERVICE ALERT	1020240316	NOV 2024 MONTHLY DATABASE MAINTENANCE FEE E 16-900-220-000-000	11/01/2024	95.10 <u>95.10</u>	95.10
81963	11/14/2024	UNITED RENTALS	240840156-001	LIGHT TOWER RENTALS FOR 2024 TRUNK OR TREAT E 10-120-220-200-000	11/01/2024	542.80 <u>542.80</u>	542.80
81964	11/14/2024	VERIZON WIRELESS	9977103104	ALPR LINE CHARGES SEP-OCT 2024 E 10-190-235-000-000	10/23/2024	190.05 <u>190.05</u>	190.05
81965	11/14/2024	WILLDAN	00420743	SEP 2024 PUBLIC WORKS PERMIT INSPECTION E 10-175-250-020-000	10/25/2024	7,560.00 <u>7,560.00</u>	
			002-33040	SEP 2024 ENGINEERING SERVICES FOR VARIOUS DEVELOPERS B 23-515-23-00 B 23-515-95-00 B 23-515-97-00 B 23-520-03-00	10/02/2024	1,147.50 607.50 337.50 945.00 <u>3,037.50</u>	
			002-33212	OCT 2024 PROFESSIONAL SERVICES FOR VARIOUS DEVELOPERS B 23-515-28-00 B 23-515-95-00 B 23-515-97-00	11/04/2024	270.00 337.50 405.00 <u>1,012.50</u>	11,610.00

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81966	11/21/2024	A STORAGE PLACE	12/01/2024 - B3334	DEC 2024 RENT FOR UNIT B3334	11/16/2024		
				E 10-140-241-000-000		422.00	
						<u>422.00</u>	
			12/01/2024 - B15	DEC 2024 RENT FOR UNIT B15	11/16/2024	210.00	
				E 10-140-241-000-000		<u>210.00</u>	
							632.00
81967	11/21/2024	JEANNIE ADAIR	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (1)	11/19/2024		
				YARD SALE SIGN		10.00	
				B 23-515-22-00		<u>10.00</u>	
							10.00
81968	11/21/2024	TYPHANE ADELEGAN	11202024	REFUND RESERVATION DEPOSIT FOR	11/20/2024		
				RICHARD ROLLINS PARK 11/16/2024		50.00	
				B 23-515-22-00		<u>50.00</u>	
							50.00
81969	11/21/2024	ALESHERE AND WYNDER LLP	90643	OCT 2024 LEGAL SERVICES - GENERAL	11/08/2024		
				E 10-160-250-000-000		10,420.49	
						<u>10,420.49</u>	
			90648	OCT 2024 LEGAL SERVICES FOR	11/08/2024		
				ADVOCATES FOR THE ENVIRONMENT		6,919.20	
				B 23-515-90-00		<u>6,919.20</u>	
						6,919.20	
			91369	OCT 2024 LEGAL SERVICES - GENERAL	11/08/2024		
				AFTER 42 HRS		5,423.80	
				E 10-160-250-000-000		<u>5,423.80</u>	
			90646	OCT 2024 LEGAL SERVICES - CODE	11/08/2024		
				ENFORCEMENT		3,641.70	
				E 10-160-250-100-000		<u>3,641.70</u>	

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			90642	OCT 2024 LEGAL SERVICES - GATEWAY SPECIFIC PLAN B 23-515-90-00	11/08/2024	2,220.40 2,220.40	
			90645	OCT 2024 LEGAL SERVICES - PERSONNEL E 10-160-250-100-000	11/08/2024	1,760.00 1,760.00	
							30,385.59
81970	11/21/2024	KERINA ALMEIDA	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	11/19/2024	30.00 30.00	
							30.00
81971	11/21/2024	JOHN ALONZO	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	11/19/2024	50.00 50.00	
							50.00
81972	11/21/2024	ELIZABETH ATHEY	11192024	STUDENT INTERNSHIP 10/26/2021-11/08/2024 E 10-120-220-000-000	11/19/2024	64.00 64.00	
			11202024	STUDENT INTERNSHIP 11/09/2024-11/22/2024 E 10-120-220-000-000	11/20/2024	64.00 64.00	
							128.00
81973	11/21/2024	EDUBIGES BONILLA	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	11/19/2024	50.00 50.00	
							50.00

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81974	11/21/2024	CA DEPT OF INDUSTRIAL RELATION	E 2115758 SB	FY2024-25 ELEVATOR INSPECTION E 10-195-246-000-000	11/06/2024	225.00 <u>225.00</u>	225.00
81975	11/21/2024	CITY OF COLTON	1 FINAL	FY2024-25 ASPHALT PAVING AT LITTON, ROSEDALE, AND PALM E 10-175-257-000-000	10/22/2024	155,434.90 <u>155,434.90</u>	155,434.90
81976	11/21/2024	COMPLETE PAPERLESS SOLUTIONS	4288	FY2024-25 LASERFICHE ANNUAL MAINTENANCE E 10-125-250-000-000	11/05/2024	10,647.00 <u>10,647.00</u>	10,647.00
81977	11/21/2024	CRAFCO INC	9403336099	(120) COLD PATCH BAGS E 10-175-220-000-000	11/08/2024	1,680.90 <u>1,680.90</u>	1,680.90
81978	11/21/2024	DENTAL HEALTH SERVICES	2476164	DEC 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	11/16/2024	145.95 <u>145.95</u>	145.95
81979	11/21/2024	ANNA ESPARZA	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (1) YARD SALE SIGN B 23-515-22-00	11/19/2024	10.00 <u>10.00</u>	10.00
81980	11/21/2024	EZ SUNNYDAY LANDSCAPE	8083	INSTALL NEW LANDSCAPE ON NORTH SIDE OF BARTON RD E 10-175-244-000-000	11/09/2024	4,400.00 <u>4,400.00</u>	4,400.00

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81981	11/21/2024	GRAINGER	9317275148	STRAPS FOR CHRISTMAS BANNERS E 62-120-220-000-000	11/14/2024	99.12	
						<u>99.12</u>	
			9290592121	HOSE CLAMP AND SAFETY GLASSES E 10-175-218-000-000 E 10-450-245-000-000	10/22/2024	6.48 33.03	
						<u>39.51</u>	
							138.63
81982	11/21/2024	MONIQUE GUTIERREZ	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	11/19/2024	20.00	
						<u>20.00</u>	
							20.00
81983	11/21/2024	DOLORES HAMMOND	11202024	REFUND RESERVATION DEPOSIT FOR SENIOR CENTER 11/09/2024 B 23-515-22-00	11/20/2024	91.00	
						<u>91.00</u>	
							91.00
81984	11/21/2024	HOUSTON AND HARRIS PCS INC	24-26349	STORM DRAIN INSPECTION E 10-631-255-000-000	11/14/2024	2,333.75	
						<u>2,333.75</u>	
							2,333.75
81985	11/21/2024	WILLIAM HUSSEY	NOV 2024 BH HLTH	NOV 2024 BH HLTH REIMBURSEMENT E 10-110-142-000-000	11/19/2024	342.62	
						<u>342.62</u>	
							342.62
81986	11/21/2024	INLAND BUSINESS FORMS	35946	BUSINESS CARDS - SCOTT HUTTER E 10-370-210-000-000	11/13/2024	85.09	
						<u>85.09</u>	
							85.09

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81987	11/21/2024	INTERWEST CONSULTING GROUP	865804	OCT 2024 PROFESSIONAL SERVICES FOR GATEWAY SPECIFIC PLAN B 23-515-60-00	11/14/2024	562.50 <u>562.50</u>	562.50
81988	11/21/2024	LYNN MERRILL	25-3	SEP 2024 NPDES SUPPORT SERVICES E 10-625-255-000-000	10/07/2024	1,434.64 <u>1,434.64</u>	1,434.64
81989	11/21/2024	MICHAEL BAKER INTERNATIONAL	1230288	OCT 2024 PROFESSIONAL SERVICES FOR VIVIENDA CARE FACILITY B 23-520-04-00	11/15/2024	17,138.42 <u>17,138.42</u>	22,641.92
			1230451	OCT 2024 PROFESSIONAL SERVICES FOR BARTON ROAD SPECIFIC PLAN B 23-510-39-00	11/18/2024	5,503.50 <u>5,503.50</u>	
81990	11/21/2024	SILVIA MONTEJANO	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS B 23-515-22-00	11/19/2024	40.00 <u>40.00</u>	
81991	11/21/2024	REBECCA MORA	11202024	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 11/16/2024 B 23-515-22-00	11/20/2024	100.00 <u>100.00</u>	100.00
81992	11/21/2024	Q3 CONSULTING	33634	OCT 2024 STORM DRAIN MASTER PLAN DEVELOPMENT E 10-631-255-000-000	11/12/2024	2,247.50 <u>2,247.50</u>	2,247.50

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81993	11/21/2024	QUINN RENTAL SERVICES	WOA00059274	REPAIRS FOR SKIPLOADER E 10-175-246-000-000	10/29/2024	2,449.95 <u>2,449.95</u>	2,449.95
81994	11/21/2024	SB COUNTY ASSESSOR	24-253514	RECORDED DOCUMENT # 2024-0265977 E 10-370-210-000-000	11/05/2024	20.00 <u>20.00</u>	20.00
81995	11/21/2024	SITEONE LANDSCAPE SUPPLY	148119568-001	SPRINKLERS FOR PARKS E 10-450-245-000-000	11/14/2024	643.74 <u>643.74</u>	701.65
			147903460-001	IRRIGATION SUPPLIES FOR RICHARD ROLLINS PARK E 10-450-245-000-000	11/06/2024	57.91 <u>57.91</u>	
81996	11/21/2024	SO CAL LOCKSMITH	66327	INSTALLATION OF ALARM LOCK ON YARD GATE E 10-195-245-000-000	11/05/2024	1,241.98 <u>1,241.98</u>	1,241.98
81997	11/21/2024	ST FRANCIS ELECTRIC	22147759	OCT 2024 RESPONSE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	10/31/2024	1,310.00 <u>1,310.00</u>	1,867.55
			22147758	OCT 2024 ROUTINE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	10/31/2024	557.55 <u>557.55</u>	

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81998	11/21/2024	STERICYCLE INC	8008951313	OCT 2024 RECORDS DESTRUCTION E 10-125-250-000-000	11/10/2024	434.88 434.88	434.88
81999	11/21/2024	TEAMSTERS LOCAL 1932	040	DEC 2024 EMPLOYEE PAID MEMBERSHIP DUES B 10-022-72-00	11/15/2024	599.40 599.40	599.40
82000	11/21/2024	TERMINIX	453177997	OCT 2024 PEST CONTROL SERVICES - CITY HALL E 10-195-245-000-000	10/29/2024	119.00 119.00	319.00
			453178092	OCT 2024 PEST CONTROL SVCS FOR SENIOR CENTER E 10-805-245-000-000	10/29/2024	115.00 115.00	
			453178084	OCT 2024 GOPHER CONTROL FOR RICHARD ROLLINS PARK E 10-450-245-000-000	10/29/2024	85.00 85.00	
82001	11/21/2024	GHATAS TOUMAH	11142024	REFUNDABLE DEPOSIT FOR WMP/C&D RECYCLED MATERIAL B 23-515-83-00	11/14/2024	1,515.00 1,515.00	1,515.00
82002	11/21/2024	GLORIA VARELA	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	11/19/2024	30.00 30.00	30.00

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82003	11/21/2024	SABRINA VILLAREAL	11192024	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS B 23-515-22-00	11/19/2024	40.00 <u>40.00</u>	40.00
82004	11/21/2024	RALPH VILLASENOR	11202024	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 11/17/2024 B 23-515-22-00	11/20/2024	200.00 <u>200.00</u>	200.00
82005	11/21/2024	WILLDAN	002-33211	OCT 2024 PLAN CHECK/ INSPECTION SVCS E 10-172-250-100-000 E 10-370-250-000-000 B 23-515-84-00	11/04/2024	1,561.25 1,250.00 187.50 <u>2,998.75</u>	2,998.75
17676621	11/01/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 10312024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 10/31/2024 B 10-022-62-00	10/31/2024	11,635.64 <u>11,635.64</u>	11,635.64

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Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17710895	11/01/2024	CA PUB EMPLOYEES RETIRE SYSTEM	11012024 HPERS	NOV 2024 PERS HEALTH INSURANCE ACH 1002767950 B 10-022-61-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-190-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 65-425-142-000-000	11/01/2024	3,776.99 3,047.49 1,517.66 2,494.64 1,735.81 3,818.77 1,626.73 4,232.33 758.83 2,082.96 1,041.48 758.84 <u>26,892.53</u>	26,892.53
17723629	11/01/2024	CALPERS 457 PLAN	PAYDATE 10312024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002768092 B 10-022-63-00 B 10-022-64-00	10/31/2024	1,955.00 497.66 <u>2,452.66</u>	2,452.66
20678722	11/05/2024	SO CA EDISON COMPANY	OCT 2024 EDISON	OCT 2024 ENERGY USAGE E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 16-510-238-000-000 E 26-600-238-000-000 E 26-601-238-000-000 E 26-602-238-000-000 E 26-603-238-000-000 E 26-604-238-000-000 E 26-605-238-000-000 E 65-425-272-000-000	11/01/2024	48.02 5,003.01 1,877.29 7,259.20 74.87 60.83 84.23 14.04 66.06 53.13 97.00 <u>14,637.68</u>	14,637.68

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
100813804	11/07/2024	WEX BANK	100813804	OCT-NOV 2024 VEHICLE FUEL CHEVRON	11/06/2024		
				E 10-172-272-000-000		95.00	
				E 10-175-272-000-000		1,717.54	
				E 10-185-272-000-000		81.62	
				E 10-190-272-000-000		43.14	
						<u>1,937.30</u>	
							1,937.30
298161643	11/08/2024	VERIZON WIRELESS	9977599613	OCT-NOV 2024 MONTHLY PHONE CHARGES	11/01/2024		
				E 10-120-235-000-000		102.72	
				E 10-140-235-000-000		51.36	
				E 10-172-235-000-000		51.36	
				E 10-175-235-000-000		808.16	
				E 10-185-235-000-000		251.31	
				E 10-370-235-000-000		51.36	
				E 10-805-238-000-000		190.07	
				E 65-425-235-000-000		51.36	
						<u>1,557.70</u>	
							1,557.70

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
461705924	11/07/2024	US BANK	OCT2024 CAL CARD	OCT-NOV 2024 CAL CARD CHARGES	11/06/2024		
				E 10-110-270-000-000 - CONFERENCE		3,469.99	
				E 10-120-210-000-000 - OFFICE SUPPLIES		821.29	
				E 10-120-220-200-000 - MTRLS & SUPPLIES		4,351.53	
				E 10-120-270-000-000 - CONFERENCE		1,188.56	
				E 10-125-210-000-000 - OFFICE SUPPLIES		40.40	
				E 10-140-210-000-000 - OFFICE SUPPLIES		24.29	
				E 10-140-270-000-000 - CONFERENCE		390.46	
				E 10-172-210-000-000 - OFFICE SUPPLIES		538.66	
				E 10-172-268-000-000 - TRAINING		864.90	
				E 10-172-272-000-000 - VEHICLE MAINT		12.99	
				E 10-175-219-000-000 - UNIFORMS		151.84	
				E 10-175-244-000-000 - PARKWAY MAINT		553.98	
				E 10-175-265-000-000 - SUBSCRIPTION		596.50	
				E 10-175-268-000-000 - TRAINING		630.00	
				E 10-175-270-000-000 - CONFERENCE		302.13	
				E 10-175-272-000-000 - VEHICLE MAINT		25.00	
				E 10-185-210-000-000 - OFFICE SUPPLIES		10.88	
				E 10-185-220-000-000 - MTRLS & SUPPLIES		93.76	
				E 10-185-265-000-000 - SUBSCRIPTION		100.00	
				E 10-185-268-000-000 - TRAINING		21.00	
				E 10-185-272-000-000 - VEHICLE MAINT		350.00	
				E 10-190-210-000-000 - OFFICE SUPLIES		73.92	
				E 10-190-211-000-000 - POSTAGE		89.91	
				E 10-190-220-000-000 - MTRLS & SUPPLIES		115.98	
				E 10-195-245-020-000 - CITY HALL MAINT		140.08	
				E 10-370-210-000-000 - OFFICE SUPPLIES		559.13	
				E 10-450-245-000-000 - PARK MAINT		197.96	
				E 10-805-245-000-000 - SR CNTR MAINT		1,027.04	
				E 65-425-220-000-000 - MTRLS & SUPPLIES		595.00	
						17,337.18	
							17,337.18
						Total Checks:	626,826.80

Check Register
CITY OF GRAND TERRACE
As of 11/30/2024

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>Inv. Date</u>	<u>Amount Paid</u>	<u>Check Total</u>
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IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE AFORE LISTED CHECKS FOR PAYMENT OF CITY LIABILITIES HAVE BEEN AUDITED BY ME AND ARE ACCURATE, NECESSARY AND APPROPRIATE EXPENDITURES FOR THE OPERATION OF THE CITY. I FURTHER CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THE CITY HAS AVAILABLE FUNDS FOR PAYMENT THEREOF.

Christine Clayton

Christine Clayton, Finance Director
City of Grand Terrace



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AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Proclamation of the Existence of a Local Emergency

PRESENTED BY: Adrian Guerra, City Attorney

RECOMMENDATION: Review and approve a Resolution ratifying and confirming the Proclamation of Local Emergency issued on January 9, 2025, which empowered the Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such local emergency; and declaring and proclaiming the existence of a local emergency.

2030 VISION STATEMENT:

This staff report supports Our Mission to preserve and protect our community, Goal #2, Maintaining Public Safety and Goal #5, Engage in Proactive Communication.

BACKGROUND:

On January 9, 2025, the City Manager, in his capacity as Director of Emergency Services, proclaimed an emergency in accordance with California Government Code Section 8630 and Grand Terrace Municipal Code Section 2.28.060. The emergency proclamation is based on conditions of extreme peril to the safety of persons and property within the City as a consequence of the widespread power outages and dangerous windstorm conditions.

The Secretary of the U.S. Department of Health and Human Services and the State of California have declared a public health emergency for the State of California to address the health impacts of the wildfires and straight-line winds spreading in Los Angeles County.

Grand Terrace Municipal Code Section 2.28.060 requires that the City Council, when not in session, act to ratify the proclamation within seven (7) days thereafter. This item requests the City Council review and approve a Resolution ratifying and confirming the Proclamation of Local Emergency issued on January 9, 2025 which empowered the Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such local emergency; and declaring and proclaiming the existence of a local emergency.

DISCUSSION:

Governments statewide are responding to the devastating impacts of the dangerous winds and extreme fire weather. San Bernardino County has been experiencing high Santa Ana winds since January 7, 2025. These extreme wind conditions, combined with critically low humidity and dry conditions, created dangerous fire conditions and contributed to downed trees and damage throughout the region. In addition to these dangerous conditions, regions in the San Bernardino County, including the City of Grand Terrace, have experienced widespread power outages for over twenty-four (24) hours, which have disrupted essential services.

On January 7, 2025 the Governor of the State of California proclaimed a state of emergency in Los Angeles and Ventura Counties due to the Palisades Fire and windstorm conditions. On January 9, 2025, the City Manager acting as the Director of Emergency Services proclaimed the existence of a local emergency within the City due to these windstorm conditions, which caused widespread power outages. On January 10, 2025, the Secretary of the U.S. Department of Health and Human Services declared a public health emergency for the State of California as a result of the consequences of wildfires and straight-line winds on the State of California.

The City's first and second response agencies are prepared for the impact of these widespread power outages; however, the declaration of a local emergency further unlocks resources and legal authority to quickly respond to changing conditions.

Through Grand Terrace Ordinance No. 10, the City Manager, as the Director of Emergency Services, proclaimed a Local Emergency on January 9, 2025 to enhance the City's ability to mobilize local resources, coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and seek potential reimbursement by the State and Federal governments.

Per Health and Safety Code section 101080 and the City Manager's January 9, 2025, Proclamation of Emergency, the 30-day time period within which a local governing authority must renew a local health emergency, is waived for the duration of the statewide emergency declared by the Secretary of the U.S. Department of Health and Human Services, and will remain in effect until each local governing authority terminates its respective local health emergency.

Per California Government Code section 8630 and the City Manager's January 9, 2025, Proclamation of Emergency, the 60-day time period within which local government authorities must renew a local emergency, is waived for the duration of the statewide emergency declared by the Secretary of the U.S. Department of Health and Human Services, and will remain in effect until each local governing authority terminates its respective local emergency.

