



CITY OF GRAND TERRACE

City Council

AGENDA • February 11, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

C. SPECIAL PRESENTATIONS

Certificates of Recognition - Grand Terrace High School Lady Titans Cheer Competition

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of Ordinances on Agenda

DEPARTMENT: City Clerk

- 2) Approval of Minutes - Regular Meeting - January 28, 2025

DEPARTMENT: City Clerk

- 3) Approval of December-2024 Check Register in the Amount of \$617,889.03.

DEPARTMENT: Finance

- 4) Approval of January-2025 Check Register in the Amount of \$1,255,775.69.

DEPARTMENT: Finance

- 5) Temporary Building Permit Fee Exemption

DEPARTMENT: City Manager

- 6) Exclusive Park Use and Fee Waiver for Ann Petta Memorial

DEPARTMENT: City Manager

- 7) Removal of Deceased Animals from Private Property

DEPARTMENT: City Manager

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

- 8) Future Agenda: Tree Maintenance and Removal Assistance on Private Properties

RECOMMENDATION: Staff recommends that the City Council consider the following information and determine whether to request that an item relating to Tree Maintenance and Removal Assistance on Private Properties be placed on a future agenda

DEPARTMENT: Public Works

- 9) Review of Parks and Recreation Committee Membership and Potential Vacancies

RECOMMENDATION:

1. Review the current status of Parks and Recreation Committee appointments and determine whether to confirm or reappoint the following members:
 - Mayor Bill Hussey: Confirm or reappoint Mike Hogue, originally appointed by former Mayor McNaboe.
 - Mayor Pro Tem Michelle Sabino: Confirm or reappoint Hanni Bennett, originally appointed by former Mayor Pro Tem Sylvia Robles Rodriguez.
 - Council Member Jeff Allen: Confirm or reappoint Julia Firnkoess, originally appointed by Council Member Bill Hussey.
 - Council Member Matt Brown: Confirm or reappoint Brian Phelps, originally appointed by Council Member Henderson.
 - Council Member Doug Wilson: Fill a vacancy through an appointment once the position has been advertised.
2. Direct each Council Member to confirm whether they wish for their current appointee to continue serving or to appoint a new member as necessary.
3. Authorize staff to advertise for any vacancies, including the vacancy under Council Member Doug Wilson.
4. Allow for the City Council to reorganize the Parks and Recreation Committee as necessary.

DEPARTMENT: Public Works

10) Microchipping

RECOMMENDATION: THAT THE CITY ADOPT AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE AMENDING SECTION 6.08.010 (DOG LICENSE– REQUIRED) OF TITLE 6 (ANIMALS) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY’S ANIMAL LICENSING AND VACCINATION REGULATIONS

DEPARTMENT: City Manager

11) 2024-25 Mid-Year and Year-End Budget Review

RECOMMENDATION: Receive and file the FY2024-25 Mid-Year and Year-End Report.

DEPARTMENT: Finance

12) General Plan Overview and Current Status

RECOMMENDATION: RECEIVE AND FILE

DEPARTMENT: Planning & Development Services

13) See Something Say Something

RECOMMENDATION: RECEIVE AND FILE

DEPARTMENT: City Manager

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION - NONE

L. ADJOURN

The next Regular City Council Meeting will be held on March 11, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk’s office.



CITY OF GRAND TERRACE

City Council

MINUTES • January 28, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

Call to Order

Mayor Bill Hussey convened the Regular Meeting of the City Council for Tuesday, January 28, 2025, at 6:00 PM.

Invocation

The Invocation was given by Mayor Hussey.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Hussey.

AB 2449 Disclosures

None.

Roll Call

Present:	Mayor Bill Hussey Council Member Doug Wilson Council Member Jeff Allen Mayor Pro Tem Michelle Sabino Council Member Matt Brown
Absent:	

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

None.

B. PUBLIC COMMENT

Lisa Green, Grand Terrace Resident, expressed her concerns regarding residents of JC Wallace, pan handling and loitering near her business.

Bobbie Forbes, Grand Terrace Resident, expressed her concerns regarding the behavior of the residents of JC Wallace. She was also concerned and had questions about policy fees regarding animals.

C. SPECIAL PRESENTATIONS

Toni Rosales, Field Representative for the Office of Assemblywoman Leticia Castillo gave a brief introduction and presented Recognition Certificates to the businesses who assisted the community during the SCE Power Outages earlier this month.

Mayor Bill Hussey also recognized those same businesses and read out a Proclamation which was also presented to the businesses.

The following businesses were presented with Recognition Certificates & a Proclamation for their exemplary efforts and unwavering commitment to the community of Grand Terrace:

Get Loaded Gunns & Ammo
Lowbrow Ink
Nickelodeon Pizza
Smart Time Liquor
Mazzullis' Family Kitchen
Woody's Bar & Grill
Juice It Up!
Loud Burger

D. RECESS TO CLOSED SESSION

Mayor Hussey recessed the regular meeting of the City Council to closed session at 6:22 p.m.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
Number of potential cases: 1

RECONVENED OUT OF CLOSED SESSION

Mayor Hussey reconvened the regular meeting of the City Council from closed session at 6:50 p.m.

REPORT OUT OF CLOSED SESSION

Adrian Guerra, City Attorney, announced that there was one (1) closed session item for anticipated litigation initiation for one (1) potential case, an update and information was provided by the City Attorney, there was discussion and no reportable action taken.

E. CONSENT CALENDAR

Daysi Alcocer, City Clerk, announced an update was made to the January 14, 2025, regular meeting minutes for Consent Items # 2 & # 3. The update was made after the publication of the agenda packet.

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Brown
SECONDER:	Council Member Allen
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

- 1) Approval of Minutes - Regular Meeting - January 14, 2025

- 2) Consideration of the Filing of a Formal Complaint with the California Public Utilities Commission (CPUC) regarding Southern California Edison's (SCE) Prolonged Power Outages

After approval of the Consent Calendar, Mayor Hussey made an announcement regarding the passing of long-time resident Ann Petta, the City Council meeting will be adjourned in her honor.

F. PUBLIC HEARINGS

- 3) 2025-26 Community Development Block Grant Program (CDBG)

Shanita Tillman, Senior Management Analyst, provided the Staff Report and [PowerPoint](#) presentation on this item.

Mayor Hussey opened the Public Hearing at 7:02 p.m.

PUBLI COMMENT

None.

Mayor Hussey closed the Public Hearing at 7:03 P.M.

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Allen
SECONDER:	Mayor Hussey
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

G. UNFINISHED BUSINESS - NONE

H. NEW BUSINESS

- 4) Historical & Cultural Activities Committee Appointments – Margie Miller, Jason Greely, Tara Ceseña

Daysi Alcocer, City Clerk, provided the Staff Report for this item.

Council Member Wilson nominated Jason Greeley as his appointee, followed by a second by Council Member Allen.

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Wilson
SECONDER:	Council Member Allen
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

Mayor Hussey nominated Margie Miller as his appointee, followed by a second by Council Member Allen.

RESULT:	APPROVED 5 TO 0
MOVER:	Mayor Hussey
SECONDER:	Council Member Allen
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

I. FUTURE AGENDA ITEMS

Mayor Hussey requested that a discussion be held regarding the elimination and/or updating of animal control fees.

RESULT:	APPROVED 5 TO 0
MOVER:	Mayor Hussey
SECONDER:	Council Member Brown
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

Mayor Pro Tem Sabino requested that a discussion be held regarding the establishment of a "See Something Say Something" campaign.

RESULT:	APPROVED 5 TO 0
MOVER:	Mayor Pro Tem Sabino
SECONDER:	Mayor Hussey
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

Council Member Wilson requested that a discussion be held regarding reimbursement that the City of Grand Terrace received based on the density that the County of Riverside had approved.

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Wilson
SECONDER:	Council Member Allen
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino, Council Member Brown
NAYS:	None

Mayor Hussey requested a discussion to bring back the 1% sales tax initiative in 2 years and to have the city run the campaign.

RESULT:	APPROVED 4 TO 1
MOVER:	Mayor Hussey
SECONDER:	Council Member Wilson
AYES:	Council Member Allen, Mayor Hussey, Council Member Wilson, Mayor Pro Tem Sabino
NAYS:	Council Member Brown

J. CITY COUNCIL COMMUNICATIONS

Council Member Brown reported the following:

- Possibility of having a citizen's patrol program in the near future

Council Member Allen reported the following:

- San Bernardino County Veterans Advisory Committee on January 27, 2025
- Senior Center will be providing lunch on Wednesday, January 29, 2025

Council Member Wilson reported the following:

- Attended the Women's Club Silent Auction on January 15, 2025

Mayor Pro Tem Sabino reported on the following:

- Attended the 60th Anniversary of Azure Hills Church on January 18, 2025
- Attended the E. Vasquez & Associates Grand Opening on January 23, 2025

Mayor Hussey reported on the following:

- Attended the 60th Anniversary of Azure Hills Church on January 18, 2025

K. CITY MANAGER COMMUNICATIONS

Konrad Bolowich, City Manager, reported the following:

- Updated the Council on the projects that will be presented to the Planning Commission in March 2025
- Acknowledged the efforts of the CERT Team during the power outages

FIRE DEPARTMENT REPORT

- Assistant Chief Gary Jager provided information regarding wind and fire advisories and addressed frequently asked questions.

L. ADJOURN

Mayor Hussey adjourned the Regular Meeting of the City Council at 7:53 p.m. in honor of long-time resident Ann Petta. The Next Regular City Council Meeting will be held on Tuesday, February 11, 2025, at 6:00 p.m.

Bill Hussey, Mayor

Daysi Alcocer, City Clerk



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Approval of December-2024 Check Register in the Amount of \$617,889.03.

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Check Register No. 12312024 in the amount of \$617,889.03 as submitted, for the month ending December 2024.

2030 VISION STATEMENT:

This staff report supports Goal #1, "Ensuring Our Fiscal Viability", through the continuous monitoring of expenditure budgets, allocations, and operational costs.

BACKGROUND:

The check register for the month of December-2024 has been prepared in accordance with Government Code §37202 and is hereby submitted for City Council's approval.

The check register lists all vendor payments for the respective month, along with a brief description of the type of goods or services purchased and the account code(s) associated with each payment. The check registers list all payments made to vendors and employee reimbursements during the month of December-2024.

The attached index to the Check Register is a guideline account list only and is not intended to replace the comprehensive chart of accounts used by the City and Grand Terrace Successor Agency. Expenditure account number formats are XX-XXX-XXX [Fund-Department-Account]. Expenditures may be made from trust/agency accounts (Fund 23-XXX-) or temporary clearing accounts that do not have a budgetary impact.

DISCUSSION:

CHECK REGISTER

A total of \$617,889.03 in accounts payable checks and/or wires were issued during the period for services, reimbursements, supplies, and contracts and are detailed in the individual monthly register.

Below is a table that lists payments larger than \$10,000 for the month of December-2024.

Payments larger than \$10,000:

<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
82009	ALESHIRE & WYNDER	NOV 2024 LEGAL SERVICES	\$11,075.50
82019	CITY OF SAN BERNARDINO	FY2024-25 Q1 ANIMAL SHELTER SERVICES	\$12,524.57

82038	LANCE SOLL AND LUNGARD LLP	2024 GOVERNMENT AUDIT PROGRESS BILL INCLUDING GASB 68 ASSISTANCE, SINGLE AUDIT, AND STREET REPORT	\$15,438.00
82040	MICHAEL BAKER INTERNATIONAL	OCT 2024 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING; OCT 2024 HOUSING ELEMENT CONSULTING; OCT 2024 PROFESSIONAL SERVICES FOR BRSP; OCT 2024 MMRP SUPPORT FOR HINES	\$34,795.22
82042	MINAGAR AND ASSOCIATES INC	NOV 2024 CIP 2024-T TRAFFIC SIGNAL DESIGN	\$33,810.00
82043	MOORE IACOFANO AND GOLTSMAN INC	JUN-OCT 2024 PROFESIONAL SERVICES FOR DUTCH BROS; OCT 2024 PROFESSIONAL SERVICES FOR MAIN STREET RECYCLING	\$26,731.25
82049	RIVERSIDE HIGHLAND WATER CO	09/25/2024-11/19/2024 WATER SERVICES	\$16,756.48
82053	SB COUNTY SHERIFF	DEC 2024 LAW ENFORCEMENT SERVICES	\$211,676.00
82059	SWRCB	FY2024-25 SEWER PERMIT FEE	\$10,920.00
82065	TYLER TECH (EDEN FINANCIAL SYSTEM)	JAN-2025 - DEC-2025 ANNUAL APPL SVCS	\$29,978.46
17707816	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 11/14/2024	\$11,607.91
17707832	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 11/27/2024	\$11,819.18
17736255	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 12/12/2024	\$12,304.44
17742240	CA PUB EMPLOYEES RETIRE SYSTEM	DEC 2024 PERS HEALTH INSURANCE	\$26,892.53
21491308	SO CA EDISON COMPANY	NOV 2024 ENERGY USAGE	\$14,813.59
474687089	US BANK	NOV-DEC 2024 CAL CARD CHARGES	\$33,945.51
	TOTAL PAYMENTS LARGER THAN \$10,000		<u>\$515,088.64</u>

PAYROLL

Payroll costs for the month:

<u>Pay Per.</u>	<u>-</u>	<u>Period Start</u>	<u>-</u>	<u>Period End</u>	<u>Pay Date</u>	<u>Amount</u>
Dec-24	-	-	-	-	-	-
12	From	11/23/2024	to	12/6/2024	12/12/2024	\$81,392.08
13	From	12/7/2024	to	12/20/2024	12/26/2024	\$103,415.53
						<u>\$184,807.61</u>

ENVIRONMENTAL IMPACT:

No Impact.

FISCAL IMPACT:

All disbursements (including payroll) were made in accordance with the approved budget for Fiscal Year 2024-25 in the amount of:

<u>Description</u>	<u>Amount</u>
Dec-24	
Check Register	\$617,889.03
Payroll	\$184,807.61
	<u>\$802,696.64</u>

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

CHECK REGISTER Account Index



Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

City of Grand Terrace Check Register Index

<u>Fund No.</u>	<u>Fund Name</u>	<u>Dept No.</u>	<u>Department Cost Center</u>	<u>Acct No.</u>	<u>General Account Numbers</u>
09	CHILD CARE FUND	110	CITY COUNCIL	110	SALARIES/WAGES
10	GENERAL FUND	120	CITY MANAGER	115	OVERTIME
11	STREET FUND	125	CITY CLERK	120	COUNCIL STIPENDS
12	STORM DRAIN FUND	140	FINANCE	138	MEDICARE / SUI
13	PARK FUND	160	CITY ATTORNEY	139	EMPLOYEES' BENEFIT PLAN
14	AB 3229 COPS FUND	172	BUILDING & SAFETY	140	RETIREMENT
15	AIR QUALITY IMPROVEMENT FUND	175	PUBLIC WORKS	142	HEALTH/LIFE INSURANCE
16	GAS TAX FUND	180	COMMUNITY EVENTS	143	WORKERS' COMPENSATION
17	TRAFFIC SAFETY FUND	185	RENTAL INSPECTION PROGRAM	210	OFFICE EXPENSE
18	TRANS. DEV. ACT (T D A FUND)	187	ENFORCEMENT PROGRAM	211	POSTAGE & MAILING
19	FACILITIES DEVELOPMENT FUND	190	NON-DEPARTMENTAL	220	SPECIAL DEPARTMENTAL EXP
20	MEASURE I FUND	195	FACILITIES MAINTENANCE	230	ADVERTISING
21	WASTE WATER DISPOSAL FUND	370	PLANNING & DEVELOPMENT SVCS	235	COMMUNICATIONS
22	COMMUNITY DEV. BLOCK GRANT	380	MGT INFORMATION SYSTEMS	238	UTILITIES
25	SPRING MOUNTAIN RANCH FUND	410	LAW ENFORCEMENT	240	RENTS & LEASES
26	LSCPG/ LGHTG ASSESSMENT DIST.	411	ASSET FORFEITURES	244	CUSTODIAL SERVICES
32	S/A CAPITAL PROJECTS FUND	430	RECREATION SERVICES	245	MAINT BLDG GRNDS EQUIPMNT
36	S/A 2011 TABS BOND PROCEEDS	441	CHILD CARE - NUTRITION GRANT	246	MAINT/OPER OF EQUIPMNT
45	CIP - COMMERCE WAY	445	CHILD CARE - TINY TOTS	250	PROFESSIONAL SERVICES
46	CIP - STREET IMPROVEMENTS	446	CHILD CARE - AFTER SCHOOL	251	BANKING SERVICE CHARGES
47	CIP - BARTON RD. BRIDGE PROJECT	447	CHILD CARE - PRE-SCHOOL	252	ROAD MAINTENANCE
48	CIP - CAPITAL PROJECTS FUND	450	PARKS MAINTENANCE	254	STREET SWEEPING
49	CIP - PARKS	461	COMMUNITY GRANTS	255	CONTRACTUAL SERVICES
50	CAPITAL PROJECT BOND PROCEEDS	500	AIR QUALITY PROGRAMS	256	ANIMAL SHELTERING SVCS
52	HOUSING AUTHORITY	510	STREET & SIGNAL LIGHTING	260	INSURANCE & SURETY BONDS
61	COMMUNITY BENEFITS FUND	573	LINE MAINTENANCE	265	MEMBERSHIPS & DUES
62	LIGHT UP GRAND TERRACE FUND	600	ZONE 1 13364 CANAL -TERR PINES	268	TRAINING
63	ILLEGAL FIREWORKS FUND	601	ZONE 3 TRACT 14471 PICO & ORIOLE	270	TRAVEL/CONFERENCES/MTGS
64	PUBLIC SAFETY FUND	602	ZONE 2 14264 FORREST CITY PHASE II	271	MILEAGE
65	SENIOR BUS PROGRAM FUND	603	ZONE 4 TRACT 17766 GREENBRIAR	625	NPDES
66	CAL RECYCLE GRANT	604	ZONE 5 TRACT 18793 PALOMINO	631	STORM DRAIN MAINTENANCE
67	PUBLIC EDUC & GOVT ACCESS (PEG)	605	ZONE 6 TRACT 18071 JADEN	801	PLANNING COMMISSION
68	40TH YR CELEBRATION FUND	606	ZONE 7 TRACT 18604 TESORO/VAN BUREN	804	HISTORICAL & CULTURAL COMM.
69	COMMUNITY DAY FUND	625	NPDES	311	FACILITY IMPROVEMENTS
70	FIXED ASSED/EQUIP REPL FUND	631	STORM DRAIN MAINTENANCE	570	WASTEWATER TREATMENT
73	ACTIVE TRANS PRGM (ATP) GRANT	700	CAPITAL OUTLAY	400	OTHER COMMUNITY GRANTS
74	HIGHWAY SFTY IMPV PRGM (HSIP)	705	EVERY 15 MINUTES	601	ELECTRICAL VEHICLE STATIONS
75	EMER MGMT PREP GRANT (EMPG)	801	PLANNING COMMISSION	700	COMPUTER EQUIPMENT
76	ENHANCED INFRA FIN DIST (EIFD)	804	HISTORICAL & CULTURAL COMMITTEE	701	CAPITAL IMPROVEMENT OTHER
77	SO CAL INCENTIVE PROJECT (SCIP)	805	SENIOR CITIZENS PROGRAM	705	VEHICLES
90	COVID-19 EMERGENCY FUND	808	EMERGENCY OPERATIONS PROG.	998	OVERHEAD COST ALLOCATION
95	DOG PARK ENDOWMENT FUND	999	TRANSFERS	999	TRANSFERS OUT

