CITY OF GRAND TERRACE
City Council
AGENDA ● June 10, 2025

Council Chambers **Regular Meeting** **6:00 PM**
Grand Terrace Civic Center ● 22795 Barton Road

COMMENTS FROM THE PUBLIC
The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting.

C. SPECIAL PRESENTATIONS

San Bernardino County Transportation Authority (SBCTA) Measure I Presentation provided by Tim Watkins, Chief of Legislative & Public Affairs – San Bernardino County Transportation Authority

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda

   DEPARTMENT: City Clerk

2) Approval of Minutes - Regular Meeting - May 27, 2025

   DEPARTMENT: City Clerk

3) Approval of the April-2025 Check Register in the Amount of $661,176.88

   RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 04302025 IN THE AMOUNT OF $661,176.88 AS SUBMITTED, FOR THE MONTH ENDING APRIL 30, 2025

   DEPARTMENT: Finance

4) An Ordinance Amending Section 8.112.180 (Establishment of a No Fireworks Safety Zone) of Title 8 (Health and Safety) of the Grand Terrace Municipal Code

RECOMMENDATION: SECOND READING AND ADOPTION OF "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS" and;

ADOPT BY A FOUR-FIFTHS VOTE "AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA APPROVING AN AMENDMENT TO SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS, AND DECLARING THE URGENCY THEREOF AND THAT IT SHALL TAKE EFFECT IMMEDIATELY"

DEPARTMENT: City Manager

5) An Ordinance of the City Council of the City of Grand Terrace, California, Levying Special Taxes Within the City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services)

RECOMMENDATION: SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, LEVYING SPECIAL TAXES WITHIN THE CITY OF GRAND TERRACE COMMUNITY FACILITIES DISTRICT NO. 2025-1 (PUBLIC MAINTENANCE SERVICES)

DEPARTMENT: Public Works

6) Commitment of Fund Balance for Fiscal Year 2024-2025 in Accordance with Governmental Accounting Standards Board Statement No. 54 and City Reserves Policy No. 3.06

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, COMITTING FUND BALANCE FOR FISCAL YEAR 2024-25 IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 54 AND CITY RESERVES POLICY NO. 3.06

DEPARTMENT: Finance

7) GANN Limit

RECOMMENDATION: (1) APPROVE THE SELECTION OF THE CHANGE IN PER CAPITA PERSONAL INCOME OF 3.62% AS THE PRICE FACTOR FOR THE FISCAL YEAR 2025-26 APPROPRIATIONS LIMIT CALCULATION; AND
(2) APPROVE THE SELECTION OF THE CHANGE IN COUNTY OF SAN BERNARDINO POPULATION OF 0.42% AS THE POPULATION CHANGE FACTOR FOR THE FISCAL YEAR 2025-2026 APPROPRIATIONS LIMIT CALCULATION; AND

(3) ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26, INCLUDING ADOPTION OF THE PRICE FACTOR AND POPULATION CHANGE FACTOR FOR THE APPROPRIATIONS LIMIT CALCULATION

DEPARTMENT: Finance

E. PUBLIC HEARINGS

8) Public Hearing for 2025-26 Landscape & Lighting Assessment District 89-1

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE APPROVING THE ENGINEER'S ANNUAL REPORT, AND CONFIRMING THE DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GRAND TERRACE LANDSCAPING AND STREET LIGHTING DISTRICT NO. 89-1 FOR FISCAL YEAR 2025-26.

DEPARTMENT: Public Works

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

9) Community Benefit Fund Grant Award to the Titan Strickers FC for FY2024-25 in the Amount of $500

RECOMMENDATION: APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE TITAN STRICKERS FC IN THE AMOUNT OF $500 TO SUPPORT THEIR TOURNAMENT IN JUNE 2025.

DEPARTMENT: Finance

10) Community Benefit Fund Grant Award to the Titan Strickers FC in the Amount of $2,000 for FY2025-26

RECOMMENDATION: APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE TITAN STRICKERS FC IN THE AMOUNT OF $2,000 TO SUPPORT TOURNAMENT REGISTRATIONS IN FY2025-26.

DEPARTMENT: Finance

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Pursuant to Government Code sections 54957(b)(1) and 54954.5(e)

L. ADJOURN

The next Regular City Council Meeting will be held on June 24, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.

CITY OF GRAND TERRACE
City Council
MINUTES ● May 27, 2025

Council Chambers **Regular Meeting** **6:00 PM**

Grand Terrace Civic Center ● 22795 Barton Road

Call to Order

Mayor Bill Hussey convened the regular Meeting of the City Council for Tuesday, May 27, 2025, at 6:00 PM.

Invocation

The Invocation was given by Pastor Patrick Bower from The Brook Church.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Pro Tem Michelle Sabino.

AB 2449 Disclosures

None.

Roll Call

Present:	Mayor Bill Hussey Mayor Pro Tem Michelle Sabino Council Member Doug Wilson Council Member Jeff Allen Council Member Matt Brown
Absent:	

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

None.

B. PUBLIC COMMENT

Cynthia Bidney, Grand Terrace Resident, expressed her concerns regarding bundling unrelated or loosely related items into one legislative body.

Margareth Gonzalez, Grand Terrace Resident, formally invited the council and community to the Hope in Action hosted by the community coalitions for change taking place on Saturday, May 31, 2025, from 10 am to 12:30 pm at the Senior Center.

C. SPECIAL PRESENTATIONS - NONE

D. CONSENT CALENDAR

PUBLIC COMMENT
None.

Adrian Guerra, City Attorney, informed the Council that Item #6 will be reagendized at a future meeting.

Mayor Pro Tem Sabino motioned with a second by Council Member Allen to approve items #1-5 and #7 on the Consent Calendar.

RESULT:	**APPROVED 5 TO 0**
MOVER:	Mayor Pro Tem Sabino
SECONDER:	Council Member Allen
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
ABSTAIN:	None
NAYS:	None

1) Waive Full Reading of Ordinances on Agenda

2) Approval of Minutes - Special Meeting Workshop - May 13, 2025
   Approval of Minutes - Regular Meeting - May 13, 2025

3) Amendment No. 2 to Hirsch & Associates to Amended and Restated Agreement

4) Award of Agreement for Street Sweeping Services

5) Historical & Cultural Activities Committee Member Resignations and Authorization to Post Notice of Vacancies

6) Second Reading to Form Community Facilities District No. 2025-1 (Public Maintenance Services)

This item has been pulled and will be brought back at the next Regular City Council Meeting.

7) SB 1 Project List Adoption for FY 2025–26

E. PUBLIC HEARINGS

8) Update Facility Use Fees

Shanita Tillman, Senior Management Analyst, provided the PowerPoint presentation for this item.

Mayor Hussey opened the public hearing at 6:16 pm.

PUBLIC COMMENT
None.

Mayor Hussey closed the public hearing at 6:16 pm.

RECOMMENDATION: APPROVE THE REVISED FACILITY USE FEES, AS OUTLINED IN THE PROPOSED FACILITY USE FEE SCHEDULE.

RESULT:	**APPROVED 5 TO 0**
MOVER:	Council Member Allen
SECONDER:	Mayor Pro Tem Sabino
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
ABSTAIN:	None
NAYS:	None

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

9) Adoption of the FY2025-26 Proposed Budget

Konrad Bolowich, City Manager assisted with the staff report on this item. Christine Clayton, Finance Director, gave the PowerPoint presentation for this item.

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26.

PUBLIC COMMENT
None.

RESULT:	**ADOPTED - 5 TO 0**
MOVER:	Council Member Brown
SECONDER:	Council Member Allen
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
NAYS:	None

H. FUTURE AGENDA ITEMS

None.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown reported on the following:

- Attended Blue Mountain Festival on May 17, 2025

Council Member Jeff Allen reported on the following:

- Attended the Chamber of Commerce on May 14, 2025
- Attended the Los Angeles and Inland Empire Civic Well Regional Roundtable
- Attended the Town Hall Meeting with Congressman Pete Aguilar on May 18, 2025
- Attended the San Bernardino County Veterans Advisory Committee Meeting on May 19, 2025
- Attended the Cal Cities Veterans Roundtable on May 22, 2025
- Attended the Freedom Wall event on May 26, 2025

Council Member Doug Wilson reported on the following:

- Questions for Konrad Bolowich, City Manager, regarding the status of Hines, Traffic Enforcement, Greens group and Traffic Impact Fees

Mayor Pro Tem Michelle Sabino reported on the following:

- Attended Blue Mountain Festival on May 17, 2025
- Attended the Freedom Wall event on May 26, 2025
- Recognized the Titan Strikers, who are a local soccer tournament team
- Reported that on June 7, 2025, there will be an Arrowhead United Way local Veterans Brave event, a veteran’s resource luncheon event and a job fair taking place from 9 am to 2 pm at 646 North D Street.

Mayor Bill Hussey reported on the following:

- Attended Blue Mountain Festival on May 17, 2025
- On May 29, 2025, from 3pm to 6pm, the Wellness Wonderland Health Festival will be held at the Indian Health Clinic on Mt. Vernon
- Will attend the Clean Air Resource Board Meeting on June 6, 2025, in Diamond Bar
- Attended the Freedom Wall event on May 26, 2025, and a light show provided by Shad Boal, Resident of Grand Terrace

J. CITY MANAGER COMMUNICATIONS

Konrad Bolowich, City Manager, announced the following:

- Replacement Plaque for the Veterans Freedom Wall
- Dog Park Fence is up on Vista Grande Way
- Dispatch calls are running effectively thanks to the public
- "Just the Facts" and the community calendar are the new additions to the City Website

Fire Department Communications

- No Updates

Sheriff Department Communications

- DUI Event on Friday, May 23, 2025, conducted about 40 stops; no DUI arrests
- Speeding concerns are being addressed, and a radar trailer will be utilized

K. CLOSED SESSION - NONE

L. ADJOURN

Mayor Hussey adjourned the regular meeting of the City Council at 7:08 p.m. The next Regular City Council Meeting will be held on Tuesday, June 10, 2025, at 6:00 p.m.

Bill Hussey, Mayor	Daysi Alcocer, City Clerk

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: Approval of the April-2025 Check Register in the Amount of $661,176.88

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: **APPROVE THE CHECK REGISTER NO. 04302025 IN THE AMOUNT OF $661,176.88 AS SUBMITTED, FOR THE MONTH ENDING APRIL 30, 2025**

2030 VISION STATEMENT:
This staff report supports Goal #1, "Ensuring Our Fiscal Viability", through the continuous monitoring of expenditure budgets, allocations, and operational costs.

BACKGROUND:
The check register for the month of April-2025 has been prepared in accordance with Government Code §37202 and is hereby submitted for City Council's approval.

The check register lists all vendor payments for the respective month, along with a brief description of the type of goods or services purchased and the account code(s) associated with each payment. The check registers list all payments made to vendors and employee reimbursements during the month of April-2025.

The attached index to the Check Register is a guideline account list only and is not intended to replace the comprehensive chart of accounts used by the City and Grand Terrace Successor Agency. Expenditure account number formats are XX-XXX-XXX [Fund-Department-Account]. Expenditures may be made from trust/agency accounts (Fund 23-XXX-) or temporary clearing accounts that do not have a budgetary impact.

DISCUSSION:
CHECK REGISTER

A total of $661,176.88 in accounts payable checks and/or wires were issued during the period for services, reimbursements, supplies, and contracts and are detailed in the individual monthly register.

Below is a table that lists payments larger than $10,000 for the month of April-2025.

Payments larger than $10,000:

Check No.	Payee	Description	Amount
82369	ALESHIRE AND WYNDER LLP	FEB 2025 LEGAL SERVICES	$14,290.20

82382	GOODMAN AND ASSOCIATES	SEP 2024 PS&E FOR CIP 2024-25 PAVEMENT REHAB PROJECT; FEB-MAR 2025 INTERIM CITY ENGINEER SERVICES	$30,995.00
82395	MICHAEL BAKER INTERNATIONAL	JAN-FEB 2025 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING; FEB 2025 HOUSING ELEMENT CONSULTING; FEB 2025 CEQA SUPPORT FOR BARTON ROAD SPECIFIC PLAN	$42,937.25
82418	WILLDAN	SEP 2024 PROFESSIONAL SERVICES FOR CONDOR ENERGY STORAGE; DEC 2024 PUBLIC WORKS PERMIT INSPECTION; JAN 2025 PUBLIC WORKS INSPECTION; FEB 2025 PUBLIC WORKS INSPECTION SERVICE; FEB 2025 PLAN CHECKING FOR VARIOUS DEVELOPERS	$15,541.50
82431	CITY OF SAN BERNARDINO	JUL 2024, JAN 2025, AND APR 2025 ANIMAL CONTROL SERVICES	$13,656.00
82438	GOODMAN AND ASSOCIATES	CIP 2025-26 PAVEMENT REHAB PS&E; ENGINEERING SERVICES FOR LOT MERGER AT CITY HALL	$54,300.00
82449	PACIFIC PRODUCTS AND SERVICES	STREET SWEEPING SIGNS FOR STREETS	$18,944.25
82452	SB COUNTY SHERIFF	APR 2025 LAW ENFORCEMENT SERVICES	$211,676.00
17828761	PUBLIC EMPLOYEES RETIREMENT	RETIREMENT CONTRIBUTIONS FOR PAY DATE 03/20/2025	$12,182.47
17864387	CA PUB EMPLOYEES RETIRE SYSTEM	APR 2025 PERS HEALTH INSURANCE	$29,499.85
25469509	SO CA EDISON COMPANY	MAR 2025 ENERGY USAGE	$16,291.70
420117925	US BANK	MAR-APR 2025 CAL CARD CHARGES	$27,940.75
	TOTAL PAYMENTS LARGER THAN $10,000		**$488,254.97**

PAYROLL

Payroll costs for the month:

Pay Per.	-	Period Start	-	Period End	Pay Date	Amount
Apr-25	-	-	-	-	-	-
20	From	3/15/2025	to	3/28/2025	4/3/2025	$82,478.03
21	From	3/29/2025	to	4/11/2025	4/17/2025	$82,004.58
						$164,482.61

ENVIRONMENTAL IMPACT:
N/A

FISCAL IMPACT:
All disbursements (including payroll) were made in accordance with the approved budget for Fiscal Year 2024-25 in the amount of:

Description	Amount
Apr-25	
Check Register	$611,176.88
Payroll	$164,482.61
	$775,659.49

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

CHECK REGISTER
Account Index

Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

Fund No.	Fund Name	Dept No.	Department Cost Center	Acct No.	General Account Numbers
09	CHILD CARE FUND	110	CITY COUNCIL	110	SALARIES/WAGES
10	GENERAL FUND	120	CITY MANAGER	115	OVERTIME
11	STREET FUND	125	CITY CLERK	120	COUNCIL STIPENDS
12	STORM DRAIN FUND	140	FINANCE	138	MEDICARE / SUI
13	PARK FUND	160	CITY ATTORNEY	139	EMPLOYEES' BENEFIT PLAN
14	AB 3229 COPS FUND	172	BUILDING & SAFETY	140	RETIREMENT
15	AIR QUALITY IMPROVEMENT FUND	175	PUBLIC WORKS	142	HEALTH/LIFE INSURANCE
16	GAS TAX FUND	180	COMMUNITY EVENTS	143	WORKERS' COMPENSATION
17	TRAFFIC SAFETY FUND	185	RENTAL INSPECTION PROGRAM	210	OFFICE EXPENSE
18	TRANS. DEV. ACT (T D A FUND)	187	ENFORCEMENT PROGRAM	211	POSTAGE & MAILING
19	FACILITIES DEVELOPMENT FUND	190	NON-DEPARTMENTAL	220	SPECIAL DEPARTMENTAL EXP
20	MEASURE I FUND	195	FACILITIES MAINTENANCE	230	ADVERTISING
21	WASTE WATER DISPOSAL FUND	370	PLANNING & DEVELOPMENT SVCS	235	COMMUNICATIONS
22	COMMUNITY DEV. BLOCK GRANT	380	MGT INFORMATION SYSTEMS	238	UTILITIES
25	SPRING MOUNTAIN RANCH FUND	410	LAW ENFORCEMENT	240	RENTS & LEASES
26	LSCPG/ LGHTG ASSESSMENT DIST.	411	ASSET FORFEITURES	244	CUSTODIAL SERVICES
32	S/A CAPITAL PROJECTS FUND	430	RECREATION SERVICES	245	MAINT BLDG GRNDS EQUIPMNT
36	S/A 2011 TABS BOND PROCEEDS	441	CHILD CARE - NUTRITION GRANT	246	MAINT/OPER OF EQUIPMNT
45	CIP - COMMERCE WAY	445	CHILD CARE - TINY TOTS	250	PROFESSIONAL SERVICES
46	CIP - STREET IMPROVEMENTS	446	CHILD CARE - AFTER SCHOOL	251	BANKING SERVICE CHARGES
47	CIP - BARTON RD. BRIDGE PROJECT	447	CHILD CARE - PRE-SCHOOL	252	ROAD MAINTENANCE
48	CIP - CAPITAL PROJECTS FUND	450	PARKS MAINTENANCE	254	STREET SWEEPING
49	CIP - PARKS	461	COMMUNITY GRANTS	255	CONTRACTUAL SERVICES
50	CAPITAL PROJECT BOND PROCEEDS	500	AIR QUALITY PROGRAMS	256	ANIMAL SHELTERING SVCS
52	HOUSING AUTHORITY	510	STREET & SIGNAL LIGHTING	260	INSURANCE & SURETY BONDS
61	COMMUNITY BENEFITS FUND	573	LINE MAINTENANCE	265	MEMBERSHIPS & DUES
62	LIGHT UP GRAND TERRACE FUND	600	ZONE 1 13364 CANAL -TERR PINES	268	TRAINING
63	ILLEGAL FIREWORKS FUND	601	ZONE 3 TRACT 14471 PICO & ORIOLE	270	TRAVEL/CONFERENCES/MTGS
64	PUBLIC SAFETY FUND	602	ZONE 2 14264 FORREST CITY PHASE II	271	MILEAGE
65	SENIOR BUS PROGRAM FUND	603	ZONE 4 TRACT 17766 GREENBRIAR	625	NPDES
66	CAL RECYCLE GRANT	604	ZONE 5 TRACT 18793 PALOMINO	631	STORM DRAIN MAINTENANCE
67	PUBLIC EDUC & GOVT ACCESS (PEG)	605	ZONE 6 TRACT 18071 JADEN	801	PLANNING COMMISSION
68	40TH YR CELEBRATION FUND	606	ZONE 7 TRACT 18604 TESORO/VAN BUREN	804	HISTORICAL & CULTURAL COMM.
69	COMMUNITY DAY FUND	625	NPDES	311	FACILITY IMPROVEMENTS
70	FIXED ASSED/EQUIP REPL FUND	631	STORM DRAIN MAINTENANCE	570	WASTEWATER TREATMENT
73	ACTIVE TRANS PRGM (ATP) GRANT	700	CAPITAL OUTLAY	400	OTHER COMMUNITY GRANTS
74	HIGHWAY SFTY IMPV PRGM (HSIP)	705	EVERY 15 MINUTES	601	ELECTRICAL VEHICLE STATIONS
75	EMER MGMT PREP GRANT (EMPG)	801	PLANNING COMMISSION	700	COMPUTER EQUIPMENT
76	ENHANCED INFRA FIN DIST (EIFD)	804	HISTORICAL & CULTURAL COMMITTEE	701	CAPITAL IMPROVEMENT OTHER
77	SO CAL INCENTIVE PROJECT (SCIP)	805	SENIOR CITIZENS PROGRAM	705	VEHICLES
90	COVID-19 EMERGENCY FUND	808	EMERGENCY OPERATIONS PROG.	998	OVERHEAD COST ALLOCATION
95	DOG PARK ENDOWMENT FUND	999	TRANSFERS	999	TRANSFERS OUT

CITY OF GRAND TERRACE

FY2024-25

GRAND TERRACE CIVIC CENTER
22795 BARTON ROAD GRAND TERRACE, CA 92313

MONTHLY CHECK REGISTER For the Period Ending April 30, 2025

Bill Hussey, Mayor
Michelle Sabino, Mayor Pro Tem
Doug Wilson, Council Member
Jeff Allen, Council Member
Matt Brown, Council Member

The Grand Terrace City Council meets on the Second Tuesday of each month at 6:00 pm.

