



CITY OF GRAND TERRACE

City Council

AGENDA • March 11, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

C. SPECIAL PRESENTATIONS

Ariah Wilson - Girl Scout with the San Geronio Girl Scout Council

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of Ordinances on Agenda

DEPARTMENT: City Clerk

- 2) Approval of Minutes - Regular Meeting - February 11, 2025

DEPARTMENT: City Clerk

- 3) Approval of the February-2025 Check Register in the Amount of \$619,348.06

DEPARTMENT: Finance

- 4) Professional Services Agreement Between the City of Grand Terrace and Benson Productions for Videographer Services

DEPARTMENT: City Clerk

- 5) Removal of Deceased Animals from Private Property

DEPARTMENT: City Manager

- 6) Second Reading and Adoption of Ordinance No. 365 to amend section 6.08.010 (dog license– required) of Title 6 (animals) of the Grand Terrace Municipal Code, which amends the city’s animal licensing and vaccination regulations

DEPARTMENT: City Manager

- 7) Acceptance of CIP 2024-25 Street Rehabilitation Project and Approval of Change Order #1

DEPARTMENT: Public Works

- 8) Approve the 5-Year Capital Improvement Plan for Fiscal Years 2025-26 through 2029-30 and Award Design Contract for 2025-26 Capital Improvement Project

DEPARTMENT: Public Works

- 9) Amendment No. 1 to Willdan Group Agreement for On-Call Engineering Services

DEPARTMENT: Public Works

- 10) Amendment No. 3 to Traffic Signal Maintenance Agreement with St. Francis Electric

DEPARTMENT: Public Works

- 11) Approve the Family Service Association Agreement to Administer the Senior Nutrition Program

DEPARTMENT: Public Works

- 12) Approve the Girls on the Run Inland Empire Agreement to Provide Girls’ Confidence-Building Program.

DEPARTMENT: Public Works

E. PUBLIC HEARINGS

- 13) Public Hearing to Form Community Facilities District No. 2025-1 (Public Maintenance Services)

RECOMMENDATION: Adopt Resolution No. 2025-XX, resolution of formation for Community Facilities District (CFD) 2025-1. Adopt Resolution No. 2025-XX, resolution calling a special election for CFD 2025-1. Adopt Resolution No. 2025-XX, resolution declaring the results of the special election and directing recording of a notice of special tax lien for CFD No. 2025-1. Adopt Ordinance XXXX, of City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) and to authorize the levy of a special tax therein to finance certain services.

DEPARTMENT: Public Works

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

14) Grand Terrace Grows: Citywide Tree Planting Initiative

RECOMMENDATION:

1. Approve the Grand Terrace Grows initiative and authorize staff to proceed with tree purchases, community outreach, and the planning of the Earth Day tree planting event as outlined in the report.
2. Approve the expenditures related to the Grand Terrace Grows initiative, including tree purchases, which exceed the City Manager's spending authority of \$25,000.
3. Authorize the generation of purchase orders for these expenses, covering all associated costs up to \$75,000.

DEPARTMENT: Public Works

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION

Two (2) Potential Real Estate Transactions

L. ADJOURN

The next Regular City Council Meeting will be held on March 25, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.