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

MONTHLY CHECK REGISTER For the Period Ending December 31, 2024



Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82006	12/04/2024	PORSCHE HUDSON	9097314098	LIGHT UP GT 2024 TRAIN RENTAL E 62-120-220-000-000	11/25/2024	1,471.00 <u>1,471.00</u>	1,471.00
82007	12/11/2024	8X8 INC	4725287	DEC 2024 SERVICE CHARGE FOR (46) POLYCOM VVX 450 PHONES E 10-190-235-000-000	12/01/2024	1,327.81 <u>1,327.81</u>	1,327.81
82008	12/11/2024	AAA HOARDING AND BIOHAZARD	12424	REMOVAL OF BIOHAZARDOUS MATERIALS AT HOMELESS ENCAMPMENT AT 21875 DE BERRY ST E 10-187-256-020-000	12/04/2024	3,485.00 <u>3,485.00</u>	3,485.00
82009	12/11/2024	ALESHIRE AND WYNDER LLP	91461	NOV 2024 LEGAL SERVICES - GENERAL E 10-160-250-000-000	12/02/2024	10,400.00 <u>10,400.00</u>	11,075.50
			91464	NOV 2024 LEGAL SERVICES - CODE ENFORCEMENT E 10-160-250-100-000	12/02/2024	347.90 <u>347.90</u>	
			91465	NOV 2024 LEGAL SERVICES FOR ADVOCATES FOR THE ENVIRONMENT B 23-515-90-00	12/02/2024	327.60 <u>327.60</u>	
82010	12/11/2024	ALLIANT INSURANCE SERVICES	2900086	INSURANCE FOR LIGHT UP GT E 62-120-220-000-000	11/27/2024	639.00 <u>639.00</u>	639.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82011	12/11/2024	CLAUDIA ALONZO	12102024	REFUND RESERVATION DEPOSIT FOR VETERAN'S FREEDOM PARK 11/23/2024 B 23-515-22-00	12/10/2024	50.00 50.00	50.00
82012	12/11/2024	AMERITAS LIFE INSURANCE CORP	DEC 2024	DEC 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	12/01/2024	826.80 826.80	
			NOV 2024	NOV 2024 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	11/01/2024	547.76 547.76	1,374.56
82013	12/11/2024	AT AND T	DEC 2024 AT&T	DEC 2024 AT&T E 10-190-235-000-000 E 10-450-235-000-000 E 10-805-235-000-000 E 10-808-235-000-000	12/01/2024	2,256.34 424.44 811.74 833.96 4,326.48	4,326.48
82014	12/11/2024	GUADALUPE BALLESTEROS	12102024	REFUND YARD SALE SIGN DEPOSIT FOR (1) YARD SALE SIGN B 23-515-22-00	12/10/2024	10.00 10.00	10.00
82015	12/11/2024	BENSON PRODUCTIONS	1617	OCT-NOV 2024 VIDEOGRAPHER SERVICES FOR CITY COUNCIL & PLANNING COMMISSION E 67-380-250-000-000	11/21/2024	1,080.00 1,080.00	1,080.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82016	12/11/2024	CALIBER	1678	BACKDROPS FOR TRUNK OR TREAT AND BANNERS FOR PARKS E 10-120-220-200-000 E 10-450-245-000-000	11/07/2024	538.75 939.10 <u>1,477.85</u>	
			11262024	BANNERS FOR LIGHT UP GT E 62-120-220-000-000	11/26/2024	183.17 <u>183.17</u>	1,661.02
82017	12/11/2024	CHAMPION FIRE SYSTEMS INC	73579	REMOVAL OF HEAT DETECTORS ON FIRE ALARM E 10-195-245-000-000	11/14/2024	3,120.00 <u>3,120.00</u>	3,120.00
82018	12/11/2024	CHARTER COMMUNICATIONS	234703801 120124	CITY HALL ELEVATOR PHONE - DEC 2024 E 10-195-246-000-000	12/01/2024	39.99 <u>39.99</u>	39.99
82019	12/11/2024	CITY OF SAN BERNARDINO	2025-00000008	FY2024-25 Q1 OPERATING COSTS E 10-185-255-000-000	11/19/2024	12,524.57 <u>12,524.57</u>	12,524.57
82020	12/11/2024	DATA TICKET INC	171733	GRAND TERRACE - CODE ENFORCEMENT PROCESSING FOR OCT 2024 E 10-185-255-000-000	11/19/2024	316.40 <u>316.40</u>	
			172115	GRAND TERRACE- STREET SWEEPING FOR OCT 2024 E 10-140-255-000-000	11/19/2024	73.75 <u>73.75</u>	390.15

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82021	12/11/2024	DUNN EDWARDS CORP	2018A24924	PAINT ROLLERS FOR CURBS ON DE BERRY E 10-175-218-000-000	11/06/2024	24.44 24.44	24.44
82022	12/11/2024	EYEMED FIDELITY SECURITY LIFE	166574213	DEC 2024 EMPLOYEE PAID VISION INSURANCE B 10-022-71-00	11/21/2024	163.32 163.32	163.32
82023	12/11/2024	EZ SUNNYDAY LANDSCAPE	8220	NOV 2024 LANDSCAPING SERVICES - PARKS, CIVIC CENTER, CANAL STRIP, ORIOLE E 10-175-244-000-000 E 10-195-245-000-000 E 10-450-245-000-000 E 26-600-255-000-000 E 26-601-255-000-000	11/19/2024	80.00 200.00 3,585.00 150.00 80.00 4,095.00	
			8223	TREE TRIMMING FOR STREET SWEEPER E 10-175-245-000-000	11/20/2024	1,900.00 1,900.00	
			8219	NOV 2024 LANDSCAPING SERVICES - TRACT 18070 JADEN E 26-605-255-000-000	11/19/2024	750.00 750.00	
			8221	NOV 2024 RIGHT OF WAY LANDSCAPING BI MONTHLY MAINT E 10-175-244-000-000	11/19/2024	575.00 575.00	7,320.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82024	12/11/2024	FAMILY SERVICE ASSOCIATION	05-2023-300604	MAY 2023 CDBG SR CENTER PROGRAMS E 22-425-312-000-000	06/01/2023	412.48	
						412.48	
			10-2022-300604-R	DEC 2022 CDBG SR CENTER PROGRAMS E 22-425-312-000-000	11/01/2024	233.01	
						233.01	
							645.49
82025	12/11/2024	FOOTHILL CHAPTER ICC	12052024	FY2024-25 MEMBERSHIP FOR FOOTHILL CHAPTER ICC FOR LUIS GARDEA E 10-172-265-000-000	12/05/2024	100.00	
						100.00	
							100.00
82026	12/11/2024	FRUIT GROWERS SUPPLY	92498918	IRRIGATION SUPPLIES FOR REPAIR ON MT VERNON E 10-175-244-000-000	11/20/2024	8.67	
						8.67	
							8.67
82027	12/11/2024	CONNIE GARCIA CABRERA	12112024	LIVE SCAN REIMBURSEMENT E 10-190-226-000-000	12/10/2024	73.65	
						73.65	
							73.65
82028	12/11/2024	MARGARETH GONZALES TALAMANTES	11252024	FELLOWSHIP AT CITY HALL E 10-120-220-000-000	11/25/2024	320.00	
						320.00	
							320.00
82029	12/11/2024	FRANK GONZALES	12102024	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	12/10/2024	30.00	
						30.00	
							30.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82030	12/11/2024	GOODMAN AND ASSOCIATES	5970	NOV 2024 INTERIM CITY ENGINEER SERVICES E 10-175-250-020-000	12/02/2024	6,710.00 6,710.00	6,710.00
82031	12/11/2024	GRAND TERRACE CITY NEWS	8342	GT 11.21.2024 CITY AD: ORD NO 360 - 2ND READING E 10-125-230-000-000	11/14/2024	162.40 162.40	
			8343	GT 11.21.2024 CITY AD: ORD NO 361 - 2ND READING E 10-125-230-000-000	11/14/2024	113.52 113.52	
			8345	GT 11.21.2024 CITY AD: ORD NO 363 - 2ND READING E 10-125-230-000-000	11/14/2024	110.80 110.80	
			8344	GT 11.21.2024 CITY AD: ORD NO 362 - 2ND READING E 10-125-230-000-000	11/14/2024	109.76 109.76	
			8190	GT 10.31.2024 CITY AD: PUBLIC HEARING NOTICE - STREET AND PARKWAY TREES E 10-125-230-000-000	10/29/2024	104.89 104.89	601.37
82032	12/11/2024	HDL SOFTWARE LLC	SIN045117	OCT 2024 BUSINESS LICENSE PROCESSING FEES E 10-140-250-000-000	10/31/2024	172.04 172.04	172.04

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82033	12/11/2024	HINDERLITER DE LLAMAS ASSOC	SIN044991	OCT-DEC 2024 SALES TAX & AUDIT SERVICES E 10-140-250-000-000	12/05/2024	1,440.10 1,440.10	1,440.10
82034	12/11/2024	HOME DEPOT CREDIT SERVICE	8511581	MAINTENANCE SUPPLIES, SPRAY PAINT, TOOLS FOR MAINTENANCE CREW E 10-175-218-000-000 E 10-175-244-000-000 E 10-195-245-000-000 E 10-450-245-000-000	11/14/2024	146.06 58.57 15.17 169.68 389.48	
			4522050	RED CURB PAINT, SUPPLIES FOR TRUNK OR TREAT, TARP FOR HAY BALES E 10-120-220-200-000 E 10-175-218-000-000 E 10-175-244-000-000	10/29/2024	17.16 88.37 219.00 324.53	
			8270180	BATTERIES AND CLEANING SUPPLIES E 10-175-246-000-000 E 10-190-210-000-000 E 10-450-245-000-000	11/04/2024	77.73 43.22 21.16 142.11	
			6712049	PAINT, CLEANING SUPPLIES, AND MAINTENANCE SUPPLIES E 10-175-218-000-000 E 10-195-245-000-000 E 10-450-245-000-000	11/06/2024	21.71 26.69 23.88 72.28	
			6271723	CHRISTMAS TREE FOR LIGHT UP GT E 62-120-220-000-000	11/26/2024	65.18 65.18	
			4616002	SUPPLIES TO HANG PICTURES IN CITY HALL E 10-195-245-000-000	11/08/2024	27.43 27.43	

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			1712126	IRRIGATION SUPPLIES FOR FREEDOM PARK E 10-450-245-000-000	11/11/2024	13.76	
						13.76	
			3049115	UTILITY BLADE FOR MAINTENANCE CREW E 10-175-218-000-000	11/19/2024	11.93	
						11.93	
							1,046.70
82035	12/11/2024	WILLIAM HUSSEY	DEC 2024 BH HLTH	DEC 2024 BH HLTH REIMBURSEMENT E 10-110-142-000-000	12/05/2024	342.62	
						342.62	
							342.62
82036	12/11/2024	KONICA MINOLTA	46016623	NOV-DEC 2024 RENT FOR ADDITIONAL PHOTOCOPIER E 10-190-212-000-000	11/21/2024	142.92	
						142.92	
							142.92
82037	12/11/2024	KONICA MINOLTA BUS. SOLUTIONS	297261072	NOV 2024 CITYWIDE PHOTOCOPIER MAINTENANCE E 10-190-700-000-000	11/30/2024	195.41	
						195.41	
			9010197410	10/15/24-11/14/24 CITYWIDE PHOTOCOPIER SERVICES E 10-190-700-000-000	11/14/2024	84.02	
						84.02	
							279.43
82038	12/11/2024	LANCE SOLL AND LUNGHARD LLP	66151	2024 GOVERNMENT AUDIT, GASB 68 ASSISTANCE, SINGLE AUDIT, AND STREET REPORT E 10-140-250-000-000	11/30/2024	15,438.00	
						15,438.00	
							15,438.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82039	12/11/2024	LINCOLN NATIONAL LIFE INSURANCE	LCLN DEC 2024	DEC 2024 LIFE/AD&D/DEP LIFE/WI/LTD B 10-022-66-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 52-400-142-000-000 E 65-425-142-000-000	12/01/2024	1,102.05 56.31 26.67 49.10 23.86 36.83 8.82 27.48 21.18 14.09 2.16 8.22 <u>1,376.77</u>	1,376.77
82040	12/11/2024	MICHAEL BAKER INTERNATIONAL	1231435	OCT 2024 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING E 10-370-250-000-000	11/25/2024	14,342.00 <u>14,342.00</u>	
			1231331	OCT 2024 HOUSING ELEMENT CONSULTING SERVICES E 10-370-250-000-000	11/25/2024	11,602.80 <u>11,602.80</u>	
			1230446	OCT 2024 PROFESSIONAL SERVICES FOR BARTON ROAD SPECIFIC PLAN B 23-510-39-00	11/18/2024	8,236.80 <u>8,236.80</u>	
			1231506	OCT 2024 MMRP SUPPORT FOR HINES B 23-515-95-00	11/26/2024	613.62 <u>613.62</u>	34,795.22

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82041	12/11/2024	MIDAMERICA ADMIN RETIREMENT	PAYDATE 11272024 ARS	PAYDATE 11272024 ARS RETIREMENT B 10-022-68-00	11/27/2024	311.11	
						311.11	
			PAYDATE 11142024 ARS	PAYDATE 11142024 ARS RETIREMENT B 10-022-68-00	11/14/2024	268.62	
						268.62	
							579.73
82042	12/11/2024	MINAGAR AND ASSOCIATES INC	993	NOV 2024 CIP 2024-T TRAFFIC SIGNAL DESIGN SERVICES E 48-100-250-000-000	11/27/2024	33,810.00	
						33,810.00	
							33,810.00
82043	12/11/2024	MOORE IACOFANO GOLTSMAN INC	0088908	JUN-OCT 2024 PROFESSIONAL SERVICES FOR DUTCH BROS B 23-515-81-00	11/20/2024	21,296.25	
						21,296.25	
			0088909	OCT 2024 PROFESSIONAL SERVICES FOR MAIN STREET RECYCLING B 23-515-84-00	11/20/2024	5,435.00	
						5,435.00	
							26,731.25
82044	12/11/2024	ODP BUSINESS SOLUTIONS LLC	396409901001	FY2024-25 OFFICE SUPPLIES E 10-190-210-000-000	11/18/2024	442.77	
						442.77	
			396409019001	FY2024-25 OFFICE SUPPLIES E 10-190-210-000-000	11/18/2024	40.04	
						40.04	
							482.81
82045	12/11/2024	ON SITE COMPUTING	54004266	(3) NEW LAPTOPS FOR CITY COUNCIL E 10-110-210-000-000	12/02/2024	5,567.75	
						5,567.75	
							5,567.75

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82046	12/11/2024	PAY PLUS SOLUTIONS INC	33937	DEC 2024 CALPERS INSIGHT E-TOOLS PAY PLUS SUBSCRIPTION E 10-140-255-000-000	12/01/2024	566.80 566.80	566.80
82047	12/11/2024	POWERSCHOOL GROUP LLC	INV426150	FY2024-25 CIVIC LIVE SUPPORT AND MAINTENANCE RENEWAL E 10-120-210-000-000	10/23/2024	2,756.25 2,756.25	2,756.25
82048	12/11/2024	RHYTHM TECH PRODUCTIONS	1538	LIGHT UP GT 2024 - STAGE/SOUND/LIGHTS E 62-120-220-000-000	11/19/2024	6,645.10 6,645.10	6,645.10
82049	12/11/2024	RIVERSIDE HIGHLAND WATER CO	OCT-NOV2024 RHWC	09/25/2024-11/19/2024 RIVERSIDE HIGHLAND WATER CO B 10-015-60-00 E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 10-805-238-000-000 E 26-600-239-000-000 E 26-601-239-000-000 E 26-605-238-000-000	12/03/2024	69.20 351.91 1,092.91 10,960.46 1,614.67 2,147.40 213.39 306.54 16,756.48	16,756.48
82050	12/11/2024	LYNETTE RIVINIUS	12102024	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS B 23-515-22-00	12/10/2024	40.00 40.00	40.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82051	12/11/2024	CATHERINE SALCE	12102024	REFUND PRORATED DOG LICENSE FOR DECEASED DOG R 10-200-15	12/10/2024	38.89 38.89	38.89
82052	12/11/2024	SB COUNTY REGISTRAR OF VOTER	3578	FY2024-25 SBC REGISTRAR OF VOTERS CANDIDATE STATEMENTS E 10-125-221-000-000	11/20/2024	2,308.00 2,308.00	2,308.00
82053	12/11/2024	SB COUNTY SHERIFF	25965	DEC 2024 LAW ENFORCEMENT SERVICES E 10-410-255-000-000 E 10-410-256-000-000 E 14-411-256-000-000	12/06/2024	3,083.00 193,177.00 15,416.00 211,676.00	211,676.00
82054	12/11/2024	SCA OF CA LLC	110202CS 110270CS	NOV 2024 STREET SWEEPING SERVICES E 16-900-254-000-000 SPECIAL SWEEP - WALGREENS LOT FOR 2024 TRUNK OR TREAT - POST EVENT E 10-120-220-200-000	11/30/2024 11/30/2024	5,854.50 5,854.50 174.00 174.00	6,028.50
82055	12/11/2024	SPARKLETTS	9637116 120124	NOV 2024 BOTTLED WATER SERVICES FOR CITY HALL & SENIOR CENTER E 10-190-238-000-000 E 10-805-238-000-000	12/01/2024	207.34 154.07 361.41	361.41