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82369	04/03/2025	ALESHIRE AND WYNDER LLP	93619	FEB 2025 LEGAL SERVICES - GENERAL	03/24/2025		
				E 10-160-250-000-000		10,400.00	
						10,400.00	
			93623	FEB 2025 LEGAL SERVICES FOR ADVOCATES FOR THE ENVIRONMENT	03/24/2025		
				B 23-515-90-00		2,040.40	
						2,040.40	
			94364	FEB 2025 LEGAL SERVICES - GENERAL AFTER 42 HRS	03/24/2025		
				E 10-160-250-000-000		950.00	
						950.00	
			93622	FEB 2025 LEGAL SERVICES - CODE ENFORCEMENT	03/24/2025		
				E 10-160-250-100-000		687.80	
						687.80	
			93621	FEB 2025 LEGAL SERVICES - PERSONNEL	03/24/2025		
				E 10-160-250-100-000		162.00	
						162.00	
			93620	FEB 2025 LEGAL SERVICES - LITIGATION	03/24/2025		
				E 10-160-250-100-000		50.00	
						50.00	
							14,290.20
82370	04/03/2025	STEVEN BANNOW	03262025	REFUND YARD SALE SIGN DEPOSIT FOR (4) YARD SALE SIGNS	03/26/2025		
				B 23-515-22-00		40.00	
						40.00	
							40.00
82371	04/03/2025	BEST BUY RESTAURANT EQUIPMENT	0390964	REPAIRS FOR REFRIGERATOR AT SENIOR CENTER	03/24/2025		
				E 10-805-245-000-000		399.00	
						399.00	
							399.00

Check Register
CITY OF GRAND TERRACE
As of 4/30/2025

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82372	04/03/2025	CALIBER	1690	POSTERS FOR BLUE MOUNTAIN HIKE	03/31/2025		
				E 10-120-220-200-000		150.85	
						150.85	
							150.85
82373	04/03/2025	CHAMPION FIRE SYSTEMS INC	75065	FY2024-25 Q4 CITY HALL ALARM TROUBLESHOOT AND RESET	03/26/2025		
				E 10-195-246-000-000		144.00	
						144.00	
							144.00
82374	04/03/2025	COLTON PUBLIC UTILITIES	DEC24-JAN25 GT SEWER	DEC24-JAN25 GT SEWER COMM	03/19/2025		
				E 10-190-238-000-000		1,099.26	
						1,099.26	
							1,099.26
82375	04/03/2025	MAYLIN CORONEL	04012025	REFUND ANIMAL CONTROL CITATION FEES DEDUCTED BY FTB	04/01/2025		
				R 10-500-07		500.00	
						500.00	
							500.00
82376	04/03/2025	COUNTY OF RIVERSIDE TLMA ADM	TL0000017665	FEB 2025 TRAFFIC SIGNAL MONITORING AT MAIN ST AND MICHIGAN ST	03/25/2025		
				E 10-175-246-000-000		701.01	
						701.01	
							701.01
82377	04/03/2025	TALLIA ELSTON	03262025	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 03/15/2025	03/26/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00

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82378	04/03/2025	EVERON LLC	158271124 4TH QTR	4TH QUARTER SECURITY MONITORING (04/01/2025-06/30/2025)	03/10/2025		
				E 10-195-247-000-000		478.07	
						478.07	
			158271125 4TH QTR	4TH QUARTER SECURITY MONITORING (04/01/2025-06/30/2025)	03/10/2025		
				E 10-195-247-000-000		288.03	
						288.03	
							766.10
82379	04/03/2025	EYEMED FIDELITY SECURITY LIFE	166751173	APR 2025 EMPLOYEE PAID VISION INSURAN(	03/21/2025		
				B 10-022-71-00		174.15	
						174.15	
							174.15
82380	04/03/2025	EZ SUNNYDAY LANDSCAPE	8667	MAR 2025 LANDSCAPING SERVICES - PARKS CIVIC CENTER, CANAL STRIP, ORIOLE	03/17/2025		
				E 10-175-244-000-000		80.00	
				E 10-195-245-000-000		200.00	
				E 10-450-245-000-000		3,585.00	
				E 26-600-255-000-000		150.00	
				E 26-601-255-000-000		80.00	
						4,095.00	
			8666	MAR 2025 LANDSCAPING SERVICES - TRACT 18070 JADEN	03/17/2025		
				E 26-605-255-000-000		750.00	
						750.00	
			8669	MAR 2025 RIGHT OF WAY LANDSCAPING BI MONTHLY MAINT	03/17/2025		
				E 10-175-244-000-000		575.00	
						575.00	
			8668	MAR 2025 JADEN CT IRRIGATION MAINTENANCE	03/17/2025		
				E 26-605-255-000-000		150.00	
						150.00	
							5,570.00

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82381	04/03/2025	FRUIT GROWERS SUPPLY	92521703	PARTS FOR SPRAYER AND GLOVES FOR HERBICIDE APPLICATION	03/20/2025		
				E 10-175-218-000-000		37.44	
						37.44	
							37.44
82382	04/03/2025	GOODMAN AND ASSOCIATES	5969	SEP 2024 PROGRESS BILLING - PS&E FOR CI 2024-25 PAVEMENT REHABILITATION PROJECT	12/02/2024		
				E 46-900-321-000-000		19,500.00	
						19,500.00	
			5995	FEB 2025 INTERIM CITY ENGINEER SERVICE!	03/10/2025		
				E 10-175-250-020-000		6,380.00	
						6,380.00	
			6011	MAR 2025 INTERIM CITY ENGINEER SERVICE	04/01/2025		
				E 10-175-250-020-000		5,115.00	
						5,115.00	
							30,995.00
82383	04/03/2025	GRAINGER	9437869416	WHEEL REPLACEMENT FOR DOLLY AT CITY HALL	03/13/2025		
				E 10-195-246-000-000		46.15	
						46.15	
			9441259323	CADDY FOR PARK MAINTENANCE	03/17/2025		
				E 10-450-245-000-000		28.55	
						28.55	
			9437869424	PHOTOCELL MOUNT FOR RICHARD ROLLINS PARK	03/13/2025		
				E 10-450-245-000-000		9.23	
						9.23	
							83.93

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82384	04/03/2025	GRAND TERRACE CITY NEWS	8836	GT 01.23.2025 CITY AD: 364 2ND READING	01/22/2025		
				E 10-125-230-000-000		116.32	
						116.32	
			17223	GT 03.20.2025 CITY AD: ORD NO. 365 2ND READING	03/18/2025		
				E 10-125-230-000-000		110.72	
						110.72	
							227.04
82385	04/03/2025	HDL SOFTWARE LLC	SIN048709	FEB 2025 BUSINESS LICENSE PROCESSING FEES AND RENEWALS	02/28/2025		
				E 10-140-250-000-000		289.44	
						289.44	
							289.44
82386	04/03/2025	HERC RENTALS INC	35316096-002	LIGHT TOWER RENTALS FOR COMMUNITY LEAGUE USE AT RICHARD ROLLINS PARK	03/24/2025		
				E 10-450-245-000-000		2,004.12	
						2,004.12	
							2,004.12
82387	04/03/2025	HINDERLITER DE LLAMAS ASSOC	SIN048456	JAN-MAR 2025 SALES TAX & AUDIT SERVICES	03/17/2025		
				E 10-140-250-000-000		1,714.74	
						1,714.74	
							1,714.74
82388	04/03/2025	WILLIAM HUSSEY	03262025	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 03/15/2025	03/26/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00

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82389	04/03/2025	INLAND BUSINESS FORMS	35993	CORRECTION NOTICES (1 PAD)	12/16/2024		
				E 10-172-210-000-000		88.25	
						88.25	
			35994	BUSINESS CARDS - DAYSI ALCOCER	12/18/2024		
				E 10-125-210-000-000		54.96	
						54.96	
			36028	BUSINESS CARDS - SHANITA TILLMAN	01/23/2025		
				E 10-175-210-000-000		51.63	
						51.63	
							194.84
82390	04/03/2025	CRYSTAL JUAREZ	03262025	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 03/15/2025	03/26/2025		
				B 23-515-22-00		100.00	
						100.00	
							100.00
82391	04/03/2025	KONICA MINOLTA	46749728	MAR-APR 2025 RENT FOR ADDITIONAL PHOTOCOPIER	03/22/2025		
				E 10-190-212-000-000		142.92	
						142.92	
							142.92
82392	04/03/2025	KONICA MINOLTA BUS. SOLUTIONS	9010360120	02/15/2025-03/14/2025 CITYWIDE PHOTOCOPIER SERVICES	03/14/2025		
				E 10-190-700-000-000		145.24	
						145.24	
							145.24
82393	04/03/2025	LILBURN CORPORATION	25-0325	FEB-MAR 2025 PROFESSIONAL SERVICES FOR GATEWAY SPECIFIC PLAN	03/27/2025		
				B 23-515-33-00		1,530.00	
						1,530.00	
							1,530.00

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82394	04/03/2025	KRISTINA MASON	04012025	REFUND RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 03/29/2025	04/01/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00
82395	04/03/2025	MICHAEL BAKER INTERNATIONAL	1242280	JAN-FEB 2025 LHMP, SAFETY ELEMENT, EJ ELEMENT CONSULTING	03/14/2025		
				E 10-370-250-000-000		23,492.00	
						23,492.00	
			1242281	FEB 2025 HOUSING ELEMENT CONSULTING SERVICES	03/14/2025		
				E 10-370-250-000-000		13,700.00	
						13,700.00	
			1242238	FEB 2025 CEQA SUPPORT FOR BARTON ROAD SPECIFIC PLAN	03/14/2025		
				B 23-515-59-00		5,745.25	
						5,745.25	
							42,937.25
82396	04/03/2025	MIDAMERICA ADMIN RETIREMENT	PAYDATE 03202025 ARS	PAYDATE 03202025 ARS RETIREMENT	03/20/2025		
				B 10-022-68-00		345.19	
						345.19	
			PAYDATE 03062025 ARS	PAYDATE 03062025 ARS RETIREMENT	03/06/2025		
				B 10-022-68-00		341.25	
						341.25	
							686.44
82397	04/03/2025	MOORE IACOFANO GOLTSMAN INC	0090592	FEB 2025 PROFESSIONAL SERVICES FOR DUTCH BROS	03/21/2025		
				B 23-515-81-00		840.00	
						840.00	
							840.00

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82398	04/03/2025	ODP BUSINESS SOLUTIONS LLC	414117621001	FY2024-25 OFFICE SUPPLIES	03/26/2025		
				E 10-190-210-000-000		466.03	
						466.03	
			411284691001	FY2024-25 OFFICE SUPPLIES - TRASH LINER!	03/07/2025		
				E 10-190-210-000-000		157.13	
				E 10-450-245-000-000		213.92	
						371.05	
			415706119001	FY2024-25 OFFICE SUPPLIES	03/19/2025		
				E 10-190-210-000-000		188.23	
						188.23	
			414346335001	FY2024-25 OFFICE SUPPLIES	03/17/2025		
				E 10-172-210-000-000		74.31	
				E 10-190-210-000-000		64.75	
						139.06	
							1,164.37
82399	04/03/2025	ON SITE COMPUTING	54004470	APR 2025 IT SERVICES	03/01/2025		
				E 10-380-250-000-000		9,931.00	
						9,931.00	
							9,931.00
82400	04/03/2025	PACIFIC PRODUCTS AND SERVICES	35717	STREET SIGN REPLACEMENT SUPPLIES FOF VARIOUS LOCATIONS THROUGHOUT THE CITY	03/24/2025		
				E 10-175-244-000-000		492.96	
						492.96	
							492.96
82401	04/03/2025	PAY PLUS SOLUTIONS INC	34683	APR 2025 CALPERS INSIGHT E-TOOLS PAY PLUS SUBSCRIPTION	04/01/2025		
				E 10-140-255-000-000		566.80	
						566.80	
							566.80

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82402	04/03/2025	JASMINE PORTILLO	03262025	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS	03/26/2025		
				B 23-515-22-00		30.00	
						30.00	
							30.00
82403	04/03/2025	Q3 CONSULTING	35675	FEB 2025 STORM DRAIN MASTER PLAN DEVELOPMENT	03/26/2025		
				E 10-631-255-000-000		5,755.00	
						5,755.00	
							5,755.00
82404	04/03/2025	QUINN RENTAL SERVICES	WOA00062479	RADIATOR AND HYDRAULIC HOSE REPLACEMENT FOR BACKHOE	03/18/2025		
				E 10-175-246-000-000		994.28	
						994.28	
							994.28
82405	04/03/2025	REVENUE AND COST SPECIALISTS	9311	MAR 2025 BILLING FOR DEVELOPMENT IMPACT FEE STUDY	03/19/2025		
				E 10-172-250-000-000		7,920.00	
						7,920.00	
							7,920.00
82406	04/03/2025	SHARON ROBERTSON	04012025	REFUND RESERVATION DEPOSIT FOR SENIC CENTER 03/29/2025	04/01/2025		
				B 23-515-22-00		200.00	
						200.00	
							200.00
82407	04/03/2025	MICHAEL SEDZMAK	03262025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS	03/26/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00

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82408	04/03/2025	SO CAL LOCKSMITH	66865	KEYS FOR SHERIFF ANNEX	03/13/2025		
				E 10-195-245-000-000		5.39	
						5.39	
							5.39
82409	04/03/2025	ST FRANCIS ELECTRIC	22147766	JAN 2025 MT VERNON & BARTON 1A KD SIGNAL MAINTENANCE	01/31/2025		
				E 16-510-255-000-000		6,595.49	
						6,595.49	
							6,595.49
82410	04/03/2025	SUPERIOR BUILDING MAINTENANCE	10677	APR 2025 JANITORIAL SERVICES FOR CIVIC CENTER, PARKS, AND SENIOR CENTER	03/26/2025		
				E 10-195-245-000-000		2,885.00	
				E 10-450-245-000-000		1,922.00	
				E 10-805-245-000-000		784.00	
						5,591.00	
							5,591.00
82411	04/03/2025	T MOBILE	MAR25 TMOBILE	FEB-MAR 2025 BACKUP INTERNET SERVICE	03/21/2025		
				E 10-380-250-000-000		33.15	
						33.15	
							33.15
82412	04/03/2025	TERMINIX	457695873	MAR 2025 GOPHER CONTROL FOR GRIFFIN PARK	03/17/2025		
				E 10-450-245-000-000		189.00	
						189.00	
			457695909	MAR 2025 GOPHER CONTROL FOR TJ AUSTI PARK	03/17/2025		
				E 10-450-245-000-000		179.00	
						179.00	
			457695184	MAR 2025 GOPHER CONTROL FOR CITY HAL	03/17/2025		
				E 10-195-245-000-000		141.00	
						141.00	

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			457833869	MAR 2025 PEST CONTROL SERVICES - CITY HALL	03/21/2025		
				E 10-195-245-000-000		128.00	
						128.00	
			457834450	MAR 2025 PEST CONTROL SVCS FOR SENIOI CENTER	03/21/2025		
				E 10-805-245-000-000		124.00	
						124.00	
			457692556	MAR 2025 GOPHER CONTROL FOR DOG PAR	03/17/2025		
				E 10-450-245-000-000		93.00	
						93.00	
							854.00
82413	04/03/2025	THE APPRAISAL OFFICE	GT 027620231	APPRAISAL FOR PROPERTY AT 22757 BARTON RD APN 0276-202-31	02/26/2025		
				E 10-120-250-000-000		900.00	
						900.00	
							900.00
82414	04/03/2025	TIME WARNER CABLE	188753301 032125	RICHARD ROLLINS PARK INTERNET - MAR-APR 2025	03/21/2025		
				E 10-450-238-000-000		329.98	
						329.98	
			188753201 032125	CITY HALL INTERNET - CITY HALL - MAR-APR 2025	03/21/2025		
				E 10-190-238-000-000		329.98	
						329.98	
			188753001 032125	SR CENTER INTERNET - HSD3 - MAR-APR 202	03/21/2025		
				E 10-805-238-000-000		100.00	
						100.00	
			188753101 032125	CITY HALL CABLE - MAR-APR 2025	03/21/2025		
				E 10-190-238-000-000		51.83	
						51.83	
							811.79

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82415	04/03/2025	MARTHA TOLEDO	03262025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS	03/26/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00
82416	04/03/2025	UNDERGROUND SERVICE ALERT	320250323	APR 2025 MONTHLY DATABASE MAINTENANCE FEE	04/01/2025		
				E 16-900-220-000-000		71.05	
						71.05	
							71.05
82417	04/03/2025	VERIZON WIRELESS	6109332665	ALPR LINE CHARGES FEB-MAR 2025	03/23/2025		
				E 10-190-235-000-000		190.05	
						190.05	
							190.05
82418	04/03/2025	WILLDAN	00420749	SEP 2024 PROFESSIONAL SERVICES FOR CONDOR ENERGY STORAGE	10/25/2024		
				B 23-520-06-00		5,304.00	
						5,304.00	
			00421247	DEC 2024 PUBLIC WORKS PERMIT INSPECTI(	01/31/2025		
				E 10-175-250-020-000		3,780.00	
						3,780.00	
			00421414	JAN 2025 PUBLIC WORKS PERMIT INSPECTI(	02/28/2025		
				E 10-175-250-020-000		3,528.00	
						3,528.00	
			00421590	FEB 2025 PUBLIC WORKS PERMIT INSPECTI(	03/28/2025		
				E 10-175-250-020-000		1,512.00	
						1,512.00	
			002-34273	FEB 2025 PLAN CHECKING SERVICES FOR VARIOUS DEVELOPERS	03/05/2025		
				E 10-175-250-020-000		405.00	
				B 23-520-05-00		405.00	
				E 50-900-312-003-000		607.50	
						1,417.50	
							15,541.50

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82419	04/03/2025	SHAWNA WRIGHT	03282025	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS	03/28/2025		
				B 23-515-22-00		30.00	
						30.00	
							30.00
82420	04/17/2025	8X8 INC	4926366	APR 2025 SERVICE CHARGE FOR (46) POLYCOM VVX 450 PHONES	04/01/2025		
				E 10-190-235-000-000		1,333.92	
						1,333.92	
							1,333.92
82421	04/17/2025	A STORAGE PLACE	05/01/2025 - B3334	MAY 2025 RENT FOR UNIT B3334	04/16/2025		
				E 10-140-241-000-000		422.00	
						422.00	
			05/01/2025 - B15	MAY 2025 RENT FOR UNIT B15	04/16/2025		
				E 10-140-241-000-000		210.00	
						210.00	
							632.00
82422	04/17/2025	ADT SECURITY SERVICES	1130153287 4TH QTR	4TH QUARTER SENIOR CENTER SECURITY MONITORING (04/14/25-07/13/25)	03/27/2025		
				E 10-805-245-000-000		160.83	
						160.83	
							160.83
82423	04/17/2025	AT AND T	APR 2025 AT&T	APR 2025 AT&T	04/01/2025		
				E 10-190-235-000-000		2,253.34	
				E 10-450-235-000-000		423.90	
				E 10-805-235-000-000		810.57	
				E 10-808-235-000-000		832.69	
						4,320.50	
							4,320.50

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82424	04/17/2025	BASIC BACKFLOW	49842	BACKFLOW INSPECTIONS THROUGHOUT TH CITY	03/27/2025		
				E 10-175-244-000-000		1,260.00	
						1,260.00	
							1,260.00
82425	04/17/2025	BENSON PRODUCTIONS	1621	MAR 2025 VIDEOGRAPHER SERVICES FOR CITY COUNCIL & BLUE MT HIKE	04/08/2025		
				E 67-380-250-000-000		1,120.00	
						1,120.00	
							1,120.00
82426	04/17/2025	KATHY BOBY	04102025	REFUND YARD SALE SIGN DEPOSIT FOR (3) YARD SALE SIGNS	04/10/2025		
				B 23-515-22-00		30.00	
						30.00	
							30.00
82427	04/17/2025	CA DEPT OF TRANSPORTATION	SL250662	OCT-DEC 2024 SIGNALS AND LIGHTING BILLING	03/24/2025		
				E 16-510-255-000-000		1,014.60	
						1,014.60	
							1,014.60
82428	04/17/2025	CA STATE DEPT OF CONSERVATION	SMIP2025-3Q-03	2024-25 SMIP 3RD QUARTER JAN 2025 - MAR 2025	03/15/2025		
				R 10-700-01		-1.27	
				B 23-200-21-00		25.45	
						24.18	
							24.18
82429	04/17/2025	CALIBER	1689	POSTERS FOR EARTH DAY EVENT GT GROW	03/31/2025		
				E 10-175-230-000-000		139.32	
						139.32	
							139.32

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82430	04/17/2025	CHARTER COMMUNICATIONS	234703801 040125	CITY HALL ELEVATOR PHONE - APR 2025	04/01/2025		
				E 10-195-246-000-000		40.00	
						40.00	
							40.00
82431	04/17/2025	CITY OF SAN BERNARDINO	2025-00000025	APR 2025 ANIMAL CONTROL SERVICES - CAPITAL IMPROVEMENT COSTS	04/08/2025		
				E 10-185-255-000-000		4,552.00	
						4,552.00	
			2025-00000016	JAN 2025 ANIMAL CONTROL SERVICES - CAPITAL IMPROVEMENT COSTS	02/18/2025		
				E 10-185-255-000-000		4,552.00	
						4,552.00	
			2025-00000020	JUL 2024 ANIMAL CONTROL SERVICES - CAPITAL IMPROVEMENT COSTS	04/08/2025		
				E 10-185-255-000-000		4,552.00	
						4,552.00	
							13,656.00
82432	04/17/2025	COMPUTERIZED EMBROIDERY CO INC	57928	EMBROIDERY OF CITY LOGO ON SHIRTS FOI STAFF	04/08/2025		
				E 10-190-220-000-000		287.10	
						287.10	
			57929	EMBROIDERY OF CITY LOGO ON SHIRTS FOI STAFF	04/08/2025		
				E 10-190-220-000-000		261.00	
						261.00	
							548.10
82433	04/17/2025	STEPHANIE DARWIN	736277919	REIMBURSEMENT FOR ART SHOW SUPPLIES	04/09/2025		
				E 10-804-220-000-000		53.12	
						53.12	
							53.12