ENVIRONMENTAL IMPACT:

FISCAL IMPACT:

This Resolution ratifies the emergency proclamation made by the Director of Emergency Services and maintains the City's compliance with State and Federal requirements for emergency response. The Resolution further promotes the City's eligibility to receive State and Federal emergency assistance funds.



PROCLAMATION OF EMERGENCY

WHEREAS, Ordinance No. 10 and Section 2.28 of the Grand Terrace Municipal Code of the City Grand Terrace empowers the City Manager as Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said City is affected or likely to be affected by a public calamity and the City Council is not in session, and; WHEREAS, the City Manager as Director of Emergency Services of the City Grand Terrace does hereby find; that conditions of extreme peril to the safety of persons and property have arisen within said city, caused by

wide spread power outages throughout the city and
(~~fire, flood, storm, mudslides, torrential rain, wind, earthquake, drought, or other causes~~); which began on the 7th day of January, 2025. and;

That these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of said City/County, and; That the City Council of the City Grand Terrace is not in session and cannot immediately be called into session;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout said City/~~County~~, and; IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, by ordinances, and resolutions of this City; and that this emergency proclamation shall expire 7 days after issuance unless confirmed and ratified by the City Council of the City Grand Terrace.

Dated: 01-07-2025

By: [Signature]

City Manager as Director of Emergency Services

Print Name Konrad Belouch

Address 22795 Barton Rd
Grand Terrace CA 92313

RESOLUTION NO. 2025-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GRAND TERRACE, CALIFORNIA, RATIFYING THE CITY
MANAGER/DIRECTOR OF EMERGENCY SERVICES'
PROCLAMATION OF EXISTENCE OF A LOCAL
EMERGENCY AND DECLARING AND PROCLAIMING A
LOCAL EMERGENCY**

WHEREAS, on January 7, 2025, high winds, low humidity, and dry conditions have contributed to widespread power outages throughout the City; and

WHEREAS, residents of the City have been without power for over twenty-four (24) hours; and

WHEREAS, the California Emergency Services Act, Government Code Sections 8558(c) and 8630 authorize the proclamation of a local emergency when conditions of a disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist; and

WHEREAS, pursuant to Government Code Section 8630 such an emergency may be proclaimed by the governing body or by an official designated by ordinance adopted by the governing body; and

WHEREAS, Section 2.28.060 of the Grand Terrace Municipal Code empowers the Director of Emergency Services/City Manager to proclaim a local emergency if the City Council is not in session and requires that the City Council act to ratify the proclamation within seven (7) days thereafter; and

WHEREAS, under provision of local law, if the City Council cannot be convened and, in the judgement of the Director of Emergency Services, the circumstances warrant it, he may issue a proclamation of local emergency which must be ratified or nullified by the City Council within seven days of issuance; and

WHEREAS, conditions of extreme peril to the safety of persons and property in the City of Grand Terrace caused by wide spread power outages and dangerous windstorm conditions prompting the State of California and the U.S. Department of Health and Human Services to declare a public health emergency; and

WHEREAS, the City Council does hereby find that the above described conditions of extreme peril did warrant and necessitate the proclamation of the existence of a local emergency; and

WHEREAS, the City Manager acting as the Director of Emergency Services did proclaim the existence of a local emergency within the City on the 9th day of January 2025; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Proclamation of Existence of a Local Emergency, as issued by the City Manager/Director of Emergency Services and attached hereto, is hereby ratified and confirmed.

SECTION 2. Based upon the foregoing, the City Council now does proclaim and declare the existence of a local emergency and this declaration and proclamation shall remain in force and effect until the City Council of the City of Grand Terrace terminates the local emergency.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution, and it shall take effect and be in force.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Grand Terrace, California, at a regular meeting held on the 14th day of January 2025.

Bill Hussey, Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian Guerra
City Attorney



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Ordinance 12.28 Street and Parkway Trees Revisions: 2nd Reading

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION: Conduct the second reading of the ordinance by title only, waive further reading, approve the ordinance amending Title 12 of the Grand Terrace Municipal Code by repealing and replacing Chapter 12.28 (Street and Parkway Trees) in its entirety.

2030 VISION STATEMENT:

This staff report supports Goal #1 "Ensure Our Fiscal Viability" by exploring creative means to provide services and ensuring appropriate cost recovery for service.

BACKGROUND:

In 1979, the City established Ordinance 12.28 to manage the planting, maintenance, and removal of trees on public streets and parkways, maximizing urban forestry benefits. The ordinance was updated in 2017 to include a fee schedule and define homeowner responsibilities for tree maintenance.

DISCUSSION:

Key revisions to the ordinance include:

- **Definitions:** Clear definitions to help residents understand terms like "city tree," which pertains to trees on lawns and parkways.
- **Maintenance Responsibilities:** The ordinance will clarify maintenance and pruning duties, ensuring professional care of City-managed trees. Residents can now remove exempt trees with a no-fee permit but will bear costs for any trees planted in the City right-of-way without approval.
- **Routine Maintenance:** Homeowners will manage routine tasks such as watering and reporting safety issues for adjacent trees, contributing to community cleanliness.
- **Tree Selection:** The City will adopt a suitable tree list for different parkway sizes to promote biodiversity, sustainability, and neighborhood aesthetics.
- **Guidance from the General Plan:** Tree maintenance will align with the 2010 General Plan's Circulation Element, establishing guidelines for street widths and tree responsibility.
- **Agreements for Property Owners:** The revised ordinance allows property owners to participate in tree planting and outlines a process for pruning or removing trees at their own expense, with City oversight.

ENVIRONMENTAL IMPACT:

The proposed ordinance revisions are exempt from the California Environmental Quality Act (CEQA) under Sections 15301 (Existing Facilities) and 15304 (Minor Alterations to Land). These exemptions apply to projects with negligible expansion and minor public alterations that do not involve removing

healthy, mature, scenic trees. The revisions are not expected to result in significant environmental impacts and fall within these categorical exemptions.

FISCAL IMPACT:

There is no fiscal impact by adopting the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE
REPEALING AND REPLACING CHAPTER 12.28 (“STREET AND PARKWAY
TREES”) OF TITLE 12 (“STREETS, SIDEWALKS AND PUBLIC PLACES”) OF THE
GRAND TERRACE MUNICIPAL CODE REGULATING STREET AND PARKWAY
TREE MAINTENANCE**

WHEREAS, the City of Grand Terrace recognizes the significant benefits that street and parkway trees provide to our community, including air and water quality improvement, shade provision, property value enhancement, and beautification; and

WHEREAS, in 1979, the City Council adopted Ordinance No. 29 which adopted Chapter 12.28 of the Grand Terrace Municipal Code setting forth the types of trees that could be planted within City streets and parkways, and setting forth the maintenance requirements of those trees; and

WHEREAS, since 1979, the City’s tree maintenance requirements have evolved, and the City’s circulation plan has grown with the addition of new streets and approval of new development, requiring updates to Chapter 12.28 (“Street and Parkway Trees”); and

WHEREAS, the City Council recognizes the importance of planning for the addition of, and maintaining street and parkway trees, which provide immense benefits to the community, including air and water quality improvement, shade provision, property value enhancement, and beautification; and

WHEREAS, the City Council aims to establish a comprehensive framework for the planting, maintenance, protection, and removal of trees within the public right-of-way, promoting a healthy and vibrant urban forest.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The facts set forth in the recitals in this Ordinance are true and correct and incorporated herein by this reference.

SECTION 2. Adoption of Code. Chapter 12.28 entitled “Street and Parkway Trees” of Title 12, entitled “Streets, Sidewalks and Public Places,” of the Grand Terrace Municipal Code is hereby repealed and shall be replaced to read in its entirety as set forth in Exhibit “1.”

SECTION 3. CEQA. The City Council finds that this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Sections 15061(b)(3) on the grounds that it can be seen with certainty that the amendment to the Municipal Code provided for in this Ordinance will not have a significant effect on the environment. There is no possibility that the proposed ordinance, as a textual change to the Municipal Code, may have a significant impact on the physical environment (Section 15061) and because, per Section 15061(b)(3), it can be seen with certainty to have no possibility of a significant effect upon the environment.

SECTION 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentences, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional due to the writs of mandate issued by the Court.

SECTION 5. Effective Date. The City Council hereby authorizes and directs the Mayor and the City Clerk to execute this Ordinance on behalf of the City of Grand Terrace forthwith upon its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 14 day of January 2025.

Bill Hussey
Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney

EXHIBIT 1

Chapter 12.28 - STREET AND PARKWAY TREES

For the purposes of this chapter, the City of Grand Terrace recognizes the significant benefits that street and parkway trees provide to the community, including air and water quality improvement, shade provision, property value enhancement, and beautification. This chapter aims to establish a comprehensive framework for the planting, maintenance, protection, and removal of trees within the public right-of-way, promoting a healthy and vibrant urban forest.

12.28.010 – Definitions

For the purposes of this chapter, certain words and phrases used in this chapter shall be construed as set forth in this section unless it is apparent from the entire context that a different meaning is intended.

- A. “Arborist” means a licensed and certified professional who specializes in the care, maintenance, and management of trees, shrubs, and other woody plants, and is trained in tree biology, pruning techniques, tree health care, planting, removal, and risk assessment related to trees.
- B. “Approved Tree List” includes a list of tree species that are authorized for planting based on factors like maturity, root system, parkway size, and suitability for the local climate.
- C. “City Tree” means any tree planted within the public right-of-way or on public property, such as parkways, streets, and parks, that is maintained by the city. Depending on the specified distance from the street's centerline as defined in Appendix D, a City Tree may be located in front of or adjacent to a residence.
- D. “Emergency Removal” includes the removal of a tree that is deemed a Hazardous Tree and requires immediate action to protect public safety.
- E. “Fruit Tree” means a tree that is cultivated for the purpose of producing edible fruits, such as apples, oranges, peaches, cherries, avocado, and plums.
- F. “Ground Cover” includes low-growing, no more than twelve inches in height, non-spiny plants that spread across the ground which help prevent erosion, suppress weeds, and enhance visual appeal
- G. “Hazardous Tree” means a tree that poses a significant risk of injury or property damage due to disease, decay, structural defects, or other factors.
- H. “Parkway” includes land dedicated or acquired for public use, the area between the sidewalk and curb, or the area between the curb and the property line if there is no

sidewalk. It may also include medians, traffic islands, and/or other areas designated for tree planting.

- I. “Property Owner” means the legal owner or authorized representative of any property as documented in the official records of San Bernardino County Recorder’s Office.
- J. “Pruning” means the selective removal of branches to improve tree health, structure, and clearance over sidewalks and roadways.
- K. “Public Right-Of-Way” means a strip of land legally designated for transportation and utility purposes, including streets, sidewalks, pathways, and the airspace above and land below, which is publicly accessible.
- L. “Street Centerline” means an imaginary line that runs down the middle of a street serving as a reference point for various measurements and property ownership. For local streets, the city’s ownership of trees extends from the street centerline to a distance of 30 feet onto the adjacent property, with further details and examples provided in Appendix D based on street types.
- M. “Tree” means any perennial woody plant characterized by a single main stem or trunk and foliage, whether naturally occurring or intentionally planted, excluding self-sprouted or volunteer trees.
- N. “Volunteer Tree” means a tree that grows on its own, from seeds dropped by existing trees or carried by animals, rather than being deliberately planted by a human.

12.28.020 – Tree Planting Restrictions

Only trees designated specifically in Appendix A to this chapter may be planted either by developers, contractors, or individual homeowners. Additional trees may be approved at the direction of the designee of the Public Works Department.

12.28.030 – Homeowner responsibility for parkway trees

Due to the existence of city street trees, the resulting tree-lined streets provide both aesthetic and monetary value to the property owner. Adjacent property owners shall be responsible for the daily care and maintenance of parkway trees, including pruning outside the designated areas on the Tree Maintenance Map's schedule. Exceptions to this pruning responsibility may be made on a case-by-case basis. This responsibility includes:

- A. Regular watering.

- B. Maintaining a clear sidewalk adjacent to property by promptly removing fallen leaves, seeds, and other tree droppings.
- C. Reporting significant damage or hazardous conditions, or issues beyond routine maintenance to the Public Works Department for further assistance.

12.28.040 – Parkway groundcover

It is unlawful, except as provided in this chapter, for any person to plant or cause to be planted any growing thing other than grass or permitted ground cover in any public right-of-way or parkway.

Requirement	Details
Height Limit	Vegetation must not exceed 12 inches in height.
Encroachment	Vegetation must not encroach on sidewalks or streets.
Permitted Ground Covers	- Grass - Yarrow - California Lilac - Coyote Brush - Iceberg Roses - Daylilies - Creeping Thyme
Permitted Rocks	- ¾" California Gold Rocks - ¾" Rainbow Rocks - ¾" Desert Plum Rocks
Planting Requirement for Rocks	Vegetation must be planted every 2 to 3 feet when using rocks.

12.28.050 – Tree planting in right-of-way

Property owners without trees in the right-of-way have the opportunity to select an approved tree from the 2-4 foot parkway list as set forth within this section after signing an agreement with the City and committing to the requirements of this Chapter. While the City will make reasonable efforts to plant the tree of the property owner's choice, tree selection is not guaranteed; if the chosen tree is unavailable, the City's arborist will select the next available alternative, and the city will not notify property owners regarding unavailable selections.

Additionally, property owners can improve their landscaping by planting a tree in the city's right-of-way at their own expense. This requires a no-fee encroachment permit, which allows the City to include the new tree in its inventory for regular maintenance by the City.

PARKWAY	COMMON NAME	HEIGHT	SPREAD	TYPE	GROWTH RATE	BLOOM COLOR	WATER NEED
2-3'	Southern Magnolia	70	40	evergreen	moderate	large, fragrant white	Moderate
2-3'	Western Redbud	20	20	deciduous	moderate	magenta	moderate
2-4'	Desert Willow	30	25	deciduous	fast	lavendar or pink	low
2-4'	Yew Pine	40	25	evergreen	slow-moderate	inconspicuous	moderate
3'	Eastern Redbud	40	35	deciduous	fast	pink or purple	moderate
3-4'	Brisbane Box	45	30	evergreen	moderate-fast	creamy white	moderate
3-4'	Chanticleer Pear	35	18	deciduous	moderate	white	moderate
3-4'	Chitalpa	40	25	deciduous	fast	pink to white	moderate; drought tolerate once established
3-4'	Crape Myrtle	25	20	deciduous	moderate-fast	pink, purple, red, or white	moderate
3-4'	Drake Chinese Elm	45	30	deciduous	moderate	inconspicuous	moderate; drought tolerate once established
3-4'	Hybrid Palo Verde	25	20	deciduous	fast	yellow	low
3-4'	Purple Leaf Plum	25	20	deciduous	moderate	pink to white	moderate
3-4'	Xylosma	20	12	evergreen	moderate	inconspicuous	moderate

12.28.060 – Regulations for the Removal of Street and Parkway Trees

Street and parkway trees are considered City property and may not be removed by property owners except as provided in subsections A and B of this section.

- A. A healthy tree, as determined by an arborist, may only be removed by the homeowner after obtaining a no-cost agreement from the City for tree pruning and removal. The homeowner must replant and maintain an approved tree at their own expense within sixty (60) days of removal.
- B. Property owners may obtain a no-cost agreement for tree pruning and removal, allowing them to remove volunteer trees, fruit trees, cycads, dwarf palms, or any other type of palm species located within the city's right-of-way. This removal must be performed by a licensed arborist or landscaper holding a valid C-27 license from the California State License Board.
- C. No permit is required to prune or remove a public tree if a variance, conditional use permit, or design review approval was secured from the city prior to the effective date of this section, or if a valid building permit impacting the tree was legally issued by the city.

12.28.070 – Tree Pruning and Maintenance

- A. Pruning outside of the city's designated schedule is the responsibility of the adjacent homeowner. However, the homeowner must first obtain a no-cost encroachment permit from Public Works. All work must be carried out by an arborist licensed by the California State License Board or a C-27 landscaper.

- B. The trees shall be maintained in a manner that prevents hazards and does not interfere with vehicular or pedestrian use of streets and sidewalks. Additionally, the property owner shall be required to maintain overgrowth to ensure it does not encroach upon or overhang any adjacent sidewalk or street.
- C. Unless special circumstances are approved by the City, encroachment is defined as a minimum clearance of eight (8) feet above sidewalks and fifteen (15) feet above streets. No permit is necessary to remove hazards or correct encroachments.

12.28.080 - Parkway Paving

Paving of parkways is prohibited.

12.28.090 - Violation—Fine

The city shall impose fines on anyone who violates any section of this chapter to cover the actual costs of correction. Property owners and contractors will be liable for expenses related to the removal of trees planted without prior approval, replanting of removed trees, or the removal of landscaping other than approved ground cover, as specified in this chapter.

12.28.100 - Resident/Property Owner Notification

The City shall notify residents and property owners about any project that involves planting a city tree within the parkway on their property. Notification methods can include mailings and door hangers. City staff, contractors, or volunteers may be used to carry out these notifications.

12.28.110 - Tree Planting in Right of Way by the City

The City manages tree planting and removal in the public right-of-way. When the City removes a tree, particularly parkway trees, it will strive to plant a replacement in the same location. Furthermore, for each tree removed, the City will plant two new trees, focusing on areas where tree loss has the most significant impact.

12.28.120 - Tree Removal and Sidewalk Maintenance

The City may remove and replace street and parkway trees in its discretion and at its own expense. The City may remove trees that are:

1. Diseased, as verified by an arborist;
2. Constituting a traffic hazard;

3. Damaging or posing a risk of damage to streets, sidewalks, curbs, gutters, or utility lines;
4. Not in compliance with the adopted specifications;
5. Required for road or infrastructure improvements during construction or development.

If there is a deviation in the concrete sidewalk caused by lifting, and it measures less than $\frac{3}{4}$ inch, the raised edge of the concrete may be ground down to be level with the adjacent slab. However, if a sidewalk panel has already been ground down or replaced, and further lifting occurs due to the tree root system, the tree may be removed.

12.28.130 – Agreements, Permits, and Fees

- A. The City will issue all necessary agreements or permits to implement the provisions of this chapter.
- B. Permit fees shall be established by a resolution of the City.

12.28.140 - Water supply requirements

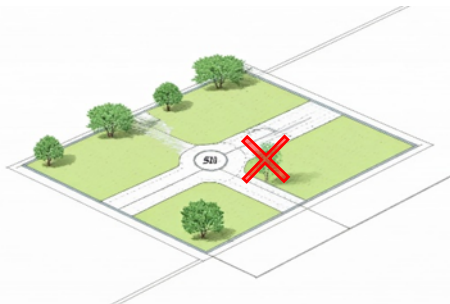
Subdividers and contractors may not plant trees in parkways until the adjacent home has water supplied to it. Maintenance of the trees shall remain with the contractor until the adjacent home is occupied.

12.28.150 - Guarantee by Contractors

All trees must be guaranteed by the contractor for a period of one-hundred twenty days (120) days after the residence is occupied.

12.28.160 - Intersection setback

Trees must be planted a minimum of twenty-five (25) feet from property lines at street intersections, including the extended lines of those boundaries.



12.28.170 - Time and manner of planting.

All plantings must be done in accordance with specifications indicated in Appendix B to this chapter. Soil shall be firmly packed by watering to prevent air pockets. Trees shall be tied using a double stake. Bare root plantings may only be done in December, January, and February. At all other times, only containerized material shall be planted. All plantings shall have a minimum caliper size of one inch.

12.28.180 - Tree planting requirements by lot and block

It is the intent of this chapter to mandate one lawn tree per lot, unless such lot has more than eighty (80) feet of frontage beyond the public right of way. In such cases, one tree should be planted for every forty (40) feet or part thereof of frontage. Each block must have an average of one tree for every sixty (60) feet. Additionally, anyone who constructs a new building or expands the floor area of an existing main building by fifty-percent (50%) of its original size must plant at least two twenty-four inch box trees.