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82056	12/11/2024	SPARKLETTS	16179154 111624	11/16/2024 WATER FILTRATION SYSTEM RENTAL E 10-190-238-000-000	11/16/2024	92.00 92.00	92.00
82057	12/11/2024	ST FRANCIS ELECTRIC	22147761	NOV 2024 RESPONSE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	11/30/2024	945.00 945.00	
			22147760	NOV 2024 ROUTINE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	11/30/2024	557.55 557.55	1,502.55
82058	12/11/2024	SUPERIOR BUILDING MAINTENANCE	10661	DEC 2024 JANITORIAL SERVICES FOR CIVIC CENTER, PARKS, AND SENIOR CENTER E 10-195-245-000-000 E 10-450-245-000-000 E 10-805-245-000-000	11/30/2024	1,922.00 2,885.00 784.00 5,591.00	5,591.00
82059	12/11/2024	SWRCB	SW-0301530	FY2024-25 SWRCB SEWER PERMIT FEE E 10-625-220-000-000	11/20/2024	10,920.00 10,920.00	10,920.00
82060	12/11/2024	T MOBILE	NOV24 TMOBILE	OCT-NOV 2024 BACKUP INTERNET SERVICE E 10-380-250-000-000	11/20/2024	33.15 33.15	33.15

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82061	12/11/2024	TERMINIX	453685830	TERMITE HEAT TREATMENT AT CITY HALL E 10-195-245-000-000	11/11/2024	8,507.00	
						8,507.00	
			454102121	NOV 2024 GOPHER CONTROL FOR GRIFFIN PARK E 10-450-245-000-000	11/26/2024	189.00	
						189.00	
			454071737	NOV 2024 GOPHER CONTROL FOR TJ AUSTIN PARK E 10-450-245-000-000	11/25/2024	179.00	
						179.00	
			454244054	NOV 2024 GOPHER CONTROL FOR PICO PARK E 10-450-245-000-000	11/25/2024	158.00	
						158.00	
			454071763	NOV 2024 GOPHER CONTROL FOR CITY HALL E 10-195-245-000-000	11/25/2024	141.00	
						141.00	
			454071659	NOV 2024 PEST CONTROL SERVICES - CITY HALL E 10-195-245-000-000	11/25/2024	119.00	
						119.00	
			454071689	NOV 2024 PEST CONTROL SVCS FOR SENIOR CENTER E 10-805-245-000-000	11/25/2024	115.00	
						115.00	
			454071719	NOV 2024 GOPHER CONTROL FOR RICHARD ROLLINS PARK E 10-450-245-000-000	11/25/2024	93.00	
						93.00	

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			454071707	NOV 2024 GOPHER CONTROL FOR DOG PARK E 10-450-245-000-000	11/25/2024	93.00 93.00	9,594.00
82062	12/11/2024	THOMSON REUTERS WEST	851077326	NOV 2024 QUINLAN ZONING BULLETIN SUBSCRIPTION E 10-370-265-000-000	11/01/2024	81.00 81.00	81.00
82063	12/11/2024	TIME WARNER CABLE	188753201 112124	CITY HALL INTERNET - CITY HALL - NOV-DEC 2024 E 10-190-238-000-000	11/21/2024	329.98 329.98	809.77
			188753301 112124	RICHARD ROLLINS PARK INTERNET - NOV-DEC 2024 E 10-450-238-000-000	11/21/2024	329.98 329.98	
			188753001 112124	SR CENTER INTERNET - HSD3 - NOV-DEC 2024 E 10-805-238-000-000	11/21/2024	99.99 99.99	
			188753101 112124	CITY HALL CABLE - NOV-DEC 2024 E 10-190-238-000-000	11/21/2024	49.82 49.82	
82064	12/11/2024	JOSE TOPETE	12102024	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	12/10/2024	50.00 50.00	50.00

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82065	12/11/2024	TYLER TECHNOLOGIES INC	045-493661	FY2024-25 EDEN/TYLER TECH SERVICES E 10-140-246-000-000	12/01/2024	29,978.46 29,978.46	29,978.46
82066	12/11/2024	UNDERGROUND SERVICE ALERT	1120240313	DEC 2024 MONTHLY DATABASE MAINTENANCE FEE E 16-900-220-000-000	12/01/2024	111.75 111.75	111.75
82067	12/11/2024	VERIZON WIRELESS	9979533436	ALPR LINE CHARGES OCT-NOV 2024 E 10-190-235-000-000	11/23/2024	190.05 190.05	190.05
82068	12/11/2024	ALICE VICKERS	12102024	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK SHLTR B 12/07/2024 B 23-515-22-00	12/10/2024	50.00 50.00	50.00
82069	12/11/2024	WEST COAST ARBORISTS INC	222305	CITYWIDE HOLIDAY BANNER INSTALLATION AND REMOVAL E 62-120-220-000-000	12/03/2024	3,104.00 3,104.00	3,772.00
			221577	CIP 2024-25 TREE MAINTENANCE E 46-900-321-000-000	10/31/2024	668.00 668.00	
82070	12/11/2024	WILLDAN	00420916	OCT 2024 PUBLIC WORKS PERMIT INSPECTION E 10-175-250-020-000	11/15/2024	5,040.00 5,040.00	

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			002-33543	NOV 2024 PLAN CHECKING SERVICES	12/02/2024		
				B 23-520-03-00		540.00	
				E 50-900-312-003-000		135.00	
						<u>675.00</u>	
							5,715.00
3440409	12/09/2024	SO CA GAS COMPANY	NOV 2024 GAS SERVICE	NOV 2024 GAS SERVICE	12/09/2024		
				E 10-190-238-000-000		497.12	
				E 10-805-238-000-000		165.74	
						<u>662.86</u>	
							662.86
17707816	12/02/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 11142024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 11/14/2024	11/14/2024		
				B 10-022-62-00		11,607.91	
						<u>11,607.91</u>	
							11,607.91
17707832	12/02/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 11272024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 11/27/2024	11/27/2024		
				B 10-022-62-00		11,819.18	
						<u>11,819.18</u>	
							11,819.18
17736255	12/16/2024	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 12122024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 12/12/2024	12/12/2024		
				B 10-022-62-00		12,304.44	
						<u>12,304.44</u>	
							12,304.44

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17742240	12/02/2024	CA PUB EMPLOYEES RETIRE SYSTEM	1212024 HPERS	DEC 2024 PERS HEALTH INSURANCE ACH 1002788318 B 10-022-61-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-190-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 65-425-142-000-000	12/01/2024	3,776.99 3,047.50 1,517.66 2,494.64 1,735.81 3,818.77 1,626.73 4,232.33 758.83 2,082.96 1,041.48 758.83 26,892.53	26,892.53
17752595	12/02/2024	CALPERS 457 PLAN	PAYDATE 11142024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002788383 B 10-022-63-00 B 10-022-64-00	11/14/2024	1,955.00 497.66 2,452.66	2,452.66
17752690	12/02/2024	CALPERS 457 PLAN	PAYDATE 11272024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002788548 B 10-022-63-00 B 10-022-64-00	11/27/2024	1,955.00 497.66 2,452.66	2,452.66
17771834	12/16/2024	CALPERS 457 PLAN	PAYDATE 12122024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002798897 B 10-022-63-00 B 10-022-64-00	12/12/2024	2,005.00 497.66 2,502.66	2,502.66

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
21491308	12/03/2024	SO CA EDISON COMPANY	NOV 2024 EDISON	NOV 2024 EDISON E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 16-510-238-000-000 E 26-600-238-000-000 E 26-601-238-000-000 E 26-602-238-000-000 E 26-603-238-000-000 E 26-604-238-000-000 E 26-605-238-000-000 E 65-425-700-000-000	12/01/2024	50.77 4,144.67 2,697.20 7,505.79 74.87 60.83 84.23 14.04 66.06 53.13 62.00 14,813.59	14,813.59
101450493	12/10/2024	WEX BANK	101450493	NOV-DEC 2024 VEHICLE FUEL CHEVRON E 10-172-272-000-000 E 10-175-272-000-000 E 10-185-272-000-000 E 10-190-272-000-000 E 62-120-220-000-000	12/06/2024	47.00 1,776.45 78.52 79.25 8.29 1,989.51	1,989.51

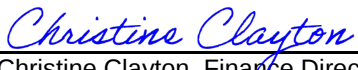
Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
474687089	12/10/2024	US BANK	NOV2024 CAL CARD	NOV-DEC 2024 CAL CARD CHARGES	12/06/2024		
				E 10-110-210-000-000 OFFICE SUPPLIES		120.01	
				E 10-110-270-000-000 CONFERENCE		5,138.34	
				E 10-120-210-000-000 OFFICE SUPPLIES		36.64	
				E 10-120-220-200-000 CITY EVENTS		-16.88	
				E 10-125-210-000-000 OFFICE SUPPLIES		176.69	
				E 10-125-220-000-000 MTRLS & SUPPLIES		1,945.24	
				E 10-125-250-000-000 PROFESSIONAL SERVICES		708.00	
				E 10-172-210-000-000 OFFICE SUPPLIES		366.02	
				E 10-172-218-000-000 UNIFORM		32.61	
				E 10-172-268-000-000 TRAINING		300.00	
				E 10-172-272-000-000 VEHICLE MAINT		1,084.06	
				E 10-175-219-000-000 UNIFORM		285.18	
				E 10-175-220-000-000 MTRLS & SUPPLIES		5,586.24	
				E 10-175-246-000-000 EQUIPMENT MAINT		201.52	
				E 10-175-268-000-000 TRAINING		32.73	
				E 10-175-270-000-000 CONFERENCE		1,260.54	
				E 10-175-272-000-000 VEHICLE MAINT		4,111.26	
				E 10-185-210-000-000 OFFICE SUPPLIES		17.15	
				E 10-185-218-000-000 SMALL TOOLS		125.06	
				E 10-185-220-000-000 MTRLS & SUPPLIES		290.91	
				E 10-185-268-000-000 TRAINING		1,593.70	
				E 10-185-272-000-000 VEHICLE MAINT		10.76	
				E 10-190-210-000-000 OFFICE SUPPLIES		14.85	
				E 10-190-211-000-000 POSTAGE		88.90	
				E 10-190-220-000-000 MTRLS & SUPPLIES		5,783.91	
				E 10-190-272-000-000 VEHCILE MAINT		27.99	
				E 10-450-245-000-000 PARK MAINT		582.37	
				E 10-805-220-000-000 MTRLS & SUPPLIES		8.61	
				E 10-808-220-000-000 EOC SUPPLIES		576.74	
				E 62-120-220-000-000 LIGHT UP GT		3,094.34	
				E 65-425-220-000-000 MTRLS & SUPPLIES		362.02	
						33,945.51	
							33,945.51
						Total Checks:	617,889.03

Check Register
CITY OF GRAND TERRACE
As of 12/31/2024

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>Inv. Date</u>	<u>Amount Paid</u>	<u>Check Total</u>
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IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE AFORE LISTED CHECKS FOR PAYMENT OF CITY LIABILITIES HAVE BEEN AUDITED BY ME AND ARE ACCURATE, NECESSARY AND APPROPRIATE EXPENDITURES FOR THE OPERATION OF THE CITY. I FURTHER CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THE CITY HAS AVAILABLE FUNDS FOR PAYMENT THEREOF.



Christine Clayton, Finance Director
City of Grand Terrace



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AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Approval of January-2025 Check Register in the Amount of \$1,255,775.69.

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Approve the Check Register No. 01312025 in the amount of \$1,255,775.69 as submitted, for the month ending January 2025.

2030 VISION STATEMENT:

This staff report supports Goal #1, "Ensuring Our Fiscal Viability", through the continuous monitoring of expenditure budgets, allocations, and operational costs.

BACKGROUND:

The check register for the month of January-2025 has been prepared in accordance with Government Code §37202 and is hereby submitted for City Council's approval.

The check register lists all vendor payments for the respective month, along with a brief description of the type of goods or services purchased and the account code(s) associated with each payment. The check registers list all payments made to vendors and employee reimbursements during the month of January-2025.

The attached index to the Check Register is a guideline account list only and is not intended to replace the comprehensive chart of accounts used by the City and Grand Terrace Successor Agency. Expenditure account number formats are XX-XXX-XXX [Fund-Department-Account]. Expenditures may be made from trust/agency accounts (Fund 23-XXX-) or temporary clearing accounts that do not have a budgetary impact.

DISCUSSION:

CHECK REGISTER

A total of \$1,255,775.69 in accounts payable checks and/or wires were issued during the period for services, reimbursements, supplies, and contracts and are detailed in the individual monthly register.

Below is a table that lists payments larger than \$10,000 for the month of January-2025.

Payments larger than \$10,000:

<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
82103	HARDY AND HARPER INC	CIP 2024-25 STREET REHABILITATION PAY APP #1	\$673,499.84
82105	HDL SOFTWARE LLC	NOV 2024 BUSINESS LICENSE PROCESSING FEES AND RENEWALS	\$12,433.80

82114	MICHAEL BAKER INTERNATIONAL	NOV 2024 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING; NOV 2024 CEQA SUPPORT FOR BRSP; NOV 2024 PROFESSIONAL SERVICES FOR VIVIENDA CARE FACILITY; NOV 2024 PROFESSIONAL SERVICES FOR BRSP	\$26,203.10
82126	SB COUNTY SHERIFF	JAN 2025 LAW ENFORCEMENT SERVICES, FY2024-25 Q1 VEHICLE MAINTENANCE AND OVERTIME; FY2024-25 Q1 GT QUALITY OF LIFE	\$234,890.11
82133	STEHLY BROTHERS DRILLING INC	WATER WELL DESTRUCTION AT GTHS	\$26,595.00
82147	WILLDAN	NOV 2024 CIP 2024-25 INSPECTION SERVICES; NOV 2024 PUBLIC WORKS PERMIT INSPECTION	\$11,479.00
82152	CALRECYCLE ACCOUNTING	CAL RECYCLE SB 1383 LOCAL ASSISTANCE GRANT UNSPENT FUNDS FY2022-23	\$21,219.00
17736273	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 12/26/2024	\$12,815.78
17760493	CALPERS REPLACEMENT BENEFIT	2025 REPLACEMENT BENEFIT CONTRIBUTION PART 1	\$17,745.72
17769641	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 01/09/2025	\$11,839.52
17773472	CA PUB EMPLOYEES RETIRE SYSTEM	JAN 2025 PERS HEALTH INSURANCE	\$28,671.34
22629391	SO CA EDISON COMPANY	DEC 2024 ENERGY USAGE	\$16,618.92
	TOTAL PAYMENTS LARGER THAN \$10,000		<u>\$1,094,011.13</u>

PAYROLL

Payroll costs for the month:

<u>Pay Per.</u>	-	<u>Period Start</u>	-	<u>Period End</u>	<u>Pay Date</u>	<u>Amount</u>
Jan-25	-	-	-	-	-	-
14	From	12/21/2024	to	1/3/2025	1/9/2025	\$105,766.27
15	From	1/4/2025	to	1/17/2025	1/23/2025	\$85,263.42
						<u>\$191,029.69</u>

ENVIRONMENTAL IMPACT:

No Impact.