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82434	04/17/2025	DATA TICKET INC	176638	GRAND TERRACE - CODE ENFORCEMENT PROCESSING FOR FEB 2025	03/21/2025		
				E 10-185-255-000-000		79.00	
						79.00	
			176432	GRAND TERRACE- STREET SWEEPING FOR FEB 2025	03/21/2025		
				E 10-140-255-000-000		67.65	
						67.65	
							146.65
82435	04/17/2025	DENTAL HEALTH SERVICES	2502481	MAY 2025 EMPLOYEE PAID DENTAL INSURANCE	04/16/2025		
				B 10-022-70-00		145.95	
						145.95	
							145.95
82436	04/17/2025	EVERON LLC	158334175	MAINTENANCE AND REPAIRS FOR SECURITY SYSTEM IN THE SHERIFF'S ANNEX	03/19/2025		
				E 10-195-247-000-000		481.78	
						481.78	
							481.78
82437	04/17/2025	EZ SUNNYDAY LANDSCAPE	8795	WEED ABATEMENT - BARTON RD ON BOTH SIDES OF DRIVEWAY	03/26/2025		
				E 10-175-244-000-000		995.00	
						995.00	
			8820	MAR 2025 WEED ABATEMENT AT EMPTY LOT AT PRESTON AND BARTON	04/07/2025		
				E 10-195-245-000-000		866.65	
						866.65	
			8821	MAR 2025 WEED ABATEMENT ON HILL AT OBSERVATION	04/07/2025		
				E 10-450-245-000-000		533.00	
						533.00	

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			8818	MAR 2025 WEED ABATEMENT ON LOT BARTON RD WEST OF CITY HALL	04/07/2025		
				E 10-450-245-000-000		450.00	
						450.00	
			8819	MAR 2025 WEED ABATEMENT CANAL FRONT VIVIENDA TO MICHIGAN	04/07/2025		
				E 10-631-255-000-000		450.00	
						450.00	
			8816	MAR 2025 WEED ABATEMENT ON CANAL AT PASCAL AND VIVIENDA	04/07/2025		
				E 10-631-255-000-000		400.00	
						400.00	
			8822	MAR 2025 WEED ABATEMENT ON BARTON AND LA CROSSE	04/07/2025		
				E 10-175-244-000-000		400.00	
						400.00	
			8823	APR 2025 JADEN CT IRRIGATION MAINTENANCE	04/07/2025		
				E 26-605-255-000-000		150.00	
						150.00	
			8815	MAR 2025 WEED ABATEMENT ON CANAL AT VAN BUREN AND MICHIGAN	04/07/2025		
				E 10-631-255-000-000		100.00	
						100.00	
							4,344.65
82438	04/17/2025	GOODMAN AND ASSOCIATES	6012	PROGRESS BILLING #2 CIP 2025-26 PAVEMENT REHABILITATION PS&E	04/08/2025		
				E 46-900-321-000-000		26,500.00	
						26,500.00	
			6005	PROGRESS BILLING #1 CIP 2025-26 PAVEMENT REHABILITATION PS&E	03/24/2025		
				E 46-900-321-000-000		26,500.00	
						26,500.00	

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			6007	ENGINEERING SERVICES FOR LOT MERGER CITY HALL	03/24/2025		
				E 10-370-250-000-000		1,300.00	
						1,300.00	
							54,300.00
82439	04/17/2025	ELIZABETH GUERRERO	04102025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS	04/10/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00
82440	04/17/2025	FELICIA HALLOCK	04152025	REFUND YARD SALE SIGN DEPOSIT FOR (5) YARD SALE SIGNS	04/15/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00
82441	04/17/2025	HOME DEPOT CREDIT SERVICE	1023513	MAINTENANCE SUPPLIES. LIGHTS, AND INDOOR HEATER	03/11/2025		
				E 10-175-246-000-000		97.84	
				E 10-190-246-000-000		184.85	
				E 10-195-245-000-000		223.71	
				E 10-450-245-000-000		97.84	
						604.24	
			7270581	SMALL TOOLS, MAINTENANCE SUPPLIES, CLEANING SUPPLIES	03/25/2025		
				E 10-175-218-000-000		468.68	
				E 10-190-210-000-000		27.14	
				E 10-450-245-000-000		43.47	
						539.29	
			9514480	SHELTER LIGHT FOR RICHARD ROLLINS PAR	03/13/2025		
				E 10-450-245-000-000		293.53	
						293.53	

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
			8512872	LANDSCAPING SUPPLIES FOR CITY PARKWAYS	03/04/2025		
				E 10-175-244-000-000		198.11	
						198.11	
			4044015	MAINTENANCE SUPPLIES AND CONCRETE	03/18/2025		
				E 10-450-245-000-000		196.47	
						196.47	
			6031832	SUPPLIES FOR UPSTAIRS PLANTING	03/06/2025		
				E 10-195-245-000-000		101.64	
						101.64	
			1011659	LIGHT FOR MAINTENANCE CONTAINER	03/11/2025		
				E 10-175-246-000-000		97.84	
						97.84	
			5270723	CONCRETE FOR RADAR SIGN FOOTINGS	03/27/2025		
				E 10-175-244-000-000		58.38	
						58.38	
							2,089.50
82442	04/17/2025	WILLIAM HUSSEY	APR 2025 BH HLTH	APR 2025 BH HLTH REIMBURSEMENT	04/10/2025		
				E 10-110-142-000-000		359.85	
						359.85	
							359.85
82443	04/17/2025	JULIES PARTY RENTAL	04032025	DANCE FLOOR RENTAL FOR 2025 BLUE MOUNTAIN FESTIVAL	04/03/2025		
				E 69-120-220-000-000		390.50	
						390.50	
							390.50
82444	04/17/2025	APRIL KING	04152025	REFUND PARK RESERVATION DEPOSIT FOR RICHARD ROLLINS PARK 4/12/2025	04/15/2025		
				B 23-515-22-00		50.00	
						50.00	
							50.00

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
82445	04/17/2025	KONICA MINOLTA	46832974	APR-MAY 2025 RENT FOR (2) PHOTOCOPIER:	04/02/2025		
				E 10-190-212-000-000		260.32	
						260.32	
							260.32
82446	04/17/2025	LANCE SOLL AND LUNGHARD LLP	68062	2024 CAFR PREP, STATE CONTROLLER REPORT, AND SINGLE AUDIT FINAL BILL	03/31/2025		
				E 10-140-250-000-000		7,978.00	
						7,978.00	
							7,978.00
82447	04/17/2025	VERONICA LOPEZ	04102025	REFUND ADMIN FEES AND DEPOSIT FOR CANCELLED RESERVATION RICHARD ROLLINS 4/20/25	04/10/2025		
				R 10-450-01		50.00	
				B 23-515-22-00		50.00	
						100.00	
							100.00
82448	04/17/2025	LYNN MERRILL AND ASSOCIATES	25-9	MAR 2025 NPDES SUPPORT SERVICES	04/01/2025		
				E 10-625-255-000-000		2,120.32	
						2,120.32	
							2,120.32
82449	04/17/2025	PACIFIC PRODUCTS AND SERVICES	35844	(600) STREET SWEEPING SIGNS FOR STREE	04/10/2025		
				E 10-175-244-000-000		18,857.25	
						18,857.25	
			35843	(4) STREET SWEEPING SIGNS FOR STREETS	04/10/2025		
				E 10-175-244-000-000		87.00	
						87.00	
							18,944.25
82450	04/17/2025	PROGRESSIVE SOLUTIONS	4074	FY2025-26 ANNUAL SOFTWARE MAINTENANCE FOR PAYMENT CENTRAL	06/30/2025		
				B 10-017-00-00		4,920.96	
						4,920.96	
							4,920.96

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82451	04/17/2025	RIVERSIDE HIGHLAND WATER CO	FEB-MAR2025 RHWC	01/23/2025-03/24/2025 RIVERSIDE HIGHLAND WATER CO	04/04/2025		
				B 10-015-60-00		69.20	
				E 10-175-238-000-000		394.96	
				E 10-190-238-000-000		1,210.27	
				E 10-450-238-000-000		5,692.71	
				E 10-805-238-000-000		947.30	
				E 26-600-239-000-000		1,116.25	
				E 26-601-239-000-000		211.61	
				E 26-605-238-000-000		306.54	
						9,948.84	
							9,948.84
82452	04/17/2025	SB COUNTY SHERIFF	26228	APR 2025 LAW ENFORCEMENT SERVICES	03/27/2025		
				E 10-410-255-000-000		3,083.00	
				E 10-410-256-000-000		193,177.00	
				E 14-411-256-000-000		15,416.00	
						211,676.00	
							211,676.00
82453	04/17/2025	SCA OF CA LLC	CA1000998	MAR 2025 STREET SWEEPING SERVICES	03/31/2025		
				E 16-900-254-000-000		5,854.50	
						5,854.50	
							5,854.50
82454	04/17/2025	SPARKLETTS	9637116 040125	MAR 2025 BOTTLED WATER SERVICES FOR CITY HALL & SENIOR CENTER	04/01/2025		
				E 10-190-238-000-000		257.30	
				E 10-805-238-000-000		111.42	
						368.72	
							368.72

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82455	04/17/2025	SPARKLING CLEAN CAR WASH INC	724	CAR WASHES FOR (6) CITY HALL VEHICLES	01/10/2025		
				E 10-175-272-000-000		132.00	
				E 10-185-272-000-000		12.00	
						144.00	
			739	CAR WASHES FOR (5) CITY HALL VEHICLES	03/26/2025		
				E 10-175-272-000-000		60.00	
				E 10-185-272-000-000		12.00	
						72.00	
			732	CAR WASHES FOR (2) CITY HALL VEHICLES	03/20/2025		
				E 10-175-272-000-000		60.00	
						60.00	
			711	CAR WASHES FOR (3) CITY HALL VEHICLES	01/10/2025		
				E 10-175-272-000-000		30.00	
				E 10-190-272-000-000		15.00	
						45.00	
			744	CAR WASH FOR (1) CITY HALL VEHICLE	04/09/2025		
				E 10-175-272-000-000		45.00	
						45.00	
			718	CAR WASHES FOR (3) CITY HALL VEHICLES	01/10/2025		
				E 10-175-272-000-000		15.00	
				E 10-185-272-000-000		12.00	
						27.00	
							393.00
82456	04/17/2025	ST FRANCIS ELECTRIC	22147770	MAR 2025 RESPONSE TRAFFIC SIGNAL MAINTENANCE	03/31/2025		
				E 16-510-255-000-000		2,945.99	
						2,945.99	
			22147769	MAR 2025 ROUTINE TRAFFIC SIGNAL MAINTENANCE	03/31/2025		
				E 16-510-255-000-000		557.55	
						557.55	
							3,503.54

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82457	04/17/2025	TEAMSTERS LOCAL 1932	045	MAY 2025 EMPLOYEE PAID MEMBERSHIP DUES	04/15/2025		
				B 10-022-72-00		595.56	
						595.56	
							595.56
82458	04/17/2025	TERMINIX	458128361	MAR 2025 GOPHER CONTROL FOR PICO PAF	03/17/2025		
				E 10-450-245-000-000		158.00	
						158.00	
							158.00
990279	04/09/2025	SO CA GAS COMPANY	MAR 2025 GAS SERVICE	MAR 2025 GAS SERVICE	04/08/2025		
				E 10-190-238-000-000		764.57	
				E 10-805-238-000-000		200.08	
						964.65	
							964.65
4092025	04/09/2025	WEX BANK	104018018	MAR-APR 2025 VEHICLE FUEL CHEVRON	04/06/2025		
				E 10-172-272-000-000		52.00	
				E 10-175-272-000-000		1,782.15	
				E 10-185-272-000-000		97.86	
						1,932.01	
							1,932.01
17828761	04/02/2025	PUBLIC EMPLOYEES RETIREMENT	PAYDTE 03202025 PERS	RETIREMENT CONTRIBUTIONS FOR PAY DATE 03/20/2025	03/20/2025		
				B 10-022-62-00		12,182.47	
						12,182.47	
							12,182.47

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17864387	04/01/2025	CA PUB EMPLOYEES RETIRE SYSTEM	04012025 HPERS	APR 2025 PERS HEALTH INSURANCE ACH 1002876062	04/01/2025		
				B 10-022-61-00		3,278.13	
				E 10-120-142-000-000		4,109.62	
				E 10-125-142-000-000		1,759.90	
				E 10-140-142-000-000		2,590.69	
				E 10-172-142-000-000		1,858.21	
				E 10-175-142-000-000		3,716.42	
				E 10-185-142-000-000		1,759.90	
				E 10-190-142-000-000		5,978.09	
				E 10-370-142-000-000		830.79	
				E 10-450-142-000-000		1,858.21	
				E 16-175-142-000-000		929.10	
				E 65-425-142-000-000		830.79	
						29,499.85	
							29,499.85
17875579	04/01/2025	CALPERS 457 PLAN	PAYDATE 03202025 457	EFT PAYMENT CALPERS ACH CONFIRM #1002876149	03/20/2025		
				B 10-022-63-00		2,495.00	
				B 10-022-64-00		497.66	
						2,992.66	
							2,992.66
25469509	04/04/2025	SO CA EDISON COMPANY	MAR 2025 EDISON	MAR 2025 EDISON	04/01/2025		
				E 10-175-238-000-000		13.85	
				E 10-190-238-000-000		4,838.79	
				E 10-450-238-000-000		3,201.28	
				E 16-510-238-000-000		7,711.61	
				E 26-600-238-000-000		77.19	
				E 26-601-238-000-000		62.71	
				E 26-602-238-000-000		86.84	
				E 26-603-238-000-000		14.47	
				E 26-604-238-000-000		68.39	
				E 26-605-238-000-000		57.57	
				E 65-425-700-000-000		159.00	
						16,291.70	
							16,291.70

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946910426	04/09/2025	VERIZON WIRELESS	6109844773	MAR-APR 2025 MONTHLY PHONE CHARGES	04/01/2025		
				E 10-120-235-000-000		154.44	
				E 10-125-235-000-000		194.53	
				E 10-140-235-000-000		223.26	
				E 10-172-235-000-000		112.96	
				E 10-175-235-000-000		808.49	
				E 10-185-235-000-000		200.30	
				E 10-190-235-000-000		270.11	
				E 10-370-235-000-000		102.96	
				E 65-425-235-000-000		51.48	
						2,118.53	
							2,118.53

Check #	Date	Vendor	Invoice #	Invoice Description	Inv. Date	Amount Paid	Check Total
420117925	04/11/2025	US BANK	MAR2025	MAR-APR 2025 CAL CARD CHARGES	04/07/2025		
			CAL CARD	B 10-017-00-00 PREPAID EXPENSE		2,027.36	
				E 10-110-210-000-000 OFFICE SUPPLIES		133.26	
				E 10-110-220-000-000 MTRLS & SUPPLIES		289.99	
				E 10-110-270-000-000 CONFERENCE		4,579.87	
				E 10-120-210-000-000 OFFICE SUPPLIES		198.68	
				E 10-120-220-000-000 MTRLS & SUPPLIES		2,444.34	
				E 10-120-270-000-000 CONFERENCE		830.07	
				E 10-125-210-000-000 OFFICE SUPPLIES		37.86	
				E 10-125-265-000-000 MEMBERSHIP/DUES		149.90	
				E 10-125-270-000-000 CONFERENCE		75.00	
				E 10-140-210-000-000 OFFICE SUPPLIES		28.53	
				E 10-140-265-000-000 MEMBERSHIP/DUES		150.00	
				E 10-140-270-000-000 CONFERENCE		414.12	
				E 10-172-210-000-000 OFFICE SUPPLIES		158.37	
				E 10-172-268-000-000 TRAINING		298.00	
				E 10-172-270-000-000 CONFERENCE		27.62	
				E 10-172-272-000-000 VEHICLE MAINT		27.99	
				E 10-175-210-000-000 OFFICE SUPPLIES		246.78	
				E 10-175-218-000-000 SMALL TOOLS		-20.20	
				E 10-175-244-000-000 PARKWAY MAINT		61.66	
				E 10-175-246-000-000 EQUIPMENT MAINT		119.45	
				E 10-175-268-000-000 TRAINING		535.38	
				E 10-175-270-000-000 CONFERENCE		615.03	
				E 10-175-272-000-000 VEHICLE MAINT		920.10	
				E 10-175-701-000-000 EQUIPMENT		538.75	
				E 10-185-210-000-000 OFFICE SUPPLIES		15.73	
				E 10-185-268-000-000 TRAINING		950.51	
				E 10-190-210-000-000 OFFICE SUPPLIES		1,314.97	
				E 10-190-211-000-000 POSTAGE		181.86	
				E 10-190-220-000-000 MTRLS & SUPPLIES		1,725.16	
				E 10-190-246-000-000 EQUIPMENT MAINT		49.83	
				E 10-190-272-000-000 VEHICLE MAINT		82.46	
				E 10-195-245-000-000 MTRLS & SUPPLIES		1,015.07	
				E 10-370-210-000-000 OFFICE SUPPLIES		386.04	
				E 10-370-220-000-000 MTRLS & SUPPLIES		-253.87	
				E 10-370-270-000-000 CONFERENCE		4,008.19	
				E 10-450-245-000-000 MTRLS & SUPPLIES		1,765.21	

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				E 10-805-219-000-000 EQUIPMENT		1,304.80	
				E 10-805-245-000-000 MTRLS & SUPPLIES		86.80	
				E 69-120-220-000-000 MTRLS & SUPPLIES		420.08	
						27,940.75	
							27,940.75
						Total Checks:	**611,176.88**

IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE AFORE LISTED CHECKS FOR PAYMENT OF CITY LIABILITIES HAVE BEEN AUDITED BY ME AND ARE ACCURATE, NECESSARY AND APPROPRIATE EXPENDITURES FOR THE OPERATION OF THE CITY. I FURTHER CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THE CITY HAS AVAILABLE FUNDS FOR PAYMENT THEREOF.

Christine Clayton

Christine Clayton, Finance Director
City of Grand Terrace

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AGENDA REPORT

MEETING DATE:	June 10, 2025	*Council Item*
TITLE:	Second Reading of Ordinance No. 367 and Consideration of an Urgency Ordinance to Amend Section 8.112.180 of Title 8 to the Grand Terrace Municipal Code Relating to Establishment of a No Fireworks Safety Zone	
PRESENTED BY:	Adrian R. Guerra, City Attorney	
RECOMMENDATION:	Direct the City Attorney to read the title for second reading, waive further reading of, and adopt **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS"** Direct the City Attorney to read the title, waive further reading of, and adopt by a four-fifths vote "**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA APPROVING AN AMENDMENT TO SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS, AND DECLARING THE URGENCY THEREOF AND THAT IT SHALL TAKE EFFECT IMMEDIATELY"**	

2030 VISION STATEMENT:

This staff report supports Our Mission to preserve and protect our community, City Council Goal #2, "Maintaining Public Safety."

BACKGROUND:

On October 27, 2015, the City Council of the City of Grand Terrace adopted Ordinance No. 285 which amended Chapter 8.112 of Title 8 the Grand Terrace Municipal Code, entitled "Fireworks," which established Section 8.112.180, entitled "Establishment of a no fireworks safety zone."

Since then, the City has recognized a need to more effectively protect high fire risk areas by amending the no fireworks safety zone to prohibit fireworks in "Very High Fire Hazard Severity Zones" in accordance with the Local Responsibility Area Fire Hazard Severity Zone map as identified by the State Fire Marshal.

The City has a significant interest in preserving the public peace, health, and safety of the City from any present or potential challenges that may undermine the City's efforts to minimize wildfire risks and potential fireworks-related injuries to residents. Based on this, the City staff believes that it is necessary to immediately establish a no fireworks safety zone for "Very High Hazard Severity Zones." Existing prohibition of fireworks conforming with Exhibit 5-3 of the General Plan Public Health and Safety Element may not sufficiently support the City's goals and may continue to impact the community.

Under the current ordinance regarding no fireworks safety zones, should any discharge of fireworks continue in places deemed "Very High Fire Hazard Severity Zones," such discharge of fireworks would constitute a current and immediate threat to the public peace, health, and safety in that the use of fireworks in such areas will continue or intensify impacts to the community. While the current no fireworks safety zone may benefit the City and community with respect to the discharge of fireworks, those same uses may serve to exacerbate impacts caused by the discharge of fireworks in "Very High Fire Hazard Severity Zones."

Staff recommends adopting the ordinance and an urgency measure to amend the designation of no fireworks safety zones, enabling City staff to address current fireworks discharge risks and develop updated boundaries that align with the City's goals and objectives.

DISCUSSION:

The City Council conducted a first reading of the attached proposed Ordinance on May 13, 2025. If adopted, the ordinance will prohibit the discharge of fireworks of any type in areas designated "Very High Fire Hazard Severity Zones" on the Local Responsibility Area Fire Hazard Severity Zone map as identified by the State Fire Marshal.
The Ordinance aims to increase public safety by amending the Grand Terrace Municipal Code to better safeguard high fire risk areas.

The positive impacts of this Ordinance include:

1. Preserving the public's peace, health, and safety by prohibiting fireworks in "Very High Fire Hazard Severity Zones" to reduce wildfire risks and protect surrounding areas.

However, the ordinance would not take effect until 30 days after its adoption, on July 10, 2025, after the Fourth of July holiday, which is the most likely time period during which wildfires may arise due to the discharge of fireworks in Very High Fire Hazard Severity Zones. Therefore, Staff is recommending that this Ordinance also be adopted as an urgency measure in accordance with Government Code sections 36934 and 36937. An urgency measure is authorized for the immediate preservation of the public peace, health or safety and shall take effect immediately upon a four-fifths vote of the City Council.

Section 2 of the Urgency Ordinance states the ordinance will be effective immediately upon adoption.

Section 3 of the Urgency Ordinance contains findings to support the determination that the Urgency ordinance is for the immediate preservation of public peace, health or safety, because the proposed amendment to Section 8.112.180 of the Grand Terrace Municipal Code will prohibit the discharge of all types of fireworks within areas designated "Very High Fire Hazard Severity Zones" on the Local Responsibility Area Fire Hazard Severity Zone map as identified by the State Fire Marshal to reduce the risk of fires in fire-prone areas, thereby minimizing the threat to public peace, health, and safety of the City. Additionally, this amendment to Section 8.112.180 must be adopted before the start of the holiday period of the Fourth of July, during which possession, use, and sales of fireworks is greatly increased.