LIST OF APPROVED TREES - GRAND TERRACE TREE PALETTE

PARKWAY	COMMON NAME	HEIGHT	SPREAD	TYPE	GROWTH RATE	BLOOM COLOR	WATER NEEDS
2-3'	Southern Magnolia	70	40	evergreen	moderate	large, fragrant white	Moderate
2-3'	Western Redbud	20	20	deciduous	moderate	magenta	moderate
2-4'	Desert Willow	30	25	deciduous	fast	lavendar or pink	low
2-4'	Yew Pine	40	25	evergreen	slow-moderate	inconspicuous	moderate
3'	Eastern Redbud	40	35	deciduous	fast	pink or purple	moderate
3'	Italian Cypress	50	20	evergreen	fast	non-flowering	moderate; drought tolerate once established
3-4'	Brisbane Box	45	30	evergreen	moderate-fast	creamy white	moderate
3-4'	Chanticleer Pear	35	18	deciduous	moderate	white	moderate
3-4'	Chitalpa	40	25	deciduous	fast	pink to white	moderate; drought tolerate once established
3-4'	Crape Myrtle	25	20	deciduous	moderate-fast	pink, purple, red, or white	moderate
3-4'	Drake Chinese Elm	45	30	deciduous	moderate	inconspicuous	moderate; drought tolerate once established
3-4'	Hybrid Palo Verde	25	20	deciduous	fast	yellow	low
3-4'	Purple Leaf Plum	25	20	deciduous	moderate	pink to white	moderate
3-4'	Xylosma	20	12	evergreen	moderate	inconspicuous	moderate
4-5'	Marina Arbutus	35	35	evergreen	moderate	pinkish-white	moderate
4-7'	Crown of Gold Tree	35	35	semi-deciduous	fast	yellow	moderate
4-7'	Delavay's Magnolia	35	20	evergreen	moderate	white to creamy white	moderate
4-7'	Drooping She-Oak	45	30	evergreen	fast	inconspicuous	low to moderate
4-7'	Engelmann Oak	50	50	evergreen	moderate	inconspicuous	low to moderate
4-7'	Pink Chitalpa	30	22	deciduous	moderate-fast	pink or white	moderate; drought tolerate once established
4-7'	Toyon	25	15	evergreen	moderate	white	low
5'	Australian Willow	30	25	evergreen	moderate	creamy white	moderate; drought tolerate once established
5'	Flaxleaf Paperbark	35	30	evergreen	moderate-fast	creamy white	low to moderate
5'	Portugal Laurel	35	30	evergreen	moderate	creamy white	moderate
5'	Purple Orchid Tree	25	25	deciduous	slow-moderate	purple	moderate
5'	Sweetshade	35	15	evergreen	moderate	creamy yellow	moderate
5'	Victorian Box	35	25	evergreen	moderate	creamy white	moderate
5'	Weeping Bottlebrush	25	20	evergreen	fast	red, pink, or white	moderate
5-6'	Chinese Parasol Tree	35	30	deciduous	moderate	yellowish-green to creamy white	moderate
5-6'	Chinese Pistache	50	25	deciduous	moderate	inconspicuous	low to moderate
5-6'	Chinese Tallow Tree	35	30	deciduous	fast	creamy white	moderate
5-6'	Magnolia Saint Mary	25	20	evergreen	moderate	white with hint of pink	moderate
5-7'	Goldenrain Tree	35	30	deciduous	moderate-fast	yellow	moderate; drought tolerate once established
5-7'	Orange Tree	25	20	evergreen	moderate	white flowers; followed by orange fruit	Moderate
5-7'	Pink Trumpet Tree	30	30	semi-deciduous	fast	pink to purple	moderate
6'	Acer Paxii	35	45	evergreen	slow-moderate	inconspicuous	moderate
6'	Chinese Flame Tree	40	30	deciduous	fast	yellow	moderate
6'	Flame Tree	50	30	semi-deciduous	fast	bright red	moderate
6'	Red Oak	65	50	deciduous	moderate	inconspicuous	moderate
6'	Swan Hill Olive	35	25	evergreen	moderate	inconspicuous	low to moderate
6-8'	Jacaranda	50	35	semi-deciduous	moderate-fast	purple-blue	moderate
7'	Majestic Beauty Ash	40	30	evergreen	fast	inconspicuous	moderate; drought tolerate once established
7'	Ornamental Pear	35	25	deciduous	moderate	white	moderate; drought tolerate once established
7'	Sawtooth Zelkova	65	30	deciduous	moderate-fast	inconspicuous	moderate; drought tolerate once established
7'	Southern Live Oak	80	65	evergreen	moderate-fast	inconspicuous	moderate
7-10'	Holly Oak	65	40	evergreen	moderate-fast	inconspicuous	moderate

7-10'	Lemon-Scented Gum	65	40	evergreen	fast	creamy white	moderate
7-10'	Maple Sycamore	35	25	deciduous	moderate	inconspicuous	moderate
7-10'	Moraine Locust	50	40	deciduous	fast	inconspicuous	moderate
7-10'	River She-Oak	65	40	evergreen	fast	inconspicuous	low to moderate
7-10"	Interior Live Oak	65	60	evergreen	moderate	inconspicuous	low to moderate
7-8'	Cork Oak	60	40	evergreen	moderate	inconspicuous	moderate
8'	Fern Pine	60	60	evergreen	moderate	inconspicuous	moderate
8'	Nepal Camphor Tree	65	50	evergreen	slow-moderate	creamy white	moderate
8-10'	Coral Gum	30	20	evergreen	moderate-fast	pink to red	moderate; drought tolerate once established
10'	Silk Oak	65	40	evergreen	fast	bright orange or red	moderate; drought tolerate once established
Ideal Lawn Trees							
Not for city trees or parkway							
Park Trees							
PARKWAY	COMMON NAME	HEIGHT	SPREAD	TYPE	GROWTH RATE	BLOOM COLOR	SOIL
12-Nov							

COMMON NAME	
Eastern Redbud	
Purple Orchid Tree	
Southern Magnolia	
Crape Myrtle	
Brisbane Box	
Desert Willow	
Eastern Redbud	
Brisbane Box	
Purple Orchid Tree	
Eastern Redbud	
Crape Myrtle	
Purple Orchid Tree	

Trees to be Planted on Barton Rd
Trees to be Planted on Main St.
Trees to be Planted on Mt Vernon Ave.

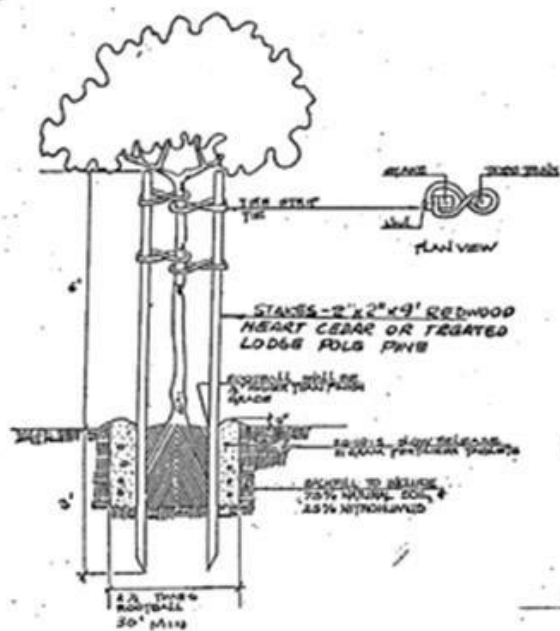


FIGURE 1
Non-Bare Root Planting
and Tree staking

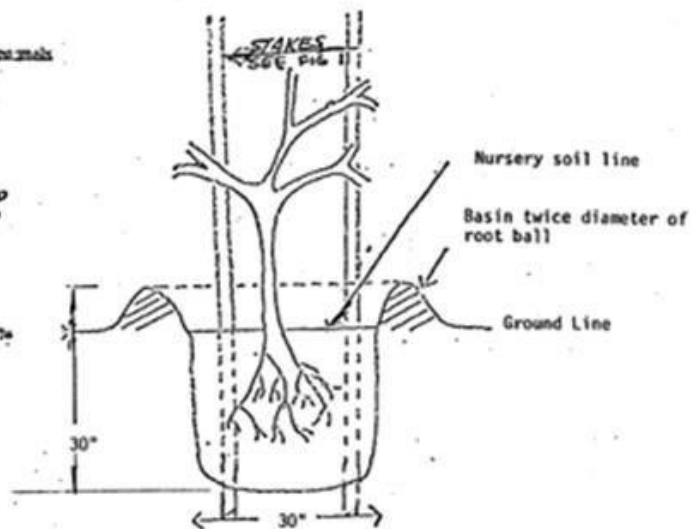
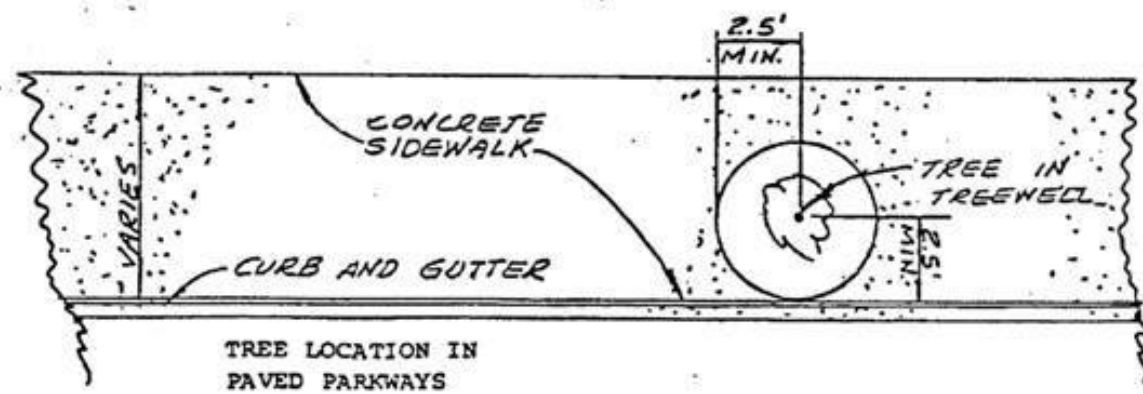
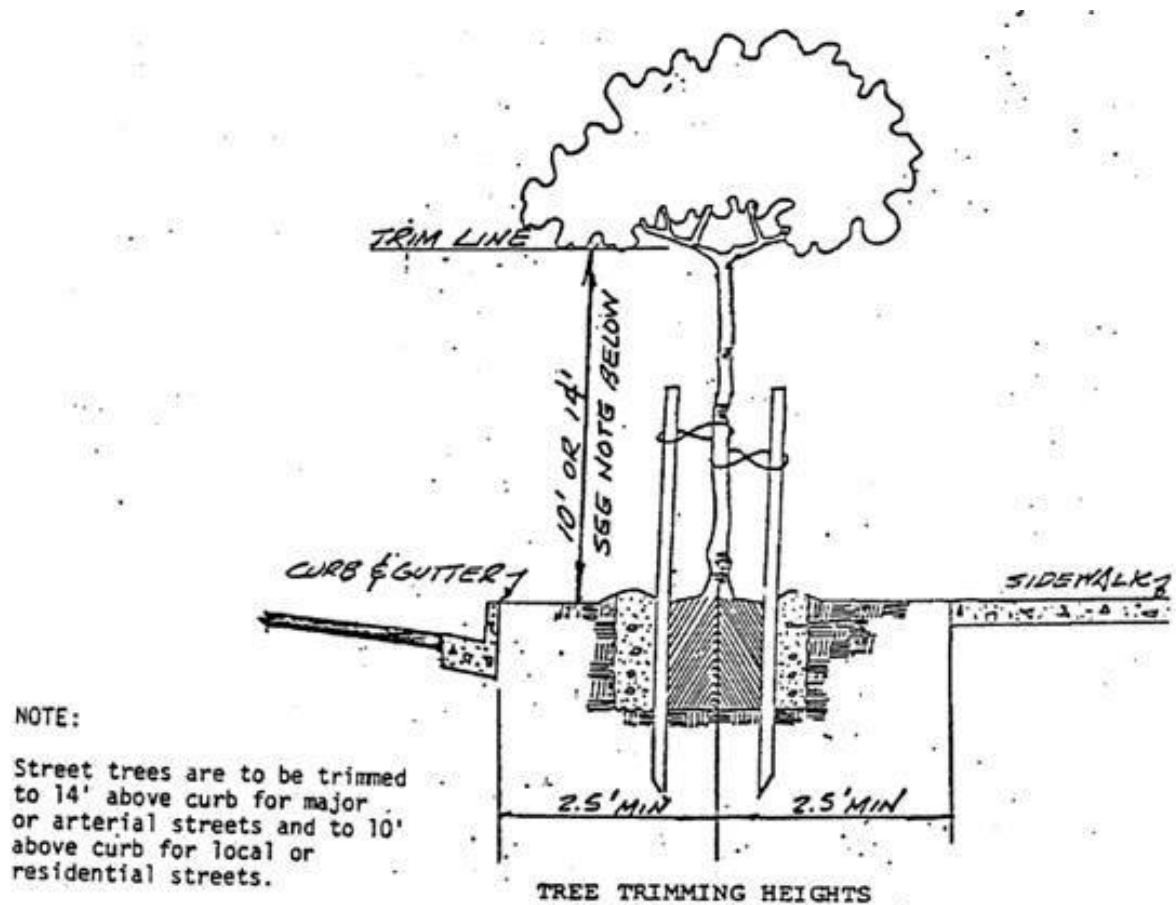
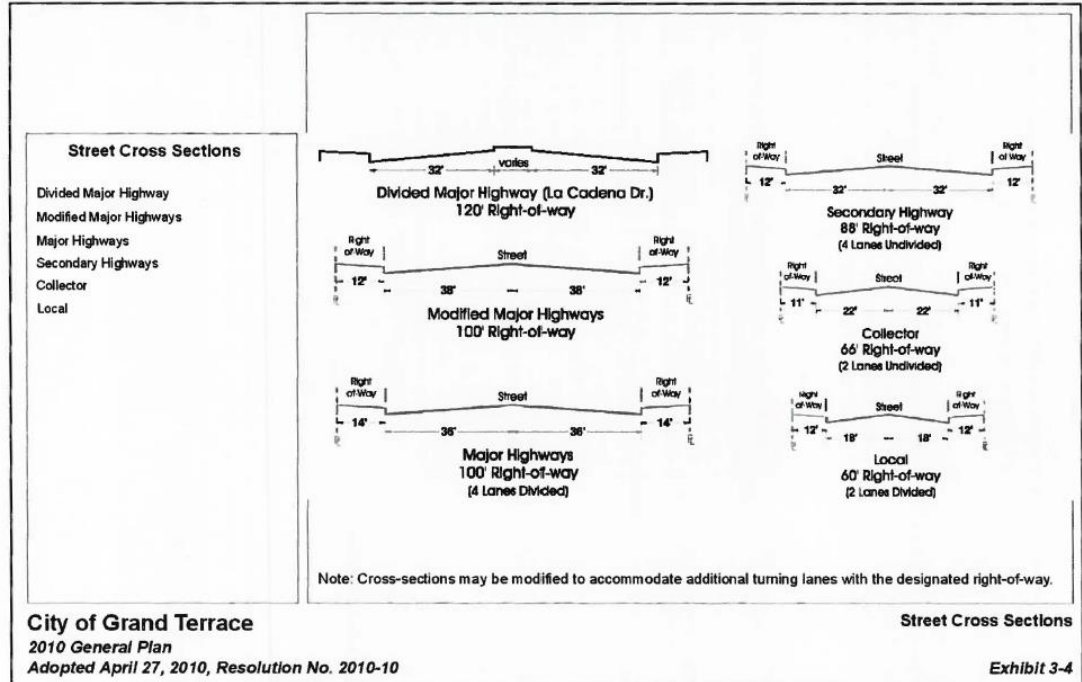
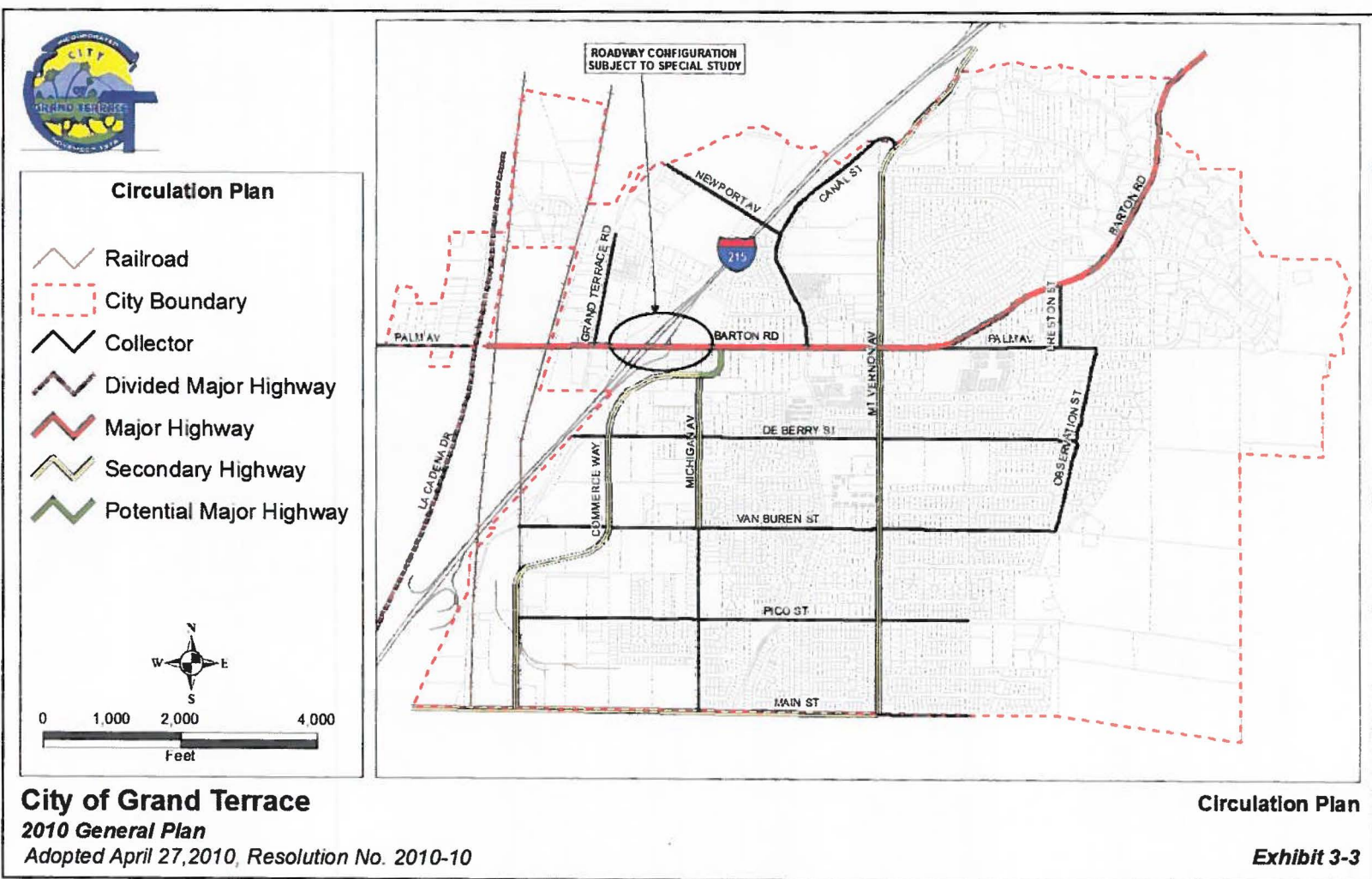


FIGURE II
Bare Root Planting



(Ord. 29 Exbt. C, 1979)







Agreement for Pruning or Removal of City Tree by Property Owner

I, _____, residing at _____, desire to prune or remove a city tree located in the public right-of-way adjacent to my property at _____. I understand and agree to the following terms and conditions:

The number of trees involved in this request is _____.

The Property Owner Agrees:

1. Authorization: I hereby request authorization from the City of Grand Terrace to prune or remove the aforementioned city tree.
2. Costs and Liability: I agree to bear all costs associated with the pruning or removal of the city tree, including but not limited to labor, equipment, and disposal fees. I also acknowledge and accept full liability for any damage or injury that may occur as a result of the pruning or removal activities, including damage to the sidewalk, street, or other public property. Additionally, property owner agree to cover any costs for corrective actions by the City if the services are performed
3. Compliance with City Standards: Pruning or removal must be conducted in accordance with all specifications and standards set forth by the City of Grand Terrace. Additionally, removal must include stump removal.
4. Timing and Completion: The pruning or removal work is expected to commence on _____ and be completed no later than _____.
5. Contractor Information: The City of Grand Terrace shall provide the name and contact information of the contractor authorized to perform the pruning or removal work.
6. Certification and Licensing: Any contractor or individual hired to perform the pruning or removal work shall be licensed by the California State License Board (CSLB) and shall employ certified tree trimmers who adhere to City standards.



7. Replanting Obligation: In the event of tree removal, I agree to replant an approved tree in the same location (lawn or parkway) within the public right-of-way within 60 days of the removal date.
8. Indemnification: I agree to indemnify and hold harmless the City of Grand Terrace, its officers, employees, and agents from any claims, damages, or liabilities arising out of or related to the pruning or removal activities.
9. Inspection and Approval: The City reserves the right to inspect the pruning or removal work upon completion to ensure compliance with City standards.
10. Governing Law: This agreement shall be governed by and construed in accordance with the laws of the State of California.
11. Worker Training: All personnel involved in pruning or removal tasks must be adequately trained in safety protocols and tree care best practices.
12. Notification of Completion: Upon completion of the work, I shall notify the City in writing, confirming that all activities have been carried out as specified.
13. Environmental Considerations: All pruning and removal operations shall take into account environmental factors and aim to protect local wildlife habitats. Specifically, operations must not disturb active nests in trees, as it is illegal to do so under California regulations.