FISCAL IMPACT:

All disbursements (including payroll) were made in accordance with the approved budget for Fiscal Year 2024-25 in the amount of:

<u>Description</u>	<u>Amount</u>
Jan-25	
Check Register	\$1,255,775.69
Payroll	\$191,029.69
	<u>\$1,446,805.38</u>

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

CHECK REGISTER Account Index



Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

City of Grand Terrace Check Register Index

<u>Fund No.</u>	<u>Fund Name</u>	<u>Dept No.</u>	<u>Department Cost Center</u>	<u>Acct No.</u>	<u>General Account Numbers</u>
09	CHILD CARE FUND	110	CITY COUNCIL	110	SALARIES/WAGES
10	GENERAL FUND	120	CITY MANAGER	115	OVERTIME
11	STREET FUND	125	CITY CLERK	120	COUNCIL STIPENDS
12	STORM DRAIN FUND	140	FINANCE	138	MEDICARE / SUI
13	PARK FUND	160	CITY ATTORNEY	139	EMPLOYEES' BENEFIT PLAN
14	AB 3229 COPS FUND	172	BUILDING & SAFETY	140	RETIREMENT
15	AIR QUALITY IMPROVEMENT FUND	175	PUBLIC WORKS	142	HEALTH/LIFE INSURANCE
16	GAS TAX FUND	180	COMMUNITY EVENTS	143	WORKERS' COMPENSATION
17	TRAFFIC SAFETY FUND	185	RENTAL INSPECTION PROGRAM	210	OFFICE EXPENSE
18	TRANS. DEV. ACT (T D A FUND)	187	ENFORCEMENT PROGRAM	211	POSTAGE & MAILING
19	FACILITIES DEVELOPMENT FUND	190	NON-DEPARTMENTAL	220	SPECIAL DEPARTMENTAL EXP
20	MEASURE I FUND	195	FACILITIES MAINTENANCE	230	ADVERTISING
21	WASTE WATER DISPOSAL FUND	370	PLANNING & DEVELOPMENT SVCS	235	COMMUNICATIONS
22	COMMUNITY DEV. BLOCK GRANT	380	MGT INFORMATION SYSTEMS	238	UTILITIES
25	SPRING MOUNTAIN RANCH FUND	410	LAW ENFORCEMENT	240	RENTS & LEASES
26	LSCPG/ LGHTG ASSESSMENT DIST.	411	ASSET FORFEITURES	244	CUSTODIAL SERVICES
32	S/A CAPITAL PROJECTS FUND	430	RECREATION SERVICES	245	MAINT BLDG GRNDS EQUIPMNT
36	S/A 2011 TABS BOND PROCEEDS	441	CHILD CARE - NUTRITION GRANT	246	MAINT/OPER OF EQUIPMNT
45	CIP - COMMERCE WAY	445	CHILD CARE - TINY TOTS	250	PROFESSIONAL SERVICES
46	CIP - STREET IMPROVEMENTS	446	CHILD CARE - AFTER SCHOOL	251	BANKING SERVICE CHARGES
47	CIP - BARTON RD. BRIDGE PROJECT	447	CHILD CARE - PRE-SCHOOL	252	ROAD MAINTENANCE
48	CIP - CAPITAL PROJECTS FUND	450	PARKS MAINTENANCE	254	STREET SWEEPING
49	CIP - PARKS	461	COMMUNITY GRANTS	255	CONTRACTUAL SERVICES
50	CAPITAL PROJECT BOND PROCEEDS	500	AIR QUALITY PROGRAMS	256	ANIMAL SHELTERING SVCS
52	HOUSING AUTHORITY	510	STREET & SIGNAL LIGHTING	260	INSURANCE & SURETY BONDS
61	COMMUNITY BENEFITS FUND	573	LINE MAINTENANCE	265	MEMBERSHIPS & DUES
62	LIGHT UP GRAND TERRACE FUND	600	ZONE 1 13364 CANAL -TERR PINES	268	TRAINING
63	ILLEGAL FIREWORKS FUND	601	ZONE 3 TRACT 14471 PICO & ORIOLE	270	TRAVEL/CONFERENCES/MTGS
64	PUBLIC SAFETY FUND	602	ZONE 2 14264 FORREST CITY PHASE II	271	MILEAGE
65	SENIOR BUS PROGRAM FUND	603	ZONE 4 TRACT 17766 GREENBRIAR	625	NPDES
66	CAL RECYCLE GRANT	604	ZONE 5 TRACT 18793 PALOMINO	631	STORM DRAIN MAINTENANCE
67	PUBLIC EDUC & GOVT ACCESS (PEG)	605	ZONE 6 TRACT 18071 JADEN	801	PLANNING COMMISSION
68	40TH YR CELEBRATION FUND	606	ZONE 7 TRACT 18604 TESORO/VAN BUREN	804	HISTORICAL & CULTURAL COMM.
69	COMMUNITY DAY FUND	625	NPDES	311	FACILITY IMPROVEMENTS
70	FIXED ASSED/EQUIP REPL FUND	631	STORM DRAIN MAINTENANCE	570	WASTEWATER TREATMENT
73	ACTIVE TRANS PRGM (ATP) GRANT	700	CAPITAL OUTLAY	400	OTHER COMMUNITY GRANTS
74	HIGHWAY SFTY IMPV PRGM (HSIP)	705	EVERY 15 MINUTES	601	ELECTRICAL VEHICLE STATIONS
75	EMER MGMT PREP GRANT (EMPG)	801	PLANNING COMMISSION	700	COMPUTER EQUIPMENT
76	ENHANCED INFRA FIN DIST (EIFD)	804	HISTORICAL & CULTURAL COMMITTEE	701	CAPITAL IMPROVEMENT OTHER
77	SO CAL INCENTIVE PROJECT (SCIP)	805	SENIOR CITIZENS PROGRAM	705	VEHICLES
90	COVID-19 EMERGENCY FUND	808	EMERGENCY OPERATIONS PROG.	998	OVERHEAD COST ALLOCATION
95	DOG PARK ENDOWMENT FUND	999	TRANSFERS	999	TRANSFERS OUT

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

MONTHLY CHECK REGISTER For the Period Ending January 31, 2025



Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
80509	01/08/2025	SO CA GAS COMPANY	DEC 2024 GAS SERVICE	DEC 2024 GAS SERVICE E 10-190-238-000-000 E 10-805-238-000-000	01/08/2025	630.72 137.06 <u>767.78</u>	767.78
82071	01/16/2025	8X8 INC	4779399	JAN 2025 SERVICE CHARGE FOR (46) POLYCOM VVX 450 PHONES E 10-190-235-000-000	01/01/2025	1,333.45 <u>1,333.45</u>	1,333.45
82072	01/16/2025	ADT SECURITY SERVICES	1112078450 3RD OTR	3RD QUARTER SENIOR CENTER SECURITY MONITORING (01/14/25-04/13/25) E 10-805-245-000-000	12/27/2024	160.83 <u>160.83</u>	160.83
82073	01/16/2025	DARLENE AGUILAR	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	01/14/2025	20.00 <u>20.00</u>	20.00
82074	01/16/2025	AMAZON CAPITAL SERVICES	137K-37XQ- 73FC	PROJECTOR AND SPEAKERS FOR COMMUNITY ROOM AT CITY HALL E 10-195-219-000-000	12/12/2024	1,032.18 <u>1,032.18</u>	1,032.18
82075	01/16/2025	ARROWHEAD CREDIT UNION	DEC2024 VISA	DEC24-JAN25 VISA CHARGES E 10-190-210-000-000	01/02/2025	77.32 <u>77.32</u>	77.32

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82076	01/16/2025	AT AND T	JAN 2025 AT&T	JAN 2025 AT&T	01/01/2025		
				E 10-190-235-000-000		2,252.40	
				E 10-450-235-000-000		423.65	
				E 10-805-235-000-000		810.16	
				E 10-808-235-000-000		832.38	
						<u>4,318.59</u>	
							4,318.59
82077	01/16/2025	AZURE HILLS 7TH DAY ADVENTIST	2037	CLEAN UP FEE FOR LIGHT UP GT 2024	12/12/2024		
				E 62-120-220-000-000		500.00	
						<u>500.00</u>	
							500.00
82078	01/16/2025	BENSON PRODUCTIONS	1618	DEC 2024 VIDEOGRAPHER SERVICES	12/10/2024		
				FOR CITY COUNCIL & PLANNING			
				COMMISSION			
				E 67-380-250-000-000		700.00	
						<u>700.00</u>	
							700.00
82079	01/16/2025	BYRON BOLTON	01142025	REFUND YARD SALE SIGN DEPOSIT FOR	01/14/2025		
				(4) YARD SALE SIGNS			
				B 23-515-22-00		40.00	
						<u>40.00</u>	
							40.00
82080	01/16/2025	ROSE BRANDON	01142025	REFUND YARD SALE SIGN DEPOSIT FOR	01/14/2025		
				(3) YARD SALE SIGNS			
				B 23-515-22-00		30.00	
						<u>30.00</u>	
							30.00
82081	01/16/2025	MARTHA CARDENAS	01142025	REFUND YARD SALE SIGN DEPOSIT FOR	01/14/2025		
				(5) YARD SALE SIGNS			
				B 23-515-22-00		50.00	
						<u>50.00</u>	
							50.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82082	01/16/2025	CASHIER DPR	01142025	FY2024-25 PESTICIDE CERTIFICATION RENEWAL FOR ALEX CAPIZ E 10-175-265-000-000	01/14/2025	80.00 80.00	80.00
82083	01/16/2025	CAT TRACKING INC	20041	TRAFFIC CONTROL FOR 2024 LIGHT UP GT E 62-120-220-000-000	12/10/2024	5,040.50 5,040.50	5,040.50
82084	01/16/2025	CHAMPION FIRE SYSTEMS INC	73529	REINSTALLATION OF HEAT DETECTORS ON FIRE ALARM E 10-195-245-000-000	11/11/2024	3,120.00 3,120.00	3,264.00
			74031	FY2024-25 Q3 CITY HALL ALARM TROUBLESHOOT AND RESET E 10-195-246-000-000	12/27/2024	144.00 144.00	
82085	01/16/2025	CHARTER COMMUNICATIONS	234703801 010125	CITY HALL ELEVATOR PHONE - JAN 2025 E 10-195-246-000-000	01/01/2025	39.99 39.99	39.99
82086	01/16/2025	BARNEY CORDOVA	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	01/14/2025	50.00 50.00	50.00
82087	01/16/2025	MARYBETH CORRERA	01062025	REIMBURSEMENT FOR SUPPLIES FOR LIGHT UP GT E 62-120-220-000-000	01/06/2025	33.06 33.06	33.06

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82088	01/16/2025	MIKE CORRERA	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	01/14/2025	30.00 30.00	30.00
82089	01/16/2025	COUNTY OF RIVERSIDE TLMA ADM	TL0000017523	OCT 2024 TRAFFIC SIGNAL MONITORING AT E 10-175-246-000-000	12/18/2024	444.58 444.58	444.58
82090	01/16/2025	DAPEER ROSENBLIT AND LITVAK	23834	NOV 2024 LEGAL FEES FOR MUNICIPAL CODE ENFORCEMENT MATTERS E 10-160-250-100-000	11/30/2024	90.00 90.00	90.00
82091	01/16/2025	STEPHANIE DARWIN	01142025	REIMBURSEMENT - PARTY RENTALS FOR CITY BIRTHDAY PARTY E 10-804-220-000-000	01/14/2025	143.50 143.50	143.50
82092	01/16/2025	DENTAL HEALTH SERVICES	2481378	JAN 2025 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	12/16/2024	145.95 145.95	145.95
82093	01/16/2025	STEPHANIE DEVIS	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS B 23-515-22-00	01/14/2025	30.00 30.00	30.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82094	01/16/2025	MONITA BABA DJARA	01112025	REFUND WQMP DEPOSIT FOR 12570 MT VERNON AVE B 23-515-77-00	01/11/2025	975.00 975.00	975.00
82095	01/16/2025	DUNN EDWARDS CORP	2018A26615	ROLLER COVERS FOR TRIANGLE CURB E 10-175-218-000-000	12/04/2024	12.38 12.38	12.38
82096	01/16/2025	EVERON LLC	157387896 3RD OTR	3RD QUARTER SECURITY MONITORING (01/01/25-03/31/25) E 10-195-247-000-000	12/10/2024	478.07 478.07	766.10
			157387897 3RD QTR	3RD QUARTER SECURITY MONITORING (01/01/25-03/31/25) E 10-195-247-000-000	12/10/2024	288.03 288.03	
82097	01/16/2025	EZ SUNNYDAY LANDSCAPE	8241	DEC 2024 LANDSCAPING SERVICES - PARKS, CIVIC CENTER, CANAL STRIP, ORIOLE E 10-175-244-000-000 E 10-195-245-000-000 E 10-450-245-000-000 E 26-600-255-000-000 E 26-601-255-000-000	12/13/2024	80.00 200.00 3,585.00 150.00 80.00 4,095.00	
			8233	DEC 2024 WEED ABATEMENT ON CANAL AT MIRADO AND PICO E 10-631-255-000-000	12/13/2024	1,400.00 1,400.00	
			8236	DEC 2024 WEED ABATEMENT AT EMPTY LOT AT PRESTON AND BARTON E 10-195-245-000-000	12/13/2024	866.65 866.65	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			8240	DEC 2024 LANDSCAPING SERVICES - TRACT 18070 JADEN E 26-605-255-000-000	12/13/2024	750.00 750.00	
			8237	DEC 2024 WEED ABATEMENT ON HILL AT OBSERVATION E 10-450-245-000-000	12/13/2024	533.00 533.00	
			8234	DEC 2024 WEED ABATEMENT ON LOT BARTON RD WEST OF CITY HALL E 10-450-245-000-000	12/13/2024	450.00 450.00	
			8235	DEC 2024 WEED ABATEMENT CANAL FRONT VIVIENDA TO MICHIGAN E 10-631-255-000-000	12/13/2024	450.00 450.00	
			8238	DEC 2024 WEED ABATEMENT ON BARTON AND LA CROSSE E 10-175-244-000-000	12/13/2024	400.00 400.00	
			8232	DEC 2024 WEED ABATEMENT ON CANAL AT PASCAL AND VIVIENDA E 10-631-255-000-000	12/13/2024	400.00 400.00	
			8239	DEC 2024 JADEN COURT IRRIGATION MAINTENANCE E 26-605-255-000-000	12/13/2024	150.00 150.00	
			8231	DEC 2024 WEED ABATEMENT ON CANAL AT VAN BUREN AND MICHIGAN E 10-631-255-000-000	12/13/2024	100.00 100.00	

9,594.65

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82098	01/16/2025	FAMILY SERVICE ASSOCIATION	10-2024-300405	OCT 2024 CDBG SR CENTER COORDINATOR E 22-425-312-000-000	11/01/2024	3,168.42	
						3,168.42	
			10-2024-300604	OCT 2024 CDBG SR CENTER PROGRAMS E 22-425-312-000-000	11/01/2024	2,952.05	
						2,952.05	
			11-2024-300405	NOV 2024 CDBG SR CENTER COORDINATOR E 22-425-312-000-000	12/01/2024	1,937.58	
						1,937.58	
			11-2024-300604	NOV 2024 CDBG SR CENTER PROGRAMS E 22-425-312-000-000	12/01/2024	594.55	
						594.55	
							8,652.60
82099	01/16/2025	FRUIT GROWERS SUPPLY	92502567	IRRIGATION SUPPLIES FOR BARTON RD PROJECT E 10-175-244-000-000	12/11/2024	164.04	
						164.04	
							164.04
82100	01/16/2025	GOODMAN AND ASSOCIATES	5981	DEC 2024 INTERIM CITY ENGINEER SERVICES E 10-175-250-020-000	01/06/2025	5,225.00	
						5,225.00	
							5,225.00
82101	01/16/2025	GRAINGER	9338223762	SCREWDRIVERS, PLIERS, AND DRILL SET FOR MAINTENANCE CREW E 10-175-218-000-000	12/06/2024	241.24	
						241.24	
							241.24

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82102	01/16/2025	GRAND TERRACE CITY NEWS	8547	OCT 2024 WEEKLY QUARTER-PAGE DISPLAY AD E 10-120-230-000-000	10/31/2024	1,200.00 <u>1,200.00</u>	
			8548	NOV 2024 WEEKLY QUARTER-PAGE DISPLAY AD E 10-120-230-000-000	11/28/2024	960.00 <u>960.00</u>	2,160.00
82103	01/16/2025	HARDY AND HARPER INC	50857	CIP 2024-25 STREET REHABILITATION PAY APP #1 E 46-900-321-000-000	11/30/2024	673,499.84 <u>673,499.84</u>	673,499.84
82104	01/16/2025	LYNNE HARMON	01142025	REIMBURSEMENT - DRINKS FOR CITY BIRTHDAY PARTY E 10-804-220-000-000	01/14/2025	25.09 <u>25.09</u>	25.09
82105	01/16/2025	HDL SOFTWARE LLC	SIN045708	NOV 2024 BUSINESS LICENSE PROCESSING FEES AND RENEWALS E 10-140-250-000-000	11/30/2024	12,433.80 <u>12,433.80</u>	12,433.80
82106	01/16/2025	KENNETH J HENDERSON	DEC 2024 KH MED	DEC 2024 HEALTH REIMBURSEMENT FOR KENNETH HENDERSON E 10-110-142-000-000	01/07/2025	633.20 <u>633.20</u>	633.20
82107	01/16/2025	KAYLA IRWIN	01142025	REFUND ANIMAL TRAP DEPOSIT B 23-515-22-00	01/14/2025	50.00 <u>50.00</u>	50.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82108	01/16/2025	SYLVIA JIMENEZ	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	01/14/2025	50.00 50.00	50.00
82109	01/16/2025	KONICA MINOLTA	46061051	DEC24-JAN25 RENT FOR (2) PHOTOCOPIERS E 10-190-212-000-000	12/02/2024	260.32 260.32	
			46273337	JAN-FEB 2025 RENT FOR (2) PHOTOCOPIERS E 10-190-212-000-000	01/02/2025	260.32 260.32	
			46183789	DEC24-JAN25 RENT FOR ADDITIONAL PHOTOCOPIER E 10-190-212-000-000	12/22/2024	156.18 156.18	676.82
82110	01/16/2025	KONICA MINOLTA BUS. SOLUTIONS	9010237942	11/15/24-12/14/24 CITYWIDE PHOTOCOPIER SERVICES E 10-190-700-000-000	12/14/2024	112.35 112.35	112.35
82111	01/16/2025	JESSICA LAMBARENA	01142025	REFUND RESERVATION DEPOSIT FOR COMMUNITY ROOM 12/29/2024 R 10-600-05 B 23-515-22-00	01/14/2025	45.00 200.00 245.00	245.00
82112	01/16/2025	LANCE SOLL AND LUNGHARD LLP	66289	2024 HOUSING SUCCESSOR AUDIT E 52-400-250-000-000	12/20/2024	4,848.00 4,848.00	4,848.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82113	01/16/2025	LYNN MERRILL AND ASSOCIATES	25-5	NOV 2024 NPDES SUPPORT SERVICES	12/04/2024		
				E 10-625-255-000-000		334.13	
						334.13	
			25-6	DEC 2024 NPDES SUPPORT SERVICES	12/04/2024		
				E 10-625-255-000-000		95.65	
						95.65	429.78
82114	01/16/2025	MICHAEL BAKER INTERNATIONAL	1234781	NOV 2024 LHMP, SAFETY ELEMENT, EJ	12/30/2024		
				ELEMENT CONSULTING		9,560.60	
				E 10-370-250-000-000		9,560.60	
			1232831	NOV 2024 CEQA SUPPORT FOR	12/10/2024		
				BARTON ROAD SPECIFIC PLAN		9,037.00	
				B 23-515-59-00		9,037.00	
			1233085	NOV 2024 PROFESSIONAL SERVICES	12/12/2024		
				FOR VIVIENDA CARE FACILITY		5,715.00	
				B 23-520-04-00		5,715.00	
			1233584	NOV 2024 PROFESSIONAL SERVICES	12/17/2024		26,203.10
				FOR BARTON ROAD SPECIFIC PLAN		1,890.50	
				B 23-515-59-00		1,890.50	
82115	01/16/2025	ODP BUSINESS SOLUTIONS LLC	402883063001	FY2024-25 OFFICE SUPPLIES	12/16/2024		586.03
				E 10-190-210-000-000		586.03	
						586.03	
82116	01/16/2025	ON SITE COMPUTING	54004282	JAN 2025 IT SERVICES	12/01/2024		9,931.00
				E 10-380-250-000-000		9,931.00	
						9,931.00	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82117	01/16/2025	PACIFIC PRODUCTS AND SERVICES	35207	REPLACEMENT SIGNS FOR ROUNDBOUT E 10-175-244-000-000	12/17/2024	336.18 336.18	336.18
82118	01/16/2025	PAY PLUS SOLUTIONS INC	34164	JAN 2025 CALPERS INSIGHT E-TOOLS PAY PLUS SUBSCRIPTION E 10-140-255-000-000	01/01/2025	566.80 566.80	566.80
82119	01/16/2025	MALLORY PRICE	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	01/14/2025	20.00 20.00	20.00
82120	01/16/2025	Q3 CONSULTING	34402	NOV 2024 STORM DRAIN MASTER PLAN DEVELOPMENT E 10-631-255-000-000	12/19/2024	4,197.50 4,197.50	4,197.50
82121	01/16/2025	QUADIENT LEASING USA INC	40240949	LOST EQUIPMENT CHARGE E 10-190-211-000-000	12/03/2024	538.75 538.75	538.75
82122	01/16/2025	ANDRES RODRIGUEZ	01142025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	01/14/2025	50.00 50.00	50.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82123	01/16/2025	SAN BERNARDINO COUNTY FIRE DEP	GT325CC	JAN-MAR 2025 HOUSEHOLD HAZARDOUS WASTE SERVICES E 10-187-258-000-000	01/01/2025	5,273.74 5,273.74	5,273.74
82124	01/16/2025	SB COUNTY ASSESSOR	109336	DEC 2024 MONTHLY ASSESSOR PARCEL MAP E 10-370-210-000-000	12/09/2024	4.00 4.00	
			109327	NOV 2024 MONTHLY ASSESSOR PARCEL MAP E 10-370-210-000-000	11/06/2024	2.00 2.00	6.00
82125	01/16/2025	SB COUNTY ASSESSOR	24-209141	RECORDED DOCUMENT # 2024-0219926 B 23-515-97-00	09/13/2024	38.00 38.00	38.00
82126	01/16/2025	SB COUNTY SHERIFF	26023	JAN 2025 LAW ENFORCEMENT SERVICES E 10-410-255-000-000 E 10-410-256-000-000 E 14-411-256-000-000	01/03/2025	3,083.00 193,177.00 15,416.00 211,676.00	
			25900	FY2024-25 Q1 GAS & VEHICLE MAINTENANCE & SHERIFF OVERTIME E 10-410-220-000-000 E 10-410-250-000-000	12/05/2024	12,488.02 5,044.63 17,532.65	
			25921	FY2024-25 Q1 GT QUALITY OF LIFE E 10-410-250-000-000	11/26/2024	5,681.46 5,681.46	234,890.11