RECOMMENDATION:

City staff recommends the City Council direct the City Attorney to read the title for second reading, waive further reading of, and adopt "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS."

City staff recommends the City Council direct the City Attorney to read the title of the urgency ordinance, waive further reading of the ordinance, and adopt the ordinance as an urgency measure by a roll call vote with a minimum 4/5 vote for an Urgency Ordinance entitled "AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA APPROVING AN AMENDMENT TO SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS, AND DECLARING THE URGENCY THEREOF AND THAT IT SHALL TAKE EFFECT IMMEDIATELY."

ENVIRONMENTAL IMPACT:

Pursuant to the California Environmental Quality Act ("CEQA") Guidelines, this interim urgency ordinance is exempt from CEQA based on the following:

> This Ordinance is not a project within the meaning of Sections 15060(c)(3) and 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, either directly or indirectly.

Alternatively, this Ordinance is also exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, since the proposed ordinance involves the prohibition of the discharge of fireworks in areas designated "Very High Fire Hazard Severity Zones" and it is clear there is no possibility that the Ordinance may have a significant impact on the environment.

FISCAL IMPACT:

None.

ATTACHMENTS:

1) Ordinance No. 367.
2) Urgency Ordinance No. XXX.

ORDINANCE NO. 367

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS

WHEREAS, the City of Grand Terrace (the "City") has adopted Chapter 8.112 of Title 8 of the Grand Terrace Municipal Code establishing fireworks rules and regulations; and

WHEREAS, the City is authorized, pursuant to its police power (Cal. Const. Art. 11, § 7), to regulate and control fireworks within its boundaries; and

WHEREAS, the City desires to protect the health and safety of its community by reducing the risk of fires and related hazards through the designation of areas where the use of fireworks is prohibited due to high fire risk; and

WHEREAS, California Health and Safety Code section 12541 authorizes counties, cities, and special districts to adopt ordinances or regulations prohibiting or regulating the sale, use, or discharge of fireworks; and

WHEREAS, the City Council (the "City Council") of the City wishes to redefine the locations where fireworks may be discharged in order to help protect the health, safety, and general welfare of the residents of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The facts set forth in the recitals in this Ordinance are true and correct and incorporated herein by this reference.

SECTION 2. Section 8.112.180 (Establishment of a no fireworks safety zone) of Chapter 8.112 (Fireworks) of Title 8 (Health and Safety) of the Grand Terrace Municipal Code is hereby amended and shall now read in its entirety as follows:

8.112.180 Establishment of a no fireworks safety zone.

It shall be unlawful for any person to discharge fireworks of any type within the "Very High Fire Hazard Severity Zone" on the Local Responsibility Area Fire Hazard Severity Zone map as identified by the State Fire Marshal.

SECTION 3. Except as otherwise amended herein, the remainder of Chapter 8.112 (Fireworks) of Title 8 (Health and Safety) of the Grand Terrace Municipal Code shall remain unchanged and in full effect.

SECTION 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional due to the writs of mandate issued by the Court.

SECTION 5. Effective Date. This ordinance shall take effect thirty (30) days after its adoption. The City Council hereby authorizes and directs the Mayor and the City Clerk to execute this ordinance on behalf of the City of Grand Terrace forthwith upon its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 24th day of June 2025.

____
Bill Hussey
Mayor

ATTEST:

____
Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

____
Adrian R. Guerra
City Attorney

URGENCY ORDINANCE NO. XXX

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA APPROVING AN AMENDMENT TO SECTION 8.112.180 (ESTABLISHMENT OF A NO FIREWORKS SAFETY ZONE) OF TITLE 8 (HEALTH AND SAFETY) OF THE GRAND TERRACE MUNICIPAL CODE, WHICH AMENDS THE CITY'S FIREWORKS REGULATIONS, AND DECLARING THE URGENCY THEREOF AND THAT IT SHALL TAKE EFFECT IMMEDIATELY

WHEREAS, the City of Grand Terrace (the "City") has adopted Chapter 8.112 of Title 8 of the Grand Terrace Municipal Code establishing fireworks rules and regulations; and

WHEREAS, the City is authorized, pursuant to its police power (Cal. Const. Art. 11, § 7), to regulate and control fireworks within its boundaries; and

WHEREAS, the City desires to protect the health and safety of its community by reducing the risk of fires and related hazards through the designation of areas where the use of fireworks is prohibited due to high fire risk; and

WHEREAS, California Health and Safety Code section 12541 authorizes counties, cities, and special districts to adopt ordinances or regulations prohibiting or regulating the sale, use, or discharge of fireworks; and

WHEREAS, the City Council (the "City Council") of the City wishes to redefine the locations where fireworks may be discharged in order to help protect the health, safety, and general welfare of the residents of the City; and

WHEREAS, Government Code Sections 36934 and 36937 expressly authorizes the City Council to adopt an urgency ordinance for the immediate preservation of the public peace, health or safety; and

WHEREAS, the current discharge of fireworks in "Very High Fire Hazard Severity Zones" presents an immediate threat to public safety due to extreme fire risk, and this ordinance is necessary for the immediate preservation of the public peace, health and safety; and

WHEREAS, the illegal possession, discharge, and use of fireworks are an immediate public peace, health, and safety concern because of the fire hazard and fire nuisance pose to surrounding persons, properties, and neighborhoods; and

WHEREAS, according to the U.S. Consumer Product Safety Commission, children under the age of 15 suffered from 31% of the estimated fireworks-related injuries in 2023, and the U.S. Fire Administration reports that fireworks are often stored without safety precautions in residential neighborhoods, making them accessible to children; and

WHEREAS, the proximity of the upcoming Fourth of July holiday, during which firework use traditionally increases, significantly heightens the potential for risk of wildfires and danger to public safety; and

WHEREAS, pursuant to the above-described express statutory authority and its police power, the City Council desires, on an urgency basis, to amend the locations where fireworks may be discharged to protect the public from the increased risk of wildfires in designated "Very High Fire Hazard Severity Zones."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the statements set forth in the Recitals are true and correct and hereby adopts them as the findings of the City Council.

SECTION 2. The City Council declares that this ordinance is necessary as an urgency measure to preserve and address existing and immediate threats to the public health, safety, and welfare. To enact the ordinance after giving notice, holding a public hearing, and two readings thereof, and thereafter wait thirty days for said ordinance to become effective, will be detrimental to the public health, safety, and welfare, in that the discharge of fireworks will be allowed in all areas not deemed "Very High Fire Hazard Severity Zones," which poses a significant threat to public safety and substantially increases the risk of wildfires and physical harm to persons and property in those areas. It is therefore necessary that this ordinance go into effect immediately upon adoption. This ordinance, therefore, is adopted pursuant to the provisions of Sections 36934 and 36937(b)of the California Government Code, shall be adopted by a four-fifths vote of the City Council, shall take effect immediately upon its adoption pursuant to Section 36934 and 36937(b) of the California Government Code.

SECTION 3. Urgency Findings. The City Council finds and determines that adoption of this Ordinance is for the immediate preservation of the public peace, health and safety, as those terms are defined in California Government Code Section 36937(b) in the following respects:

A. Illegal possession, discharge, and use of fireworks constitute a fire hazard and fire nuisance to surrounding persons, properties, and neighborhoods.

B. According to the U.S. Consumer Product Safety Commission, children under the age of 15 suffered from 31% of the estimated fireworks-related injuries in 2023, and the U.S. Fire Administration reports that fireworks are often stored without safety precautions in residential neighborhoods, making them accessible to children.

C. Amendments to Section 8.112.180 of the Grand Terrace Municipal Code will prohibit the discharge of all types of fireworks within areas designated "Very High Fire Hazard Severity Zones" on the Local Responsibility Area Fire Hazard Severity

Zone map as identified by the State Fire Marshal to reduce the risk of fires in fire-prone areas and thus, to alleviate any threat to public peace, health, and safety of the City.

D. To be most effective, the amendment to Section 8.112.180 of the Grand Terrace Municipal Code must be adopted before the start of the holiday period of the Fourth of July, during which possession, use, and sales of fireworks is greatly increased.

SECTION 4. Section 8.112.180 (Establishment of a no fireworks safety zone) of Chapter 8.112 (Fireworks) of Title 8 (Health and Safety) of the Grand Terrace Municipal Code is hereby amended and shall now read in its entirety as follows:

8.112.180 Establishment of a no fireworks safety zone.

It shall be unlawful for any person to discharge fireworks of any type within the "Very High Fire Hazard Severity Zone" on the Local Responsibility Area Fire Hazard Severity Zone map as identified by the State Fire Marshal.

SECTION 5. Except as otherwise amended herein, the remainder of Chapter 8.112 (Fireworks) of Title 8 (Health and Safety) of the Grand Terrace Municipal Code shall remain unchanged and in full effect.

SECTION 6. The City Council hereby finds and determines that this Ordinance is not a project within the meaning of Sections 15060(c)(3) and 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, either directly or indirectly Alternatively, the City Council finds and determines that this Ordinance is exempt from CEQA as.it can be seen with certainty that there is no possibility that this ordinance may have a significant adverse effect on the environment. Thus, the adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines.

SECTION 7. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional due to the writs of mandate issued by the Court.

SECTION 8. Effective Date. This ordinance shall take effect immediately upon adoption pursuant to the authority conferred upon the City Council by Government Codes Sections 36934 and 36937.

PASSED, APPROVED, AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 10th day of June 2025.

____
Bill Hussey
Mayor

ATTEST:

____
Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

____
Adrian R. Guerra
City Attorney

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: An Ordinance of the City Council of the City Of Grand Terrace, California, Levying Special Taxes Within the City Of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services)

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION:

SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, LEVYING SPECIAL TAXES WITHIN THE CITY OF GRAND TERRACE COMMUNITY FACILITIES DISTRICT NO. 2025-1 (PUBLIC MAINTENANCE SERVICES)

2030 VISION STATEMENT:

Goal #1, "Ensure Our Fiscal Viability," by implementing a funding mechanism for public maintenance services in response to new development.

BACKGROUND:

On May 13, 2025, the City Council held the first reading of the proposal to establish Community Facilities District (CFD) No. 2025-1. The formation of the CFD follows the approval of Final Tract Map No. 20395 on June 25, 2024, which involves a six-lot residential development. The City Council also adopted Resolution No. 2025-03 on January 14, 2025, to establish CFD No. 2025-1 and authorize the levy of a special tax for public maintenance services.

The public hearing for this item was originally scheduled for February 25, 2025, but was rescheduled to March 11, 2025. A landowner election has been conducted, with the results to be declared in this report. Staff submitted this item to the Council on May 27, 2025, but it was pulled by the attorney due to formatting adjustments.

DISCUSSION:

Staff brought this item to Council on May 27, 2025 and was pulled by staff -The development project, located south of Litton Avenue, west of La Cadena Drive, and east of Rosedale Street, will require funding for landscaping, lighting, drainage, and street maintenance, which will be financed through CFD 2025-1. The special tax revenue will cover the ongoing maintenance services needed. Following the second reading, the tax will be levied once the formation process is complete and at least two-thirds of the votes approve. The annual special tax, starting the fiscal year after the issuance of a building permit, will be $1,816 per dwelling unit, generating an estimated total of $10,896 annually for the six parcels.

ENVIRONMENTAL IMPACT:

Establishing a Community Facilities District (CFD) itself does not create a physical environmental impact, as it is primarily a financial mechanism for funding public services like landscaping, lighting, drainage, and street maintenance.

FISCAL IMPACT:

The annual special tax for CFD 2025-1 is expected to generate $1,816 per dwelling unit, totaling $10,896 annually for the six residential parcels, with adjustments for inflation. The special tax will be included in the property tax bills, as per the Rate and Method of Apportionment. Expenditures related to this CFD will be charged to a newly created account specifically for the administration and maintenance of CFD 2025-1.

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, LEVYING SPECIAL TAXES WITHIN THE CITY OF GRAND TERRACE COMMUNITY FACILITIES DISTRICT NO. 2025-1 (PUBLIC MAINTENANCE SERVICES)

WHEREAS, on March 25, 2025, the City Council of the City of Grand Terrace (the "City Council") adopted Resolution No. 2025-XX entitled "A Resolution of the City Council of the City of Grand Terrace Declaring Its Intention to Establish City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) and to Authorize the Levy of a Special Tax Therein to Finance Certain Services" (the "Resolution of Intention"), stating its intention to establish the City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) (the "District") to fund certain services described therein (the "Services") pursuant to the Mello-Roos Community Facilities Act of 1982, California Government Code section 53311 *et seq.* (the "Act"); and

WHEREAS, notice was published as required by the Act of the public hearing called pursuant to the Resolution of Intention as to the City Council's intention to form the District and to provide for the costs of the Services; and

WHEREAS, the Resolution of Intention called for a public hearing on the District to be held on May 13, 2025, and on this date the City Council held a public hearing, as required by the Act, relative to its decision to proceed with the formation of the District and the levy of special taxes therein; and

WHEREAS, at the public hearing all persons desiring to be heard on all matters pertaining to the formation of the District and the levy of the special taxes were heard, evidence was presented and considered by this City Council and a full and fair hearing was held; and

WHEREAS, subsequent to the close of the public hearing, this City Council adopted resolutions entitled "Resolution of Formation of the City Council of the City of Grand Terrace to establish City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services), to establish an Appropriations Limit therefor, to authorize the Levy of A Special Tax therein, and to Submit the establishment of an Appropriations Limit and the Levy of Special Taxes to the Qualified Electors thereof" (the "Resolution of Formation"), and "Resolution of the City Council of the City of Grand Terrace calling a Special Election and submitting to the Qualified Electors of City of Grand Terrace Community Facilities District No. 2025-1 (Public Maintenance Services) propositions regarding the establishment of an appropriations Limit and the annual Levy of a Special Tax Within the Community Facilities District", which resolutions established the District, authorized the levy of a special tax within the District, and called an election within the District on the proposition of levying a special tax within, and establishing an appropriations limit for, the District; and

WHEREAS, an election was held within the District in which the landowners approved said propositions by ballots cast in the election.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Grand Terrace as follows**:**

1. By the passage of this Ordinance, this City Council hereby authorizes and levies special taxes within the District, pursuant to the Act, at the rate and in accordance with the rate and method of apportionment of special taxes appended as **Exhibit B** to the Resolution of Formation (the "Rate and Method of Apportionment"), which Resolution of Formation is by this reference incorporated herein. The Special Tax is hereby levied to pay for the Services for the District, as contemplated by the Resolution of Formation and the Rate and Method of Apportionment, commencing in fiscal year 2025-26 and in each fiscal year thereafter.

2. The Public Works Director of the City or her designee is hereby authorized and directed each fiscal year to determine the specific special tax rate and amount to be levied for each parcel of real property within the District, in the manner and as provided in the Rate and Method of Apportionment.

3. Exemptions from the levy of the Special Tax shall be as provided in the Resolution of Formation and the applicable provisions of the Act. In no event shall special taxes be levied on any parcel within the District in excess of the maximum tax specified in the Rate and Method of Apportionment.

4. All of the collections of the special tax shall be used as provided for in the Act and in the Resolution of Formation, including, but not limited to, the payment of costs of providing the Services, the payment of City costs in administering the District and the costs of collecting and administering the special tax.

5. The special taxes shall be collected from time to time as necessary to meet the financial obligations of the District. The special taxes will be collected in the same manner as ordinary ad valorem property taxes, and the special taxes shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes. In addition, the provisions of California Government Code section 53356.1 shall apply to delinquent special tax payments. The Public Works Director or her designee is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of San Bernardino and to take all actions necessary to effect proper billing and collection of the special tax, so that the special tax shall be levied and collected in sufficient amounts and at the times necessary to satisfy the financial obligations of the District in each fiscal year.

Notwithstanding the foregoing, any special taxes that cannot be collected on the County tax roll, or are not so collected, may be collected through direct billing by the City.

6. If for any reason a court with jurisdiction finds any portion of this ordinance to be invalid or finds the special tax to be inapplicable to any particular parcel, then the balance of this ordinance and the application of the special tax to the remaining parcels shall not be affected.

7. This ordinance shall take effect and be in force immediately as a tax measure; and before the expiration of fifteen (15) days after its passage the same shall be published, with the names of the members voting for and against the same, at least once in a newspaper of general circulation published and circulated in the District.

PASSED, APPROVED and ADOPTED this 27th day of May, 2025 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Bill Hussey, Mayor
City of Grand Terrace

ATTEST:

____
Daysi Alcocer, City Clerk
City of Grand Terrace

I hereby certify that the foregoing is a true and correct copy of an ordinance, being Ordinance No. XXXX, duly passed and adopted at a meeting of the City Council of the City of Grand Terrace, California, held on May 27, 2025.

____
Daysi Alcocer, City Clerk
City of Grand Terrace

APPROVED AS TO FORM:

____
Adrian Guerra, City Attorney
City of Grand Terrace

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: Commitment of Fund Balance for Fiscal Year 2024-2025 in Accordance with Governmental Accounting Standards Board Statement No. 54 and City Reserves Policy No. 3.06

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: **ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, COMITTING FUND BALANCE FOR FISCAL YEAR 2024-25 IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 54 AND CITY RESERVES POLICY NO. 3.06**

2030 VISION STATEMENT:

This staff report supports City Council Goal #1, "Ensuring Our Fiscal Viability," through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations and providing City Council scheduled updates on the City's fiscal condition.

BACKGROUND:

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Statement 54 is designed to modify fund balance reporting in governmental funds with the intention to improve financial reporting by providing fund balance categories and classifications that will be more easily understood by the users of our annual financial statements.

Fund balance refers to the difference between assets (what the City owns) and liabilities (what the City owes) in the governmental balance sheet. Users of governmental financial statements examine fund balance information to identify the available resources of the governmental entity. Statement 54 sets criteria for fund balance reporting that more clearly defines categories of fund balance. With more concisely defined categories, the nature and extent of the constraints placed on a government's fund balance are clearer and more transparent.

DISCUSSION:

FUND BALANCE

To establish uniformity, GASB Statement 54 created five new classifications of fund balance. Each classification depicts the relative strength of the spending constraint for which the resources can be used. From most to least constrained, the classifications of fund balance are:

1. ***Non-spendable:*** Nonspendable fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, or deposits for example).

2. ***Restricted:*** Restricted fund balance includes amounts constrained to specific purposes by their providers (such as grant providers, bondholders, and higher levels of government) through constitutional provisions or enabling legislation (balances in special revenue funds are restricted fund balances since their amounts are restricted for a specific purpose).

3. ***Committed:*** Committed fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority, in this case, City Council. Commitments may be changed or lifted only by City Council through the same formal action that imposed the constraint originally. As approved by City Council in the previous year, the City's General Fund *committed* fund balances consisted of:

1. *Contingencies;*
2. *Community Projects/Services;*
3. *Public Safety; and*
4. *Equipment Replacement (Fixed Asset Fund).*

4. ***Assigned:*** Assigned fund balance comprises amounts *intended* to be used by the governing body (City Council) for specific purposes. The intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In this case, staff is requesting that the City Council delegate to the City Manager and/or the Finance Director the authority to *assign* fund balance. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are intended to be used for the purpose of that fund.

5. ***Unassigned:*** Unassigned fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

SUB-FUNDS

City staff established several funds for various programs and activities that staff believed should be recorded and tracked separately from the General Fund for ease of reporting to management and City Council. With the implementation of Statement 54, these funds would be combined with the General Fund's (Fund 10) fund balance for reporting purposes in the annual financial statements according to the GASB policy; however, City staff will continue to provide internal separate fund reports to City Council for transparency. The funds that will be reported as the collective "General Fund" in the City's annual financial statements include:

1. General Fund (Fund 10)
2. Community Benefits Fund (Fund 61)
3. Light Up Grand Terrace Fund (Fund 62)
4. GT Illegal Fireworks Enforcement Fund (Fund 63)
5. Public Safety Fund (Fund 64)
6. Community Day Fund (69)
7. Equipment Replacement Reserve Fund (Fund 70)

As stated in the Generally Accepted Accounting Principles (GAAP), the General Fund (for purposes of the City's financial statements) which combines all seven (7) funds listed above into one fund, should maintain a reserve equal to two (2) months of operating revenues (estimates based on budgeted revenues).