Signature of Permit Recipient: _____

Date: _____

Contractor's Name: _____

Contractor's License Number: _____

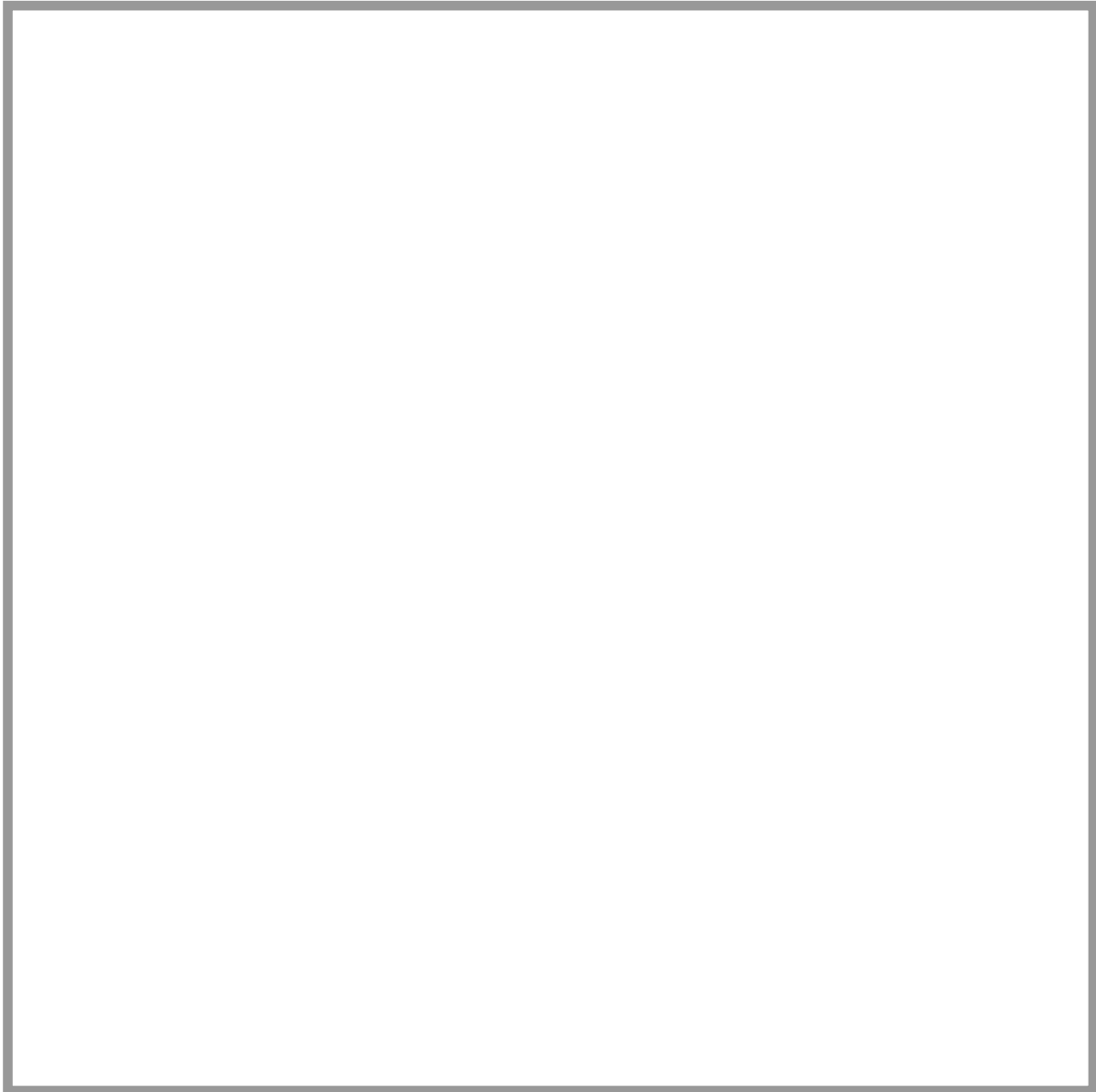
Authorized Representative: _____

Date: _____

REMOVALS ONLY

60 Days After Removal Date: _____

Site Plan



1. Detail of Work Performed:

2. Precise location of the tree in relation to the home.

3. Surrounding Infrastructure: Include nearby infrastructure, such as sidewalks, streets, curbs, utilities (sewer, water, electrical lines), and any other public or private features that could be impacted by the pruning or removal.

4. Disposal Plan:



Agreement for Tree Planting in Public Right-of-Way

This agreement is made and entered into on _____ (Date), by and between the City of Grand Terrace ("City") and _____ ("Resident"), whose address is _____, concerning the planting and maintenance of a tree on the Resident's lawn or within the parkway, provided that it falls within the City right-of-way.

Terms and Conditions:

Tree Selection

The City will provide the Resident with a list of approved tree species suitable for planting in the right-of-way area.

The Resident may select up to two (2) approved tree species from this list:

1. _____
2. _____

The City will make every effort to accommodate the Resident's first or second choice; however, if neither choice is available, the City's Arborist will select an appropriate tree without further notification to the Resident.

Approved Tree List

PARKWAY	COMMON NAME	HEIGHT	SPREAD	TYPE	GROWTH RATE	BLOOM COLOR	WATER NEED
2-3'	Southern Magnolia	70	40	evergreen	moderate	large, fragrant white	Moderate
2-3'	Western Redbud	20	20	deciduous	moderate	magenta	moderate
2-4'	Desert Willow	30	25	deciduous	fast	lavendar or pink	low
2-4'	Yew Pine	40	25	evergreen	slow-moderate	inconspicuous	moderate
3'	Eastern Redbud	40	35	deciduous	fast	pink or purple	moderate
3'	Italian Cypress	50	20	evergreen	fast	non-flowering	moderate; drought tolerate once established
3-4'	Brisbane Box	45	30	evergreen	moderate-fast	creamy white	moderate
3-4'	Chanticleer Pear	35	18	deciduous	moderate	white	moderate
3-4'	Chitalpa	40	25	deciduous	fast	pink to white	moderate; drought tolerate once established
3-4'	Crape Myrtle	25	20	deciduous	moderate-fast	pink, purple, red, or white	moderate
3-4'	Drake Chinese Elm	45	30	deciduous	moderate	inconspicuous	moderate; drought tolerate once established
3-4'	Hybrid Palo Verde	25	20	deciduous	fast	yellow	low
3-4'	Purple Leaf Plum	25	20	deciduous	moderate	pink to white	moderate
3-4'	Xylosma	20	12	evergreen	moderate	inconspicuous	moderate



Tree Placement

The tree will be planted either on the Resident's lawn or within the parkway, provided that the area falls within the City's right-of-way and meets the required planting criteria.

Resident's Maintenance Responsibilities

By entering into this agreement, the Resident agrees to take responsibility for the care and maintenance of the tree once it has been planted. The Resident agrees to:

- A. Regular Watering: Ensure that the tree receives adequate water, particularly during dry periods, to promote healthy growth.
- B. Sidewalk Maintenance: Keep the sidewalk adjacent to the property clear of fallen leaves, seeds, and other tree debris by promptly removing them. This includes maintaining a safe walking path for pedestrians.
- C. Reporting Issues: Promptly report any significant tree damage, hazardous conditions, or any issues beyond routine maintenance to the Public Works Department for further assistance.

City Responsibilities

- The City will be responsible for the initial planting of the tree in accordance with City standards.
- The City will inspect the tree's health periodically and provide guidance or further assistance as needed upon receiving reports of significant damage or hazardous conditions.

Availability for Planting:

The availability of trees for planting is based on available funding. Requests for tree planting will be accepted throughout the year and fulfilled on a first-come, first-served basis, with no estimated timeline for completion.

Liability

The Resident understands that they are responsible for maintaining the tree and ensuring that the adjacent sidewalk remains clear and safe.

The City shall not be held liable for any damages or injuries resulting from improper maintenance or failure to meet the agreed-upon responsibilities.

Amendments

Any amendments to this agreement must be in writing and agreed upon by both the Resident and the City.

Termination

The City reserves the right to remove the tree if it becomes hazardous, unhealthy, or if the Resident fails to meet the maintenance responsibilities outlined in this agreement.

Resident:

Name: _____

Address: _____

Signature: _____

Date: _____

City of Grand Terrace

Name: _____

Title: _____

Signature: _____

Date: _____

RECORDING REQUESTED BY:

City of Grand Terrace
Attn: City Clerk, Debra L. Thomas

EXEMPT (FREE) RECORDING REQUESTED
UNDER GOVERNMENT CODE SECTION 6103

WHEN RECORDED ALSO RETURN TO:

City of Grand Terrace
Attn: City Clerk, Debra L. Thomas

Grantor
[Property Owner Info]

SPACE ABOVE THIS LINE FOR RECORDER’S USE ONLY

OFFER OF DEDICATION OF PUBLIC RIGHT-OF-WAY EASEMENT

FOR VALUE RECEIVED, _____ resident of City of Grand Terrace (“**Grantor**”), hereby irrevocably offers for dedication to the City of Grand Terrace, a political subdivision of the State of California, an easement for public right-of-way to maintain future street development and tree pruning at _____ situated in the City of Grand Terrace, County of San Bernardino, State of California.

IN WITNESS WHEREOF; Grantor has executed this instrument on _____, 2024.

Signatures of: “**GRANTOR**” (*ATTACH NOTARY ACKNOWLEDGEMENT*)

Type or Print Name

Signature and Date

Type or Print Name

Signature and Date

Type or Print Name

Signature and Date

Type or Print Name

Signature and Date

This is to certify that the interest in real property conveyed by the within instrument to the City of Grand Terrace, California (“**Grantee**”), a municipal corporation, is hereby accepted by the undersigned officer pursuant to authority conferred by Resolution _____ of the City Council adopted on _____ and the Grantee consents to the recordation thereof by its duly authorized officer.

CITY OF GRAND TERRACE: _____
City Clerk Date

STATE OF CALIFORNIA

ss:

COUNTY OF SAN BERNARDINO

On _____, 2024 before me, _____, Notary Public,
personally appeared _____, who proved to me on the basis of
satisfactory evidence to the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that
by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s)
acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand official seal.

Signature of Notary Public

[Seal]



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Goals and Policies Concerning the Use of the Mello-Roos Community Facilities Act of 1982

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION: Adopt Resolution 2025-XX, A Resolution of the City Council of the City of Grand Terrace Adopting a Statement of Goals and Policies for the Use of the Mello-Roos Community Facilities Act of 1982

2030 VISION STATEMENT:

This staff report supports Goal #1 "Ensure Our Fiscal Viability" by implementing a funding mechanism via the formation of a Community Facilities District for the maintenance of new landscaping and lighting installed due to new development.

BACKGROUND:

Pursuant to the California Government Code, the City of Grand Terrace shall consider and adopt local goals and policies regarding the use of the Mello-Roos Community Facilities Act of 1982 before establishing a new community facilities district under the Act.

The Local Goals and Policies, presented as Attachment A to the resolution attached to this Staff Report, provide guidance for the City in the formation of a CFD and the issuance of bonds secured by special taxes under the Act. These Policies are intended to be general; specific details will depend on the nature of each particular financing. The Policies are designed to comply with Section 53312.7(a) of the Government Code and may be amended by the City Council at any time. In the event of any conflict or inconsistency with the provisions of the Act, the provisions of the Act shall take precedence.

DISCUSSION:

The Goals and Policies Concerning the use of the Mello-Roos Community Facilities Act of 1982 outline the financing priorities for any proposed new CFD, including bond financing, credit quality, required disclosures by developers to prospective purchasers, and general guidelines for the Rate and Method of Apportionment of each CFD. The document also addresses aggregate tax burden limitations on property subject to CFD special taxes, the City's option to retain special consultants for feasibility analysis prior to CFD formation, the proceedings for forming a new CFD, bond financing terms (if applicable), exceptions to the policy, and the fiscal impact of creating a new CFD. Further details on these topics are provided in the Goals and Policies.

ENVIRONMENTAL IMPACT:

The CFD itself is a financing mechanism for public maintenance services, which typically does not trigger CEQA. However, any development or physical improvements funded through the CFD, such as infrastructure or landscaping, would be subject to CEQA review if they have the potential for significant environmental impacts.

FISCAL IMPACT:

None.

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ADOPTING A STATEMENT OF GOALS AND POLICIES FOR THE USE OF THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982

WHEREAS, the City Council of the City of Grand Terrace proposes to undertake proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the California Government Code (the "Act"), to form a community facilities district; and

WHEREAS, Section 53312.7(a) of the California Government Code provides that a local agency may initiate proceedings to establish a community facilities district pursuant to the Act only if it has first considered and adopted local goals and policies concerning the use of the Act; and

WHEREAS, attached hereto as Attachment A is a compilation of such goals and policies (the "Goals and Policies") in accordance with the requirements of Government Code Section 53312.7(a); and

WHEREAS, this City Council desires to adopt the Goals and Policies as the City's local goals and policies concerning the use of the Act.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. The City Council hereby adopts the Goals and Policies as the City's local goals and policies concerning the use of the Act, attached hereto as Exhibit "A" and incorporated herein as though set forth in full.
2. The City Manager is hereby authorized and directed to take any actions and do any things which the City Manager may deem necessary or desirable in order to accomplish the purposes of this Resolution and all such actions previously undertaken by the City Manager are hereby ratified.
3. Effective Date. The City Clerk shall certify the adoption of this Resolution which shall take effect immediately.

PASSED, APPROVED AND ADOPTED this day of 14th January 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Daysi Alcocer
City Clerk

Bill Hussey
Mayor, City of Grand Terrace

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF GRAND TERRACE)

I, Daysi Alcocer, City Clerk of the CITY OF GRAND TERRACE, CALIFORNIA, DO
HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2025- _____
was duly passed, approved, and adopted by the City Council, approved and signed by
the Mayor, and attested by the City Clerk, all at the regular meeting of said City Council
held on the 14th day of January 2025, and that the same was passed and adopted by the
following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Executed this 14th day of January 2025, at Grand Terrace, California.

Daysi Alcocer
City Clerk for the City of Grand Terrace

[SEAL]

ATTACHMENT A

CITY OF GRAND TERRACE STATEMENT OF GOALS AND POLICIES CONCERNING USE OF THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982

I. INTRODUCTION

Section 53312.7(a) of the California Government Code requires that pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act") the City of Grand Terrace (the "City") consider and adopt local goals and policies concerning the use of the Act prior to the initiation of proceedings to establish a new community facilities district ("CFD") under the Act. The following goals and policies are intended to meet the minimum requirements of the Act, and may be amended or supplemented by the City Council of the City (the "City Council") at any time.

The City will consider developer-initiated applications requesting the formation of a CFD pursuant to the Act and the issuance of bonds to finance the construction and/or acquisition of eligible public facilities. At the City's discretion, and depending upon existing circumstances, in addition to the issuance of bonds to fund eligible public facilities, eligible community services may also be financed on an on-going basis through the levy of special taxes.

The City has adopted this document to set forth its goals and policies for the use of the Act pursuant to Section 53312.7 of the Act. In each and every circumstance, the decision as to whether or not the City will make use of the Act is a decision that will be made solely by the City. Nothing contained herein shall be construed as obligating the City to make use of the Act in any circumstance or as granting to any person any right to have the City make use of the Act in any circumstance.

II. GOALS

The City shall make the determination as to whether a proposed district shall proceed under the provisions of the Act. In selecting services and facilities to be financed, the City may finance any services or facilities permitted to be financed under the Act.

III. ELIGIBLE PUBLIC FACILITIES AND SERVICES

Generally, the improvements eligible to be financed by a CFD must have a useful life of at least five (5) years and must be owned by the City or another public agency. Subject to Section II hereof, the list of eligible public facilities include, but are not limited to, the types of facilities specified in Government Code section 53313.5, as it currently exists or may hereafter be amended.

The funding of public facilities to be owned and operated by public agencies other than the City shall be considered on a case-by-case basis. If the proposed financing is consistent with a public facilities financing plan approved by the City, or the proposed facilities are otherwise consistent with approved land use plans for the property, the City may consider entering into a joint community facilities agreement or joint exercise of powers agreement in order to finance these facilities.

The City will consider on a case-by-case basis CFDs established for the provision of services eligible to be funded under the Act, including services to be provided by other public agencies. Eligible services are as specified in the Act, as it currently exists or may hereafter be amended.

IV. PRIORITIES FOR CFD FINANCING UNDER THE ACT

Priority for CFD financing shall be given to public facilities which: (a) are necessary for economic development, or (b) are otherwise incident to an economic development project. If appropriate, the City shall prepare a public facilities financing plan as a part of the specific plan or other land use document that identifies the public facilities required to serve a project, and the type of financing to be utilized for each facility. The eligibility of a facility for financing and the priority for the financing of facilities will be determined at the sole discretion of the City.

In general, none of the services authorized to be provided under the Act shall have priority over the others. The eligibility of a service for financing and the priority for the financing of services will be determined at the sole discretion of the City.

V. CREDIT QUALITY REQUIREMENTS FOR CFD BOND ISSUES

It is the policy of the City to comply with all provisions of the Act including, but not limited to, Section 53345.8, as such Section may be amended from time to time. It is the goal of the City to conform, as nearly as practicable, to the California Debt and Investment Advisory Commission's Appraisal Standards for Land-Secured Financings, as such standards may be amended from time to time, provided, however, that this City Council may additionally amend such standards from time to time as it deems necessary and reasonable, in its own discretion, to provide needed public improvements within the City, while still accomplishing the goals set forth herein.

Unless otherwise specifically approved by the City Council as provided in Section 53345.8(b) or (c) of the Act, the district property value-to-lien ratio shall be at least three to one after calculating the value of the public facilities to be financed and considering any prior or pending special taxes or assessment liens. The City may require a higher value-to-lien ratio in its discretion, in consideration of current market and related conditions.

Property value may be based on either an appraisal or on assessed values as indicated on the County assessor's tax roll. The appraisal shall be based on standards promulgated by the State of California and otherwise determined applicable by City staff and

consultants. The appraisal must be dated within three months of the date the bonds are issued.

Less than a three-to-one value to lien ratio (as described above), excessive tax delinquencies, a substantial amount of vacant land, or other factors may cause the City to disallow the sale of bonds or require credit enhancement prior to bond sale.

If the City requires letters of credit or other security, the credit enhancement shall be issued by an institution, in a form and upon terms and conditions satisfactory to the City. Any security required to be provided by the applicant may be discharged by the City upon the opinion of a qualified appraiser, retained by the City, that a value-to-lien ratio of three to one has been attained per land use category, including any overlapping special assessment or special tax liens.

As an alternative to providing other security, the applicant may request that a portion of the bond proceeds be placed in escrow with a corporate agent in an amount sufficient to assure a value-to-lien ratio of at least three to one on the outstanding proceeds. The use of an escrow bond structure shall be in the sole discretion of the City.

The City may, at its option, require a financial feasibility report prior to the formation of the CFD if fifty percent or more of the land within the CFD is substantially undeveloped. The report shall be prepared by or at the direction of the City. All costs for preparing the report shall be borne by the applicant/developer. An estimate of the report cost shall be made prior to initiating the study and the applicant/developer shall deposit the cost prior to starting the report.

For new development, prior to the issuance of bonds, the applicant/developer must submit a financial plan which demonstrates to the City's satisfaction the applicant/developer's ability to pay all special taxes through build out of the project.

VI. DISCLOSURE REQUIREMENTS FOR PROSPECTIVE PROPERTY PURCHASERS

- A. Disclosure Requirements for Developers. Developers who are selling lots or parcels that are within a CFD shall provide disclosure notice to prospective purchasers that comply with all of the requirements set forth in Section 53341.5 of the Government Code, as it now exists or may hereafter be amended. The disclosure notice must be provided to prospective purchasers of property at or prior to the time the contract or deposit receipt for the purchase of property is executed. Developers shall keep an executed copy of each disclosure document as evidence that disclosure has been provided to all purchasers of property within a CFD.
- B. Disclosure Requirements for the Resale of Lots. Pursuant to Section 53340.2 of the Act, the City Public Works Department shall provide a notice of special taxes to sellers of property (other than developers), which will enable them to comply with their notice requirements under Section 1102.6 of the Civil Code. The City shall provide this notice within five working days

of receiving a written request for the notice. A reasonable fee may be charged for providing the notice, not to exceed any maximum fee specified in the Act.