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82127	01/16/2025	SCA OF CA LLC	110395CS	DEC 2024 STREET SWEEPING SERVICES E 16-900-254-000-000	12/31/2024	5,854.50 5,854.50	6,463.50
			110469CS	SPECIAL SWEEP - AZURE HILLS CHURCH FOR LIGHT UP GT E 62-120-220-000-000	12/31/2024	609.00 609.00	
82128	01/16/2025	SITEONE LANDSCAPE SUPPLY	148799502-001	IRRIGATION SUPPLIES FOR BARTON RD PROJECT E 10-175-244-000-000	12/12/2024	23.38 23.38	23.38
82129	01/16/2025	SO CAL LOCKSMITH	66467	PUSH/PULL PLATE INSTALLATION FOR CITY HALL RESTROOMS E 10-195-245-000-000	11/26/2024	419.34 419.34	596.88
			66473	DEADBOLT LATCH INSTALLATION AT FREEDOM PARK RESTROOM E 10-450-245-000-000	12/19/2024	161.23 161.23	
			66426	KEYS FOR SENIOR CENTER E 10-805-245-000-000	12/10/2024	16.31 16.31	
82130	01/16/2025	SPARKLETTS	9637116 010125	DEC 2024 BOTTLED WATER SERVICES FOR CITY HALL & SENIOR CENTER E 10-190-238-000-000 E 10-805-238-000-000	01/01/2025	382.20 154.07 536.27	536.27

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82131	01/16/2025	SPARKLETTS	16179154 121424	12/14/2024 WATER FILTRATION SYSTEM RENTAL E 10-190-238-000-000	12/14/2024	92.00 92.00	92.00
82132	01/16/2025	ST FRANCIS ELECTRIC	22147763	DEC 2024 RESPONSE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	12/31/2024	4,087.00 4,087.00	
			22147762	DEC 2024 ROUTINE TRAFFIC SIGNAL MAINTENANCE E 16-510-255-000-000	12/31/2024	557.55 557.55	4,644.55
82133	01/16/2025	STEHLY BROTHERS DRILLING INC	217408	WATER WELL DESTRUCTION AT GTHS E 10-190-250-000-000	11/12/2024	26,595.00 26,595.00	26,595.00
82134	01/16/2025	STERICYCLE INC	8009247927	NOV-DEC 2024 RECORDS DESTRUCTION E 10-125-250-000-000	12/10/2024	312.36 312.36	312.36
82135	01/16/2025	SUNBELT RENTALS INC	163793201- 0002	LIFT AND EXCAVATOR RENTAL FOR FREEDOM PARK E 10-450-245-000-000	01/08/2025	533.15 533.15	533.15

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82136	01/16/2025	SUPERIOR BUILDING MAINTENANCE	10662	JAN 2025 JANITORIAL SERVICES FOR CIVIC CENTER, PARKS, AND SENIOR CENTER E 10-195-245-000-000 E 10-450-245-000-000 E 10-805-245-000-000	12/27/2024	1,922.00 2,885.00 784.00 <u>5,591.00</u>	5,591.00
82137	01/16/2025	T MOBILE	DEC24 TMOBILE	NOV-DEC 2024 BACKUP INTERNET SERVICE E 10-380-250-000-000	12/21/2024	33.15 <u>33.15</u>	33.15
82138	01/16/2025	TEAMSTERS LOCAL 1932	041	JAN 2025 MEMBER DUES B 10-022-72-00	12/13/2024	546.06 <u>546.06</u>	546.06
82139	01/16/2025	TERMINIX	454552696	DEC 2024 GOPHER CONTROL FOR GRIFFIN PARK E 10-450-245-000-000	12/09/2024	189.00 <u>189.00</u>	
			455194343	DEC 2024 GOPHER CONTROL FOR PICO PARK E 10-450-245-000-000	12/09/2024	158.00 <u>158.00</u>	
			455080321	DEC 2024 PEST CONTROL SERVICES - CITY HALL E 10-195-245-000-000	12/27/2024	128.00 <u>128.00</u>	
			455080327	DEC 2024 PEST CONTROL SVCS FOR SENIOR CENTER E 10-805-245-000-000	12/27/2024	124.00 <u>124.00</u>	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			454552724	DEC 2024 GOPHER CONTROL FOR RICHARD ROLLINS PARK E 10-450-245-000-000	12/09/2024	93.00	
						93.00	
			454552669	DEC 2024 GOPHER CONTROL FOR DOG PARK E 10-450-245-000-000	12/09/2024	93.00	
						93.00	
							785.00
82140	01/16/2025	THOMSON REUTERS WEST	851219932	DEC 2024 QUINLAN ZONING BULLETIN SUBSCRIPTION E 10-370-265-000-000	12/01/2024	10.45	
						10.45	
							10.45
82141	01/16/2025	TIME WARNER CABLE	188753301 122124	RICHARD ROLLINS PARK INTERNET - DEC24-JAN25 E 10-450-238-000-000	12/21/2024	329.98	
						329.98	
			188753201 122124	CITY HALL INTERNET - CITY HALL - DEC24-JAN25 E 10-190-238-000-000	12/21/2024	329.98	
						329.98	
			188753001 122124	SR CENTER INTERNET - HSD3 - DEC24-JAN25 E 10-805-238-000-000	12/21/2024	99.99	
						99.99	
			188753101 122124	CITY HALL CABLE - DEC24-JAN25 E 10-190-238-000-000	12/21/2024	49.82	
						49.82	
							809.77

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82142	01/16/2025	UNDERGROUND SERVICE ALERT	1220240321	JAN 2025 MONTHLY DATABASE MAINTENANCE FEE E 16-900-220-000-000	01/01/2025	80.30 80.30	80.30
82143	01/16/2025	UNITED RENTALS	242123447-001	LIGHT TOWER RENTALS FOR 2024 LIGHT UP GT E 62-120-220-000-000	12/06/2024	949.91 949.91	949.91
82144	01/16/2025	JOANNE VARGAS	01142025	REFUND RESERVATION DEPOSIT FOR SENIOR CENTER 12/21/2024 B 23-515-22-00	01/14/2025	200.00 200.00	200.00
82145	01/16/2025	VERIZON WIRELESS	6101953831	ALPR LINE CHARGES NOV-DEC 2024 E 10-190-235-000-000	12/23/2024	190.05 190.05	190.05
82146	01/16/2025	WEST COAST ARBORISTS INC	223685	PRUNE AND SKIN (6) PALM TREES IN PUBLIC ROW E 10-175-245-000-000	12/31/2024	2,208.00 2,208.00	3,192.00
			222955	FURNISH AND INSTALL AT PALM AVE AND BARTON RD E 10-175-245-000-000	11/30/2024	500.00 500.00	
			222958	REMOVE DEAD TREE ON ORIOLE IN LLMD 3 E 26-601-245-000-000	11/30/2024	484.00 484.00	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82147	01/16/2025	WILLDAN	00421106	NOV 2024 CIP 2024-25 INSPECTION SERVICES E 46-900-321-000-000	12/20/2024	9,211.00 9,211.00	11,479.00
			00421073	NOV 2024 PUBLIC WORKS PERMIT INSPECTION E 10-175-250-020-000	12/20/2024	2,268.00 2,268.00	
82148	01/16/2025	DOUG WILSON	JAN-JUN2025 DW HLTH	JAN-JUN2025 DW HLTH REIMBURSEMENT E 10-110-142-000-000	01/07/2025	1,110.00 1,110.00	1,110.00
82149	01/23/2025	A STORAGE PLACE	02/01/2025 - B3334	FEB 2025 RENT FOR UNIT B3334 E 10-140-241-000-000	01/18/2025	422.00 422.00	632.00
			02/01/2025 - B15	FEB 2025 RENT FOR UNIT B15 E 10-140-241-000-000	01/18/2025	210.00 210.00	
82150	01/23/2025	ELIZABETH ATHEY	01172025	STUDENT INTERNSHIP 01/04/2025-01/17/2025 E 10-120-220-000-000	01/17/2025	66.00 66.00	194.00
			12062024	STUDENT INTERNSHIP 11/23/2024-12/06/2024 E 10-120-220-000-000	12/06/2024	64.00 64.00	
			12202024	STUDENT INTERNSHIP 12/07/2024-12/20/2024 E 10-120-220-000-000	12/20/2024	64.00 64.00	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82151	01/23/2025	CA STATE DEPT OF CONSERVATION	SMIP2025-20-02	2024-25 SMIP 2ND QUARTER OCT 2024 - DEC 2024 R 10-700-01 B 23-200-21-00	01/15/2025	-0.19 3.75 <u>3.56</u>	3.56
82152	01/23/2025	CALRECYCLE ACCOUNTING	OWR1-21-0331	CAL RECYCLE SB 1383 LOCAL ASSISTANCE GRANT UNSPENT FUNDS FY2022-23 R 66-300-31	01/22/2025	21,219.00 <u>21,219.00</u>	21,219.00
82153	01/23/2025	KATHY CARRINGTON	01212025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	01/21/2025	50.00 <u>50.00</u>	50.00
82154	01/23/2025	DENTAL HEALTH SERVICES	2487370	FEB 2025 EMPLOYEE PAID DENTAL INSURANCE B 10-022-70-00	01/16/2025	145.95 <u>145.95</u>	145.95
82155	01/23/2025	EYEMED FIDELITY SECURITY LIFE	166618511	JAN 2025 EMPLOYEE PAID VISION INSURANCE B 10-022-71-00	12/21/2024	157.26 <u>157.26</u>	157.26

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82156	01/23/2025	GRAND TERRACE CITY NEWS	8777	DEC 2024 WEEKLY QUARTER-PAGE DISPLAY AD E 10-120-230-000-000	01/14/2025	960.00 960.00	
			8267	GT 11.07.2024 CITY AD: GT PC HEARING NOTICE ZCA 24-04 E 10-370-230-000-000	11/06/2024	532.80 532.80	
			8268	GT 11.07.2024 CITY AD: SPRING HILLS PUBLIC HEARING B 23-515-97-00	11/06/2024	466.20 466.20	
			8418	GT 11.28.2024 CITY AD: 1ST READING SUMMARY E 10-125-230-000-000	11/22/2024	114.24 114.24	
			8549	GT 01.02.2025 CITY AD: PARKING FEE IMPLEMENTATION E 10-125-230-000-000	12/12/2024	108.00 108.00	
							2,181.24
82157	01/23/2025	WILLIAM HUSSEY	JAN 2025 BH HLTH	JAN 2025 BH HLTH REIMBURSEMENT E 10-110-142-000-000	01/21/2025	359.85 359.85	
							359.85

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82158	01/23/2025	INLAND BUSINESS FORMS	36022	BUSINESS CARDS - MICHELLE SABINO E 10-110-210-000-000	01/17/2025	69.11	174.43
						69.11	
			35995	BUSINESS CARDS - MATT BROWN E 10-110-210-000-000	12/18/2024	52.66	
						52.66	
			35996	BUSINESS CARDS - MICHELLE SABINO E 10-110-210-000-000	12/18/2024	52.66	
						52.66	
82159	01/23/2025	INTERNATIONAL CODE COUNCIL	Q15.0000 28820	2025 MEMBERSHIP DUES FOR THE CITY E 10-172-265-000-000	12/03/2024	405.00	405.00
						405.00	
82160	01/23/2025	KONICA MINOLTA BUS. SOLUTIONS	297805480	DEC 2024 CITYWIDE PHOTOCOPIER MAINTENANCE E 10-190-700-000-000	12/31/2024	145.24	177.14
						145.24	
			9010280957	12/15/24-01/14/2025 CITYWIDE PHOTOCOPIER SERVICES E 10-190-700-000-000	01/14/2025	31.90	
						31.90	
82161	01/23/2025	LEAGUE OF CALIFORNIA CITIES	INV-26996- P5B8G4	2025 LEAGUE OF CA CITIES MEMBERSHIP DUES E 10-120-265-000-000	01/01/2025	6,944.00	7,644.00
						6,944.00	
			2973	2025 MEMBERSHIP DUES FOR INLAND EMPIRE DIVISION E 10-120-265-000-000	01/06/2025	700.00	
						700.00	

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82162	01/23/2025	LINCOLN NATIONAL LIFE INSURANCE	LCLN JAN 2025	JAN 2025 LIFE/AD&D/DEP LIFE/WI/LTD B 10-022-66-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 52-400-142-000-000 E 65-425-142-000-000	01/01/2025	1,130.82 56.31 26.67 49.10 23.86 36.83 8.82 27.48 21.18 14.09 2.16 8.22 <u>1,405.54</u>	1,405.54
82163	01/23/2025	LIVING WORD INLAND EMPIRE	062	2025 COMMUNITY BENEFITS FUND GRANT PROGRAM REIMBURSEMENT FOR HALLOWEEN EVENT E 61-461-100-000-000	01/16/2025	1,500.00 <u>1,500.00</u>	1,500.00
82164	01/23/2025	MICHAEL BAKER INTERNATIONAL	1235461	DEC 2024 CEQA SUPPORT FOR BARTON ROAD SPECIFIC PLAN B 23-515-59-00	01/08/2025	9,506.30 <u>9,506.30</u>	9,506.30
82165	01/23/2025	ON SITE COMPUTING	54004330	FEB 2025 IT SERVICES E 10-380-250-000-000	01/01/2025	9,931.00 <u>9,931.00</u>	9,931.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82166	01/23/2025	CLAUDIA OSORIO	01212025	REFUND YARD SALE SIGN DEPOSIT FOR (2) YARD SALE SIGNS B 23-515-22-00	01/21/2025	20.00 20.00	20.00
82167	01/23/2025	BRYAN PAGE	01212025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS B 23-515-22-00	01/21/2025	50.00 50.00	50.00
82168	01/23/2025	PETTY CASH	01212025	REPLENISH PETTY CASH JUL 2024 TO JAN 2025 E 10-110-270-000-000 E 10-120-220-000-000 E 10-120-270-000-000 E 10-175-272-000-000 E 10-185-218-000-000 E 10-185-272-000-000 E 10-190-220-000-000 E 10-370-210-000-000 E 10-808-225-000-000 B 23-515-84-00 B 23-515-97-00 E 62-120-220-000-000 E 65-425-220-000-000	01/21/2025	35.00 49.57 84.42 96.75 35.00 5.00 270.00 100.00 44.00 50.00 50.00 52.00 65.00 936.74	936.74
82169	01/23/2025	SB COUNTY ASSESSOR	109343	JAN 2025 MONTHLY ASSESSOR PARCEL MAP E 10-370-210-000-000	01/08/2025	2.00 2.00	2.00