The table below shows the collective fund balance of the General Fund and as it relates to the GAAP minimum balance requirement as of June 30, 2025:

Table 1

	General Fund (10)	Comm. Benefits Fund (61)	Light Up Grand Terrace Fund (62)	Illegal Fireworks Fund (63)	Public Safety Fund (64)	Community Day Fund (69)	Eqpt Replc Reserve (70)	TOTAL
Fund balance, 7-1-2023	**$7,166,468**	**$73,731**	**($7,551)**	**$187**	**$22,593**	**($8,156)**	**($28,015)**	**$7,219,257**
Actual Revenues (2023-24)	$11,197,404	$22,481	$33,920	$6	$719	$28,097	$64,287	$11,346,914
Actual Expense (2023-24)	($7,981,623)	($11,350)	($26,626)	$0	$0	($20,266)	($35,598)	($8,075,463)
Excess Bond Proceeds - Fund 50	($997,737)	$0	$0	$0	$0	$0	$0	($997,737)
Sale of Fire Station Proceeds	($1,295,345)	$0	$0	$0	$0	$0	$0	($1,295,345)
Fund balance, 6-30-2024	**$8,089,167**	**$84,862**	**($257)**	**$193**	**$23,312**	**($325)**	**$674**	**$8,197,626**
Estimated	$8,486,652	$21,000	$31,195	$0	$0	$22,000	$0	$8,560,847

Revenues (2024-25) Estimated Expense (2024-25)	($9,104,914)	($20,000)	($24,451)	$0	$0	($22,000)	($61,909)	($9,233,274)
Fund balance, 6-30-2025	**$7,470,905**	**$85,862**	**$6,487**	**$193**	**$23,312**	**($325)**	**($61,235)**	**$7,525,199**
Operating Reserve (2 months of revenues)	$1,414,442	$3,500	$5,199	$0	$0	$3,667	$0	$1,426,808

As stated earlier, the City uses its budgeted revenues to calculate the minimum fund requirements. The FY2024-25 estimated revenues for the collective General Fund are as follows:

Table 2

	General Fund (10)	Comm. Benefits Fund (61)	Light Up Grand Terrace Fund (62)	Illegal Fireworks Fund (63)	Public Safety Fund (64)	Community Day Fund (69)	Eqpt Replc Reserve (70)	TOTAL
Estimated Revenues (2024-25)	$8,486,652	$21,000	$31,195	$0	$0	$22,000	$0	$8,560,847
Operating Reserve **(2 months revenues)**	**$1,414,442**	**$3,500**	**$5,199**	**$0**	**$0**	**$3,667**	**$0**	**$1,426,808**

The formula for maintaining a reserve equal to two (2) months of operating revenues is:

FY2024-25 Estimated revenues: $\frac{\$8,560,847}{12} \times 2 =$ **<u>$1,426,808</u> (16.7%)**

Staff is recommending that City Council adopt the attached resolution committing the General Fund's fund balance for Fiscal Year 2024-25 in the following categories shown below:

Table 3

City of Grand Terrace
Fund Balance Designation: FY2024-25

Nonspendable:	
Prepaid Costs	$0
Land Held for Resale	$0
Restricted for:	
Community Development Projects (e.g. Parks Fund, Facilities Fund)	$0
Public Safety (e.g. SLESF Fund)	$0
Public Works (e.g. Street Fund, facilities projects)	$0 $1,000,000
Barton/Colton Bridge Infrastructure Projects	$1,500,000
Committed to:	
Committed to Contingencies (General Fund: #10)	$1,426,808
Committed to Community Services	
• Community Benefits Fund: #61	$3,400
• Light Up Grand Terrace Fund: #62	$2,400
Committed to Equipment Replacement (Fixed Assets Fund:#70)	$951,602
Assigned	
Assigned for continuing appropriations (commitments, projects approved in current and prior years that must be carried	$50,000

forward into the new fiscal year)	
Assigned for future debt obligations	$94,000
<u>Unassigned</u>	<u>$2,496,988</u>
Total Fund Balance, GENERAL FUND	**<u>$7,525,199</u>**

ENVIRONMENTAL IMPACT:
N/A

FISCAL IMPACT:
There is no fiscal impact to approving the resolution, designating Fund balance and implementing Statement 54. Total fund balance reported with or without Statement 54 would be the same; only the components of fund balance will be altered.

RESOLUTION NO. 2025-______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, COMITTING FUND BALANCE FOR FISCAL YEAR 2024-25 IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 54 AND CITY RESERVES POLICY NO. 3.06

Recitals

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, GASB 54 allows the governing body to formalize the commitment of unassigned fund balance to a specified purpose; and

WHEREAS, the City Council of the City of Grand Terrace is the highest level of decision-making authority for the City of Grand Terrace, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal restraints self-imposed by the City Council; and

WHEREAS, once the committed fund balance restraints are imposed, it requires the constraint to be removed by the City Council prior to redirecting the funds for other purposes; and

WHEREAS, the City Council has determined it will commit its General Fund reserves for Fiscal Years 2024-25 as shown in the table below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

2. The City Council hereby commits the following fund balance as shown in the table below for fiscal year 2024-2025 in accordance with Governmental Accounting Standards Board Statement 54 and City Reserves Policy No. 3.06:

City of Grand Terrace	
Fund Balance Designation: FY2024-25	
Nonspendable:	
Prepaid Costs	$0
Land Held for Resale	$0
Restricted for:	
Community Development Projects	$0
(e.g., Parks Fund, Facilities Fund)	
Public Safety (e.g., SLESF Fund)	$0
Public Works (e.g., Street Fund, facilities projects)	$0
Barton/Colton Bridge	$1,000,000
Infrastructure Projects	$1,500,000
Committed to:	
Committed to Contingencies	$1,426,808
Committed to Community Services	
· Community Benefits Fund: #61	$3,400
· Light Up Grand Terrace Fund: #62	$2,400
Committed to Equipment Replacement (Fixed Assets Fund #70)	$951,602
Assigned	
Assigned for continuing appropriations (commitments, projects approved in current and prior years that must be carried forward into the new fiscal year)	$50,000
Assigned for future debt obligations	$94,000
Unassigned	$2,499,488
Total Fund Balance, GENERAL FUND	**$7,525,199**

3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council of the City of Grand Terrace hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

4. The City Clerk shall certify to the adoption of this Resolution.

5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Grand Terrace at a regular meeting held on the 10th day of June, 2025.

Bill Hussey
Mayor

ATTEST:

Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

Adrian R. Guerra
City Attorney

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: GANN Limit

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: **(1) APPROVE THE SELECTION OF THE CHANGE IN PER CAPITA PERSONAL INCOME OF 3.62% AS THE PRICE FACTOR FOR THE FISCAL YEAR 2025-26 APPROPRIATIONS LIMIT CALCULATION; AND**

(2) APPROVE THE SELECTION OF THE CHANGE IN COUNTY OF SAN BERNARDINO POPULATION OF 0.42% AS THE POPULATION CHANGE FACTOR FOR THE FISCAL YEAR 2025-2026 APPROPRIATIONS LIMIT CALCULATION; AND
(3) ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26, INCLUDING ADOPTION OF THE PRICE FACTOR AND POPULATION CHANGE FACTOR FOR THE APPROPRIATIONS LIMIT CALCULATION

2030 VISION STATEMENT:
This staff report supports City Council Goal #1, "Ensure Our Fiscal Viability," through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations.

BACKGROUND:
On November 6, 1979, California voters approved the Gann Spending Limitation Initiative (Proposition 4) establishing Article XIIIB of the State Constitution. Article XIIIB sets limits on the amount of tax revenues that the State and most local governments can appropriate within a given fiscal year. Its basic provisions are as follows:

· Each year, the State and local governments must adopt a resolution establishing an Appropriations Limit, also known as the "Gann Limit". Fiscal Year 1984-85 appropriations serve as the base for this limit, with adjustments being made annually to reflect increases in population, the cost of living, and financial responsibility transfers.

· Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations, and other non-tax proceeds are not subject to the limit.
Exemptions are also made for voter-approved debt, debt that existed prior to January 1, 1979, and for the cost of compliance with court or Federal government mandates.

· All tax revenues received in excess of the Appropriations Limit must be refunded to taxpayers within a two-year period.

· The voters may approve an increase in the Appropriations Limit. For the increase to remain in effect, however, it must be re-approved by voters at four-year intervals.

On June 5, 1990, California voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111), which made various amendments to Article XIIIB of the State Constitution. The major changes, which became effective July 1, 1990, are as follows:

· The change in the cost of living is defined to be either the change in California per capita personal income or the change in assessed valuation due to the addition of non-residential new construction. Previously, the change in the cost of living was defined as the lesser of the change in the U.S. Consumer Price Index or the change in California per capita personal income.

· The change in population is defined as either a change in the City's population or a change in the County's population, whichever is greater.

· "Qualified capital outlay projects" were added to the items exempted from the Appropriations Limit. Qualified capital outlay projects must have a useful life of ten or more years and a cost that equals or exceeds $100,000.

· Tax revenues received in excess of the Appropriations Limit must be refunded to taxpayers only if the limit is exceeded over a two-year period.

The annual calculation of the Appropriations Limit must be reviewed as part of the City's annual financial audit.

DISCUSSION:

As indicated above, Proposition 111 made several changes to the method used to calculate the Appropriations Limit. The change in the cost of living (or "price factor") is defined to be either the change in California per capita personal income or the change in assessed valuation due to the addition of non-residential new construction. Following are the two options for the City's FY 2025-26 Appropriations Limit calculation:

1) Change in California per capita personal income (provided by California Department of Finance): 6.44%
2) Change in Grand Terrace assessed valuation from 2025 to 2026 due to the addition of non-residential new construction: This information is not yet available from the County Assessor's office. When the data is available, if it is greater than the change in California per capita personal income, the Appropriations Limit will be revised and resubmitted to the City Council for approval.

Based on the above information, the change in California's per capita personal income has been used as the price factor for the FY 2025-26 Appropriations Limit calculation.
The "population factor" to be used in calculating the Appropriations Limit is defined by Proposition 111 as either a change in the City's population or a change in the County's population, whichever is greater. Per information provided by the California Department of Finance, the following are the population changes from 2025 to 2026:

1) Change in the City of Grand Terrace population: (-0.51%)

2) Change in San Bernardino County population: 0.44%

Since Option 2 (change in San Bernardino County population) is greater than the City of Grand Terrace population change, it is recommended to be used as the population factor for the FY 2025-26 Appropriations Limit calculation.

Exhibit A provides the calculation of the FY 2025-26 Appropriations Limit using the recommended price and population factors. Exhibit B identifies the revenues that are classified as tax proceeds and those that are classified as non-tax proceeds for Appropriations Limit purposes. Exhibit C is the Department of Finance letter providing the per capita personal income and population change information used in the Appropriations Limit calculation.

The City's Appropriations Limit for FY 2024-25 was $18,235,623. The recommended change factor, as allowed by Proposition 111 due to cost of living and population changes, is 1.0691. This results in an FY 2025-26 Appropriations Limit of $19,495,705. The FY 2025-26 Proposed Budget contains appropriations subject to the Appropriations Limit of $7,010,987 which is $12,484,717 below the City's legal limit.

ENVIRONMENTAL IMPACT:
N/A

FISCAL IMPACT:
There is no fiscal impact associated with the adoption of the FY 2025-26 Appropriations Limit, as the City is safely within its legal appropriations limit for FY 2025-26.

RESOLUTION NO. 2025-______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26, INCLUDING ADOPTION OF THE PRICE FACTOR AND POPULATION CHANGE FACTOR FOR THE APPROPRIATIONS LIMIT CALCULATION

Recitals

WHEREAS, Article XIIIB of the California Constitution and Section 7910 of the California Government Code require that each year the City of Grand Terrace shall by resolution, establish an Appropriations Limit for the fiscal year; and

WHEREAS, the City Council has adopted the Budget for Fiscal Year 2025-26 on June 10, 2025 and has prepared adjustments to said budget, a copy of which is on file in the Office of the City Clerk and available for public inspection, and

WHEREAS, the said Budget and proposed amendments contains the estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the City's Finance Department has prepared calculations and documentation required for and to be used in the determination of certain matters and for the establishment of an Appropriations Limit for the City for Fiscal Year 2025-26; and

WHEREAS, in accordance with Section 7910 of the California Government Code, documentation used in the determination of the appropriations limit and other necessary determinations was made available to the public in accordance with the requirements set forth therein; and

WHEREAS, the City Council has considered pertinent data such as price and population factors and made such determinations as may be required by law, and has adopted this Resolution at a regularly scheduled meeting of the City Council: and

WHEREAS, the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2025-26 is hereby established at $19,495,707 and the total annual appropriations subject to such limitation for Fiscal Year 2025-26 are determined to be $7,010,987

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That $19,495,705 is hereby established as the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2025-26.

2. The City Council hereby adopts the findings and methods of calculation set forth in Exhibit A (Appropriations Limit Calculation) and Exhibit B (Proceeds of Tax Calculation).

3. The City of Grand Terrace reserves the right to revise the factors associated with the calculation of the limit established pursuant to Article XIIIB of the California Constitution if such changes or revisions would result in a more advantageous Appropriations Limit in the future.

4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council of the City of Grand Terrace hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

5. The City Clerk shall certify to the adoption of this Resolution.

6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 10th day of June, 2025.

____
William Hussey
Mayor

ATTEST:

____
Daysi Alcocer
City Clerk

APPROVED AS TO FORM:

____
Adrian R. Guerra
City Attorney

EXHIBIT A

CITY OF GRAND TERRACE
APPROPRIATIONS (GANN) LIMIT CALCULATION
FISCAL YEAR 2025-26

APPROPRIATIONS SUBJECT TO THE LIMIT				
FY 2025-26 Total Revenue			$	10,983,563
Less Non-Proceeds of Tax				3,972,576
A) Total Appropriations Subject to the Limit			**$**	**7,010,987**
APPROPRIATIONS LIMIT				
B) FY 2024-25 Appropriations Limit per Auditors				18,235,623
C) Change Factor**	% Increase	Factor		
Cost of Living Adjustment	6.44	1.0644		
Population Adjustment	0.44	1.0044		
Change Factor (1.0644 x 1.0044)		1.0691		
D) Increase (decrease) in Appropriations Limit			$	1,260,082
E) FY 2025-26 Appropriations Limit (B x C)			**$**	**19,495,705**
REMAINING APPROPRIATIONS CAPACITY (E-A)			**$**	**12,484,717**
Remaining Capacity as Percent of the FY 2025-26 Appropriations Limit				64.04%

*Revenues are based on FY 2025-26 Proposed Budget (all City funds excluding Successor Agency).

** State Department of Finance
Percent of Change in California Per Capita Income
Percent of Change in San Bernardino County Population

EXHIBIT B

CITY OF GRAND TERRACE
APPROPRIATIONS (GANN) LIMIT
PROCEEDS OF TAX CALCULATION
FISCAL YEAR 2025-26

REVENUE SOURCE	BUDGETED PROCEEDS OF TAX	BUDGETED NON-PROCEEDS OF TAX	TOTAL REVENUE
TAXES			
Property Tax (1)	$ 5,262,219		$ 5,262,219
Sales Tax (2)	1,600,000		1,600,000
Business License Tax	96,000		96,000
FEES			
Franchise Fees		$ 675,000	675,000
Building Fees		$ 207,000	207,000
Planning Fees		$ 182,050	182,050
Other Permits/Fees		$ 323,870	323,870
Intergovernmental		$ 175,076	175,076
Use of Money & Property		$ 429,160	429,160
Gas Tax/Highway User Fees		$ 693,000	693,000
Measure "I" Transportation		$ 340,000	340,000
SLESF (AB 3229 COPS)		$ 196,100	196,100
CDBG		$ 90,000	90,000
Other		$ 68,624	68,624
OPERATING BUDGET SUBTOTAL	**$ 6,958,219**	**$ 3,379,880**	**$ 10,338,099**
% of Total	67.31%	32.69%	100.00%
Interest Allocation (3)	**52,768**	**25,632**	**78,400**
CAPITAL PROJECT FUNDING			
Gas Tax/Measure "I"/Transfers		567,064	567,064
State Grants		-	-
Bond Proceeds		-	-
CAPITAL PROJECT SUBTOTAL	**$ -**	**$ 567,064**	**$ 567,064**
TOTAL	**$ 7,010,987**	**$ 3,972,576**	**$ 10,983,563**

Revenues are based on FY 2025-26 Proposed Budget (all City funds excluding Successor Agency).

Notes:
(1) Includes Property Tax In-Lieu of Vehicle License Fees & RPTTF Residual Receipts
(2) Includes Property Tax In-Lieu of Sales Tax
(3) Based on percentage of Tax/Non-Tax Proceeds

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

Gavin Newsom ▪ Governor
1021 O Street, Suite 3110 ▪ Sacramento CA 95814 ▪ www.dof.ca.gov

May 2025

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code Section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2025, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2025-26. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2025-26 appropriations limit. Attachment B provides the city and unincorporated county population percentage change along with the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code Section 2228 provides additional information regarding the appropriations limit. Article XIII B, Section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: http://leginfo.legislature.ca.gov/faces/codes.xhtml.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2025.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE STEPHENSHAW
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2025-26 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2025-26	6.44

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2025-26 appropriation limit.

2025-26:

Per Capita Cost of Living Change = 6.44 percent
Population Change = 0.28 percent

Per Capita Cost of Living converted to a ratio: $\frac{6.44 + 100}{100} = 1.0644$

Population converted to a ratio: $\frac{0.28 + 100}{100} = 1.0028$

Calculation of factor for FY 2025-26: 1.0644 x 1.0028 = 1.0674

FISCAL YEAR 2025-26
Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2024 to January 1, 2025 and Total Population January 1, 2025

City	County	Percent Change 24-25	Population Minus Exclusions 1-1-24	Population Minus Exclusions 1-1-25	Total Population 1-1-25
Grand Terrace City	San Bernardino	-0.51	12,868	12,803	12,803

FISCAL YEAR 2025-26
Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2024 to January 1, 2025 and Total Population January 1, 2025

About the Data

City	County	Percent Change 24-25	Population Minus Exclusions 1-1-24	Population Minus Exclusions 1-1-25	Total Population 1-1-25
Incorporated	San Bernardino	0.54	1,881,931	1,892,035	1,909,919
County Total	San Bernardino	0.44	2,172,385	2,181,846	2,207,424

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: Public Hearing for 2025-26 Landscape & Lighting Assessment District 89-1

PRESENTED BY: Shanita Tillman, Sr. Management Analyst

RECOMMENDATION: **ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE APPROVING THE ENGINEER'S ANNUAL REPORT, AND CONFIRMING THE DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GRAND TERRACE LANDSCAPING AND STREET LIGHTING DISTRICT NO. 89-1 FOR FISCAL YEAR 2025-26.**

2030 VISION STATEMENT:
This staff report supports Goal #1 "Ensure Our Fiscal Viability" by ensuring appropriate cost for recovery sewer, trash and rental inspection services previously rendered.

BACKGROUND:
The developments (Tracts 14264 and 14471) were annexed into Assessment District 89-1 as Annexation No. 1. To ensure sustainability, all future developments were recommended to be annexed into Assessment District 89-1, resulting in the following amendments:

A. Greenbriar on Mt. Vernon Avenue (Tract 17766) annexed in 2016 as Annexation No. 2.
B. Aegis Builders on Pico Street (Tract 18793) annexed in 2016 as Annexation No. 3.
C. Crestwood Development on Jaden Court (Tract 18071) annexed in 2018 as Annexation No. 4.
D. Aegis-Van Buren Housing on Tesoro Court/Van Buren (Tract 18604) annexed in 2019 as Annexation No. 5.

On May 13, 2025, the City Council adopted a Resolution preliminarily approving the engineer's report and setting the public hearing for June 10, 2025.

DISCUSSION:
The Engineer's Report evaluates the costs of operation and maintenance, allocating these costs to the properties benefiting from each zone. Zones 1-3, established before Proposition 218, do not have annual increases exceeding the rates in effect before Proposition 218. To adjust these rates for annual service costs, a Proposition 218 vote would be required.

Assessment rates for Zones 4-7 can change each year based on inflation. For Fiscal Year 2025/2026, the Maximum Assessment will increase by 4.614%, which includes a 2.614% rise in the local cost of living, plus an additional 2% adjustment. It's important to note that the Maximum Assessment was not collected for each zone; instead, actual costs were sought to be recovered based on the level of service provided this year.

Based on a review of FY 2024-25 expenditures. The proposed assessment rates per parcel are as

follows:
A. Zone 4 (Tract 17766): $33.04
B. Zone 5 (Tract 18793): $124.44
C. Zone 6 (Tract 18071): $884.85
D. Zone 7 (Tract 18604): $27.51

ENVIRONMENTAL IMPACT:
The project will have minimal environmental impact, as it involves the maintenance of existing infrastructure such as street lighting, landscaping, and drainage.

FISCAL IMPACT:
The Engineer's Report estimates a fiscal impact of $28,571.55 to maintain the Assessment District. The General Fund will cover $11,907.21 for Zones 1-3, whose assessments do not fully cover costs. This year, expenses for Zone 3 will be covered by its assessment, so no General Fund contribution is needed. The majority of the cost will be reimbursed through property tax collection by San Bernardino County.

City of Grand Terrace

Landscaping and Lighting Assessment District No. 89-1

2025/2026 Engineer's Report

Intent Meeting: May 13, 2025
Public Hearing: June 10, 2025

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510

www.willdan.com

WILLDAN

ENGINEER'S REPORT AFFIDAVIT

Establishment of Annual Assessments for the:

Landscaping and Lighting Assessment District No. 89-1

City of Grand Terrace,
County of San Bernardino, State of California

This Report describes the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2025/2026. Reference is hereby made to the San Bernardino County Assessor's maps for a detailed description of the lines and dimensions of the parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 27th day of May, 2025.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Grand Terrace

By: ______________________

Chonney Gano, Project Manager
District Administration Services

By: ______________________

Tyrone Peter
P. E. # C 81888

REGISTERED PROFESSIONAL ENGINEER
TYRONE PETER
NO. 81888
CIVIL ENGINEER
STATE OF CALIFORNIA

TABLE OF CONTENTS

INTRODUCTION

The City Council of the City of Grand Terrace (the "City") adopted its General Plan with various elements to provide guidelines for orderly development within the community. The City Council further adopted ordinances and regulations governing the development of land providing for the installation and construction of certain landscaping, lighting and appurtenant facilities to enhance the quality of life and to benefit the value of property.

The requirement for the construction and installation of landscaping, lighting and appurtenant facilities is a condition of approval for development and is a requirement of issuance of a permit for the construction of any residential, commercial, industrial and planned unit development. The installation of landscaping and lighting systems and the construction of the necessary appurtenant facilities is the responsibility of the property owner/applicant, as conditions of approval of a development application. The City may cause the installation by property owners directly or accept financial arrangements for installation of these facilities. The cost of servicing, operation, maintenance, repair and replacement of the landscaping, lighting and appurtenant facilities in turn becomes the responsibility of the benefiting properties.