VII. EQUITY OF SPECIAL TAX FORMULAS AND MAXIMUM SPECIAL TAXES

The special tax formula shall be reasonable and equitable in allocating cost of public facilities and services to parcels within the CFD. Exemptions from the special tax may be given to parcels, which include but are not limited to, parcels which are publicly owned, are held by a property owners' association, are used for a public purpose such as open space or wetlands, are affected by public utility easements making impractical their utilization for other than the purposes set forth in the easements, or have insufficient value to support bonded indebtedness.

The maximum annual special tax, together with ad valorem property taxes, special assessments and special taxes for an overlapping financing district, including such potential taxes and assessments relating to authorized but unissued debt of public entities other than the City and any other governmental taxes, fees, and charges secured by the property (collectively, the "Overlapping Debt Burden"), in relation to the expected assessed value of each parcel upon completion of the private improvements to the parcel is of great importance to the City in evaluating the proposed financing.

For residential parcels, the Overlapping Debt Burden shall not exceed two percent (2.0%) of the projected assessed value of each improved parcel within the district. As it pertains to commercial, industrial, or other parcels within the district, the City reserves the right to exceed the two percent (2.0%) limit if, in the City's sole discretion, it is fiscally prudent. The City, in its sole discretion, may allow an annual escalation factor on parcels within a district.

In the event that a CFD issues debt, the special tax formulas shall provide for minimum special tax levels which satisfy the following: (a) 110 percent debt service coverage for all CFD bonded indebtedness (or such lower percentage determined by City's financial advisor and underwriter to be fiscally prudent), (b) the reasonable and necessary annual administrative expenses of the CFD, and (c) amounts equal to the differences between expected earnings on any escrow fund and the interest payments due on bonds of the CFD. Additionally, the special tax formula may provide for the following: (a) any amounts required to establish or replenish any reserve fund established in association with the indebtedness of the CFD, (b) the accumulation of funds reasonably required for future debt service, (c) amounts equal to projected delinquencies of special tax payments, (d) the costs of remarketing, credit enhancement and liquidity facility fees, (e) the cost of services, (f) the cost of acquisition, construction, furnishing or equipping of facilities, (g) lease payments for existing or future facilities, (h) costs associated with the release of funds from an escrow account, and (i) any other costs or payments permitted by law. In structuring the special tax, projected annual interest earnings on bond reserve funds may not be included as revenue for purposes of the calculation.

The rate and method of apportionment of the special tax shall include a provision for a backup tax to protect against any changes in development that would result in insufficient

special tax revenues to meet the debt service requirements of the district. Such backup tax shall be structured in such a manner that it shall not violate any provisions of the Act regarding cross-collateralization limitations for residential properties.

The City may retain a special tax consultant to prepare a report which: (a) recommends a special tax for the proposed CFD, and (b) evaluates the special tax proposed to determine its ability to adequately fund identified public facilities, City administrative costs, services (if applicable) and other related expenditures. Such analysis shall also address the resulting aggregate tax burden of all proposed special taxes plus existing special taxes, ad valorem taxes and assessments on the properties within the CFD.

VIII. APPRAISALS

Pursuant to the Act, property value may be based either on an appraisal or on full cash value as indicated on the County Assessor's tax roll. The definitions, standards and assumptions to be used for appraisals shall be determined by City on a case-by-case basis, with input from City consultants and CFD applicants, and by reference to relevant materials and information promulgated by the State of California, including the Appraisal Standards for Land-Secured Financings prepared by the California Debt and Investment Advisory Commission. In any event, the value-to-lien ratio shall be determined based upon an appraisal by an independent Member Appraisal Institute ("M.A.I.") appraiser of the proposed CFD. The appraisal shall be coordinated by and under the direction of the City. All costs associated with the preparation of the appraisal report shall be paid by the entity requesting the establishment of the CFD through the advance deposit mechanism.

IX. CFD COST DEPOSITS AND REIMBURSEMENTS; APPLICATIONS

For applicant initiated CFDs the City shall not incur any non-reimbursable expenses for processing and administering CFDs. All City and consultant costs incurred in the evaluation of CFD applications and the establishment of CFDs will be paid by the entity requesting the establishment of the CFD by advance deposit which shall be in an amount not less than \$15,000.00 for application processing and other preliminary costs. The City shall determine the actual amount of the initial advance deposit. If additional funds are needed to off-set costs and expenses incurred by the City, the City shall make written demand upon the applicant for such funds. If the applicant fails to make any deposit of additional funds for the proceedings, the City may suspend all proceedings until receipt of such additional deposit. Expenses not chargeable to the CFD shall be directly borne by the applicant. An applicant shall not be entitled to reimbursement from bond proceeds, if any, for any of the following:

- Administrative or overhead expenses, financial consultant or legal fees incurred by an applicant for the formation of a special district (this limitation does not apply to amounts advanced by the applicant to the City).
- Land-use planning and subdivision costs and environmental review costs related to such land use planning and subdivision.
- Environmental impact studies unless off-site and directly related to the project.
- Construction loan interest.

- Costs, including but not limited to, land acquisition costs incurred prior to entering into a reimbursement or acquisition agreement or the adoption of a resolution of intention to form the district.
- Attorney's fees related to the land use entitlement or subdivision process unless off-site and directly related to the project.
- On-site right-of-way and easements.
- Other overhead expenses incurred by the applicant/developer.

In the event a CFD is not formed due to City disapproval or abandonment, or due to applicant abandonment, or the CFD is formed and bonds are not issued for any reason or the expenditure of the special tax for ongoing City services is not authorized, the City will refund to applicant/developer any remaining unexpended and unobligated portion of advance deposits posted with the City, subject to the City's prior and full reimbursement of all its direct and indirect costs. If the applicant/developer's advance deposit to the City is not sufficient to reimburse the City for all of its direct and indirect costs, the City will require payment of the balance due by the applicant/developer for the difference. The City shall not accrue or pay any interest on any portion of the deposit refunded to the applicant or the costs and expenses reimbursed to the applicant. Neither the City nor the CFD shall be required to reimburse the applicant or property owner from any funds other than the proceeds of bonds issued by the CFD. Unless otherwise agreed to by the City, the City shall be entitled to pay any refund to the applicant/developer listed on the application form, irrespective of any changes in the ownership or composition of the applicant/developer.

In the event a district is formed for City services only, the applicant/developer shall be obligated to pay all expenses incurred by the City for the formation of the district. If a "service" district is not formed for any reason, the applicant/developer shall be entitled to any unused portion of the advance deposit.

X. APPLICATION PROCESS

The application form for a proposed CFD may be obtained from the City Clerk of the City. Completed applications shall be returned to the City Clerk and must be accompanied by a deposit in the amount determined by the City. A review committee, consisting of such City staff and consultants as determined by the City, will review the application for compliance with these goals and policies and will make a recommendation to the City Council as to whether or not to proceed with the proposed CFD.

The Council will either approve or deny the application. If approval is granted, the Council shall direct the City Manager to engage additional consultants, negotiate necessary contracts, and collect additional developer deposits, as necessary. The City Manager and City's financing team shall submit all necessary documents and reports needed for the Council to either terminate proceedings or take action to form the CFD, call the election and issue bonds.

XI. RESPONSIBLE DEPARTMENT

The City's Department of Public Works, which is located at 22795 Barton Rd, Grand Terrace, CA 92313 · (the "Public Works Department"), is designated as the department of the City responsible for: (i) preparing the annual roll of special tax obligations with respect to any CFD; (ii) providing information to interested persons regarding the current and estimated future tax liability of owners or purchasers of real property subject to the special tax lien; and (iii) furnishing notices of special tax as required by applicable law.

Subject to the policies of the City, and as permitted by applicable law, the Public Works Department may obtain the assistance of a qualified consultant to perform any of the duties set forth above, and to charge the cost of such consultant to the administrative costs of the CFD.

XII. USE OF CONSULTANTS

The City shall select all consultants as it deems necessary for the formation of the CFD or the issuance of bonds, including the underwriter(s), bond counsel, financial advisor, appraiser, absorption consultant, and the special tax consultant. Prior consent of the applicant shall not be required in the determination by the City of the consulting and financing team.

An applicant/developer may retain its own consultants for its own benefit, but will work through those consultants hired by the City. If the developer/applicant retains its own consultants, all costs associated therewith shall be borne by the developer/applicant, without reimbursement from bond proceeds unless otherwise agreed to by the City.

XIII. TRANSPARENCY AND NOTIFICATION

The City will take the following steps to ensure that prospective property purchasers are fully informed about their taxpaying obligations imposed under applicable laws:

1. Conduct all proceedings in the manner required by the Ralph M. Brown Act (Section 54950 and following of the California Government Code);
2. Cause a map of the boundaries of any proposed district to be recorded, pursuant to Section 3111 of the California Streets and Highways Code, in the Office of the Riverside County Recorder within 15 days following the adoption of a resolution of intention to form that District, pursuant to Section 53321 of the Act;
3. It will give notice, pursuant to applicable laws, prior to holding any public hearing on the establishment of a district;
4. It will record a notice of special tax lien, in the form specified by Section 3114.5 of the California Streets and Highways Code, within 15 days of the City Council's determination that the requisite number of voters are in favor of the levy of a special tax in connection with a district. Such notice will include, among other information:
 - i. A description of the rate, method of apportionment, and manner of collection of the authorized special tax;
 - ii. Information about the conditions under which the obligation to pay the special tax may be prepaid and permanently satisfied and the lien of the special tax canceled;

- iii. The name(s) of the owner(s) and the assessor's tax parcel number(s) of the real property included within the community facilities district and not exempt from the special tax; and
 - iv. The name, address and telephone number of the Public Works Department, so that the Public Works Department may be contacted to obtain further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to the special tax lien.
5. It will, through the Public Works, furnish a notice of special tax, in the form required by law to any individual requesting the notice or any owner of property subject to a special tax levied by the City within five working days of a request for such notice. The City may charge a reasonable fee for this service, not to exceed \$10.00.

XIV. EXCEPTIONS TO THESE POLICIES

The City may, in its discretion and to the extent permitted by law, waive any of the policies set forth herein in particular cases.

XV. MODIFICATION OF THESE POLICIES

The City Council reserves the right to modify or amend these Goals and Policies at any time and from time to time by resolution.

Certification

I, Daysi Alcocer, City Clerk of the City of Grand Terrace, certify that this is a true and correct copy of the Goals and Policies for Mello-Roos Community Facilities District financings adopted on January 14, 2025 by Resolution No. 2025__ of the City Council of the City of Grand Terrace.

Daysi Alcocer, City Clerk

Date:_____



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Intent to Form Community Facilities District No. 2025-1 (Public Maintenance Services)

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION: Adopt Resolution No. 2025-XX declaring the intention to establish the City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) and authorize the levy of a special tax to fund specified services

2030 VISION STATEMENT:

This staff report supports Goal #1, "Ensure Our Fiscal Viability," by establishing a funding mechanism through the formation of a Community Facilities District to maintain new landscaping and lighting associated with recent development.

BACKGROUND:

On June 25, 2024, the City Council of the City of Grand Terrace approved Final Tract Map No. 20395. The project consists of a six-lot residential development and includes pedestrian sidewalks, landscaping, and street and utility improvements.

DISCUSSION:

The attached resolution initiates the formation of Community Facilities District 2025-1 (Public Maintenance Services) ("CFD 2025-1"). This district will fund landscaping, lighting, drainage, and street maintenance required by new developments, including the first proposed project owned by Jay-Gees, LLC. The project consists of six single-family residential parcels located south of Litton Avenue, west of La Cadena Drive, and east of Rosedale Street, as shown in Exhibit A.

CFD 2025-1 allows future developments to annex into the district at the City's discretion. Special taxes collected from property owners will cover the cost of maintenance, starting the fiscal year after building permits are issued.

As part of the formation process, the City will contract with Willdan Financial Services to prepare resolutions and manage balloting. The Resolution of Intention establishes February 25, 2025, as the public hearing date for final approval. Formation requires a two-thirds vote from property owners. This CFD ensures the City's fiscal viability by mitigating the impact of new development on public services.

ENVIRONMENTAL IMPACT:

Formation of CFD 2025-1 is exempt from CEQA under Section 15378(b)(4) as it constitutes a fiscal activity not resulting in a direct or reasonably foreseeable environmental impact.

FISCAL IMPACT:

The City anticipates collecting an annual special tax of \$1,816 per detached dwelling unit within CFD 2025-1, adjusted annually by the Consumer Price Index (CPI). This tax will commence the fiscal year after a building permit is issued and will appear as an itemized charge on the property tax bill, based on the Rate and Method of Apportionment of Special Tax.

For the project, CFD 2025-1 will generate a total annual special tax of \$10,896 for six (6) single-family residential parcels, subject to annual inflationary adjustments.

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF GRAND TERRACE DECLARING ITS INTENTION TO ESTABLISH CITY OF GRAND TERRACE COMMUNITY FACILITIES DISTRICT NO. 2025-1 (PUBLIC MAINTENANCE SERVICES) AND TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN TO FINANCE CERTAIN MAINTENANCE SERVICES

WHEREAS, the creation of a community facilities district pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”), as amended, is proposed for the purpose of financing landscaping and lighting maintenance, drainage maintenance and street maintenance; and

WHEREAS, the Act authorizes the City Council to establish a community facilities district and to levy special taxes within the community facilities district; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The above recitals are all true and correct.
2. Initiation of Proceedings. The City Council hereby declares its intention to conduct proceedings for the formation of a community facilities district pursuant to the provisions of the Act.
3. Name of CFD. The proposed community facilities district shall be known and designated as “City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services)” (the “CFD”)
4. Boundaries of CFD. A description of the exterior boundaries of the territory proposed for inclusion in the CFD, including properties and parcels of land proposed to be subject to the levy of a special tax by the CFD, is as shown on the boundary map designated as “PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 2025-1 (Public Maintenance Services),” which is on file in the office of the City Clerk and is attached hereto as Exhibit A and hereby incorporated by reference.
5. Description of Services. It is the intention of this City Council to finance certain services described below (the “Services”). The City Council hereby finds that the Services are in addition to those provided in the territory within the CFD prior to the establishment of the CFD and that such Services will not supplant services

already available within that territory. A general description of the services to be provided is as follows:

Landscaping and Lighting Maintenance: includes the labor, material, administration, personnel, equipment and utilities (i.e., water and power) necessary to maintain public landscaping and lighting improvements for, within, or associated with the CFD, including trees, turf, ground cover, shrubs, weed removal, irrigation systems, sidewalk, drainage facilities, lighting, signs, monuments, graffiti removal, walkways, and associated appurtenant facilities located within, or associated with, the CFD.

Drainage Maintenance: includes the labor, material, testing, reporting, remediation, permitting, general administration, personnel, equipment and utilities necessary to maintain public drainage improvements for, within, or associated with the CFD, including drain inlets, filters, detention basin, storm drain pipeline, and associated appurtenant facilities located within, or associated with, the CFD.

Street Maintenance: includes the labor, material, administration, personnel, equipment and utilities necessary to maintain public streets, streetlights and associated appurtenant facilities for, within, or associated with the CFD, including City overhead costs associated with providing such services within the CFD.

The cost of the Services shall include incidental expenses, including, but not limited to, the costs associated with forming the CFD, determination of the amount of the Special Taxes, collection of the Special Taxes, payment of the Special Taxes, and costs incurred in order to carry out the authorized purposes of the CFD.

All Services shall be provided by the City of Grand Terrace, with its own forces or by contract with third parties, or any combination thereof, to be determined entirely by the City of Grand Terrace.

Nothing in this description of Services or any Resolution of the City Council shall be construed as committing the City or the CFD to provide all of the authorized Services. The provision of Services shall be subject to the successful formation of the CFD and the availability of sufficient proceeds of special taxes within the CFD. The City may annually prioritize, at its discretion, the authorized Services that would be funded and the amount of the special tax proceeds that it will use for each Service.

6. Special Tax. It is hereby further proposed that, except where funds are otherwise available to pay for the Services, a special tax sufficient to pay for such Services and related incidental expenses authorized by the Act (the "Special Tax" or "Special Taxes"), secured by recordation of a continuing lien against all non-exempt real property in the CFD, will be levied annually within the boundaries of the CFD. Under no circumstances will the Special Tax authorized to be levied within the CFD be increased as a consequence of delinquency or default by the

owner of any other parcel or parcels used for private residential purposes and located within the CFD by more than 10 percent. For further particulars as to the rate and method of apportionment of the Special Tax proposed to be levied within the CFD, reference is made to the attached and incorporated Exhibit B, which sets forth in sufficient detail the rate and method of apportionment of the Special Tax among parcels of real property in the CFD (the "Rate and Method") to allow each landowner or resident within the CFD to clearly estimate the maximum amount that such person will have to pay for such Services. The City Council hereby determines the Rate and Method set forth in Exhibit B to be reasonable.

The Special Taxes herein authorized, to the extent possible, shall be collected in the same manner as ad valorem property taxes and shall be subject to the same penalties, procedure, sale and lien priority in any case of delinquency as applicable for ad valorem taxes, or shall be collected in such other manner as may be provided by the City Council. Any Special Taxes that may not be collected on the County tax roll shall be collected through a direct billing procedure by the City's Finance Director or duly appointed officer or agent of the City of Grand Terrace, as appointed by the City Council.

7. Public Hearing. Notice is given that on February 25, 2025, at the hour of 6:00 p.m. (or as soon thereafter as practical), in the regular meeting place of the City Council being the City Council Chambers, located at 22795 Barton Road, Grand Terrace, CA 92313, a public hearing will be held where this City Council will consider the establishment of the proposed CFD, the extent of the CFD, the furnishing of the Services within the CFD, and the proposed Rate and Method, and all other matters as set forth in this resolution of intention. At the above-mentioned time and place for public hearing any persons interested, including taxpayers, persons registered to vote within the CFD, and property owners, may appear and be heard. The testimony of all interested persons for or against the establishment of the CFD, the extent of the CFD, or the furnishing of the Services will be heard and considered. Any protests may be made orally or in writing. However, any protests pertaining to the regularity or sufficiency of the proceedings shall be in writing and clearly set forth the irregularities and defects to which the objection is made. All written protests shall be filed with the City Clerk of the City Council on or before the time fixed for the public hearing. Written protests may be withdrawn in writing at any time before the conclusion of the public hearing.

If a written majority protest against the establishment of the CFD is filed (as determined in accordance with Section 53324 of the Act), the proceedings shall be abandoned. If such majority protest is limited to certain services or portions of the Special Tax, those services or that tax shall be eliminated by the City Council.

The public hearing may be continued from time to time, but shall be completed within 30 days, except that if the City Council finds that the complexity of the CFD or the need for public participation requires additional time, the public hearing may be continued from time to time for a period not to exceed 6 months.

At the public hearing, the City Council may modify this resolution by eliminating any of the Services, or by changing the method of apportionment of the special tax so as to reduce the maximum special tax for all or a portion of the owners of property within the CFD, or by removing any territory from the CFD. At the conclusion of the public hearing, the City Council may abandon these proceedings or may, after passing upon all protests, determine to proceed with establishing the CFD.

8. Election. If, following the public hearing described in Section 7 above, the City Council determines to establish the CFD and proposes to levy the Special Tax within the CFD, the City Council shall then submit the levy of the Special Taxes to the qualified electors of the CFD. The vote shall be by the landowners of the CFD with each landowner or the authorized representative thereof, having one (1) vote for each acre or portion of an acre of land owned within the CFD.

The election shall be conducted by the City Clerk, and shall be held on a date selected by the City Council in conformance with the provisions of Section 53326 of the California Government Code and pursuant to the provisions of the California Elections Code, insofar as they may be applicable. Pursuant to said Section 53326 the ballots for the election shall be distributed to the qualified electors of the CFD by mail with return postage prepaid or by personal service, and the special election shall be conducted as a mail ballot election.

A successful election relating to the Special Tax authorization shall, as applicable, establish the appropriations limit as authorized by Article XIIB of the California Constitution as it is applicable to the CFD.

9. Notice. Notice of the time and place of the public hearing shall be given by the City Clerk by causing a Notice of Public Hearing to be published in the legally designated newspaper of general circulation, such publication pursuant to Section 6061 of the Government Code, with such publication to be completed at least seven (7) days prior to the date set for the public hearing. In addition, notice of the time and place of said hearing shall also be given by first-class mail to each registered voter and to each landowner within the proposed CFD as prescribed by Section 53322.4 of said Act. Said notice shall be published at least seven (7) days [and mailed at least fifteen (15) days before the date of the hearing,] and shall contain the information required by said Section 53322 of the Act.
10. Exempt Properties. Except as provided in Section 53340.1 of the Act and except for properties that a local agency is a landowner of within the meaning of subdivision (f) of Section 53317 of the Act, pursuant to Section 53340 of the Act, properties of entities of the state, federal, and local governments shall be exempt from the levy of Special Taxes for the financing of the Services of the proposed CFD. Reference is hereby made to the Rate and Method for a description of other

properties or entities that are expressly exempted from the levy of the Special Taxes.