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82170	01/23/2025	SB COUNTY AUDITOR CONTROLLER	1800001706	CONFIRMATION REQUEST SERVICES FOR FY2023-24 AUDIT E 10-140-250-000-000	01/09/2025	193.50 193.50	193.50
82171	01/23/2025	SPARKLETTS	16179154 011125	01/11/2025 WATER FILTRATION SYSTEM RENTAL E 10-190-238-000-000	01/11/2025	92.00 92.00	92.00
82172	01/23/2025	STERICYCLE INC	8009548747	DEC24-JAN25 RECORDS DESTRUCTION E 10-125-250-000-000	01/10/2025	314.40 314.40	314.40
82173	01/23/2025	STILES ANIMAL REMOVAL INC	5038	DEC 2024 DONKEY REMOVAL E 10-185-250-000-000	01/01/2025	560.00 560.00	560.00
82174	01/23/2025	TEAMSTERS LOCAL 1932	042	FEB 2025 MEMBER DUES B 10-022-72-00	01/16/2025	546.06 546.06	546.06

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82175	01/23/2025	WILLDAN	002-33732	DEC 2024 PLAN CHECKING SERVICES	01/02/2025		
				B 23-515-16-00		135.00	
				B 23-515-28-00		405.00	
				B 23-515-81-00		270.00	
				B 23-515-82-00		135.00	
				B 23-520-03-00		270.00	
				E 50-900-312-003-000		202.50	
						<u>1,417.50</u>	
			002-33731	DEC 2024 PLAN CHECK/ INSPECTION SVCS	01/02/2025		
				E 10-172-250-100-000		1,065.00	
						<u>1,065.00</u>	
							2,482.50
801799	01/06/2025	AMERICAN FIDELITY ASSURANCE CO	D801799	JAN 2025 - EMPLOYEE CANCER & ACCIDENT INSURANCE	01/01/2025		
				B 23-250-20-00		711.42	
						<u>711.42</u>	
							711.42
1092025	01/09/2025	WEX BANK	102079582	DEC24-JAN25 VEHICLE FUEL CHEVRON	01/06/2025		
				E 10-172-272-000-000		30.00	
				E 10-175-272-000-000		1,103.92	
				E 10-185-272-000-000		235.08	
						<u>1,369.00</u>	
							1,369.00
2509752	01/21/2025	AMERICAN FIDELITY ASSURANCE CO	2509752A	JAN EMP PAID FLEX SPEND/DEP CARE	01/14/2025		
				B 23-250-10-00		291.65	
						<u>291.65</u>	
							291.65
17736273	01/16/2025	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 12262024 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 12/26/2024	12/26/2024		
				B 10-022-62-00		12,815.78	
						<u>12,815.78</u>	
							12,815.78

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17760493	01/06/2025	CALPERS REPLACEMENT BENEFIT	1000000 17760493	2025 REPLACEMENT BENEFIT CONTRIBUTION PART 1 E 10-190-140-000-000	12/12/2024	17,745.72 17,745.72	17,745.72
17769641	01/16/2025	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 01092025 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 01/09/2025 B 10-022-62-00	01/09/2025	11,839.52 11,839.52	11,839.52
17773472	01/06/2025	CA PUB EMPLOYEES RETIRE SYSTEM	01012025 HPERS	JAN 2025 PERS HEALTH INSURANCE ACH 1002811747 B 10-022-61-00 E 10-120-142-000-000 E 10-125-142-000-000 E 10-140-142-000-000 E 10-172-142-000-000 E 10-175-142-000-000 E 10-185-142-000-000 E 10-190-142-000-000 E 10-370-142-000-000 E 10-450-142-000-000 E 16-175-142-000-000 E 65-425-142-000-000	01/01/2025	3,278.13 3,180.52 1,661.59 2,590.69 1,858.21 4,088.07 1,759.90 5,247.86 830.79 2,229.86 1,114.93 830.79 28,671.34	28,671.34
17802202	01/16/2025	CALPERS 457 PLAN	PAYDATE 12262024 457	EFT PAYMENT CALPERS ACH CONFIRM #1002820732 B 10-022-63-00 B 10-022-64-00	12/26/2024	1,995.00 497.66 2,492.66	2,492.66

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
17802208	01/16/2025	CALPERS 457 PLAN	PAYDATE 01092025 457	EFT PAYMENT CALPERS ACH CONFIRM #1002820757 B 10-022-63-00 B 10-022-64-00	01/09/2025	2,025.00 497.66 <u>2,522.66</u>	2,522.66
22629391	01/08/2025	SO CA EDISON COMPANY	DEC 2024 EDISON	DEC 2024 EDISON E 10-175-238-000-000 E 10-190-238-000-000 E 10-450-238-000-000 E 16-510-238-000-000 E 26-600-238-000-000 E 26-601-238-000-000 E 26-602-238-000-000 E 26-603-238-000-000 E 26-604-238-000-000 E 26-605-238-000-000 E 65-425-700-000-000	01/01/2025	21.60 4,324.20 4,136.43 7,719.53 74.87 60.83 84.23 14.04 66.06 53.13 64.00 <u>16,618.92</u>	16,618.92
382537450	01/07/2025	VERIZON WIRELESS	6100004550	NOV-DEC 2024 MONTHLY PHONE CHARGES E 10-120-235-000-000 E 10-140-235-000-000 E 10-172-235-000-000 E 10-175-235-000-000 E 10-185-235-000-000 E 10-370-235-000-000 E 10-805-238-000-000 E 65-425-235-000-000	12/01/2024	102.72 51.36 51.36 806.10 251.31 51.36 190.13 51.36 <u>1,555.70</u>	1,555.70

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
393488218	01/21/2025	VERIZON WIRELESS	6102451224	DEC24-JAN25 MONTHLY PHONE	01/01/2025		
				CHARGES			
				E 10-120-235-000-000		102.96	
				E 10-125-235-000-000		137.24	
				E 10-140-235-000-000		51.48	
				E 10-172-235-000-000		51.48	
				E 10-175-235-000-000		805.92	
				E 10-185-235-000-000		270.81	
				E 10-370-235-000-000		51.48	
				E 10-805-238-000-000		190.09	
				E 65-425-235-000-000		51.48	
						<u>1,712.94</u>	
							1,712.94

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
741544525	01/08/2025	US BANK	DEC2024 CAL CARD	DEC24-JAN25 CAL CARD CHARGES	01/06/2025		
				E 10-110-220-000-000 MTRLS & SUPPLIES		66.34	
				E 10-110-270-000-000 CONFERENCE		-600.00	
				E 10-120-210-000-000 OFFICE SUPPLIES		141.13	
				E 10-120-220-000-000 MTRLS & SUPPLIES		231.17	
				E 10-125-210-000-000 OFFICE SUPPLIES		55.58	
				E 10-125-270-000-000 CONFERENCE		564.97	
				E 10-140-241-000-000 RENT/LEASE		632.00	
				E 10-140-265-000-000 MEMBERSHIP DUES		150.00	
				E 10-172-268-000-000 TRAINING		317.00	
				E 10-172-270-000-000 CONFERENCE		62.15	
				E 10-172-272-000-000 VEHICLE MAINT		1,086.40	
				E 10-175-210-000-000 OFFICE SUPPLIES		124.13	
				E 10-175-218-000-000 SMALL TOOLS		84.54	
				E 10-175-244-000-000 PARKWAY MAINT		3,133.64	
				E 10-175-246-000-000 EQUIPMENT MAINT		284.32	
				E 10-175-265-000-000 MEMBERSHIP DUES		60.00	
				E 10-175-272-000-000 VEHICLE MAINT		595.61	
				E 10-185-210-000-000 OFFICE SUPPLIES		13.04	
				E 10-185-220-000-000 MTRLS & SUPPLIES		109.72	
				E 10-185-268-000-000 TRAINING		36.00	
				E 10-190-210-000-000 OFFICE SUPPLIES		114.11	
				E 10-190-211-000-000 POSTAGE		40.28	
				E 10-190-220-000-000 MTRLS & SUPPLIES		1,420.77	
				E 10-190-272-000-000 VEHICLE MAINT		39.95	
				E 10-195-219-000-000 MINOR EQUIPMENT		96.96	
				E 10-450-245-000-000 PARK MAINT		545.68	
				E 10-805-245-000-000 SR CNTR MAINT		48.67	
				E 62-120-220-000-000 LIGHT UP GT		463.14	
						9,917.30	9,917.30
						Total Checks:	1,255,775.69

Check Register
CITY OF GRAND TERRACE
As of 1/31/2025

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>Inv. Date</u>	<u>Amount Paid</u>	<u>Check Total</u>
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IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE AFORE LISTED CHECKS FOR PAYMENT OF CITY LIABILITIES HAVE BEEN AUDITED BY ME AND ARE ACCURATE, NECESSARY AND APPROPRIATE EXPENDITURES FOR THE OPERATION OF THE CITY. I FURTHER CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THE CITY HAS AVAILABLE FUNDS FOR PAYMENT THEREOF.

Christine Clayton

Christine Clayton, Finance Director
City of Grand Terrace



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AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Temporary Building Permit Fee Exemption

PRESENTED BY: Konrad Bolowich, City Manager

RECOMMENDATION: That the City Council waive building permit fees related to storm damage and residential energy storage or generating systems, as defined in the resolution.

2030 VISION STATEMENT:

This staff report supports Goal #2, Invest in Critical Improvements to Infrastructure

BACKGROUND:

On January 8, 2025, the City of Grand Terrace experienced a severe windstorm that caused significant damage to residential and commercial properties. In response, Southern California Edison activated emergency power shutoffs to mitigate potential hazards to residents and the City, which are ongoing.

The storm caused widespread damage, including to roofs, fences, electrical panels, and other structures. Many residents are now seeking to make necessary repairs and install energy storage or generation systems to enhance preparedness for future incidents.

On January 9, 2025, the City Manager, in his capacity as Director of Emergency Services, proclaimed an emergency in accordance with California Government Code Section 8630 and Grand Terrace Municipal Code Section 2.28.060.

On January 14, 2025, the City Council ratified the City Manager's proclamation of the existence of a local emergency and declared a local emergency due to the widespread power outages. The local emergency remains in effect until terminated by the City Council.

At the January 14, 2025, City Council meeting, Councilmember Brown requested a future agenda item to address this issue.

DISCUSSION:

Pursuant to the City's police power authority set forth in Cal. Const. Art. XI, Section 7, the City Council is authorized to make and enforce all rules and regulations to protect the public's health, safety, and welfare within the City of Grand Terrace, including the imposition of fees related to building permits, subject to certain state law requirements.

During a local emergency, the City Council may promulgate orders and regulations necessary to provide for the protection of life and property, and promote the health, safety, and welfare of the community, pursuant to Government Code section 8634.

The damage to buildings and residences, including roofs, fences, electrical panels, and other structures, as a result of the windstorms poses a threat to life and property, and public health and safety. The waiver of fees will promote the health, safety, and welfare of the community by helping to expedite the restoration and repair process and to provide residents with immediate opportunities to prepare for future emergencies. This action is also aimed to discourage unpermitted work, ensuring that repairs and installations are conducted safely and inspected properly. Waiving the fees allows for

immediate restoration of the current damages, and preparation for future events to minimize damages caused by ongoing power outages.

By waiving these fees, the City supports timely restoration efforts and enhances resilience against future power outages, safeguarding public safety and well-being.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

Minimal. Permit fees related to the incident would not have been generated otherwise, as they are incident-driven. Costs associated with permit processing and inspections can be absorbed within normal operations on a marginal basis.

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, WAIVING BUILDING PERMIT FEES RELATED TO STORM DAMAGE AND RESIDENTIAL ENERGY STORAGE OR GENERATING SYSTEMS

WHEREAS, on January 8th, 2025 and throughout the month of January 2025, the City of Grand Terrace was severely impacted by windstorms, resulting in significant damage to residential and commercial properties; and

WHEREAS, Southern California Edison has activated emergency power shutoffs in an effort to mitigate potential hazards to residents and the city, which are ongoing; and

WHEREAS, many residents sustained damage to their homes, including roofs, fences, electrical panels, and other structures, and are now considering necessary repairs and installations, including installing energy storage or generators to ensure their safety and resilience; and

WHEREAS, in response to the severe windstorms, the City of Grand Terrace declared a local emergency to address to impact of the windstorms and power shutoffs, which remains in effect; and

WHEREAS, pursuant to the City's police power authority set forth in Cal. Const. Art. XI, Section 7, the City Council is authorized to make and enforce all rules and regulations to protect the public's health, safety, and welfare within the City of Grand Terrace, including the imposition of fees related to building permits, subject to certain state law requirements; and

WHEREAS, during a local emergency the City Council, may promulgate orders and regulations necessary to provide for the protection of life and property, and promote the health, safety, and welfare of the community, pursuant to Government Code section 8634; and

WHEREAS, it is the best interest of the City to support residents in their recovery efforts by minimizing financial burdens and expediting the rebuilding process, such that the City Council desires to waive building permit fees for certain activities related to the local emergency.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE
HEREBY RESOLVES AS FOLLOWS:**

SECTION 1. The City Council of the City of Grand Terrace hereby waives building permit fees from January 21, 2025, through March 22, 2025, for the following activities:

1. Residential and Commercial Reroofs (damaged by windstorm)

2. Residential Fences Over 6 Feet (damaged by windstorm)
3. Block Walls (damaged by windstorm)
4. Residential Main Panel Upgrades (damaged by windstorm)

SECTION 2. The City Council of the City of Grand Terrace hereby waives building permit fees at from January 21, 2025, through July 22, 2025, for the following activities:

1. Installation of Residential Generators
2. Installation of Transfer Switches
3. Energy Storage Systems for Batteries

SECTION 3. The term “building permit fees” as used in Sections 1 and 2 herein shall mean and include the following fees that are exempt from charges:

1. Building Permit Fee
2. Issue Fee
3. Technology Fee
4. State Fee
5. Plan Review Fee

SECTION 4. The City Manager and Building Official are hereby directed and authorized to issue fee-waivers for wind-related damages as a result of the local emergency, and take all reasonable steps necessary carry out the intent of this Resolution.

SECTION 5. City Council hereby finds that the damage to buildings and residences including roofs, fences, electrical panels, and other structures, as a result of the windstorms poses a threat to life and property, and the public health and safety. It is of the utmost importance that the restoration and repair process be expedited, so that dangerous conditions do not linger, and the community can rebuild. The waiver of the fees serves a valid public purpose because the waiving the fees allows for a more rapid restoration/repair process as well as providing immediate opportunities for the city to prepare for future incidents. Waiving the fees supports timely restoration efforts and enhances resilience against future power outages, safeguarding public safety and well-being.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Resolution, and it shall take effect immediately.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Grand Terrace, California, at a regular meeting held on the 11th day of February 2025.

Bill Hussey, Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney



The building permit fee waiver for windstorm-related damages will be in effect beginning January 21st through March 22, 2025, and will only include the following permits:

- Residential / Commercial Reroofs (damaged by windstorm)
- Residential Fences Over 6- Feet (damaged by windstorm)
- Block Walls (damaged by windstorm)
- Residential Main Panel Upgrades (damaged by windstorm)
- Installation of Residential Generators
- Installation of Transfer Switches
- Energy Storage Systems (batteries)

Thank you for your cooperation.
City of Grand Terrace
Building Department

"No-Fee Permit" counter hours between
9:00am-12:00pm
3:30pm-4:30pm
(909)-954-5181





AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Exclusive Park Use and Fee Waiver for Ann Petta Memorial

PRESENTED BY: Konrad Bolowich, City Manager

RECOMMENDATION: That the City Council allow the Petta family exclusive use of Susan Petta Park for one day and approve the fee waiver at Susan Petta Park for Ann Petta's memorial

2030 VISION STATEMENT:

This staff report supports Goal #5, Engage the Community by Participation, and it is the right thing to do.

BACKGROUND:

Angeline (Ann) Petta passed away in peace while recuperating from a debilitating illness on January 26th, 2025. Born on October 19th, 1927, in Blue Island, Illinois, Ann was preceded in death by her husband Anthony (Tony) and her precious daughter Susan.

Ann graciously loved all her family, friends and community members and personified the phrase “love thy neighbor”. Ann thrived doing volunteer activities. She freely and happily donated her time throughout her life to organize and participate in Grand Terrace Community Art Shows, City Historical Committees, and advocating reading whilst a key member of the Friends of the Library committee to promote school learning and advance education for the children of the community.

Ann received her education from the University of Chicago and parlayed her learning to become an elementary school teacher. She found joy in conveying youthful knowledge and took pride in witnessing the progression of her students as they grew and became successful, some reaching celebrity status.

Ann married Tony Petta, a union that endured 60 years. Ann and Tony’s dreams led them to Southern California where they together started a small family culinary business and in parallel worked as title search agents with the hopes of establishing themselves as property owners. With this dream realized, Ann and Tony began to delve into becoming licensed, practicing Real Estate agents. It was in this capacity that TP Real Estate prospered and sparked a pioneering spirit in the community that ultimately resulted in the founding of the City of Grand Terrace in 1978, whereby Tony, with Ann by his side, became the charter Mayor and remained side-by-side together to realize their vision for a united community.

As a final benevolent gesture prior to passing, Ann donated a valuable parcel of property to the City of Grand Terrace, in the spirit of community goodwill, to develop the land for a Community Library in honor of her husband and Charter Mayor, Tony Petta.

DISCUSSION:

Ann Petta was a founding member of this community. Waiving fees and allowing the family to use the park named in memory of her daughter for her memorial is the right thing to do.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

City will forgo park use fees in the amount of \$10.00

RESOLUTION NO. 2025-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, WAIVING BUILDING PERMIT FEES RELATED TO STORM DAMAGE AND RESIDENTIAL ENERGY STORAGE OR GENERATING SYSTEMS

WHEREAS, Angeline (Ann) Petta passed away in peace while recuperating from a debilitating illness on January 26th, 2025; and

WHEREAS, Ann Petta was a seminal figure in the founding of the City of Grand Terrace; and

WHEREAS, Ann Petta freely and happily donated her time throughout her life to organize and participate in Grand Terrace Community Art Shows, City Historical Committees, and advocating reading whilst a key member of the Friends of the Library committee to promote school learning and advance education to the children of the community; and

WHEREAS, Ann Petta donated a valuable parcel property to the City of Grand Terrace, in the spirit of community goodwill, to develop the land for a Community Library in honor of her husband and Charter Mayor, Tony Petta as a final benevolent gesture prior to passing; and

WHEREAS, Susan Petta Memorial Park is dedicated in honor of Ann Petta's daughter; and

WHEREAS, the family of Ann Petta chooses to celebrate her life at Susan Petta Memorial Park.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE
HEREBY RESOLVES AS FOLLOWS:**

SECTION 1. All fees associated with the use of Susan Petta Park for Ann Petta's memorial be waived.