The owners/applicants petitioned for formation of the Landscaping Lighting Assessment District and/or annexation. These have been completed and will increase the City's obligation for maintenance and servicing.

The City is administering a lighting system for the benefit of all parcels of land within the City. The lighting benefit is directly related to public safety and property protection. These benefits have been studied widely, locally, regionally and nationally.

The City formed Landscaping and Lighting Assessment District 89-1 (the "District") in 1989 and subsequently annexed other parcels as Annexation No. 1, Annexation No. 2 Annexation No. 3, Annexation No. 4, and Annexation No. 5 to said District to ensure a fair and equitable levying of the necessary costs of servicing and maintenance of the respective facilities, which in turn will enhance the value of each parcel in the District directly and collectively.

The boundaries of the District, which include Annexations 1, 2, 3, 4, and 5 are the boundaries of Zone 1 - Tract 13364 filed in Map Book 203, Pages 89 through 92, Records of San Bernardino County (the "County"). The boundaries of Zone 2 - Tract 14264 and Zone 3 – Tract 14471 filed in Map Book 242, Pages 17 and 18, Zone 4 – Tract 17766 filed in Map Book 237, Pages 41 and 42, and Zone 5 – Tract 18793 filed in Map Book 115, Pages 81-82. The boundaries of Zone 6 – Tract 18071 and Zone 7 –18604 filed in Map Book 1178 Page 18 and Map Book 1167 Page 34, respectively, of the County.

Servicing and administration of the City's landscape maintenance program shall be according to the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the Streets and Highways Code of the State of California (the "1972 Act").

Payment for the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes for each property.

The proceedings will be conducted under the 1972 Act Sections 22500 through 22679.

This Engineer's Report (the "Report") is presented for the purpose of levy of annual assessment to the above-described properties for the purpose of maintaining the lighting and landscaping during the Fiscal Year 2025/2026.

This Report contains the necessary data required to conduct the proceedings and is submitted to the Clerk of the City for filing.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the San Bernardino County (the "County") Assessor's Office. The County Auditor/Controller uses Assessor's Parcel Numbers and a dedicated fund number established for the District to identify properties to be assessed on the tax roll and the allocation of the funds collected.

This Report consists of the following sections:

Section I

Plans and Specifications: Description of the District's improvements are filed herewith and made a part hereof. Said plans and specifications are on file in the Office of the City Clerk.

Section II

Method of Apportionment: A discussion of the general and special benefits associated with the overall landscaping street lighting improvements provided within the District (Proposition 218 Benefit Analysis). This section also includes a determination of the proportional costs of the special benefits and a separation of costs considered to be of general benefit (and therefore not assessed). This section of the Report also outlines the method of calculating each property's proportional special benefit.

Section III

Estimate of Improvement Costs: An estimate of the cost of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Clerk.

Section IV

Assessment Diagrams: A diagram showing the boundaries of the District is provided in this Report and includes all parcels that receive special benefits from the improvements. Parcel identification, the lines and dimensions of each lot, parcel and subdivision of land within the District, are inclusive of all parcels as shown on the County Assessor's Parcel Maps as they existed at the time this Report was prepared and shall include all subsequent subdivisions, lot-line adjustments or parcel changes therein. Reference is hereby made to the County Assessor's maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District.

Section V

Assessment Roll: A listing of the proposed assessment amount for each parcel within the District. The proposed assessment amount for each parcel is based on the parcel's calculated proportional special benefit as outlined in the method of apportionment and proposed assessment rate established in the District Budget. These assessment amounts represent the assessments proposed to be levied and collected on the County Tax Rolls for Fiscal Year 2025/2026.

Section I. PLANS AND SPECIFICATIONS

Improvements Authorized by the 1972 Act

As applicable or may be applicable to this District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing, or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the Report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting, and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

District Plans and Specifications

The District provides the necessary funding source for the annual maintenance, operation and servicing of the improvements that have been constructed and installed for the benefit of properties within the District.

Landscaping and appurtenant facilities generally include trees, shrubs, plants, turf, irrigation systems, and necessary appurtenances including curbs, hardscape, monumentations, fencing located in public right-of-ways, medians, parkways, and/or easements adjacent to public right-of-ways, in and along public thoroughfares and certain designated primary and secondary arterials.

Lighting and appurtenant facilities includes poles, lighting fixtures, conduits, and the necessary equipment to maintain, operate and replace a lighting system at designated intersections, in medians, parkways and adjacent to certain public facilities in and along certain streets, right-of-ways and designated lots.

The installation of planting, landscaping, irrigation systems, lighting and the construction of appurtenant facilities to be operated, serviced and maintained, is more specifically described herein whereas, the landscaping and lighting facilities have been or will be provided by developers as a condition of subdivision of land, on part of the Conditional Use review and approval process.

A. ZONES OF BENEFIT

In an effort to ensure an appropriate allocation of the estimated annual cost to provide the District improvements based on proportional special benefits, this District is established with benefit zones ("Zones") as authorized pursuant to Chapter 1 Article 4, Section 22574 of the 1972 Act:

> *"The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements."*

The parcels, lots, subdivisions and developments within the District are identified and grouped into one of seven (7) Zones. Each Zone reflects the landscape improvements associated with the development of properties in that Zone, to fairly and equitably apportion the net cost of providing those improvements to the properties that receive special benefits from the service and activities associated with those improvements. All of the parcels in the District are identified as single-family residential properties within three residential developments. These residential developments have been grouped into seven different Zones that reflect each specific budget and improvements for that particular Zone. By establishing and utilizing a Zone structure, similar properties with similar types of improvements will be assessed a proportional amount for the services and activities provided by the District within each respective Zone.

The improvements are the operation, maintenance and servicing of landscaping, lighting and appurtenant facilities described as follows:

<u>Zone 1 - Tract 13364</u>

(a) <u>Landscaping</u>

Landscaping, planting, shrubbery, trees, turf, irrigation systems, monuments, hardscapes, walls, fencing and appurtenant facilities in public right-of-ways and easements within the proposed boundary of the District.

(b) Lighting

Poles, fixtures, bulbs, conduits, equipment posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 5 streetlights are included in the boundaries of this development.

Zone 2 - Tract 14264

(a) Lighting

Poles, fixtures, bulbs, conduits, equipment, posts, pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 7 streetlights are included in the boundaries of this development.

Zone 3 - Tract 14471

(a) Landscaping

Landscaping, planting shrubbery, trees, and vines with Lot "A" of said Tract 14471, along with irrigation system for the improvements within Lot "A".

(b) Lighting

Poles, fixtures, conduits, equipment, posts, pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the boundaries of the District. A total of 6 streetlights are maintained within the boundaries of this development.

Zone 4 – Tract 17766

(a) Landscaping

Landscaping, planting, shrubbery, trees, turf, irrigation systems, monuments, hardscapes, walls, fencing and appurtenant facilities in public right-of-ways and easements within the proposed boundary of the District.

(b) Lighting

Poles, fixtures, bulbs, conduits, equipment posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 1 streetlight is included in the boundaries of this development.

Zone 5 – Tract 18793

(a) Landscaping

Landscaping, planting, shrubbery, trees, turf, irrigation systems, monuments, hardscapes, walls, fencing and appurtenant facilities in public right-of-ways and easements within the proposed boundary of the District.

(b) Lighting

Poles, fixtures, bulbs, conduits, equipment posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 5 streetlights are included in the boundaries of this development.

Zone 6 – Tract 18071

(a) Landscaping

Landscaping, planting, shrubbery, trees, turf, irrigation systems, monuments, hardscapes, walls, fencing and appurtenant facilities in public right-of-ways and easements within the proposed boundary of the District.

Additionally, the District will include the maintenance of a water quality basin, designed for storm water runoff purposes.

(b) Lighting

Poles, fixtures, bulbs, conduits, equipment posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 4 streetlights are included in the boundaries of this development.

Zone 7 – Tract 18604

(a) Landscaping

Landscaping, planting, shrubbery, trees, turf, irrigation systems, monuments, hardscapes, walls, fencing and appurtenant facilities in public right-of-ways and easements within the proposed boundary of the District.

Additionally, the District will include graffiti removal on the block wall along the east side of the Gage Canal within the western boundary of the tract, streetlights, and street trees along Tesoro Court and Van Buren Street. Lot "B" of said tract is designated as a retention basin and will be maintained as a dual-purpose basin, for retaining water and for a small playground.

(b) Lighting

Poles, fixtures, bulbs, conduits, equipment posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public right-of-ways and easements within the proposed boundaries of the District. A total of 3 streetlights are included in the boundaries of this development.

Section II. METHOD OF APPORTIONMENT

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, including the acquisition, construction, installation, and servicing of street lighting improvements and related facilities. The 1972 Act requires that the cost of these improvements be levied according to benefit rather than assessed value:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

The formulas used for calculating assessments reflect the composition of parcels within the District (which are all residential properties) and the improvements and activities to be provided and have been designed to fairly apportion costs based on a determination of the proportional special benefits to each parcel within each Zone, consistent with the requirements of the 1972 Act and the provisions of Proposition 218 and Article XIII D of the California Constitution ("Article XIID"). For each Zone within the District, each parcel represents one (1) Equivalent Benefit Unit ("EBU").

The following formula is used to arrive at the levy amount for each parcel within each Zone:

$$\frac{\textit{Total Balance to Levy}}{\textit{Total EBU}} = \textit{Levy per EBU}$$

Levy per EBU (rate) x Parcel's EBU = Parcel Levy Amount

Proposition 218 Benefit Analysis

The costs of the proposed improvements for Fiscal Year 2025/2026 have been identified and allocated to properties within the District based on special benefit. The improvements provided by this District and for which properties are assessed are public street lighting and landscaping improvements. These improvements generally were installed in connection with the development of the properties within the District. Article XIIID Section 2(d) defines District as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIIID Section 2(i) defines Special benefit as follows:

"Special benefit" means a particular and distinct benefit over, and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIIID Section 4(a) defines proportional special benefit assessments as follows:

"An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Benefit Analysis

Special Benefit

The special benefits properties within the District will receive from the proposed improvements include, but are not limited to:

- Improved aesthetic appeal of nearby properties providing a positive representation of the area and properties.

- Enhanced adaptation of adequate green space, trees, and amenities within the urban environment.

- Increased sense of pride in ownership of properties within the District resulting from their association with well-maintained improvements.

- Enhanced quality of life and working environment within the area that is promoted by well-maintained landscaped areas and amenities.

- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities within public areas.

- Increased social opportunities and leisure activities for customer's residents and families, provided by a well-maintained neighborhood destination place for relaxation, socializing, and entertainment that is within easy walking distance.

- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

The preceding special benefits contribute to the overall aesthetic value and desirability of each of the assessed parcels within the District and thereby provide a special enhancement to these properties. Furthermore, it has been determined that the lack of funding to properly service and maintain the improvements would ultimately result in the deterioration of the improvements and facilities, which in turn could negatively impact the properties within the District. As such, the annual costs of ensuring the ongoing maintenance and operation of these improvements are considered a distinct and special benefit to the properties within the District and are therefore considered the financial obligation of those properties. The cost of any improvement or portion thereof that is considered to be of general benefit shall not be included as part of the special benefit assessments allocated to properties within the District.

General Benefit

In the absence of a special funding District, the City would typically provide only weed abatement and erosion control services for landscaped areas. The cost to provide this baseline level of service is approximately $0.01 per square foot for landscape areas that require maintenance. Zone 1 – Tract 13364 has approximately 29,100 square feet of landscape space, Zone 2 – Tract 14264 has no landscaping area that the City maintains and Zone 3 – Tract 14471 has approximately 9,045 square feet of landscape space, Zone 4 – Tract 17766 has approximately 3,856 square feet of landscaped space, Zone 5 – Tract 18793 has approximately 4,668 square feet of landscaped space, Zone 6 – Tract 18071 has approximately 61,750 square feet of landscaped space, Zone 7 – Tract 18604 has approximately 3,239 square feet of landscaped space. The proposed budgets for Fiscal Year 2025/2026 show the general benefit amount which will be deducted from the cost of maintenance to arrive at a net special benefit assessment rate.

Assessment Methodology

This District was formed to establish and provide for the improvements that enhance the presentation of the surrounding properties and developments. These improvements will directly benefit the parcels to be assessed within the District. The assessments and method of apportionment is based on the premise that the assessments will be used to construct and install landscape and lighting improvements within the existing District as well as provide for the annual maintenance of those improvements, and the assessment revenues generated by District will be used solely for such purposes.

The costs of the proposed improvements have been identified and allocated to properties within the District based on special benefit. The improvements to be provided by this District and for which properties will be assessed have been identified as an essential component and local amenity that provides a direct reflection and extension of the properties within the District which the property owners and residents have expressed a high level of support.

The method of apportionment (method of assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape and lighting improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.

To identify and determine the proportional special benefit to each parcel within the District, it is necessary to consider the entire scope of the improvements provided as well as the properties that benefit from those improvements. The improvements and the associated costs described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit rationale and calculations that proportionally allocate the net cost of only those improvements determined to be of special benefit to properties within the District.

Assessment Range Formula

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (California Constitution Articles XIIIC and XIIID), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (the Proposition 218 implementing legislation).

The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, balloting of property owners is required pursuant to the Article XIIID Section 4. The property owner ballots include an Assessment to be approved, as well as the approval of an assessment range formula.

The assessment range formula for District assessments may be applied to future assessments within the District commencing with Fiscal Year 2018/2019 for Zone 4 – Tract 17766 and Zone 5 – Tract 18793, Fiscal Year 2019/2020 for Zone 6 – Tract 18071 and Fiscal Year 2020/2021 for Zone 7. Zone 1 – Tract 13364, Zone 2 – Tract 14264 and Zone 3 – Tract 14471 do not have an increase in assessments. The following describes the assessment range formula:

The Maximum Assessment is equal to the initial Assessment approved by property owners adjusted annually by the percentage increase of the Local Consumer Price Index ("CPI") plus two percent (2%). As of January 2018, the Bureau of Labor Statistics (the "BLS") split the Los Angeles-Riverside-Orange County Area for all Urban Consumers to Los Angeles-Long Beach-Anaheim area and Riverside-San Bernardino-Ontario Area. Each fiscal year, the Maximum Assessment will be recalculated, and a new Maximum Assessment established. Currently, the District uses the Annual Riverside-San Bernardino-Ontario CPI index to compute the CPI difference each year. For Fiscal Year 2025/2026, the percentage difference is 2.614%. Therefore, the Maximum Assessment will increase by 4.614%.

The Maximum Assessment is adjusted annually and is calculated independent of the annual budgets and proposed assessments established for each Zone of the District. Any proposed annual assessment (rate per EBU) less than or equal to this Maximum Assessment (for each Zone) is not considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Section III. ESTIMATE OF IMPROVEMENT COSTS

In accordance with Streets and Highways Code Section 22660(a), the City Council has determined that the estimated cost of certain proposed improvements, described in Section 22525, subdivisions (a) through (d), are greater than can conveniently be raised from a single assessment, and, as a result, shall be collected in installments and held in a reserve account. In particular, Zone 1, Zone 3, Zone 4, Zone 5, Zone 6, and Zone 7 requires trimming and pruning landscaping services that are proposed to be performed every five years. The proposed assessment includes a budgeted amount for trimming and pruning to collect for these services.

The following outlines the budget to fund the District improvements based on the improvements to be maintained and the associated incidental expenses for Fiscal Year 2025/2026, resulting in the proportional assessments calculated for each parcel that will be applied to the County Tax Rolls for Fiscal Year 2025/2026. The cost of maintaining improvements for Fiscal Year 2025/2026 are summarized as follows:

Zone 1 Tract 13364 – Canal

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs – Street Lighting	$920.00
Water Supply	13,000.00
Professional Services	680.00
Contract Maintenance	1,800.00
Engineering	500.00
Annual Costs Total	**$16,900.00**
General Benefit - Collection/(Contribution)	**(291.00)**
General Fund - Collection/(Contribution)	**(10,962.40)**
Balance to Levy	**$5,646.60**
Fiscal Year 2025/26 Assessment per Parcel	**$282.33**
Fiscal Year 2025/26 Max Assessment per Parcel	**$282.3300**
Fiscal Year 2024/25 Max Assessment per Parcel	**$282.3300**
Number of Parcels (EBU)	**20**

Zone 2 Tract 14264 – Forrest City Phase II

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs – Street Lighting	$1,100.00
Professional Services	670.00
Engineering	500.00
Annual Costs Total	**$2,270.00**
General Benefit - Collection/(Contribution)*	**0.00**
General Fund - Collection/(Contribution)	**(854.36)**
Balance to Levy	**$1,415.64**
Fiscal Year 2025/26 Assessment per Parcel	**$1,415.64**
Fiscal Year 2025/26 Max Assessment per Parcel	**$1,415.6400**
Fiscal Year 2024/25 Max Assessment per Parcel	**$1,415.6400**
Number of Parcels (EBU)	**1**

*Parcels under zone 2 receive no General Benefit, because there is no landscaping.

Zone 3 Tract 14471 – Oriole

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs – Street Lighting	$780.00
Water Supply	1,200.00
Contractual Services	960.00
Engineering	500.00
Annual Costs Total	**$3,440.00**
General Benefit - Collection/(Contribution)*	**(90.45)**
Reserve Fund - Collection/(Contribution)	**0.00**
General Fund - Collection/(Contribution)	**0.00**
Balance to Levy	**$3,349.55**
Fiscal Year 2025/26 Assessment per Parcel	**$197.03**
Fiscal Year 2025/26 Max Assessment per Parcel	**$309.9500**
Fiscal Year 2024/25 Max Assessment per Parcel	**$309.9500**
Number of Parcels (EBU)	**17**

Zone 4 Tract 17766 – Greenbriar

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs – Street Lighting	$195.00
Professional Services	500.00
Engineering	500.00
Annual Costs Total	**$1,195.00**
General Benefit - Collection/(Contribution)	**(38.56)**
HOA - Collection/(Contribution)	**0.00**
Reserve Fund - Collection/(Contribution)	**0.00**
General Fund - Collection/(Contribution)	**0.00**
Balance to Levy	**$1,156.44**
Fiscal Year 2025/26 Assessment per Parcel	**$33.04**
Fiscal Year 2025/26 Max Assessment per Parcel	**$230.4285**
Fiscal Year 2024/25 Max Assessment per Parcel	**$220.2643**
Number of Parcels (EBU)	**35**

Zone 5 Tract 18793 – Palomino

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs – Street Lighting	$840.00
Professional Services	0.00
Contractual Services	200.00
Engineering	500.00
Annual Costs Total	**$1,540.00**
General Benefit - Collection/(Contribution)	**(46.68)**
Reserve Fund - Collection/(Contribution)	**0.00**
General Fund - Collection/(Contribution)	**0.00**
Balance to Levy	**$1,493.32**
Fiscal Year 2025/26 Assessment per Parcel	**$124.44**
Fiscal Year 2025/26 Max Assessment per Parcel	**$722.7466**
Fiscal Year 2024/25 Max Assessment per Parcel	**$690.8663**
Number of Parcels (EBU)	**12**

Zone 6 Tract 18071 – Jaden

Budget Item	Fiscal Year 2025/26 Current Assessment
Energy Costs - Street Lighting	$2,500.00
Contractual Services	12,660.00
Engineering	500.00
Annual Costs Total	**$15,660.00**
General Benefit - Collection/(Contribution)	**(617.50)**
Reserve Fund - Collection/(Contribution)	**0.00**
General Fund - Collection/(Contribution)	**0.00**
Balance to Levy	**$15,042.50**
Fiscal Year 2025/26 Assessment per Parcel	**$884.85**
Fiscal Year 2025/26 Max Assessment per Parcel	**$2,078.6312**
Fiscal Year 2024/25 Max Assessment per Parcel	**$1,986.9430**
Number of Parcels (EBU)	**17**

Zone 7 Tract 18604 – Tesoro/Van Buren

Budget Item	Fiscal Year 2025/26 Current Assessment
Contractual Services	$0.00
Engineering	500.00
Annual Costs Total	**$500.00**
General Benefit - Collection/(Contribution)	**(32.39)**
Reserve Fund - Collection/(Contribution)	**0.00**
General Fund - Collection/(Contribution)	**0.00**
Balance to Levy	**$467.61**
Fiscal Year 2025/26 Assessment per Parcel	**$27.51**
Fiscal Year 2025/26 Max Assessment per Parcel	**$459.5458**
Fiscal Year 2024/25 Max Assessment per Parcel	**$439.2752**
Number of Parcels (EBU)	**17**

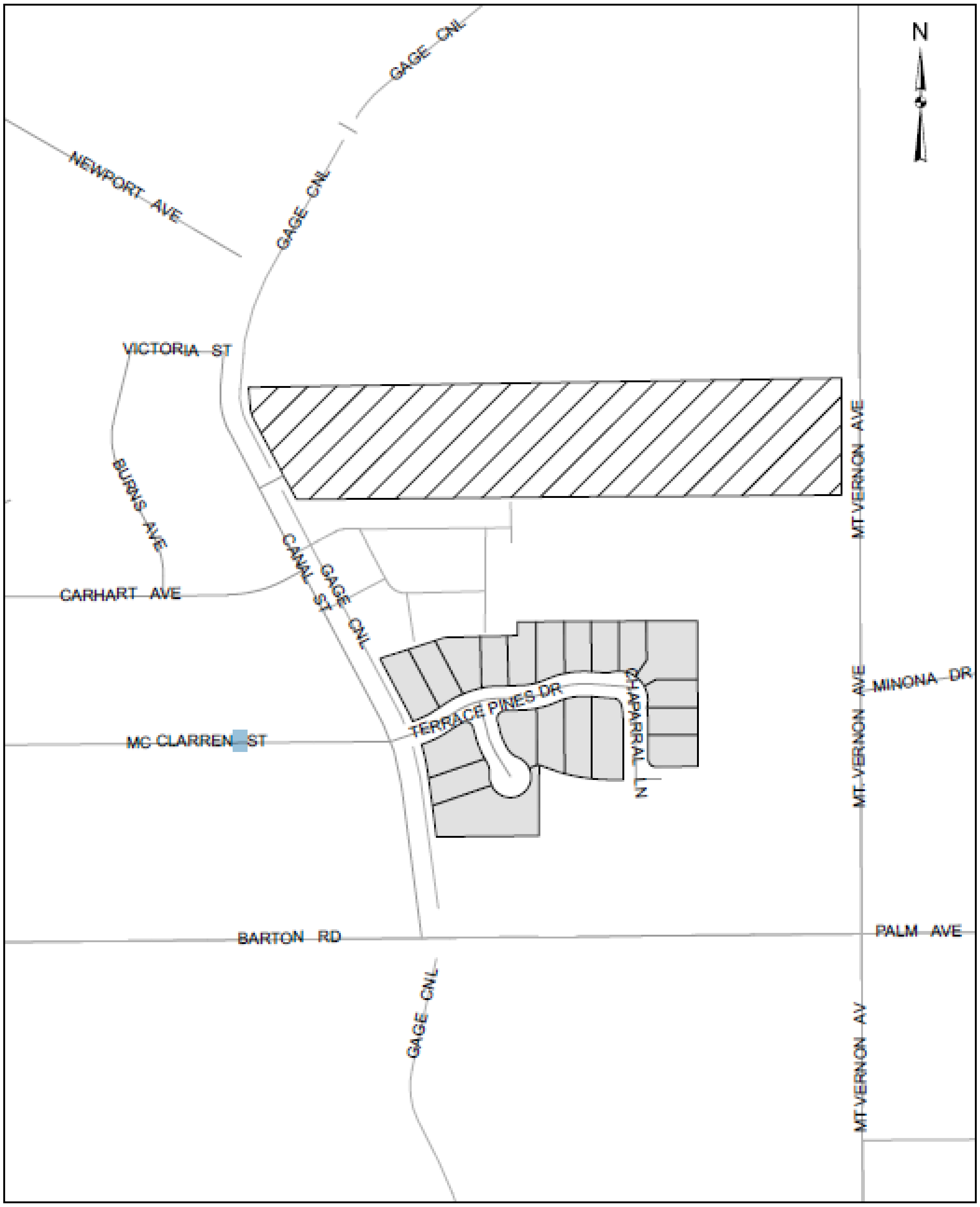
The total approved assessment for Fiscal Year 2025/2026 is $28,571.55.