11. Necessity. The City Council finds that the proposed Services described in Section 5 hereof are necessary to meet increased demands placed upon the City as a result of new development occurring within the boundaries of the proposed CFD.
12. Annexation of Territory. Other property may be annexed into the CFD pursuant to the provisions of the Act.
13. Public Interest. Pursuant to Section 53329.5(c) of the Act, the City Council finds, in its opinion, the public interest will not be served by allowing property owners in the CFD to enter into a contract pursuant to Section 53329.5(a) of the Act.
14. Advances. The City or CFD may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, and is authorized and directed to use such funds or that work-in-kind for any authorized purpose, including, but not limited to, paying any cost incurred by the City in creating the CFD. The City or CFD may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by the City Council, with or without interest.
15. Reports. A report (the "CFD Report") shall be prepared and presented to the City Council, containing a full and complete description of the public services proposed to be financed from the levy of special taxes, a general cost estimate setting forth costs of providing such services, and further information regarding the implementation of the rate and method of apportionment of the special tax proposed to be levied. The Report, upon its preparation, shall be submitted to the City Council for review, and the Report shall be made a part of the record of the public hearing.

PASSED, APPROVED AND ADOPTED this day of 14th day of January 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Daysi Alcocer
City Clerk

Bill Hussey
Mayor, City of Grand Terrace

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF GRAND TERRACE)

I, Daysi Alcocer, City Clerk of the CITY OF GRAND TERRACE, CALIFORNIA, DO
HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2025- _____
was duly passed, approved, and adopted by the City Council, approved and signed by
the Mayor, and attested by the City Clerk, all at the regular meeting of said City Council
held on the 14th day of January 2025, and that the same was passed and adopted by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Executed this 14th day of January 2025, at Grand Terrace, California.

Daysi Alcocer

City Clerk for the City of Grand Terrace

[SEAL]

Exhibit A

City of Grand Terrace Community Facilities District No. 2025-1

(Public Maintenance Services)

Boundary Map

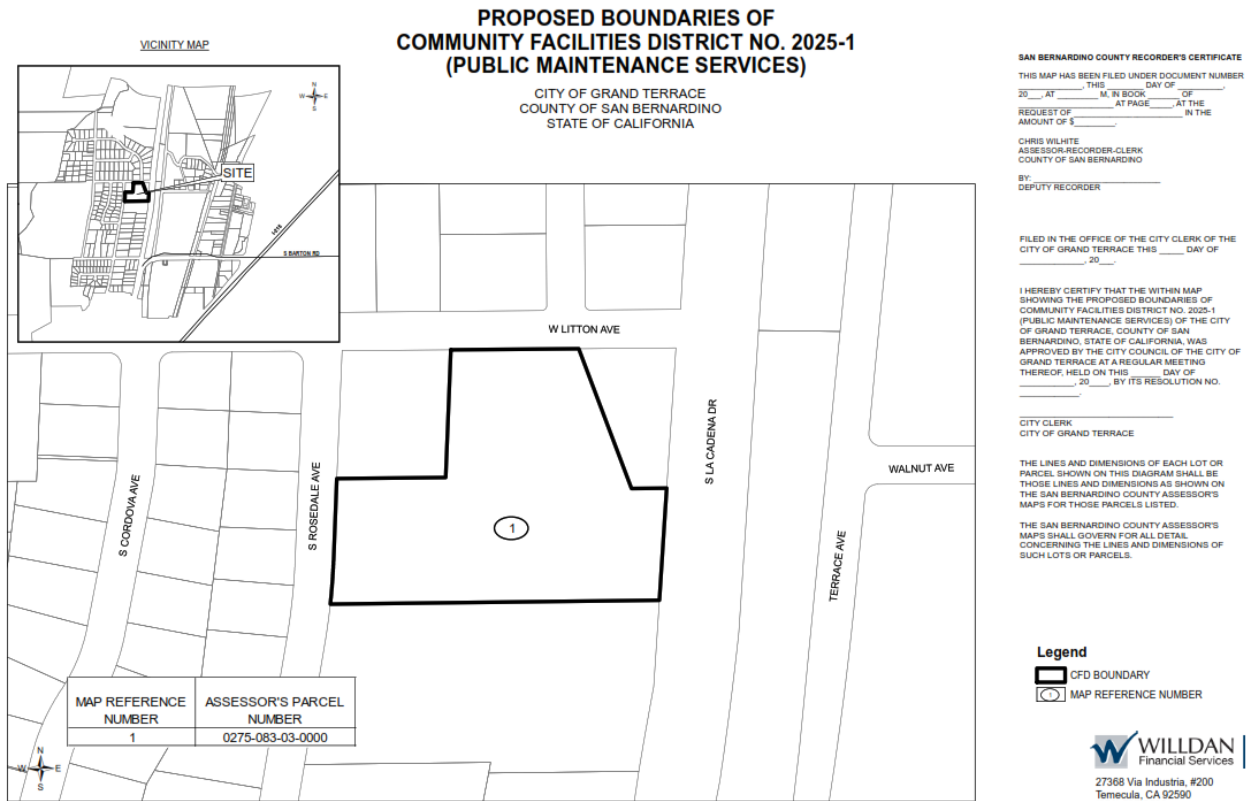


Exhibit B

City of Grand Terrace Community Facilities District No. 2025-1

(Public Maintenance Services)

Rate and Method of Apportionment

A Special Tax of City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) ("CFD") shall be levied on all Assessor's Parcels within the CFD and collected each Fiscal Year commencing in Fiscal Year 2025/26 in an amount determined by the Special Tax Administrator through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the CFD, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California, as amended.

"Administrative Expenses" means the following actual or reasonably estimated costs incurred by the City as administrator of the CFD, provided that such costs are directly related to administration of the CFD: costs to determine, levy and collect the Special Taxes, including an allocable share of the salaries and benefits of City employees, the fees of consultants, and legal counsel; the costs of collecting installments of the Special Taxes upon the general tax rolls, including any charges levied by County departments; and the preparation of required reports and any other costs required to administer the CFD in accordance with the Act, as determined by the City.

"Annual Escalation Factor" means the greater of (i) three percent (3%) or (ii) the Annual percentage increase in the Consumer Price Index for All Urban Consumers for San Bernardino-San Bernardino-Ontario, CA Area (not seasonally adjusted) as determined by the Bureau of Labor Statistics. If said index is discontinued, then an alternative index may be used as determined by the Special Tax Administrator.

"Assessor's Parcel" means a Lot or parcel of land shown on an Assessor's Parcel Map with a parcel number assigned by the Assessor of the County that corresponds to a number shown on the County Assessor's roll.

“Assessor's Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor's Parcel number.

“Attached Residential” means an Assessor's Parcel of Developed Property, which is not Affordable Housing Property, within the CFD for which a Building Permit has been issued for purposes of constructing a residential structure or structures sharing common walls and/or common spaces, qualified as Attached Residential at the City's discretion, consisting of two or more Dwelling Units, including, but not limited to duplexes, triplexes, and apartment units, as of June 30th preceding the Fiscal Year in which the Special Tax is being levied.

“Base Year” means Fiscal Year 2025/26.

“Building Permit” means a permit issued for new construction of a residential or non-residential structure. For purposes of this definition, “Building Permit” shall not include permits issued solely for grading, utility improvements, or other such improvements that are constructed and installed and are not intended for human occupancy.

“CFD” means City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services).

“City” means the City of Grand Terrace.

“City Clerk” means the City Clerk for the City or his or her designee.

“Council” means the City Council of the City, acting as the legislative body of the CFD.

“County” means the County of San Bernardino, California.

“Detached Residential” means an Assessors' Parcel of Developed Property within the CFD, which is not Affordable Housing Property, for which a Building Permit has been issued for purposes of constructing a residential structure consisting of one single-family detached Dwelling Unit, including Mobile Homes, as of June 30th preceding the Fiscal Year in which the Special Tax is being levied.

“Developed Property” means, for Detached Residential, Attached Residential, or Affordable Housing Property, an Assessor's Parcel within the CFD for which a Building Permit was issued on or prior to June 30th preceding the Fiscal Year in which the Special Tax is being levied, based on the number of Dwelling Units or Building Square Footage, as applicable, per City or County records for that Assessor's Parcel.

“Drainage Maintenance Requirement” means for any Fiscal Year in which the Special Taxes are levied, the amount equal to the budgeted costs for providing the

labor, material, testing, reporting, remediation, permitting, general administration, personnel, equipment and utilities necessary to maintain public drainage improvements for, within, or associated with the CFD, including drain inlets, filters, detention basin, storm drain pipeline, and associated appurtenant facilities located within, or associated with, the CFD.

“Dwelling Unit” means each separate residential unit that comprises an independent facility capable of conveyance or rental separate from adjacent residential units, in which a person or persons may live, which comprises an independent facility and is not considered to be for non-residential use only, and as defined in the City of Grand Terrace's Municipal Code.

“Exempt Property” means for each Fiscal Year, an Assessor's Parcel within the CFD not subject to the Special Tax. Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, (iii) Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement such as railroad parcels, roads and landscape lots, (iv) property reasonably designated by the City or Special Tax Administrator as Exempt Property due to deed restrictions, conservation easement, or similar factors that may make development of such property impractical for human occupancy, and (v) Welfare Exemption Property.

“Final Map” means an Assessor's Parcel Map, a Final Subdivision Map, parcel map, condominium plan, or any other map functionally considered to be an equivalent development map that has been recorded in the Office of the County Recorder.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Landscaping and Lighting Maintenance Requirement” means for any Fiscal Year in which the Special Taxes are levied, the amount equal to the budgeted costs for providing landscaping and lighting maintenance within, or associated with the CFD, including the labor, material, administration, personnel, equipment and utilities (i.e., water and power) necessary to maintain public landscaping and lighting improvements for, within, or associated with the CFD, including trees, turf, ground cover, shrubs, weed removal, irrigation systems, sidewalk, drainage facilities, lighting, signs, monuments, graffiti removal, walkways, and associated appurtenant facilities located within, or associated with, the CFD.

“Land Use Class” means any of the classes listed in Table 1 and defined herein.

“Lot” means an individual legal lot created by an Assessor's Parcel Map or Final Map.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C below, that can be levied by the CFD in any Fiscal Year on any Assessor’s Parcel.

“Mobile Home” means a vehicle designed and equipped for human habitation as defined by the California Health & Safety Code § 18008.

“Property Owner Association Property” means, for each Fiscal Year, any property within the CFD that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder, to a property owner association, including any master or sub-association, which consists of property owned in common by owners of surrounding properties and it is intended for use for community purposes.

“Proportionately” means, for Developed Property, that the ratio of the actual Special Tax levied per Assessor’s Parcel of Developed Property to the Maximum Special Tax per Assessor’s Parcel of Developed Property is equal for all Assessor’s Parcels of Developed Property. **“Proportionately”** means, for Undeveloped Property, that the ratio of the actual Special Tax levied per Assessor’s Parcel of Undeveloped Property to the Maximum Special Tax per Assessor’s Parcel of Undeveloped Property is equal for all Assessor’s Parcels of Undeveloped Property.

“Public Property” means, in any Fiscal Year: (i) all Parcels within the boundaries of the CFD that are owned by or irrevocably offered for dedication to the federal government, the State of California, the City or any other public agency; provided, however, that Taxable City Property shall not be categorized as Public Property, and any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act (as such section may be amended or replaced) shall be taxed and classified in accordance with its use; and (ii) all Parcels within the boundaries of the CFD that are encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Reserve Fund” means a fund that shall be created and maintained for the CFD for each Fiscal Year to provide necessary cash flow to cover maintenance and operational cost overruns, and delinquencies in the payment of Special Taxes.

“Special Tax” means the Special Tax to be levied in each Fiscal Year on each Assessor’s Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

“Special Tax Administrator” means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“Special Tax Requirement” means the sum of (i) Streetscape and Landscape Maintenance Requirement, (ii) Administrative Expenses of the CFD, and (iii) and any amounts required to establish or replenish a Reserve Fund for that Fiscal Year.

“State” means the State of California.

“Street Maintenance Requirement” means, for any Fiscal Year in which the Special Taxes are levied, the amount equal to the budgeted costs for providing the labor, material, administration, personnel, equipment and utilities necessary to maintain public streets, streetlights and associated appurtenant facilities for, within, or associated with the CFD, including City overhead costs associated with providing such services within the CFD.

“Streetscape and Landscape Maintenance Requirement” means the sum of the Landscaping and Lighting Maintenance Requirement, the Street Maintenance Requirement, and the Drainage Maintenance Requirement.

“Taxable Property” means all Assessor’s Parcels of Developed Property and Undeveloped Property within the CFD that are not Exempt from the Special Tax pursuant to law or as defined herein.

“Undeveloped Property” means, for each Fiscal Year, an Assessor’s Parcel within the CFD for which a Building Permit has not been issued on or prior to June 30th preceding the Fiscal Year in which the Special Tax is being levied and is not classified as Exempt Property.

“Welfare Exemption Property” means, in any Fiscal Year, any Parcels that have received a welfare exemption under subdivision (g) of Section 214 of the Revenue and Taxation Code and for which such welfare exemption is still in place.

B. ASSIGNMENT TO LAND USE CATEGORIES

For each Fiscal Year, commencing with Fiscal Year 2025/26, using the definitions above, each Assessor’s Parcel within the CFD shall be classified as Taxable Property or Exempt Property. In addition, each Fiscal Year, beginning with Fiscal Year 2025/26, Taxable Property shall be further classified as Attached Residential, Detached Residential, Affordable Housing Property, or Undeveloped Property.

C. MAXIMUM SPECIAL TAX RATES

Land Use Class	Land Use Description	Fiscal Year 2025/26 Maximum Special Tax Rate
1	Detached Residential	\$1,816.00 per Dwelling Unit
2	Attached Residential	\$1,089.60 per Dwelling Unit
3	Undeveloped Property	\$2,867.38 per Lot acre

For each Fiscal Year following the Base Year, the Maximum Special Tax rates shall be increased by the Annual Escalation Factor. A different Maximum Special Tax may be added to the CFD as a result of future annexations or if future annexations involve a new Land Use Class.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing Fiscal Year 2025/26, and for each subsequent Fiscal Year, the Special Tax Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax as follows until the amount of the Special Tax levied equals the Special Tax Requirement:

Step 1: The Special Tax shall be Proportionately levied each Fiscal Year on each Assessor's Parcel of Developed Property up to 100% of the applicable Maximum Special Tax to meet the Special Tax Requirement. The applicable Maximum Special Tax shall be based on the Developed Property's classification as Detached Residential or Attached Residential.

Step 2: If after applying the method of apportionment in Step 1, if additional funds are needed to satisfy the Special Tax Requirement, the Special Tax shall be Proportionately levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax to meet the remainder of the Special Tax Requirement needed. The applicable Maximum Special Tax shall be based on the Undeveloped Property's classification.

E. Exempt Property

No Special Tax shall be levied on Exempt Property as defined in Section A.

For each Fiscal Year, if the use or ownership of an Assessor's Parcel of Exempt Property changes so that such Assessor's Parcel is no longer classified as one of the uses set forth in Section A, therefore making such Assessor's Parcel no longer eligible to be classified as Exempt Property, such Assessor's Parcel shall be deemed to be Taxable Property and shall be taxed pursuant to the provisions of Sections B, C, and D.

F. APPEALS

Any landowner who pays the Special Tax and believes that the amount of the Special Tax levied on their Assessor's Parcel is in error shall first consult with the Special Tax Administrator regarding such error. If following such consultation, the Special Tax Administrator determines that an error has occurred, the Special Tax Administrator may amend the amount of the Special Tax levied on such Assessor's Parcel. If following such consultation and action, if any, the landowner believes such error still exists, such person may file a written notice with the City Clerk of

the City appealing the amount of the Special Tax levied on such Assessor's Parcel. Upon the receipt of any such written notice, the City Clerk shall forward a copy of such notice to the City Finance Director, who shall either (1) refer the matter to the City's existing hearing board for administrative appeals; or (2) establish as part of the proceedings and administration of the CFD, a special three-member Review/Appeal Committee. The Review/Appeal Committee may establish such procedures, as it deems necessary to undertake the review of any such appeal. The hearing board or Review/Appeal Committee shall interpret this Rate and Method of Apportionment and make determinations relative to the annual administration of the Special Tax and any landowner appeals, as herein specified. The decision of the hearing board or Review/Appeal Committee shall be final and binding to all persons.

G. MANNER OF COLLECTION

Special Taxes levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided however that (i) the CFD may directly bill the Special Tax, and (ii) the CFD may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD or as otherwise determined appropriate by the City Council.

H. TERM OF SPECIAL TAX

Taxable Property in the CFD shall remain subject to the Special Tax in perpetuity or until the City Council takes appropriate actions to terminate the Special Tax pursuant to the Act.



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Approval of Expenditure with Stehly Brothers Drilling, Inc. for Well Destruction at Grand Terrace High School

PRESENTED BY: Judith Garcia, Management Analyst

RECOMMENDATION: Approval of Expenditure with Stehly Brothers Drilling, Inc. for Well Destruction at Grand Terrace High School in the amount of \$26,595.

2030 VISION STATEMENT:

This staff report supports Goal #1, Ensuring Fiscal Viability.

BACKGROUND:

The City of Grand Terrace owns a portion of land located within the Grand Terrace High School property at 21810 Main St., which previously contained an abandoned water well. Following an assessment, the San Bernardino County Environmental Health Department determined that the well destruction was necessary to mitigate liability concerns and address associated safety hazards. The well's decommissioning successfully addressed these concerns and eliminated the potential risks.

DISCUSSION:

City staff requested well destruction quotes from the following contractors, and the quotes received are as follows:

Quote # 1- \$ 24,850.00 from Stehly Brothers Drilling, Inc.
Quote # 2- Unattainable from Tri County Pump Company.
Quote # 3- No Response from Best Drill and Pump, Inc.

Following the proposals, staff proceeded with an agreement with Stehly Brothers Drilling Inc., whose quote of \$24,850.00 fell within the City Manager's approval limit. Upon completion of the project, the contractor submitted an additional charge of \$1,745.00 for surrounding demolition work, including concrete haul-away and dumping fees. These additional costs increased the total expenditure to \$26,595.00, exceeding the City Manager discretionary limit of \$25,000.00.

Staff is recommending that the City Council authorize the expenditure with Stehly Brothers Drilling Inc. in an amount not to exceed \$26,595.00 to settle the invoice for the well removal project.

ENVIRONMENTAL IMPACT:

FISCAL IMPACT:

This purchase will impact the General Fund. Account 10-190-250-000-000 in the FY24-25 budget

allocated \$25,000.00 for the well removal project. While the additional work costing \$1,745.00 will exceed the budgeted amount, sufficient funds are available in the account.

Total expenditure of \$26,595.00 will be charged to account 10-190-250-000-000 (Professional Services) for the well removal project.

STEHLY BROTHERS DRILLING, INC.

License: C-57 #709686
13268 McNally Road
Valley Center, California 92082
760-742-3668

7/30/2024 – Updated 8/14/2024

To:	Judith J. Garcia	From:	Paul Stehly
Phone:	909-954-5003	Phone:	760-742-3668
Email:	jgarcia@grandterrace-ca.gov	Email:	jackie@stehlybrothers.com

Updated Water Well Destruction – Grand Terrace High School Well: 411.8' Deep

San Bernadino Water Well Destruction Permit:

Pump Truck:

Cement:

Gravel Pack:

Tractor Work:

Total Bid Price:	<u>\$24,850.00</u>
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This estimate provides for prevailing wage rates.

****ABOVE BID PRICE GOOD FOR 30 DAYS FROM BID DATE****

If you have any questions, please call Paul Stehly at 760-742-3668.