SECTION 2. The family be allowed exclusive use of Susan Petta Memorial Park for the day of Ann Petta's memorial.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Grand Terrace, California, at a regular meeting held on the 11th day of February 2025.

Bill Hussey, Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Removal of Deceased Animals from Private Property

PRESENTED BY: Konrad Bolowich, City Manager

RECOMMENDATION: That the City Council direct staff to create ordinances, resolutions or policies that address the removal of deceased animals from private property and bring the item back for discussion

2030 VISION STATEMENT:

This staff report supports Goal #1, Ensure Appropriate Cost Recovery for Services

This staff report supports Goal #2, Maintain Public Safety

BACKGROUND:

Increasing concerns have arisen regarding the disposition of deceased pets on private properties, as they may pose public health risks and attract unwanted pests. Currently, the City does not provide a formal service to remove deceased pets, leaving residents to manage these situations independently.

DISCUSSION:

Staff conducted a brief survey of surrounding communities to assess existing service levels (see attached). The findings indicate that all neighboring jurisdictions remove deceased, stray, or wild animals from private properties. Most jurisdictions, with the exception of Riverside County, charge a fee for removing deceased pets from private properties, ranging from \$70 to \$90. Additionally, deceased animals are accepted for a fee of \$25 to \$40.

Based on the analysis, the regional standard appears to be as follows:

- Removal of deceased stray or wild animals: no fee.
- Removal of deceased pets (dogs and cats): approximately \$85 fee.
- Acceptance of deceased animals: approximately \$35 fee.

Based on this information, it is recommended that the Council direct staff to:

- Offer pet removal services from private properties for a reasonable fee, ensuring the service is accessible to all residents.
- Develop clear protocols for service requests, scheduling, removal, and disposal, and draft the necessary legal waivers and service agreements.
- Complete a cost analysis and finalize fee structures to ensure the service is both sustainable and cost-effective.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

To be determined. Costs will include labor, equipment, training, disposal fees, and administrative overhead.

Deceased Animal Survey

Agency Name	Servicing Area(s)	Fees	Additional Information-Deceased Animal Removal on Private Property
Redlands Animal Services	Redlands	\$35 - Disposal fee when brought in \$70 - Disposal fee to retrieve	Removal services on private property are provided, ranging fees depending on type of animal, ownership, and weight.
Riverside County Department of Animal Services	Riverside County	\$25- Disposal Fee on Walk-in Bases	Removal services are NOT provided. However, you may dropoff animal for disposal fee ranging from \$25.00.
Moreno Valley Animal Control	Moreno Valley	Disposal Fee to retrieve starting at \$91	Removal services on private property are provided, ranging fees depending on type of animal,ownership,and weight.
City of Perris Animal Control	City of Perris	\$30 - Small Animal \$40 - Medium/Large Animal Extra \$30 for Special Handling	Removal services on private property are provided, ranging fees depending on type of animal, ownership, and weight *Special Handling such as decomposition level etc.
San Bernardino County Animal Care	Big Bear, Devore, Mt. Baldy, Highland, and Yucaipa	\$85-Disposal Fee *Encourages residents to go to their local shelter whereas they charge a \$15 Disposal fee	Provide removal services on private property at no charge for stray animals, and additional fee(s) for larger deceased animals upon third party observation.
City of San Bernardino Animal Control	City of San Bernardino, Colton, Grand Terrace, Fontana, Loma Linda, and Rialto	\$30-Disposal Fee + \$60 Field Service Fee Grand total of \$90 for removal	Removal services on private property are provided within jurisdiction.



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Future Agenda: Tree Maintenance and Removal Assistance on Private Properties

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION: Staff recommends that the City Council consider the following information and determine whether to request that an item relating to Tree Maintenance and Removal Assistance on Private Properties be placed on a future agenda

2030 VISION STATEMENT:

Goal #1: Ensure our fiscal viability

BACKGROUND:

During the January 14, 2025, City Council meeting, Council Member Allen raised concerns from residents about the high costs of tree removal and maintenance on private properties. He inquired whether the city could apply for grants, establish a loan assistance program, or subsidize the cost of private tree maintenance or removal.

If a City Council Member is interested in a task or project that will require more than one hour of staff time to complete, the City Council Member may request that the item be placed on a future agenda for substantive discussion by the City Council.

DISCUSSION:

The research and preparation to agendize this item will require significant staff time and therefore requires a formal motion to direct the City Manager to develop such a program and to place the item on a future agenda.

Items of consideration and areas for Council direction as the program is developed include:

Eligibility and Service Scope:

- Criteria for application such as economic hardship or other considerations
- Criteria for tree selection possibly limiting the program to trees that pose a risk to public safety, obstruct sidewalks, or threaten adjacent properties or interfere with utilities.
- The scope of the program, such as limiting services to residential properties, or including commercial and industrial properties
- The findings to determine that such services are in the best interests of the City so that they are not considered a gift of public funds

Services Provided:

- Trimming: Selective removal of hazardous or overhanging branches.
- Removal: Complete tree removal when the tree's condition or location poses a significant risk.
- Stump removal

Liability Mitigation:

- Indemnification agreements will be required to sign a legal waiver that limits the City's liability for damages or injuries incurred during the service.
- Review with our risk management providers to determine the best practices, if any.
- Contractor insurance
- Regulatory compliance and safety protocols to minimize risks.

Operational Considerations:

- Property owner coordination and development of clear guidelines to help property owners prepare the site.
- Temporarily relocating vehicles or removing other obstructions
- Site restoration.
- Scheduling and notifications

Cost Recovery Mechanisms:

- Fee structure, if any, based on financial hardship, the level of service (trimming vs. full removal), tree size, and job complexity.
- Cost-sharing options
- Subsidies reduced fees or waivers
- Property liens or pendency

Financial Monitoring:

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

Cost of staff time to develop the program.



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Review of Parks and Recreation Committee Membership and Potential Vacancies

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

- RECOMMENDATION:
1. Review the current status of Parks and Recreation Committee appointments and determine whether to confirm or reappoint the following members:
 - Mayor Bill Hussey: Confirm or reappoint Mike Hogue, originally appointed by former Mayor McNaboe.
 - Mayor Pro Tem Michelle Sabino: Confirm or reappoint Hanni Bennett, originally appointed by former Mayor Pro Tem Sylvia Robles Rodriguez.
 - Council Member Jeff Allen: Confirm or reappoint Julia Firnkoess, originally appointed by Council Member Bill Hussey.
 - Council Member Matt Brown: Confirm or reappoint Brian Phelps, originally appointed by Council Member Henderson.
 - Council Member Doug Wilson: Fill a vacancy through an appointment once the position has been advertised.
 2. Direct each Council Member to confirm whether they wish for their current appointee to continue serving or to appoint a new member as necessary.
 3. Authorize staff to advertise for any vacancies, including the vacancy under Council Member Doug Wilson.
 4. Allow for the City Council to reorganize the Parks and Recreation Committee as necessary.

2030 VISION STATEMENT:

GOAL #4: Develop and implement successful partnerships

BACKGROUND:

On July 25, 2017, the City Council of Grand Terrace approved Resolution No. 2017-23 to re-establish the Parks and Recreation Advisory Committee, which meets on the second Thursday of each month at City Hall. The Committee is comprised of five (5) members, each appointed by a Council Member. On August 22, 2017, the City Council adopted the Grand Terrace Parks and Recreation Committee By-Laws, which outline the following requirements for Committee membership:

- Each Council Member shall appoint one person to the Committee.
- The City Council must approve all appointments by minute order.
- Appointments remain in effect until a successor is appointed.

DISCUSSION:

The purpose of this review is to confirm whether the current appointees intend to continue serving or if new appointments will be necessary.

Additionally, Council Member Doug Wilson has a vacancy that will require an appointment. This position will be advertised so interested residents may apply before a selection is made.

The City Council may also consider reorganizing the Committee as needed to ensure alignment with the City's parks and recreation goals.

ENVIRONMENTAL IMPACT:

No environmental impact.

FISCAL IMPACT:

There is no fiscal impact associated with this review of Committee membership.



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: Microchipping

PRESENTED BY: Konrad Bolowich, City Manager

RECOMMENDATION: **That the City adopt an ordinance of the City Council of the City of Grand Terrace amending Section 6.08.010 (dog license– required) of Title 6 (animals) of the Grand Terrace Municipal Code, which amends the City’s animal licensing and vaccination regulations**

2030 VISION STATEMENT:

This staff report supports Goal #2, Maintain Public Safety

BACKGROUND:

Chapter 6.08 of Title 6 of the Grand Terrace Municipal Code establishes animal licensing and vaccination rules and regulations; and the City is responsible for regulation and controlling animals within its boundaries. As part of this responsibility, the City desires to ensure the safe and responsible care, keeping and management of animals within the City’s boundaries.

Microchipping is a simple, safe procedure that offers long-lasting benefits and acts as a permanent form of ID that stays with the dog for life, even if collars or tags are lost or removed. The procedure is quick and similar to getting a vaccination. The microchip is inserted under the skin with a small needle, and most dogs experience only a minor pinch. Microchips are made of materials that are inert and designed to be compatible with your dog’s body, reducing the risk of adverse reactions. Microchips have been used safely in pets for decades.

DISCUSSION:

In situations such as accidental escapes or natural disasters, a microchip can be crucial for quickly identifying and recovering the pet. Microchipping increases recovery chances by linking the pet to the owner’s contact information. Microchipping significantly increases the likelihood of a safe return, increasing chances for repatriation. Rapid repatriation reduces stress on the animal and reduces costs to the owner and the City for sheltering. Ultimately, repatriation will save the animals’ lives.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

No immediate impact. May reduce sheltering costs over time

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE AMENDING SECTION 6.08.010 (DOG LICENSE– REQUIRED) OF TITLE 6 (ANIMALS) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY’S ANIMAL LICENSING AND VACCINATION REGULATIONS

WHEREAS, the City of Grand Terrace (the “City”) has adopted Chapter 6.08 of Title 6 of the Grand Terrace Municipal Code establishing animal licensing and vaccination rules and regulations; and

WHEREAS, the City is authorized, pursuant to its police power (Cal. Const. Art. 11, § 7), to regulate and control animals within its boundaries; and

WHEREAS, the City desires to ensure the safe and responsible care, keeping and management of animals within the City’s boundaries; and

WHEREAS, California Health and Safety Code section 121695 states that a local entity’s authority to regulate and control dogs within its boundaries should be construed broadly, such that the City may enact more stringent requirements than are mandated under state law; and

WHEREAS, the City Council (the “City Council”) of the City wishes to adopt certain regulations in order to implement a mandatory microchipping program for dogs within the City, in order to help protect the health, safety, and general welfare of the residents of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The facts set forth in the recitals in this Ordinance are true and correct and incorporated herein by this reference.

SECTION 2. Section 6.08.010 (Dog license - Required) of Chapter 6.08 (Animal Licensing and Vaccination) of Title 6 (Animals) of the Grand Terrace Municipal Code is hereby amended and shall now read in its entirety as follows:

6.08.010 Dog license and microchip—Required.

- A. Every resident in the City who owns, has an interest in, houses, harbors and feeds, and/or has the care, charge, custody or possession of a dog four months of age or over, and whether such dog is confined or not, shall obtain a dog license from the City for such a dog.

- B. Each dog shall have a current rabies vaccination as evidenced by a valid rabies vaccination certificate issued by the veterinarian who performed the vaccination as a prerequisite to licensing; provided, that a rabies vaccination certificate shall not be required if the license is obtained at the time the dog is vaccinated at a City or County low-cost clinic.
- C. Each dog subject to licensing under this section shall be implanted with a registered microchip as a prerequisite to obtaining a City dog license. The owner is required to provide proof of microchip implantation, including the registered microchip number with the resident listed as the primary owner of the dog, to the City at the time of licensing and shall notify the City of any change of ownership, change of address or telephone number associated with the dog. This section does not require a dog to be microchipped if a licensed veterinarian certifies in writing that the dog is medically unfit for the microchipping procedure because the dog has a physical condition that would be substantially aggravated by the procedure.
- D. While a dog is being used as a guard dog within the City, it must have a dog license from the City and the license tag must be securely fixed to the dog's collar regardless of where the owner resides and whether a license has been obtained for that jurisdiction.

SECTION 4. Except as otherwise amended herein, the remainder of Chapter 6.08 (Animal Licensing and Vaccination) of Title 6 (Animals) of the Grand Terrace Municipal Code shall remain unchanged and in full effect.

SECTION 5. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentences, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional due to the writs of mandate issued by the Court.

SECTION 6. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption. The City Council hereby authorizes and directs the Mayor and the City Clerk to execute this Ordinance on behalf of the City of Grand Terrace forthwith upon its adoption

PASSED, APPROVED, AND ADOPTED by the City Council of Grand Terrace at
a regular meeting held on the _____ day of _____ 2025.

Bill Hussey
Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney



AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: 2024-25 Mid-Year and Year-End Budget Review

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: Receive and file the FY2024-25 Mid-Year and Year-End Report.

2030 VISION STATEMENT:

This staff report supports City Council Goal #1, "Ensure Our Fiscal Viability," through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations.

BACKGROUND:

The purpose of the Mid-Year Budget Review is to provide the City Council with the following information:

1. Budget-to-actual results through the first half of the fiscal year;
2. Projections for a balanced budget at fiscal year-end; and
3. Any proposed budget adjustments/recommendations for consideration, if any.

The Mid-Year Budget Review for Fiscal Year (FY) 2024-25 focuses on the City's General Fund.

DISCUSSION:

FY 2024-25 as of December 31, 2024

Operating Revenues

As of December 31, 2024, which represents 50% of the fiscal year, the General Fund operating revenues received were \$3,221,430, or 39.0% of the approved budget of \$8,251,489. There is a timing difference for revenues such as property taxes and sales tax. Property tax is received in two large sums in December and the other in April. Sales tax payments are two months behind.

Operating Expenditures

As of December 31, 2024, which represents 50% of the fiscal year, the General Fund operating expenditures were \$4,468,833, which represents 50.3% of the approved expenditures of \$8,889,426. This figure includes expenditures that were carried over from the prior fiscal year of \$676,208.90.

FY 2024-25 Year-end Projections

Projected Revenues

For this fiscal year, total revenues are projected at \$8,473,596. This shows a surplus result of \$222,107 against the annual budget of \$8,251,489. The resulting increase is primarily from the following:

1. Sales Tax: Increased \$212,000.
2. Increases and decreases in various revenues make up the difference.

As a result of all the variances listed above, the net result is an increase in General Fund revenues resulting in a projected surplus of \$222K.

Projected Expenditures

Expenditures at June 30th are projected at \$9,100,988 which includes \$676,209 of carryover expenditures from FY2023-24. If expenditures continue at the same rate, then year-end expenditures will be \$8,797,518. City staff is proposing additional expenditures of \$303,471 in year-end expenses to bring expenditures to \$9,100,988 vs. approved expenditures of \$8,889,426. This overage is due in large part to automatic gates at Pico and Rollins parks, improvements at the senior center and miscellaneous capital expenditures.

Below is the projected 2024-25 year-end revenue and expense statement for the General Fund.