Section IV. ASSESSMENT DIAGRAMS

An Assessment Diagram for the District has been submitted to the Clerk of the City in the format required under the provision of the Act. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of San Bernardino, for the year when this Report was prepared, and are incorporated by reference herein and made part of this Report. The following pages show the boundaries of each of the Zones in the District.

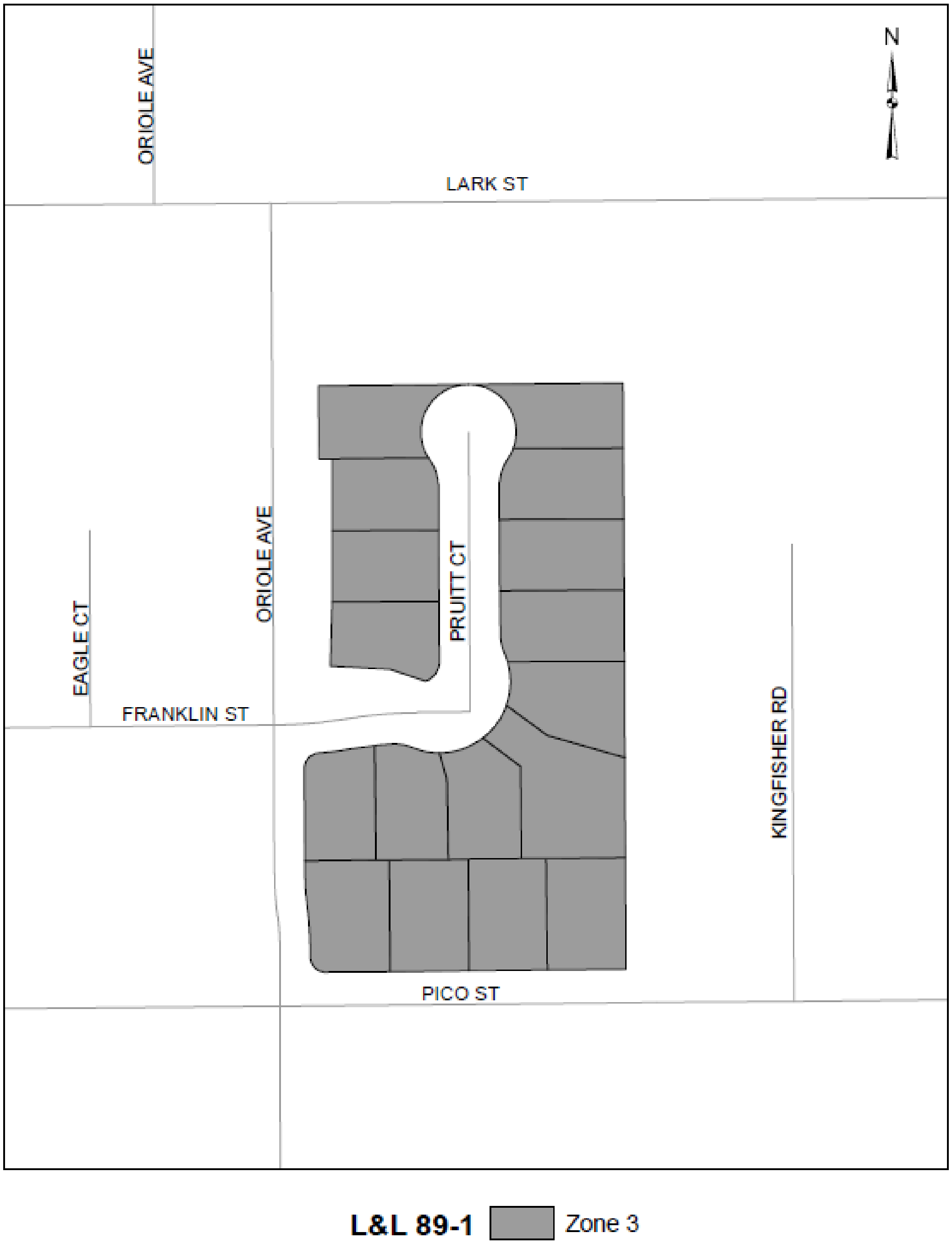
WILLDAN

CITY OF GRAND TERRACE
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 89-1
ZONES 1 & 2

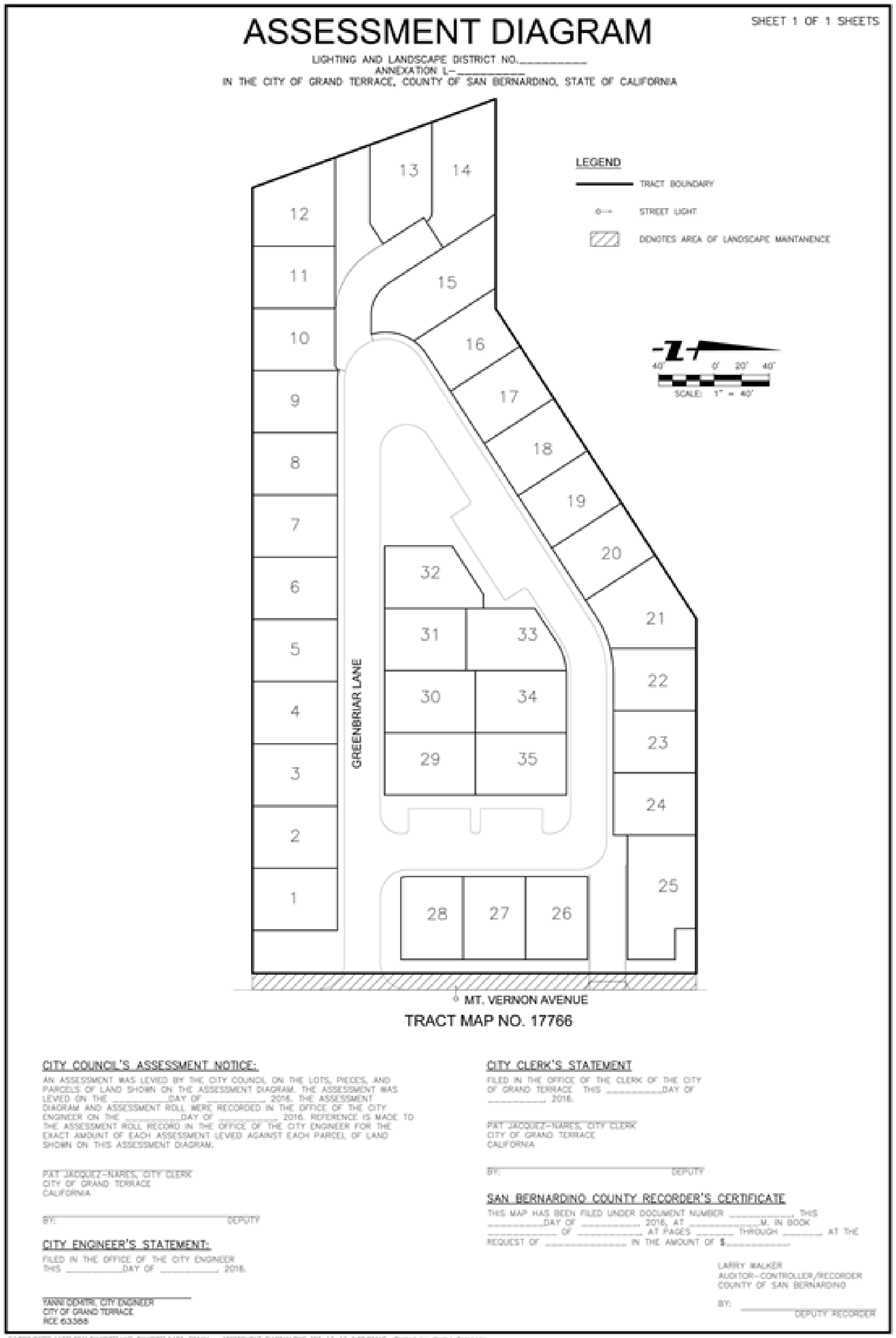


L&L 89-1 Zone 1 Zone 2

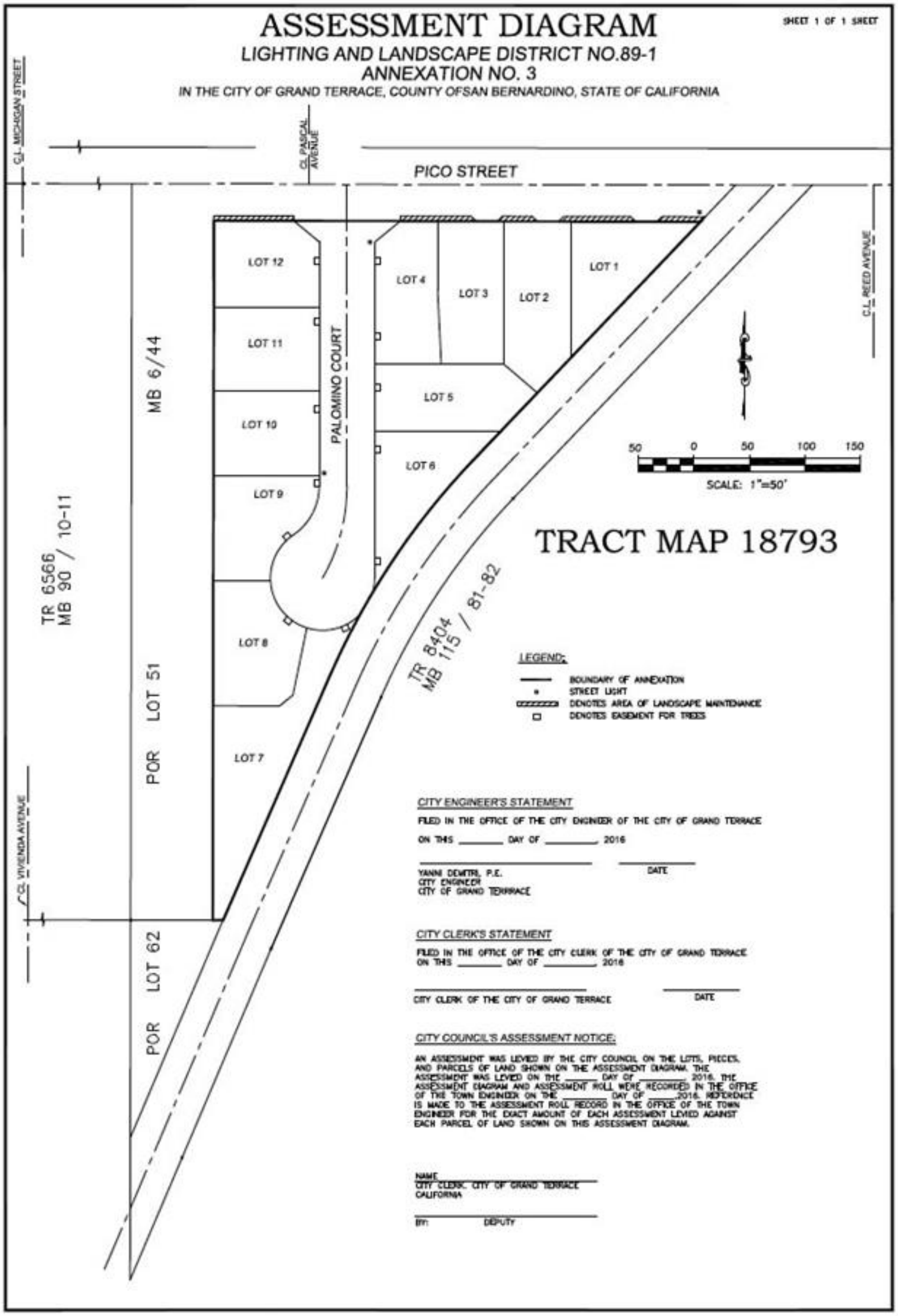
CITY OF GRAND TERRACE
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 89-1
ZONE 3



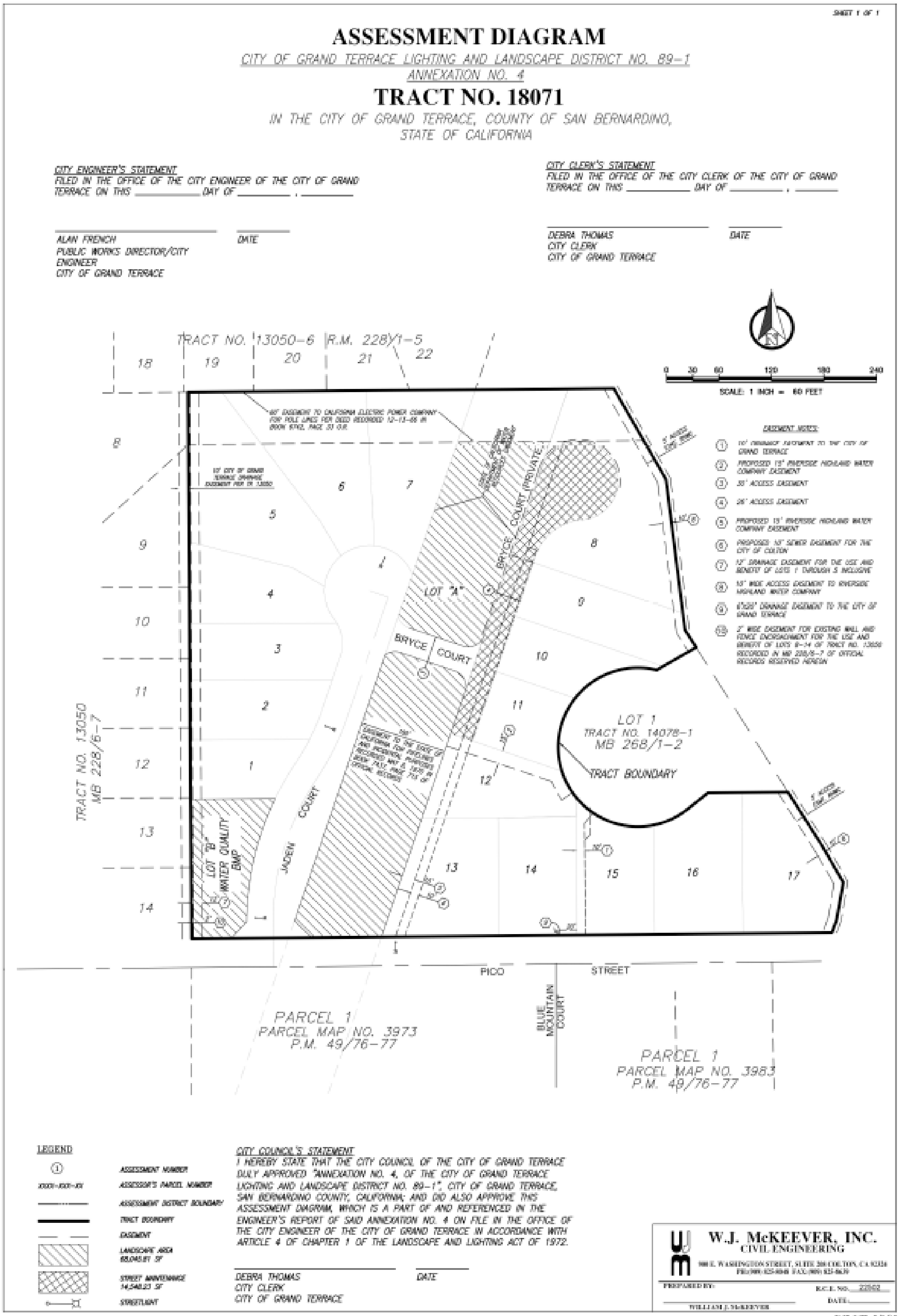
CITY OF GRAND TERRACE
LANDSCAPE AND LIGHTING ASSESMENT DISTRICT
ZONE 4



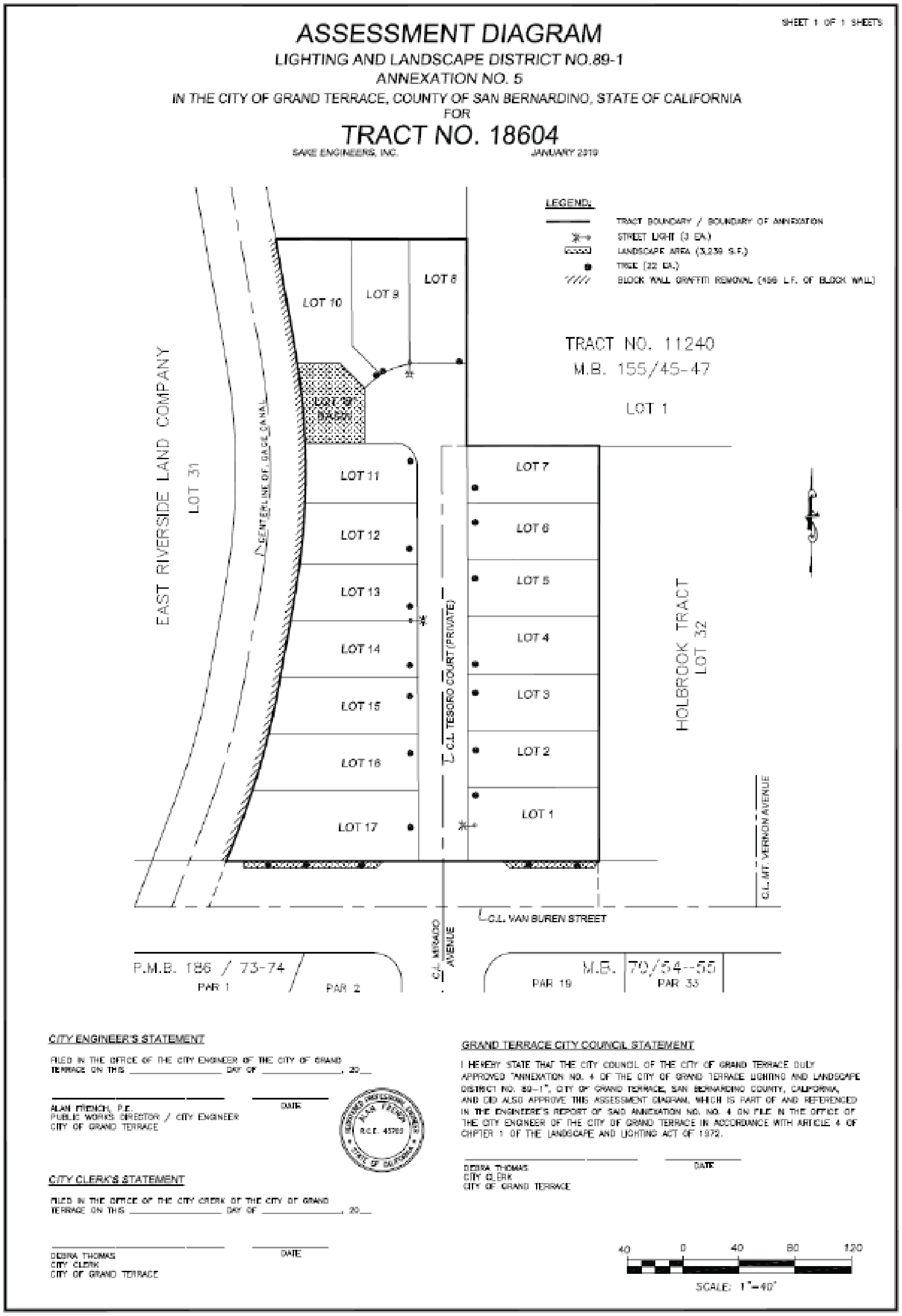
CITY OF GRAND TERRACE
LANDSCAPE AND LIGHTING ASSESMENT DISTRICT
ZONE 5



CITY OF GRAND TERRACE
LANDSCAPE AND LIGHTING ASSESMENT DISTRICT
Zone 6



CITY OF GRAND TERRACE
LANDSCAPE AND LIGHTING ASSESMENT DISTRICT
ZONE 7



Section V. ASSESSMENT ROLL

The description of each lot or parcel is part of the records of the Assessor of the County of San Bernardino and these records are, by reference, made part of this Report. The proposed assessment and the amount of assessment for Fiscal Year 2025/2026 apportioned to each lot or parcel is shown below.