Paul Stehly
Stehly Brothers Drilling, Inc.
760-742-3668 W/ 760-533-8802 M

Invoice

Date	Invoice #
11/12/2024	217408

Bill To
Judith J. Garcia City of Grand Terrace 22795 Barton Road Grand Terrace, CA 92313

Ship To
APN: 1167-151-72-000 PO #4635 8/8/2024 Grand Terrace High School 21810 Main Street Grand Terrace, CA 92313

Estimate#	Terms	Rep	Customer #
8/14/2024	Due on receipt	Paul	PO#4635

Service Date	Qty	Description	Amount
10/23/2024		WATER WELL DESTRUCTION AT GRAND TERRACE HIGH SCHOOL FOR COLTON JOINT UNIFIED SCHOOL DISTRICT (CITY OF GRAND TERRACE) LOCATED AT 21810 MAIN STREET IN GRAND TERRACE, CA 92313. PURCHASE ORDER NO. 4635 DATED 8/8/2024. SAN BERNARDINO WELL PERMIT NO. 2024090636 DATED 9/30/2024. APN: 1167-151-72-0000 STARTED WORK 10/22/2024 AND FINISHED JOB 10/23/2024. WATER WELL DESTRUCTION - EXISTING WELL 411' DEEP AND 16" DIAMETER ADDITIONAL SURROUNDING DEMO WORK, CONCRETE HAUL-AWAY & DUMP FEE SUBTOTAL	24,850.00 1,745.00 26,595.00

Total	\$26,595.00
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Payments/Credits	\$0.00
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Balance Due	\$26,595.00
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AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Selection of Mayor Pro Tempore

PRESENTED BY: Daysi Alcocer, City Clerk

RECOMMENDATION: Select a Council Member to serve as Mayor Pro Tempore for a term of two years until the next regular election.

2030 VISION STATEMENT:

This staff report supports all adopted Goals of the City Council's 2030 Vision and supports all adopted Core Values.

BACKGROUND:

Following the regular municipal election date held every two years, the City Council selects one of its Members to serve as Mayor Pro Tempore. It is, therefore, appropriate for the City Council to now select a Mayor Pro Tempore following the regular municipal election conducted in November.

DISCUSSION:

Government Code Section 34905 provides that, for cities with elected mayors, "A Mayor Pro Tempore shall be chosen in the manner provided by Government Code Section 36801, which provides as follows:

"The City Council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number ... as Mayor Pro Tempore."

Government Code Section 36802 provides that "The Mayor shall preside at the meetings of the Council. If he/she is absent or unable to act, the Mayor Pro Tempore shall serve until the Mayor returns or is able to act. The Mayor Pro Tempore has all of the powers and duties of the Mayor". Therefore, if in the event the Mayor is unable to perform his/her duties, the Mayor Pro Tempore will perform those duties in the Mayor's absence.

The City of Grand Terrace Council Procedures also establishes duties of the Mayor Pro Tempore as follows:

- "The meeting of the Council shall be called to order by the Mayor or, in his/her absence, the Mayor Pro Tempore." (Section 2.3.)
 - "in the absence of the Mayor, the Mayor Pro Tempore shall preside." (Section 3.1.)
 - "Subject to Council policy, the Mayor shall sign ordinances, resolutions, and contracts approved by the Council at meetings at which he/she is in attendance. In the event of his/her absence, the Mayor Pro Tempore shall sign all such documents approved and adopted by Council". (Section 3.4.)
- It is staff's recommendation that the Council select amongst themselves a Mayor Pro Tempore from a member of the City Council who is not the directly elected Mayor. The term of office for the selected Mayor Pro Tempore will be for two years until the next regular election.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

None.



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: Mayor's Appointments to Boards, Commissions, and Committees

PRESENTED BY: Daysi Alcocer, City Clerk

RECOMMENDATION: Mayor to Appoint Representatives to the various Boards, Commissions, and Committees for Council Approval.

2030 VISION STATEMENT:

This staff report supports all adopted Goals of the City Council's 2030 Vision and supports all adopted Core Values.

BACKGROUND:

The City of Grand Terrace has the opportunity to participate on various boards, commissions, and committees as a member of various municipal organizations and associations. Historically, these assignments are reviewed every two years following the regular municipal elections date, or as necessary.

DISCUSSION:

If Council wishes to reorganize the positions on Boards, Committees and Commissions, it would be appropriate to make those changes at this time.

State law provides under Government Code Section 40605 states:

In general law cities where the office of mayor is an elective office pursuant to Article 5 (commencing with Section 34900) of Chapter 7 of Part 1 of Division 2 of Title 4, the mayor, with the approval of the city council, shall make all appointments to boards, commissions, and committees unless otherwise specifically provided by statute.

Additionally, contact was made with the various Boards, Committees and Commission to identify which Boards, Commissions, and Committees mandate that the Mayor serve as delegate. After review of those that have bylaws and inquiries made both verbally and via email, it is determined that none of the Boards, Commission and Committees on the attached list mandate that the Mayor serve as delegate. All that is required is that the Mayor or Council Member, selected by the legislative body as a whole, serve as delegate and/or alternate.

To assist Council in their discussion for the reorganization, attached is the City's list of Boards, Commissions, and Committees and their established time, date and place of meetings.

At this time, Staff recommends that, subject to the advice and consent of the City Council, the Mayor appoint representatives to fill both the delegate and alternate positions.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

None.

COUNCIL LIAISON TO BOARDS, COMMISSIONS, AND COMMITTEES
2025 - 2026

<u>COMMITTEE</u>	<u>BOARD MEMBER</u>	<u>ALTERNATE</u>	<u>MEETING DAY & TIME</u>
Omnitrans Board of Directors 1700 5th St San Bernardino, CA 92411 700-yes	Hussey	Wilson	1st Wednesday of Month 8:00 a.m.
	<u>DIRECTOR</u>	<u>ALTERNATE</u>	
California Joint Powers Insurance Authority (CJPIA) 8081 Moody Street La Palma, CA 90623	Wilson	Hussey	Annual Meeting: TBD
	<u>VOTING DELEGATE</u>	<u>ALTERNATE</u>	
League of California Cities/Inland Empire Division 1400 K Street Sacramento, CA 95814	Open	Open	Division Meeting (Meets Quarterly - TBD) Annual Meeting TBD
	<u>COMMUNITY CABINET MEMBER</u>	<u>ALTERNATE</u>	
Colton Joint Unified School District Community Cabinet 1212 Valencia Drive Colton, CA 92324	Allen	Henderson	2nd Wednesday of Each Month 10:00 a.m. Joe Baca Middle School 1640 S. Lilac Ave. Bloomington, CA 92316
	<u>VOTING DELEGATE</u>	<u>ALTERNATE</u>	
Southern California Association of Governments General Assembly (SCAG) 1170 West 3rd Street, Suite 140 San Bernardino, CA	Wilson	Hussey	Annual Meeting Usually May or June TBD

COUNCIL LIAISON TO BOARDS, COMMISSIONS, AND COMMITTEES
2025 - 2026

<u>COMMITTEE</u>	<u>BOARD MEMBER</u>	<u>ALTERNATE</u>	<u>MEETING DAY & TIME</u>
San Bernardino County Transportation Authority 1170 W. 3rd Street, 2nd Floor San Bernardino, CA 92410 700-yes	Hussey	Wilson	1st Wednesday of Month 10:00 a.m. Santa Fe Depot-SBCTA Lobby 1st Floor 1170 W. 3rd Street San Bernardino, CA 92410
	<u>CITY REPRESENTATIVE</u>	<u>ALTERNATE</u>	
San Bernardino County Solid Waste Task Force Solid Waste Management Division-Conf. Rm A 222 W. Hospitality Lane, 2nd Floor San Bernardino, CA 92415	Allen	Henderson	Bi-Annually (Every 6 months) CY 2021 starts with April 21, 2021 Meeting
San Bernardino County Homeless Partnership Central Valley Regional Steering Committee 670 Colton Ave Colton, CA 92324	Allen		1st Wednesday of Month 1:00 p.m. Gonzalez Community Center Meeting Room #1 670 Colton Ave Colton, CA 92324

COUNCIL LIAISON TO BOARDS, COMMISSIONS, AND COMMITTEES
2025 - 2026

	<u>DELEGATE</u>	<u>ALTERNATE</u>
Mayor Bill Hussey	2	2
Mayor Pro Tem Doug Wilson	2	2
VACANT	0	0
Council Member Jeff Allen	2	0
Council Member Henderson	0	2



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: CBF - Grand Terrace Living World Foursquare Church

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Community Benefit Fund grant application in the amount of \$1,500.00 to the Grand Terrace Living World Foursquare Church.

2030 VISION STATEMENT:

This staff report supports the following City Council Goals:

- Goal #1 - Ensure Our Fiscal Viability, through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations; and
- Goal #4 - Develop and Implement Successful Partnerships through productive collaboration with community groups, youth programs and senior organizations.

BACKGROUND:

In past fiscal years, the City Council has approved the use of funds for the establishment of the Community Benefits Fund Grant Program. The purpose of the Community Benefits Fund Grant Program is to provide funding for local youth programs, community events, community fee waivers, and to be used as an economic development tool for small business development in the City. Each year, part of these funds has been designated for the City's annual Light Up Grand Terrace event.

For Fiscal Year 2024-25, the City Council has approved the use of \$20,000 toward community benefit funded programs and activities.

Various youth and senior program activities have benefited from the Community Benefits Fund including the Foundation of Grand Terrace, the REC Center, several youth sports leagues, and the Friends of the Grand Terrace Library.

Attachment A provides a summary of awarded grants by fiscal year and the recipients of said grants awarded in each fiscal year.

DISCUSSION:

1. Application received from Grand Terrace Living World Foursquare Church

Grand Terrace Living World Foursquare Church's mission is to reach the community and help those in need dealing with addictions and letting them know Jesus loves them and we do too.

Below summarizes the current application submitted by Grand Terrace Living World Foursquare Church:

Project Title:	Halloween Event/Haunted House
Project Activity:	Community event for family and kids to come and experience free food and candy for over 600 people.
Public Purpose:	This event will give the community a safe space and environment for free food, candy and games.
Amount Requested:	\$1,500.00
Utilization of Funds:	Funds will be used to purchase fliers, decorations, candy, banners, props, food and other items.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Community Benefit Fund grant application in the amount of \$1,500.00 to Grand Terrace Living World Foursquare Church.

Upon City Council approval, the applicant will comply with the following, if they have not already done so:

1. Issue the City of Grand Terrace an invoice for the grant amount with receipts;
2. Ensure that the City is mentioned/included as a sponsor in any material advertising the activity or event; and
3. Complete a W-9 form for reporting purposes.

Attached is the application received from Grand Terrace Living World Foursquare Church.

ENVIRONMENTAL IMPACT:

No impact.

FISCAL IMPACT:

FISCAL IMPACT:

Funds in the amount of \$20,000.00 have been approved for the program and established in the Community Benefits Fund (Fund 61). If approved, the table below will show the balances of each category remaining in the fund:

FY2024-25 Community Benefits Fund

<u>Fund No.</u>	<u>Acct. No.</u>	<u>Account Title</u>	<u>Approved Budget</u>	<u>Awarded Grants</u>	<u>Balance as of December-2024</u>	<u>Proposed Grant Awards</u>	<u>Revised Balance</u>
61	461-100	Youth/School Programs	\$10,000	\$0	\$8,000	(\$2,000)	\$0
61	461-200	Service Organizations	\$10,000	\$0	\$6,000	(\$3,500)	\$500
TOTAL			\$20,000	\$0	\$14,000	(\$5,500)	\$500



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

ORGANIZATION INFORMATION			
Organization Name:	Grand Terrace Living word Foursquare Church		
Organization Mission:	To reach the community and help those in need dealing with addictions and letting them know Jesus loves them and so do we.		
Organization Contact #1:	Name: Edgy Gallegos	Title: Senior Pastor	
Mailing Address:	12408 Mount Vernon Ave		
City, State, Zip Code	Grand Terrace, CA 92313		
Phone & E-mail:	Phone: 951-531-3199	E-mail: edgygallegos@yahoo.com	
Organization Contact #2:	Name: Naomi Sotelo	Title: Admin	
Mailing Address:	12408 Mount Vernon Ave		
City, State, Zip Code	Grand Terrace, CA 92313		
Phone & E-mail:	Phone: 909 445-8072	E-mail: lwieatyourservice@gmail.com	
Have you ever applied for funding through the City's Community Benefit FUND (CBH) before?		☒ Yes	☐ No
If yes, please list each time you have applied, the outcome, whether you were granted funding or not, the amount your organization originally requested and the amount approved, if any.			
Purpose of Prior Funding Requests (if any)	Request Date	Amount Requested	Amount Approved (if any)
1. Community Easter Egg hunt	2/21/23	\$2,000.00	2400.00
2. Thanksgiving Giveaway	11/14/23	\$1,000.00	
3.			
4.			
5.			
Date of Application:	10/11/24		
Requested Amount:	\$1,500.00		



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

PROJECT INFORMATION				
Project/Activity Title:	Walk Through Hell			
Project/Activity Description (description of event the organization is seeking funding for)	Community event for family and kids to come and experience to get free food and candy for over 600 people			
Describe how the project/activity is for a public purpose and benefits the residents and or community of Grand Terrace	This event will give the community a safe Safe Space and environment. free food, candy, games.			
Project/Activity Target Population:	☐ Youth	☐ Seniors	☐ Women	☐ Low-Income
	☐ Businesses	☐ Disabled Persons	☐ Yes	☒ Entire Community
Project/Activity Date:	10/31/24			
Location of Project/Activity:	12408 Mount Vernon Ave Grand Terrace, CA 92313			
Detailed description of how the funds will be utilized.	funds will be used to purchase flyers, decor, candy, banners, props, food and other.			
Negative Impact should funding not be approved:	if not approved funding, we might not have been able to provide for our our community this event and safe space.			

Submit completed application to: City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
Attn: Konrad Bolowich

City of Grand Terrace													
Community Benefit Grant Awards													
GRANT AWARD HISTORY as of December 31, 2024 and Approved & Proposed Applications for Jan 2025													
	Title	2015-16	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25	TOTAL	2024-25 Proposed in Jan-2025	TOTAL
											TO DATE		REVISED
YOUTH / SCHOOL ORGANIZATIONS													
	Grand Terrace Community Basketball	\$ 1,136	\$ -	\$ -	\$ 1,450	\$ -	\$ -				\$ 2,586	\$ -	\$ 2,586
	Grand Terrace High School Football Boosters	-	-	-	2,000	2,000	-				\$ 4,000	-	4,000
	Grand Terrace High School Legacy Regiment Boosters	-	-	-	2,000	-	-				\$ 2,000	2,000	4,000
	Grand Terrace High School Boys Basketball	-	-	-	-	2,000	-		1,040		\$ 3,040	-	3,040
	Grand Terrace High School Titan Wrestling Team	-	-	-	-	1,997	-	2,000			\$ 3,997	-	3,997
	Grand Terrace HS Titan Wrestling Booster Club									2,000	\$ 2,000	-	2,000
	Grand Terrace High School Cheer Booster Club	-	-	-	-	-	-	-	2,000	2,000	\$ 4,000	-	4,000
	Grand Terrace Little League	2,000	-	2,000	-	-	-				\$ 4,000	-	4,000
	Grand Terrace Youth Football & Cheer	-	4,000	2,000	-	-	-		2,000		\$ 8,000	-	8,000
	Boy Scout Troop 40									2,000	\$ 2,000	-	2,000
	Grand Terrace Tribe Baseball Club									2,000	\$ 2,000	-	2,000
	Terrace View Elementary PTA	1,000	671	1,517	700	-	1,805	1,725	2,000	-	\$ 9,418	-	9,418
		\$ 4,136	\$ 4,671	\$ 5,517	\$ 6,150	\$ 5,997	\$ 1,805	\$ 3,725	\$ 7,040	\$ 8,000	\$ 47,041	\$ 2,000	\$ 49,041
NON-PROFIT / SERVICE ORGANIZATIONS													
	American Cancer Society	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -				\$ 2,000	\$ -	\$ 2,000
	Drug Alternative Program	-	2,000	-	-	-	-				\$ 2,000	-	2,000
	Foundation of Grand Terrace	2,350	2,000	1,830	-	-	2,000	2,000	2,000		\$ 12,180	-	12,180
	Friends of Grand Terrace Library	3,750	2,000	2,000	4,000	-	-				\$ 11,750	-	11,750
	Grand Terrace Lions Club	-	620	-	-	-	-				\$ 620	-	620
	Sheriff's Central Station Explorer Program	-	-	-	2,000	-	-				\$ 2,000	-	2,000
	The REC Center	2,187	310	-	3,100	-	-				\$ 5,597	-	5,597
	Grand Terrace Cars & Coffee	-	-	-	-	-	2,000	2,000	1,000		\$ 5,000	-	5,000
	Christ the Redeemer Catholic Church	-	-	-	-	-	-	310	310		\$ 620	-	620
	Grand Terrace Living Word Foursquare Church	-	-	-	-	-	-	2,000	-		\$ 2,000	1,500	3,500
	New City Church	-	-	-	-	-	-	-	2,000		\$ 2,000	-	2,000
	Grand Terrace Women's Club	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Grand Terrace Chamber of Commerce									2,000	\$ 2,000	-	2,000
	Church Of Fire In Christ	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Academy of Championd Figure Skating Team										\$ -	2,000	2,000
	Family Service Association	-	-	-	-	2,000	-	-	-	-	\$ 2,000	-	2,000
		\$ 8,287	\$ 6,930	\$ 5,830	\$ 9,100	\$ 2,000	\$ 4,000	\$ 6,310	\$ 5,310	\$ 6,000	\$53,767	\$ 3,500	\$ 57,267
	TOTAL	\$ 12,423	\$ 11,601	\$ 11,347	\$ 15,250	\$ 7,997	\$ 5,805	\$ 10,035	\$ 12,350	\$ 14,000	\$ 100,808	\$ 5,500	\$ 106,308



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: CBF - Legacy Regiment Band and Color Guard

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Community Benefit Fund grant application from Legacy Regiment Band and Color Guard in the amount of \$2,000.00 for their winter season (January to April 2025).

2030 VISION STATEMENT:

This staff report supports the following City Council Goals:

- Goal #1 - Ensure Our Fiscal Viability, through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations; and
- Goal #4 – Develop and Implement Successful Partnerships through productive collaboration with community groups, youth programs and senior organizations.

BACKGROUND:

In past fiscal years, the City Council has approved the use of funds for the establishment of the Community Benefits Fund Grant Program. The purpose of the Community Benefits Fund Grant Program is to provide funding for local youth programs, community events, community fee waivers, and be used as an economic development tool for small business development in the City.

For Fiscal Year 2024-25, the City Council has approved the use of \$20,000 toward community benefit funded programs and activities.

Various youth and senior program activities have benefited from the Community Benefits Fund including the Foundation of Grand Terrace, the REC Center, several youth sports leagues, and the Friends of the Grand Terrace Library.

Attachment A provides a summary of awarded grants by fiscal year and the recipients of said grants awarded in each fiscal year.

DISCUSSION:

1. Application received from Legacy Regiment Band and Color Guard

Legacy Regiment Band and Color Guard's mission is to provide a space for music and movement knowledge as well as teamwork and responsibility

Below summarizes the current application submitted by Legacy Regiment Band and Color Guard:

Project Title:	Legacy Regiment Band and Color Guard winter season
Project Activity:	Maintain the instruments and equipment we have on preps for the Winter 2025 competition season
Public Purpose:	We provide a safe space for students to gain music and movement knowledge, no matter their financial situation. We believe it helps with their physical and mental health and provide a family like support system. Our motto is "No One is Alone". We also perform a showcase each fall and spring that all community members are encouraged to attend at no cost to attend.
Amount Requested:	\$2,000.00
Utilization of Funds:	Funds will go towards competition fees, uniforms, new equipment an equipment maintenance and desperately needed equipment bags. We ask for a "fair share" from each student but sadly only about 30% of our students can cover their costs and we never turn them away of it they can't.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Community Benefit Fund grant application in the amount of \$2,000.00 to Legacy Regiment Band and Color Guard.

Upon City Council approval, the applicant will comply with the following, if they have not already done so:

1. Issue the City of Grand Terrace an invoice for the grant amount with receipts;
2. Ensure that the City is mentioned/included as a sponsor in any material advertising the activity or event; and
3. Complete a W-9 form for reporting purposes.

Attached is the application received from Legacy Regiment Band and Color Guard.

ENVIRONMENTAL IMPACT:

No impact.