Table 1

City of Grand Terrace						
FY 2024-25 General Fund Financial Report						
Year-end Projection						
		<u>Approved Budget</u>	<u>Dec YTD Actuals</u>	<u>Year-end Projection</u>	<u>2023-24 Actuals</u>	<u>Year-end vs. Appr Budget</u>
REVENUES						
Property Tax		4,910,000	1,749,099	4,948,949	4,852,246	38,949
Franchise Fees		675,000	191,809	695,329	738,481	20,329
Sales Tax		1,360,000	361,896	1,571,896	3,679,516	211,896
License, Fees & Permits		658,770	268,574	521,065	780,035	(137,705)
Charges for Services		132,500	81,952	122,492	219,628	(10,008)
Fines & Forfeitures		39,000	24,907	35,437	64,563	(3,563)
Miscellaneous		26,710	18,098	19,614	58,030	(7,096)
Use of Money & Property		72,660	95,900	109,620	296,082	36,960

		<u>Approved Budget</u>	<u>Dec YTD Actuals</u>	<u>Year-end Projection</u>	<u>2023-24 Actuals</u>	<u>Year-end vs. Appr Budget</u>
Intergovernmental Rev/Grants		58,500	26,369	46,369	133,165	(12,131)
Proceeds from Sale of Property		0	1,325	1,325	7,310	1,325
Transfers In			0	0	50,000	0
Waste Water Receipts		318,349	<u>401,500</u>	<u>401,500</u>	<u>318,349</u>	<u>83,151</u>
OPERATING REVENUES		<u>8,251,489</u>	<u>3,221,429</u>	<u>8,473,596</u>	<u>11,197,405</u>	<u>222,107</u>
EXPENDITURES						
City Council	10-110	115,650	56,522	108,897	112,202	6,753
City Manager						
City Manager	10-120	834,171	324,273	717,677	519,817	116,494
Information Tech.	10-380	125,500	62,622	133,287	136,255	(7,787)
Senior Citizens Prgm	10-805	48,645	30,769	79,920	55,256	(31,275)
Emergency Oper.	10-808	<u>18,000</u>	<u>7,262</u>	<u>39,910</u>	<u>20,195</u>	<u>(21,910)</u>
		<u>1,026,316</u>	<u>424,926</u>	<u>970,794</u>	<u>731,523</u>	<u>55,522</u>
City Clerk						
City Clerk	10-125	353,978	215,249	356,436	319,582	(2,458)
Hist. & Cult. Comm.	10-804	<u>2,000</u>	<u>0</u>	<u>2,069</u>	<u>3,558</u>	<u>(69)</u>
		<u>355,978</u>	<u>215,249</u>	<u>358,505</u>	<u>323,140</u>	<u>(2,527)</u>
City Attorney	10-160	185,000	96,869	196,369	179,244	(11,369)
Finance	10-140	682,162	307,810	683,186	521,961	(1,024)

		<u>Approved Budget</u>	<u>Dec YTD Actuals</u>	<u>Year-end Projection</u>	<u>2023-24 Actuals</u>	<u>Year-end vs. Appr Budget</u>
Planning & Dev.						
Building & Safety	10-172	399,286	164,276	379,438	273,388	19,848
Code Enforcement	10-185	256,605	106,266	270,070	304,166	(13,465)
Enforcement Prgm	10-187	72,450	32,497	70,814	58,980	1,636
Community Dev.	10-370	619,080	235,851	544,443	287,107	74,637
Planning Comm.	10-801	<u>19,250</u>	<u>904</u>	<u>11,670</u>	<u>4,387</u>	<u>7,580</u>
		<u>1,366,671</u>	<u>539,794</u>	<u>1,276,435</u>	<u>928,028</u>	<u>90,236</u>
Public Works						
Public Works	10-175	924,260	547,831	1,089,677	754,290	(165,417)
Facilities Maint.	10-195	89,310	52,687	213,857	121,435	(124,547)
Parks Maint.	10-450	393,277	223,293	470,600	532,824	(77,323)
NPDES	10-625	70,500	67,065	72,991	65,884	(2,491)
Storm Drain Maint.	10-631	<u>142,013</u>	<u>48,894</u>	<u>135,242</u>	<u>23,611</u>	<u>6,771</u>
		<u>1,619,360</u>	<u>939,770</u>	<u>1,982,367</u>	<u>1,498,044</u>	<u>(363,007)</u>
Law Enforcement	10-410	2,751,200	1,255,414	2,745,911	2,567,563	5,289
Non-Departmental						
Non-Departmental	10-190	997,750	632,479	989,185	975,459	8,565
Transfers Out	10-199	71,289	0	71,289	217,577	0
Overhead Alloc.	10-999	<u>(281,950)</u>	<u>0</u>	<u>(281,950)</u>	<u>(81,950)</u>	<u>0</u>
		<u>787,089</u>	<u>632,479</u>	<u>778,524</u>	<u>1,111,086</u>	<u>8,565</u>
TOTAL EXPENDITURES		<u>8,889,426</u>	<u>4,468,833</u>	<u>9,100,988</u>	<u>7,972,791</u>	<u>(211,562)</u>

		<u>Approved Budget</u>	<u>Dec YTD Actuals</u>	<u>Year-end Projection</u>	<u>2023-24 Actuals</u>	<u>Year-end vs. Appr Budget</u>
REVENUE & EXPENSE SUMMARY						
REVENUES		8,251,489	3,221,429	8,473,596	11,197,405	222,107
FY23-24 C/O EXP		(676,209)	(329,435)	(676,209)		0
FY 24-25 EXP		<u>(8,213,217)</u>	<u>(4,139,398)</u>	<u>(8,424,779)</u>	<u>(7,972,791)</u>	<u>(211,562)</u>
NET		<u>(637,937)</u>	<u>(1,247,404)</u>	<u>(627,392)</u>	<u>3,224,614</u>	<u>10,545</u>

REVENUE & EXPENSE VARIANCE		
REVENUE OVERAGE		222,107
LESS: EXPENDITURE OVERAGE		<u>(211,562)</u>
NET		<u>10,545</u>

FUND BALANCE		
FY22-23 ENDING FUND BAL		7,219,257
FY23-24 REVENUES		11,197,405
FY23-24 EXPENDITURES		<u>(7,972,791)</u>
FY23-24 EST FUND BAL		10,443,871
FY24-25 REVENUES		8,473,596
FY23-24 C/O EXPENDITURES		(676,209)
FY24-25 EXPENDITURES		<u>(8,424,779)</u>
FY24-25 EST FUND BAL		9,816,479

ENVIRONMENTAL IMPACT:

None

FISCAL IMPACT:

There is no fiscal impact to receiving and filing this report.



AGENDA REPORT

MEETING DATE: February 11, 2025 *Council Item*

TITLE: General Plan Overview and Current Status

PRESENTED BY: Gabriel Arguelles, Assistant Planner, Planning & Development Services Department

RECOMMENDATION: That the City Council receive and file this report on the status of the Grand Terrace General Plan

2030 VISION STATEMENT:

This staff report supports Goal #5, Engage in Proactive Communication, by providing transparent governance to the community.

BACKGROUND:

On April 27, 2010, the City Council adopted Resolution No. 2010-10, approving the current Grand Terrace General Plan. The General Plan serves as the city's guiding framework "BLUEPRINT" for future development, outlining the vision, goals, and strategies for land use, infrastructure, and housing. The Grand Terrace General Plan is available on the City's website here: https://www.grandterrace-ca.gov/departments/planning_development_services/planning

State planning law requires that all local general plans address several basic elements. These include land use, circulation, housing, noise, safety, conservation, environmental justice, and open space. Additional elements may be added at the desire of an individual jurisdiction. The key objectives of the Grand Terrace General Plan are:

- Accommodate growth on undeveloped and underdeveloped properties within the City.
- Accommodate future demand to the City's street system and infrastructure system due to growth within the City and from surrounding jurisdictions.
- Promote new commercial development that will capitalize on the City's proximity to major transportation corridors.
- Maintain and continue to develop Grand Terrace's established commercial areas.
- Continue to promote the development of quality housing for all segments of the population, including those households with special needs.
- Ensure that residents are provided with a safe and healthful environment in which to live and work.
- Preserve those amenities that make Grand Terrace an attractive place to live and work.
- Mitigate and eventually eliminate, where economically feasible, natural and man-made hazards to life and public safety within the City of Grand Terrace.
- Conserve energy and other critical natural resources through a comprehensive program for sustainable development practices.

- Provide for balanced growth, which seeks to provide opportunities for a wide range of employment and housing and the maintenance of a healthy diversified economy.

The current Grand Terrace General Plan consists of the following chapters/"ELEMENTS": Land Use Element; Circulation Element; Open Space & Conservation Element; Public Health & Safety Element; Noise Element; Public Services & Facilities Element; Housing Element; and Sustainable Development Element.

ANALYSIS:

The City has a Professional Services Agreement with Michael Baker International to complete the preparation of the Housing Element (sixth cycle). MBI has been working diligently on updating the Housing Element. The 2021-2029 Housing Element is nearing adoption and MBI is scheduled to present the Housing Element to the Planning Commission on February 27, 2025, and seek a recommendation to the City Council. The Housing Element is tentatively planned to be presented to the City Council at the March 25, 2025, meeting. The 2021-2029 Housing Element and all State correspondences are available on the City's website here: https://www.grandterrace-ca.gov/departments/planning_development_services

The Housing Element has housing programs that commit the City to housing efforts. California General Plan law requires that a community plan for an adequate number of sites to allow for and facilitate production of its share of the regional housing need. Each jurisdiction must identify "adequate sites" to determine whether that jurisdiction has sufficient land to accommodate its share of regional housing needs for each income level. As defined under California Government Code Section 655839(c)(1), adequate sites are those with appropriate zoning and development standards, and with services and facilities to encourage and provide for the development of a variety of housing for all income levels. The RHNA allocation for Grand Terrace is 630 total units.

The identified adequate sites in the Housing Element require rezoning. The City is committed to rezoning 73.8 total acres throughout the City to a new, high density residential zone, ranging from 20 – 40 dwelling units per acre. By introducing a high-density residential zone, the City is creating significant capacity in the City for new housing of all types. Following adoption of the Housing Element the City Planning Department will secure a planning consultant for the rezone and associated environmental review.

The scope of the Housing Element includes concurrent General Plan Element Update considerations that are required by State Statutes. Those concurrent items being Safety Element, Environmental Justice Element, and Local Hazard Mitigation Plan.

SB 1035 (Gov. Code § 65302) and SB 379 (Gov. Code § 65302.g.4) require all cities to address climate change adaptation and resilience in their Safety Element. SB 379 is triggered by the next update of a jurisdiction's local hazard mitigation plan (updated every five years). SB 1035 built off SB 379, requiring the safety element be updated every eight years upon the next Housing Element Update which we are currently in the final stages of approval.

SB 1241 (Gov. Code § 65302, 65302.5) applies to cities with high fire hazard severity. Cities subject to SB1241 need to ensure consistency between the Housing Element and Safety Element to address fire risk. AB 2911 strengthened the local very high fire hazard severity zone designation. The City is subject to SB 1241 and must share the Draft Safety Element with the

State Board of Forestry and Fire Protection. The Board is given 90 days to review and provide comments on the draft, before the jurisdiction can act.

AB 2140 (Gov. Code § 65302.6, 8685.9) authorizes cities to adopt the Local Hazard Mitigation Plan (LHMP) with the General Plan Safety Element. Integration by reference is encouraged through a post-disaster financial incentive to cover local shares of the 25% non-federal portion of grant-funded post-disaster projects when approved by the legislature. The Grand Terrace LHMP expired in August of 2023 so Grand Terrace currently does not have a current LHMP.

SB 1000 (Gov. Code § 65302) requires cities with disadvantaged communities to adopt a General Plan Environmental Justice Element to reduce risks in those communities. SB 1000 is triggered when two or more General Plan Elements are updated concurrently. The Housing Element has been underway since 2020 and the Safety Element since 2024. Together they make up two elements and trigger SB 1000 for the Environmental Justice Element.

Michael Baker International is currently updating the LHMP and sequentially the LHMP is necessary to be completed before work can commence on the Safety Element. The first City of Grand Terrace Local Hazard Mitigation Plan (LHMP) Update Stakeholder Committee meeting was held virtually on January 29, 2025. The Local Hazard Mitigation Plan is a key City document that evaluates the City's risk to natural and human-caused hazards, identifies mitigation actions to reduce hazard vulnerability, and establishes eligibility for Federal Emergency Management Agency (FEMA) grant funding.

New guidance from FEMA requires MBI in coordination with the City's Planning Department to engage and solicit feedback from both internal City staff along with external City partners, including public safety agencies, utility providers, nonprofits, and NGOs – particularly those that serve socially vulnerable populations. Michael Baker International is the City's consultant in preparing the LHMP Update.

The LHMP Stakeholder Committee will be the core group responsible for providing LHMP input/updates. During this introductory meeting on January 29, 2025, the following points were discussed:

- The LHMP update process
- Goals and Objective Setting
- Natural Hazard Selection and Prioritization

Slides from January 29, 2025, LHMP meeting are provided as **Attachment 1** to this agenda staff report. Additional future focus group meetings will be hosted/coordinated to facilitate small group discussions.

The City's previous LHMP is available for review, linked here:

https://www.grandterrace-ca.gov/departments/planning_development_services/planning/local_hazard_mitigation_plan

State planning law requires local general plans to address essential elements like land use, circulation, housing, noise, safety, conservation, environmental justice, and open space. Local jurisdictions may also add other elements to meet their specific needs. The Grand Terrace General Plan highlights key objectives, such as providing opportunities for growth on undeveloped and underdeveloped properties, addressing the impact of local and regional growth on infrastructure and street systems, and promoting commercial development due to the

city's proximity to major transportation corridors. It also supports the development of established commercial areas, fosters the creation of quality housing for all residents—including those with special needs—ensures access to a safe and healthy living environment, preserves community amenities, and mitigates natural and man-made hazards impacting public safety. Additionally, the plan promotes sustainable development practices and encourages balanced growth with diverse employment and housing options to sustain a thriving economy.

The General Plan includes several elements, each outlining specific goals, objectives, and policies to support the city's long-term development. These elements include the Land Use Element, Circulation Element, Open Space & Conservation Element, Public Health & Safety Element, Noise Element, Public Services & Facilities Element, Housing Element, and Sustainable Development Element. Together, these elements guide the City Council's decisions on land use and development. The Land Use Map and Zoning Code (Title 18) ensure consistency with the General Plan, with the Zoning Map identifying districts that align with the city's land use designations.

The Housing Element is a unique aspect of the General Plan due to its state-mandated requirements and the need for regular updates. The city's consultant, MBI, is currently updating the 2021-2029 Housing Element, which is expected to be reviewed by the Planning Commission on February 27, 2025, and the City Council on March 25, 2025. This update will include programs aimed at promoting affordable housing, rezoning properties to accommodate future housing needs, and meeting state requirements for housing capacity and density. The most significant initiative is the upzoning of properties within the Housing Element as potential sites for affordable housing development.

After the Housing Element is finalized and adopted, the city will hire a consultant to manage the rezoning process and conduct an Environmental Impact Report (EIR). The consultant and city staff will identify areas that may require rezoning based on the need for adequate housing capacity, required density ranges, and buffer sites to ensure "No Net Loss" of housing production. The evaluation will also consider vacant and developed land, existing uses, allowed uses, and land use/zoning designations to recommend changes like increasing densities, allowing mixed uses, or adding overlay zoning to support housing production. Any recommended annexations must be consistent with state requirements and satisfy Local Agency Formation Commission (LAFCO) considerations. The rezoning process, including the EIR, may take over 1.5 years, depending on project complexity and potential delays.

Another program within the Housing Element is the creation of Permit Ready Accessory Dwelling Units (PRADU). The goal is to streamline the approval process for homeowners by providing pre-approved, functional, flexible, and aesthetically appealing plans, ultimately supporting the construction of affordable housing.

The Public Health & Safety Element is also being updated to address key areas, including the revision of the Local Hazard Mitigation Plan (LHMP), which deals with natural hazards like floods, earthquakes, and wildfires. This plan will help reduce risks, improve disaster recovery, and ensure the city remains eligible for federal disaster assistance. Alongside this, the city is introducing an Environmental Justice Element to address environmental challenges, particularly for vulnerable populations. This new element aims to ensure that all communities in Grand Terrace are protected from environmental hazards.

CONCLUSION:

The Grand Terrace General Plan offers a comprehensive framework for the city's growth and development. The ongoing updates to the Housing Element, Public Health & Safety Element, and the addition of the Environmental Justice Element demonstrate Grand Terrace's commitment to addressing current and future challenges, fostering a healthy, sustainable, and thriving community. Staff recommends that the City Council receive and file this report summarizing the current status of the Grand Terrace General Plan.

ATTACHMENT 1



General Plan Update

Gabriel Arguelles

Assistant Planner, Planning & Development Services

What is a General Plan?

- City's comprehensive and long-term plan for growth and improvement
 - Think of as the City's "Blueprint" for the future land development and planning
 - A community's vision its future
 - Statement of policies and programs that will work to achieve the vision



What does the current General Plan Address?



Land Use



Circulation



Housing



Open Space



Public Services & Facilities



Public Health/ Safety



Noise



Sustainable Development



What update is in progress?



Safety Element



Housing Element



Housing Element

- Current and future housing needs assessment
- Future residential growth opportunities
- Highlights housing constraints
- Housing Programs that will commit the City to advancing housing initiatives

Ex: Permit Ready ADUs



Housing Element Cont...

- Key action is the upzoning of properties listed in the Housing Element
- Rezoning is associated with an Environmental Impact Report (EIR)
- Rezoning with an EIR can take 1.5 years or more, depending on the project's complexity and potential delays



Housing Element Cont...

- Unlike other elements, it is governed by detailed statutory requirements and must be updated on a regular basis.
- Must be reviewed by the State Department of Housing and Community Development (HCD) for compliance
- The City's consultant MBI has been working on the 2021-2029 Housing Element and is Schedule to go to Planning Commission on February 27th and City Council on March 25th



Public Health & Safety

- Housing Element update triggered the need for revisions to the Public Health & Safety Element with the creation of the Environmental Justice Element
- To update the Public Health & Safety, the Local Hazard Mitigation Plan Must be revised
- The LHMP is a strategic plan to identify and prepare for natural hazards like floods, wildfires, earthquakes, and storms, aiming to reduce risks and enhance disaster recovery efforts.



Public Health & Safety Cont...

- Updating the LHMP ensures eligibility for federal disaster assistance and grants, promotes collaboration across city departments, and supports community resilience
- The Grand Terrace LHMP expired in August of 2023 so Grand Terrace currently does not have a current LHMP.
- Focus Meetings and Stakeholder meetings: 2/25 through 3/18. Public review: 3/19–4/2. Submit to Cal OES/FEMA by 4/4. Plan review: 3–4 months. City Council approval: July/August 2025.



Thank You

Questions/ Comments





AGENDA REPORT

MEETING DATE: February 11, 2025

TITLE: See Something Say Something

PRESENTED BY: Konrad Bolowich, City Manager

RECOMMENDATION: RECEIVE AND FILE

2030 VISION STATEMENT:

This staff report supports Goal #2, Maintain Public Safety, and Ensure Staff Levels for Police Service Remain Adequate for Our Community

This staff report supports Goal #5, Engage in Proactive Communication, and Engage the Community by Participation

BACKGROUND:

Staff have experienced a dramatic increase in communications through social media, texting, and direct contacts. This surge has led to difficulties in reporting community occurrences that require law enforcement intervention or a direct staff response.

DISCUSSION:

Staff does not monitor social media platforms in the community. Reports made via these channels will not receive a response and will not be considered for future action.

Using alternate reporting methods can delay responses to potentially critical incidents. These methods often bypass the incident record management systems, preventing the city from maintaining a complete historical record of calls for service. This loss of detailed information hinders our ability to apply best practices in resource management and service provision.

For non-emergency situations, please call the San Bernardino County Sheriff's dispatch at (909) 884-0156. This number is answered 24/7, allowing dispatch to prioritize responses, accurately record incidents, and coordinate resources effectively. The information gathered from these calls enables the city to assign resources in a more organized and efficient manner.

ENVIRONMENTAL IMPACT:

None

FISCAL IMPACT:

None.