FISCAL IMPACT:

Funds in the amount of \$20,000.00 have been approved for the program and established in the Community Benefits Fund (Fund 61). If approved, the table below will show the balances of each category remaining in the fund:

FY2024-25 Community Benefits Fund

<u>Fund No.</u>	<u>Acct. No.</u>	<u>Account Title</u>	<u>Approved Budget</u>	<u>Awarded Grants</u>	<u>Balance as of December-2024</u>	<u>Proposed Grant Awards</u>	<u>Revised Balance</u>
61	461-100	Youth/School Programs	\$10,000	\$0	\$8,000	(\$2,000)	\$0
61	461-200	Service Organizations	\$10,000	\$0	\$6,000	(\$3,500)	\$500
		TOTAL	\$20,000	\$0	\$14,000	(\$5,500)	\$500



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

ORGANIZATION INFORMATION			
Organization Name:	Legacy Regiment Band and Color Guard		
Organization Mission:	Provide a space for music and movement knowledge as well as teamwork and responsibility		
Organization Contact #1:	Name: Karin Arredondo	Title: Booster VP	
Mailing Address:	22400 Barton Rd # 21-529		
City, State, Zip Code	Grand Terrace, Ca 92313		
Phone & E-mail:	Phone: 951-233-7378	E-mail: kcast23@yahoo.com	
Organization Contact #2:	Name: Erica Kumfer	Title: Secretary	
Mailing Address:	same		
City, State, Zip Code			
Phone & E-mail:	Phone: 909-435-7895	E-mail: gtlr.booster.secretary@gmail.com	
Have you ever applied for funding through the City's Community Benefit FUND (CBH) before?	☐ Yes	☒ No	
If yes, please list each time you have applied, the outcome, whether you were granted funding or not, the amount your organization originally requested and the amount approved, if any.			
Purpose of Prior Funding Requests (if any)	Request Date	Amount Requested	Amount Approved (if any)
1.			
2.			
3.			
4.			
5.			
Date of Application:	12/10/24		
Requested Amount:	\$2,000		



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

PROJECT INFORMATION				
Project/Activity Title:	Legacy Regiment and Color Guard winter season			
Project/Activity Description (description of event the organization is seeking funding for)	Winter competition season Maintain the instruments and equipment we have in preps for the 2025 season.			
Describe how the project/activity is for a public purpose and benefits the residents and or community of Grand Terrace	We provide a safe space for students to gain music and movement knowledge, not matter their financial situation. We believe it helps with their physical and mental health and provide a family like support system. Our motto is "No One is Alone" We also preform a showcase each fall and spring that all community members are encourage too attend, at no cost to attend.			
Project/Activity Target Population:	☒ Youth	☐ Seniors	☐ Women	☐ Low-Income
	☐ Businesses	☐ Disabled Persons	☐ Yes	☐ Entire Community
Project/Activity Date:	Janary to April 2025			
Location of Project/Activity:	Grand Terrace High School			
Detailed description of how the funds will be utilized.	Funds will go toward competition fees, uniforms, new equipment and equipment maintenance and desperately needed equipment bags. We ask for a "fair share" from each student but sadly only about 30% of our students can cover their costs, and we never turn them away if they can't.			
Negative Impact should funding not be approved:	Limits the season students work hard for. New costumes also provide a self confidence boost and pride for the students representing GTHS. Limits the amount of kids we could have in the program if we cant fund-raise the gap.			

Submit completed application to:

City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
Attn: Konrad Bolowich

City of Grand Terrace													
Community Benefit Grant Awards													
GRANT AWARD HISTORY as of December 31, 2024 and Approved & Proposed Applications for Jan 2025													
	Title	2015-16	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25	TOTAL	2024-25 Proposed in Jan-2025	TOTAL
											TO DATE		REVISED
YOUTH / SCHOOL ORGANIZATIONS													
	Grand Terrace Community Basketball	\$ 1,136	\$ -	\$ -	\$ 1,450	\$ -	\$ -				\$ 2,586	\$ -	\$ 2,586
	Grand Terrace High School Football Boosters	-	-	-	2,000	2,000	-				\$ 4,000	-	4,000
	Grand Terrace High School Legacy Regiment Boosters	-	-	-	2,000	-	-				\$ 2,000	2,000	4,000
	Grand Terrace High School Boys Basketball	-	-	-	-	2,000	-		1,040		\$ 3,040	-	3,040
	Grand Terrace High School Titan Wrestling Team	-	-	-	-	1,997	-	2,000			\$ 3,997	-	3,997
	Grand Terrace HS Titan Wrestling Booster Club									2,000	\$ 2,000	-	2,000
	Grand Terrace High School Cheer Booster Club	-	-	-	-	-	-	-	2,000	2,000	\$ 4,000	-	4,000
	Grand Terrace Little League	2,000	-	2,000	-	-	-				\$ 4,000	-	4,000
	Grand Terrace Youth Football & Cheer	-	4,000	2,000	-	-	-		2,000		\$ 8,000	-	8,000
	Boy Scout Troop 40									2,000	\$ 2,000	-	2,000
	Grand Terrace Tribe Baseball Club									2,000	\$ 2,000	-	2,000
	Terrace View Elementary PTA	1,000	671	1,517	700	-	1,805	1,725	2,000	-	\$ 9,418	-	9,418
		\$ 4,136	\$ 4,671	\$ 5,517	\$ 6,150	\$ 5,997	\$ 1,805	\$ 3,725	\$ 7,040	\$ 8,000	\$ 47,041	\$ 2,000	\$ 49,041
NON-PROFIT / SERVICE ORGANIZATIONS													
	American Cancer Society	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -				\$ 2,000	\$ -	\$ 2,000
	Drug Alternative Program	-	2,000	-	-	-	-				\$ 2,000	-	2,000
	Foundation of Grand Terrace	2,350	2,000	1,830	-	-	2,000	2,000	2,000		\$ 12,180	-	12,180
	Friends of Grand Terrace Library	3,750	2,000	2,000	4,000	-	-				\$ 11,750	-	11,750
	Grand Terrace Lions Club	-	620	-	-	-	-				\$ 620	-	620
	Sheriff's Central Station Explorer Program	-	-	-	2,000	-	-				\$ 2,000	-	2,000
	The REC Center	2,187	310	-	3,100	-	-				\$ 5,597	-	5,597
	Grand Terrace Cars & Coffee	-	-	-	-	-	2,000	2,000	1,000		\$ 5,000	-	5,000
	Christ the Redeemer Catholic Church	-	-	-	-	-	-	310	310		\$ 620	-	620
	Grand Terrace Living Word Foursquare Church	-	-	-	-	-	-	2,000	-		\$ 2,000	1,500	3,500
	New City Church	-	-	-	-	-	-	-	2,000		\$ 2,000	-	2,000
	Grand Terrace Women's Club	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Grand Terrace Chamber of Commerce									2,000	\$ 2,000	-	2,000
	Church Of Fire In Christ	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Academy of Championd Figure Skating Team										\$ -	2,000	2,000
	Family Service Association	-	-	-	-	2,000	-	-	-	-	\$ 2,000	-	2,000
		\$ 8,287	\$ 6,930	\$ 5,830	\$ 9,100	\$ 2,000	\$ 4,000	\$ 6,310	\$ 5,310	\$ 6,000	\$53,767	\$ 3,500	\$ 57,267
	TOTAL	\$ 12,423	\$ 11,601	\$ 11,347	\$ 15,250	\$ 7,997	\$ 5,805	\$ 10,035	\$ 12,350	\$ 14,000	\$ 100,808	\$ 5,500	\$ 106,308



AGENDA REPORT

MEETING DATE: January 14, 2025

TITLE: CBF - The Academy of Champions Figure Skating Team

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Community Benefit Fund grant application from The Academy of Champions Figure Skating Team in the amount of \$2,000.00.

2030 VISION STATEMENT:

This staff report supports the following City Council Goals:

- Goal #1 - Ensure Our Fiscal Viability, through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations; and

Goal #4 – Develop and Implement Successful Partnerships through productive collaboration with community groups, youth programs and senior organizations

BACKGROUND:

In past fiscal years, the City Council has approved the use of funds for the establishment of the Community Benefits Fund Grant Program. The purpose of the Community Benefits Fund Grant Program is to provide funding for local youth programs, community events, community fee waivers, and be used as an economic development tool for small business development in the City.

For Fiscal Year 2024-25, the City Council has approved the use of \$20,000 toward community benefit funded programs and activities.

Various youth and senior program activities have benefited from the Community Benefits Fund including the Foundation of Grand Terrace, the REC Center, several youth sports leagues, and the Friends of the Grand Terrace Library.

Attachment A provides a summary of awarded grants by fiscal year and the recipients of said grants awarded in each fiscal year.

DISCUSSION:

1. Application received from The Academy of Champions Figure Skating Team

The Academy of Champions Figure Skating Team's mission is to inspire and empower youth through the art and discipline of figure skating and ballet, fostering physical and mental well-being, confidence, and resilience. We strive to create a nurturing and inclusive environment where children of all backgrounds can explore their potential, develop lifelong skills, and experience the joy of movement. We aim to build healthy bodies, promote self-expression and strengthen community

bonds, ensuring every child feels supported, valued, and capable of achieving their dreams.

Below summarizes the current application submitted by The Academy of Champions Figure Skating Team:

Project Title:	Empowering Youth Through Movement and Wellness
Project Activity:	This initiative focuses on fostering physical fitness, mental well-being, and creative expression in our skaters. They will engage in structured skating and ballet classes led by professional coaches designed to build strength, flexibility, coordination, and self-confidence. Beyond the physical benefits, the program emphasizes mental health by cultivating discipline, resilience, and teamwork, while offering a supportive and inclusive environment that nurtures emotional growth.
Public Purpose:	In addition to training sessions, the program will feature workshops on nutrition, mindfulness, and goal-setting to equip youth with tools for lifelong wellness. Scholarships and free or subsidized equipment will ensure accessibility for underprivileged families, making this program a community-wide effort to promote equity and opportunity.
Amount Requested:	\$2,000.00
Utilization of Funds:	100% of the funds received will directly benefit our team members. We would be able to provide instruction to our youth skaters that often times is financially out of reach. This includes skating, ballet, stretching, and nutrition classes. In addition, we could provide assistance for proper equipment, team uniforms and healthy snacks to those that need them after school.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Community Benefit Fund grant application in the amount of \$2,000.00 to The Academy of Champions Figure Skating Team.

Upon City Council approval, the applicant will comply with the following, if they have not already done so:

1. Issue the City of Grand Terrace an invoice for the grant amount with receipts;
2. Ensure that the City is mentioned/included as a sponsor in any material advertising the activity or event; and
3. Complete a W-9 form for reporting purposes.

Attached is the application received from The Academy of Champions Figure Skating Team.

ENVIRONMENTAL IMPACT:

No Impact.

FISCAL IMPACT:

Funds in the amount of \$20,000.00 have been approved for the program and established in the Community Benefits Fund (Fund 61). If approved, the table below will show the balances of each category remaining in the fund:

FY2024-25 Community Benefits Fund

<u>Fund No.</u>	<u>Acct. No.</u>	<u>Account Title</u>	<u>Approved Budget</u>	<u>Awarded Grants</u>	<u>Balance as of December-2024</u>	<u>Proposed Grant Awards</u>	<u>Revised Balance</u>
61	461-100	Youth/School Programs	\$10,000	\$0	\$8,000	(\$2,000)	\$0
61	461-200	Service Organizations	\$10,000	\$0	\$6,000	(\$3,500)	\$500
TOTAL			\$20,000	\$0	\$14,000	(\$5,500)	\$500



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

ORGANIZATION INFORMATION			
Organization Name:	The Academy of Champions Figure Skating Team		
Organization Mission:	To inspire and empower youth through the art & discipline of figure skating & ballet, fostering physical & mental well-being, confidence, & resilience. We strive to create a nurturing & inclusive environment where children of all backgrounds can explore their potential, develop lifelong skills, & experience the joy of movement. We aim to build healthy bodies, promote self-expression, & strengthen community bonds, ensuring every child feels supported, valued, and capable of achieving their dreams.		
Organization Contact #1:	Name: Lori Becker	Title:	Head of Instruction
Mailing Address:	22080 Commerce Way		
City, State, Zip Code	Grand Terrace, CA 92313		
Phone & E-mail:	Phone: 909.353.8881	E-mail:	TheAcademy@GoCalSkate.com
Organization Contact #2:	Name: Verda Asman	Title:	VP
Mailing Address:	22080 Commerce Way		
City, State, Zip Code	Grand Terrace, CA 92313		
Phone & E-mail:	Phone: 909.395.6143	E-mail:	Verdasman@gmail.com
Have you ever applied for funding through the City's Community Benefit FUND (CBH) before?		☐ Yes	☒ No
If yes, please list each time you have applied, the outcome, whether you were granted funding or not, the amount your organization originally requested and the amount approved, if any.			
Purpose of Prior Funding Requests (if any)	Request Date	Amount Requested	Amount Approved (if any)
1.			
2.			
3.			
4.			
5.			
Date of Application:	12/10/2024		
Requested Amount:	\$2000		



CITY OF GRAND TERRACE COMMUNITY BENEFITS FUND (GT-CBF)

PROJECT INFORMATION				
Project/Activity Title:	Empowering Youth Through Movement and Wellness			
Project/Activity Description (description of event the organization is seeking funding for)	This initiative focuses on fostering physical fitness, mental well-being, and creative expression in our skaters. They will engage in structured skating and ballet classes led by professional coaches, designed to build strength, flexibility, coordination, and self-confidence. Beyond the physical benefits, the program emphasizes mental health by cultivating discipline, resilience, and teamwork, while offering a supportive and inclusive environment that nurtures emotional growth.			
Describe how the project/activity is for a public purpose and benefits the residents and or community of Grand Terrace	In addition to training sessions, the project will feature workshops on nutrition, mindfulness, and goal-setting to equip youth with tools for lifelong wellness. Scholarships and free or subsidized equipment will ensure accessibility for underprivileged families, making this program a community-wide effort to promote equity and opportunity.			
Project/Activity Target Population:	☒ Youth	☐ Seniors	☒ Women	☒ Low-Income
	☐ Businesses	☐ Disabled Persons	☐ Yes	☒ Entire Community
Project/Activity Date:	Current/ongoing			
Location of Project/Activity:	Cal Skate 22080 Commerce Way, Grand Terrace, CA			
Detailed description of how the funds will be utilized.	100% of funds received will directly benefit our team members. We would be able to provide instruction to our youth skaters that often times is financially out of reach. This includes skating, ballet, stretching and nutrition classes. In addition, we could provide assistance for proper equipment, team uniforms and healthy snacks to those that need them after school.			
Negative Impact should funding not be approved:	Limited access for underprivileged youth and missed opportunities for physical and mental health support. Reduced community engagement and inclusion and limiting our reach in the community. A lack of access to enriching extracurricular programs like ours can have lasting effects on children's personal growth			

Submit completed application to: City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
Attn: Konrad Bolowich

12-9-24

**Academy of Champions
22080 Commerce Way
Grand Terrace, CA**

Dear Grand Terrace Community Leaders,

I am writing to request your support through a grant to benefit the youth athletes in our community. Our program, The Academy of Champions, based in Grand Terrace, is dedicated to fostering personal growth, athletic excellence, and community engagement for local families and children.

Our program offers a safe, structured, and nurturing environment after school, where children engage in healthy physical activity under the guidance of world-class instructors. Our staff includes seasoned professionals with extensive expertise in roller figure skating and instruction, who provide both group and individual training. All of our instructors are SafeSport certified and undergo background checks every two years, ensuring the safety and well-being of every participant.

At The Academy, we believe that sports are a powerful tool for personal and community development. Our skaters not only learn the technical skills of roller figure skating but also acquire life lessons such as goal setting, teamwork, time management, self-respect, and respect for others. These principles build character and lay a strong foundation for success in academics, careers, and personal life.

We are particularly proud of our efforts to make skating accessible to all, regardless of economic background. Our recycling program, which refurbishes and redistributes skates to underprivileged youth, ensures that every child has the opportunity to participate and feel welcomed in our community. This initiative fosters inclusivity and provides a platform for children to dream about the possibilities that figure skating offers.

Additionally, we partner with a professional ballet teacher who brings weekly ballet instruction to our skaters, further enhancing their technical skills, discipline, and artistic expression. This collaboration highlights the multidimensional benefits of our program.

The impact of physical activity on mental health is well-documented, and we see this firsthand in our program. Regular exercise reduces stress, enhances mood, and improves cognitive function, all of which contribute to a higher quality of life for our residents. Our structured training sessions, held in a private and secure facility, cultivate discipline, focus, and a sense of community.

Beyond the rink, our program is a family. We celebrate milestones, recognize achievements, and support one another through challenges. This spirit of unity and kindness is especially significant in our diverse membership, where skaters learn to embrace and appreciate each other's differences.

Your support would enable us to expand these efforts, particularly our skate recycling program, and ensure that no child is left behind due to financial limitations. Together, we can provide a welcoming, nurturing space for young athletes to dream big, build character, and achieve their goals.

Thank you for considering this request. I would be delighted to discuss this opportunity further or provide additional information about our program. I look forward to the possibility of partnering with you to make a lasting impact on the lives of our youth.

Sincerely,

Lori Becker
Head of Instruction
Academy of Champions
(909) 353.8881
TheAcademy@GoCalSkate.com

City of Grand Terrace													
Community Benefit Grant Awards													
GRANT AWARD HISTORY as of December 31, 2024 and Approved & Proposed Applications for Jan 2025													
	Title	2015-16	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25	TOTAL	2024-25 Proposed in Jan-2025	TOTAL
											TO DATE		REVISED
YOUTH / SCHOOL ORGANIZATIONS													
	Grand Terrace Community Basketball	\$ 1,136	\$ -	\$ -	\$ 1,450	\$ -	\$ -				\$ 2,586	\$ -	\$ 2,586
	Grand Terrace High School Football Boosters	-	-	-	2,000	2,000	-				\$ 4,000	-	4,000
	Grand Terrace High School Legacy Regiment Boosters	-	-	-	2,000	-	-				\$ 2,000	2,000	4,000
	Grand Terrace High School Boys Basketball	-	-	-	-	2,000	-		1,040		\$ 3,040	-	3,040
	Grand Terrace High School Titan Wrestling Team	-	-	-	-	1,997	-	2,000			\$ 3,997	-	3,997
	Grand Terrace HS Titan Wrestling Booster Club									2,000	\$ 2,000	-	2,000
	Grand Terrace High School Cheer Booster Club	-	-	-	-	-	-	-	2,000	2,000	\$ 4,000	-	4,000
	Grand Terrace Little League	2,000	-	2,000	-	-	-				\$ 4,000	-	4,000
	Grand Terrace Youth Football & Cheer	-	4,000	2,000	-	-	-		2,000		\$ 8,000	-	8,000
	Boy Scout Troop 40									2,000	\$ 2,000	-	2,000
	Grand Terrace Tribe Baseball Club									2,000	\$ 2,000	-	2,000
	Terrace View Elementary PTA	1,000	671	1,517	700	-	1,805	1,725	2,000	-	\$ 9,418	-	9,418
		\$ 4,136	\$ 4,671	\$ 5,517	\$ 6,150	\$ 5,997	\$ 1,805	\$ 3,725	\$ 7,040	\$ 8,000	\$ 47,041	\$ 2,000	\$ 49,041
NON-PROFIT / SERVICE ORGANIZATIONS													
	American Cancer Society	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -				\$ 2,000	\$ -	\$ 2,000
	Drug Alternative Program	-	2,000	-	-	-	-				\$ 2,000	-	2,000
	Foundation of Grand Terrace	2,350	2,000	1,830	-	-	2,000	2,000	2,000		\$ 12,180	-	12,180
	Friends of Grand Terrace Library	3,750	2,000	2,000	4,000	-	-				\$ 11,750	-	11,750
	Grand Terrace Lions Club	-	620	-	-	-	-				\$ 620	-	620
	Sheriff's Central Station Explorer Program	-	-	-	2,000	-	-				\$ 2,000	-	2,000
	The REC Center	2,187	310	-	3,100	-	-				\$ 5,597	-	5,597
	Grand Terrace Cars & Coffee	-	-	-	-	-	2,000	2,000	1,000		\$ 5,000	-	5,000
	Christ the Redeemer Catholic Church	-	-	-	-	-	-	310	310		\$ 620	-	620
	Grand Terrace Living Word Foursquare Church	-	-	-	-	-	-	2,000	-		\$ 2,000	1,500	3,500
	New City Church	-	-	-	-	-	-	-	2,000		\$ 2,000	-	2,000
	Grand Terrace Women's Club	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Grand Terrace Chamber of Commerce									2,000	\$ 2,000	-	2,000
	Church Of Fire In Christ	-	-	-	-	-	-	-	-	2,000	\$ 2,000	-	2,000
	Academy of Championd Figure Skating Team										\$ -	2,000	2,000
	Family Service Association	-	-	-	-	2,000	-	-	-	-	\$ 2,000	-	2,000
		\$ 8,287	\$ 6,930	\$ 5,830	\$ 9,100	\$ 2,000	\$ 4,000	\$ 6,310	\$ 5,310	\$ 6,000	\$53,767	\$ 3,500	\$ 57,267
	TOTAL	\$ 12,423	\$ 11,601	\$ 11,347	\$ 15,250	\$ 7,997	\$ 5,805	\$ 10,035	\$ 12,350	\$ 14,000	\$ 100,808	\$ 5,500	\$ 106,308