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GRAND TERRACE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 89-1 AND CONFIRMING THE DIAGRAM AND ASSESSMENT AND ORDERING THE LEVY AND COLLECTION OF THE ASSESSMENTS FOR FISCAL YEAR 2025-2026

WHEREAS, the CITY COUNCIL of the CITY OF GRAND TERRACE, CALIFORNIA, (hereinafter referred to as "City Council") pursuant to the provisions of Landscaping and Lighting Act of 1972, Part 2 of Division 15, of the California Streets and Highways Code (hereafter referred to as the "Act") has by previous resolutions initiated proceedings, declared its intention to levy and collect annual assessments and preliminarily approved the Engineer's Report (hereinafter referred to as the "Report") for the annual levy of assessments, consisting of plans and specifications, an estimate of the cost, a diagram of the district, and an assessment relating to what is now known and designated as:

CITY OF GRAND TERRACE

LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 89-1

(hereinafter referred to as the "District"); and,

WHEREAS, by its Resolutions Nos. 2025___, 2025-___, and 2025-___ adopted May 13th, 2025, the City Council preliminarily approved the Report, declared its intention to levy an assessment in connection with the District for Fiscal Year 2025-2026, and called a public hearing on the assessment for June 10th, 2025 (the "Hearing"); and

WHEREAS, at the Hearing, which was noticed as required by law, all interested persons were afforded the opportunity to hear and be heard and the City Council considered all oral and written statements and all written protests made or filed by any interest person pursuant to Chapter 3, Section 22629 of the Act; and

WHEREAS, this City Council has now carefully examined and reviewed the Report as presented, considered all testimony and evidence, is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the proposed assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said Report; and

WHEREAS, the City Council now desires to complete proceedings to levy the Fiscal Year 2025-2026 assessment in connection with the District.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grand Terrace does hereby resolve, determine and order as follows:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the Report as presented, consisting of the following:

A. Plans and specifications;

B. Method of Apportionment;

C. Estimate of cost;

D. Assessment Diagram of the District;

E. Assessment of the estimated cost;

SECTION 3. The City Council hereby approves the Report and the assessments contained therein, and finds that the assessments so described comply with the provisions of the California Constitution Article XIIID.

SECTION 4. The Report is hereby ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection. The City Clerk shall certify the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

SECTION 5 The City Clerk is directed to file the diagram and assessment, or a certified copy thereof, with the San Bernadino County Auditor-Controller, together with a certified copy of this Resolution upon its adoption in accordance with Chapter 4, Article 1, Section 22641 of the Act. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments.

SECTION 6. That the adoption of this Resolution shall constitute the District levy of the assessment for Fiscal Year 2025-2026.

SECTION 7. The City Clerk shall certify to the passage and adoption of this Resolution and it shall become effective immediately.

PASSED, APPROVED AND ADOPTED this day of 10th June 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Daysi Alcocer City Clerk	Bill Hussey Mayor, City of Grand Terrace

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO)

CITY OF GRAND TERRACE)

I, Daysi Alcocer, City Clerk of the CITY OF GRAND TERRACE, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2025- ______ was duly passed, approved, and adopted by the City Council, approved and signed by the Mayor, and attested by the City Clerk, all at the regular meeting of said City Council held on the 10th day of June 2025, and that the same was passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Executed this 10th day of June 2025, at Grand Terrace, California.

____

Daysi Alcocer

City Clerk for the City of Grand Terrace

[SEAL]

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: Community Benefit Fund Grant Award to the Titan Strickers FC for FY2024-25 in the Amount of $500

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: **APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE TITAN STRICKERS FC IN THE AMOUNT OF $500 TO SUPPORT THEIR TOURNAMENT IN JUNE 2025.**

2030 VISION STATEMENT:
This staff report supports the following City Council Goals:

- Goal #1 - Ensure Our Fiscal Viability, through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations; and
- Goal #4 – Develop and Implement Successful Partnerships through productive collaboration with community groups, youth programs and senior organizations.

BACKGROUND:
In past fiscal years, the City Council has approved the use of funds for the establishment of the Community Benefits Fund Grant Program. The purpose of the Community Benefits Fund Grant Program is to provide funding for local youth programs, community events, community fee waivers, and be used as an economic development tool for small business development in the City.

For Fiscal Year 2024-25, the City Council has approved the use of $20,000 toward community benefit funded programs and activities.

Various youth and senior program activities have benefited from the Community Benefits Fund including the Foundation of Grand Terrace, the REC Center, several youth sports leagues, and the Friends of the Grand Terrace Library.

Attachment A provides a summary of awarded grants by fiscal year and the recipients of said grants awarded in each fiscal year.

DISCUSSION:

1. Application received from the Titan Strickers FC

The Titan Strickers FC's mission is to empower youth through competitive soccer by fostering teamwork, discipline and personal growth. We are committed to representing the City of Grand

Terrace with pride, promoting community engagement, and developing well-rounded athletes both on and off the field.

Below summarizes the current application submitted by the Titan Strickers FC:

Project Title:	Lake Elsinore Tournament
Project Activity:	We are seeking support to help the Titans purchase new uniforms to participate in an upcoming tournament representing Grand Terrace. Updated uniforms will give our team a unified, professional look and boost player confidence. The tournament is a key opportunity for our athletes to grow, compete at a higher level, and showcase our city's talent. Your support will make a direct impact on their experience and success.
Public Purpose:	This activity promotes youth development, healthy lifestyles, and community pride by supporting local athletes representing Grand Terrace. It brings residents together, encourages positive engagement, and showcases the city's commitment to investing in its youth. Participating in the tournament also enhances the city's visibility and reputation in regional athletics.
Amount Requested:	$500.00
Utilization of Funds:	The funds will support the Titan Strickers in proudly representing Grand Terrace at a regional tournament. The $500.00 will go towards our total uniform cost of $892.17.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Community Benefit Fund grant application in the amount of $500 to the Titan Strickers FC for their tournament in June 2025.

Upon City Council approval, the applicant will comply with the following, if they have not already done so:

1. Issue the City of Grand Terrace an invoice for the grant amount including receipts.
2. Ensure that the City is mentioned/included as a sponsor in any material advertising the activity or event.
3. Complete a W-9 form for reporting purposes.

Attached is the application received from the Titan Strickers FC.

ENVIRONMENTAL IMPACT:
N/A

FISCAL IMPACT:

Funds in the amount of $20,000.00 have been approved for the program and established in the Community Benefits Fund (Fund 61). If approved, the table below will show the balances of each category remaining in the fund:

FY2024-25 Community Benefits Fund

Fund No.	Acct. No.	Account Title	Approved Budget	Awarded Grants	Balance as of May-2025	Proposed Grant Awards	Revised Balance
61	461-100	Youth/School Programs	$10,000	$9,500	$500	($500)	$0
61	461-200	Service Organizations	$10,000	$10,000	$0	$0	$0
		TOTAL	**$20,000**	**$19,500**	**$500**	**($500)**	**$0**

CITY OF GRAND TERRACE
COMMUNITY BENEFITS FUND (GT-CBF)

ORGANIZATION INFORMATION		
Organization Name:	Titan Strikers FC	
Organization Mission:	The mission of the Titan Strikers is to empower youth through competitive soccer by fostering teamwork, discipline, and personal growth. We are committed to representing the city of Grand Terrace with pride, promoting community engagement, and developing well-rounded athletes both on and off the field.	
Organization Contact #1:	Name: Brianna Stokes	Title: Manager
Mailing Address:	22421 Barton Rd Ste 21 Pmb 274	
City, State, Zip Code	Grand Terrace, Ca 92313	
Phone & E-mail:	Phone: 909-856-0427	E-mail: Titanstrikersfc2016@gmail.com
Organization Contact #2:	Name:	Title:
Mailing Address:	22421 Barton Rd Ste 21 Pmb 274	
City, State, Zip Code	Grand Terrace, Ca 92313	
Phone & E-mail:	Phone: 909-856-0427	E-mail: Titanstrikersfc2016@gmail.com

Have you ever applied for funding through the City's Community Benefit FUND (CBH) before?	☐ Yes	☑ No

If yes, please list each time you have applied, the outcome, whether you were granted funding or not, the amount your organization originally requested and the amount approved, if any.

Purpose of Prior Funding Requests *(if any)*	Request Date	Amount Requested	Amount Approved *(if any)*
1.			
2.			
3.			
4.			
5.			

Date of Application:	June 2, 2025
Requested Amount:	$500.00

CITY OF GRAND TERRACE
COMMUNITY BENEFITS FUND (GT-CBF)

PROJECT INFORMATION				
Project/Activity Title:	Titan Strikers FC			
Project/Activity Description (description of event the organization is seeking funding for)	We're seeking support to help the Titan Strikers purchase new uniforms to participate in an upcoming tournament representing Grand Terrace. Updated uniforms will give our team a unified, professional look and boost player confidence. The tournament is a key opportunity for our athletes to grow, compete at a higher level, and showcase our city's talent. Your support will make a direct impact on their experience and success			
Describe how the project/activity is for a public purpose and benefits the residents and or community of Grand Terrace	This activity promotes youth development, healthy lifestyles, and community pride by supporting local athletes representing Grand Terrace. It brings residents together, encourages positive engagement, and showcases the city's commitment to investing in its youth. Participating in the tournament also enhances the city's visibility and reputation in regional athletics.			
Project/Activity Target Population:	☑ Youth	☐ Seniors	☐ Women	☐ Low-Income
	☐ Businesses	☐ Disabled Persons	☐ Yes	☐ Entire Community
Project/Activity Date:	June 18, 2025			
Location of Project/Activity:	Grand Terrace. Tournament is in Lake Elisnore			
Detailed description of how the funds will be utilized.	The funds will support the Titan Strikers in proudly representing Grand Terrace at a regional tournament. The $500.00 will go towards our total uniform cost of $892.17			
Negative Impact should funding not be approved:	The team may be unable to participate in the tournament, missing a valuable opportunity to represent Grand Terrace. Without proper uniforms, the team's unity and professional appearance would be compromised.			

Submit completed application to: City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
Attn: Konrad Bolowich

City of Grand Terrace
Community Benefit Grant Awards
GRANT AWARD HISTORY as of May 31, 2025 and Approved & Proposed Applications for Jun 2025

Title	2015-16	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25	TOTAL TO DATE	2024-25 Proposed in Jun-2025	TOTAL REVISED
YOUTH / SCHOOL ORGANIZATIONS												
Grand Terrace Community Basketball	$ 1,136	$ -	$ -	$ 1,450	$ -	$ -				$ 2,586	$ -	$ 2,586
Grand Terrace High School Football Boosters	-	-	-	2,000	2,000	-				$ 4,000	-	4,000
Grand Terrace High School Legacy Regiment Boosters	-	-	-	2,000	-	-			2,000	$ 4,000	-	4,000
Grand Terrace High School Boys Basketball	-	-	-	-	2,000	-		1,040		$ 3,040	-	3,040
Grand Terrace High School Titan Wrestling Team	-	-	-	-	1,997	-	2,000			$ 3,997	-	3,997
Grand Terrace HS Titan Wrestling Booster Club									2,000	$ 2,000	-	2,000
Grand Terrace High School Cheer Booster Club	-	-	-	-	-	-	-	2,000	2,000	$ 4,000	-	4,000
Grand Terrace Little League	2,000	-	2,000	-	-	-				$ 4,000	-	4,000
Titan Strickers FC	-	-	-	-	-	-	-	-	-	$ -	500	500
Grand Terrace Youth Football & Cheer	-	4,000	2,000	-	-	-		2,000		$ 8,000	-	8,000
Boy Scout Troop 40									2,000	$ 2,000	-	2,000
Grand Terrace Tribe Baseball Club									2,000	$ 2,000	-	2,000
Terrace View Elementary PTA	1,000	671	1,517	700	-	1,805	1,725	2,000	-	$ 9,418	-	9,418
	$ 4,136	$ 4,671	$ 5,517	$ 6,150	$ 5,997	$ 1,805	$ 3,725	$ 7,040	$ 10,000	$ 49,041	$ 500	$ 49,541
NON-PROFIT / SERVICE ORGANIZATIONS												
American Cancer Society	$ -	$ -	$ 2,000	$ -	$ -	$ -				$ 2,000	$ -	$ 2,000
Drug Alternative Program	-	2,000	-	-	-	-				$ 2,000	-	2,000
Foundation of Grand Terrace	2,350	2,000	1,830	-	-	2,000	2,000	2,000		$ 12,180		12,180
Friends of Grand Terrace Library	3,750	2,000	2,000	4,000	-	-				$ 11,750	-	11,750
Grand Terrace Lions Club	-	620	-	-	-	-				$ 620	-	620
Sheriff's Central Station Explorer Program	-	-	-	2,000	-	-				$ 2,000	-	2,000
The REC Center	2,187	310	-	3,100	-	-				$ 5,597	-	5,597
Grand Terrace Cars & Coffee	-	-	-	-	-	2,000	2,000	1,000		$ 5,000	-	5,000
Christ the Redeemer Catholic Church	-	-	-	-	-	-	310	310		$ 620		620
Grand Terrace Living Word Foursquare Church	-	-	-	-	-	-	2,000	-	1,500	$ 3,500	-	3,500
New City Church	-	-	-	-	-	-	-	2,000		$ 2,000		2,000
Grand Terrace Women's Club	-	-	-	-	-	-	-	-	2,000	$ 2,000	-	2,000
Grand Terrace Chamber of Commerce									2,000	$ 2,000	-	2,000
Church Of Fire In Christ	-	-	-	-	-	-	-	-	2,000	$ 2,000	-	2,000
Academy of Championd Figure Skating Team									2,000	$ 2,000	-	2,000
Family Service Association	-	-	-	-	2,000	-	-	-	-	$ 2,000	-	2,000
	$ 8,287	$ 6,930	$ 5,830	$ 9,100	$ 2,000	$ 4,000	$ 6,310	$ 5,310	$ 9,500	$57,267	$ -	$ 57,267
TOTAL	**$ 12,423**	**$ 11,601**	**$ 11,347**	**$ 15,250**	**$ 7,997**	**$ 5,805**	**$ 10,035**	**$ 12,350**	**$ 19,500**	**$ 106,308**	**$ 500**	**$ 106,808**

AGENDA REPORT

MEETING DATE: June 10, 2025

TITLE: Community Benefit Fund Grant Award to the Titan Strickers FC in the Amount of $2,000 for FY2025-26

PRESENTED BY: Christine Clayton, Finance Director

RECOMMENDATION: **APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE TITAN STRICKERS FC IN THE AMOUNT OF $2,000 TO SUPPORT TOURNAMENT REGISTRATIONS IN FY2025-26.**

2030 VISION STATEMENT:
This staff report supports the following City Council Goals:

- Goal #1 - Ensure Our Fiscal Viability, through the continuous monitoring of revenue receipts and expenditure disbursements against approved budget appropriations; and
- Goal #4 – Develop and Implement Successful Partnerships through productive collaboration with community groups, youth programs and senior organizations.

BACKGROUND:
In past fiscal years, the City Council has approved the use of funds for the establishment of the Community Benefits Fund Grant Program. The purpose of the Community Benefits Fund Grant Program is to provide funding for local youth programs, community events, community fee waivers, and be used as an economic development tool for small business development in the City.

For Fiscal Year 2025-26, the City Council has approved the use of $20,000 toward community benefit funded programs and activities.

Various youth and senior program activities have benefited from the Community Benefits Fund including the Foundation of Grand Terrace, the REC Center, several youth sports leagues, and the Friends of the Grand Terrace Library.

Attachment A provides a summary of awarded grants by fiscal year and the recipients of said grants awarded in each fiscal year.

DISCUSSION:

1. Application received from the Titan Strickers FC

The Ttitan Strickers FC's mission is to empower youth through competitive soccer by fostering teamwork, discipline, and personal growth. We are committed to representing the City of Grand

Terrace with pride, promoting community engagement, and developing well-rounded athletes on and off the field.

Below summarizes the current application submitted by the Titan Strickers:

Project Title:	Titan Strickers - Youth Club Soccer
Project Activity:	The Titan Strickers is a new club soccer team here in Grand Terrace and currently has eleven players on the team. We will be traveling throughout the surrounding counties for tournaments and season play representing Grand Terrace. Unfortunately, club soccer is expensive and not all families can afford the cost. We are asking for support to help subsidize the cost of new uniforms and tournament fees.
Public Purpose:	This activity is more than just a youth sport. It will help teach our children about the value of teamwork, dedication, and discipline, while helping them build character, confidence, and friendships that will last a lifetime. It will help bring our community together and a way to represent Grand Terrace and the commitment and pride they have in their community and in youth sports.
Amount Requested:	$2,000
Utilization of Funds:	The funds will go towards a regional tournament in Brea, which includes the registration for the whole team - $725 and team uniforms for 11 players at approximately $1,090.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Community Benefit Fund grant application in the amount of $2,000 to the Titan Strickers FC for their FY2025-26 tournaments and uniforms.

Upon City Council approval, the applicant will comply with the following, if they have not already done so:

1. Issue the City of Grand Terrace an invoice for the grant amount including receipts.
2. Ensure that the City is mentioned/included as a sponsor in any material advertising the activity or event.
3. Complete a W-9 form for reporting purposes.

Attached is the application received from the Titan Strickers FC.

ENVIRONMENTAL IMPACT:
N/A

FISCAL IMPACT:
Funds in the amount of $20,000.00 have been approved for the program and established in the Community Benefits Fund (Fund 61). If approved, the table below will show the balances of each category remaining in the fund:

FY2025-26 Community Benefits Fund

Fund No.	Acct. No.	Account Title	Approved Budget	Awarded Grants	Balance as of Jun-2025	Proposed Grant Awards	Revised Balance
61	461-100	Youth/School Programs	$10,000	$0	$10,000	($2,000)	$8,000
61	461-200	Service Organizations	$10,000	$0	$10,000	$0	$10,000
		TOTAL	**$20,000**	**$0**	**$20,000**	**($2,000)**	**$18,000**

CITY OF GRAND TERRACE
COMMUNITY BENEFITS FUND (GT-CBF)

ORGANIZATION INFORMATION		
Organization Name:	Titan Strikers FC	
Organization Mission:	The mission of the Titan Strikers is to empower youth through competitive soccer by fostering teamwork, discipline, and personal growth. We are committed to representing the city of Grand Terrace with pride, promoting community engagement, and developing well-rounded athletes both on and off the field.	
Organization Contact #1:	Name: Brianna West	Title: Team Manager
Mailing Address:	22421 Barton Rd Ste 21 PMB 274	
City, State, Zip Code	Grand Terrace, CA 92313	
Phone & E-mail:	Phone: 760-912-4178	E-mail: titanstrikers2014@gmail.com
Organization Contact #2:	Name: Tommy Rivero	Title: Coach
Mailing Address:	22421 Barton Rd Ste 21 PMB 274	
City, State, Zip Code	Grand Terrace, CA 92313	
Phone & E-mail:	Phone: 909-533-9069	E-mail: titanstrikers2014@gmail.com

Have you ever applied for funding through the City's Community Benefit FUND (CBH) before?	☐ Yes	■ No

If yes, please list each time you have applied, the outcome, whether you were granted funding or not, the amount your organization originally requested and the amount approved, if any.

Purpose of Prior Funding Requests *(if any)*	Request Date	Amount Requested	Amount Approved *(if any)*
1.			
2.			
3.			
4.			
5.			

Date of Application:	5/28/25
Requested Amount:	$2,000

CITY OF GRAND TERRACE
COMMUNITY BENEFITS FUND (GT-CBF)

PROJECT INFORMATION				
Project/Activity Title:	Titan Strikers FC 2014- Youth Boys Club Soccer			
Project/Activity Description (description of event the organization is seeking funding for)	The Titan Strikers is a new club soccer team here in Grand Terrace and currently has eleven players on the team. We will be traveling throughout the surrounding counties for tournaments and season play representing Grand Terrace. Unfortunately, club soccer is expensive and not all families can afford the cost. We are asking for support to help subsidize the cost of new uniforms and tournament fees.			
Describe how the project/activity is for a public purpose and benefits the residents and or community of Grand Terrace	This is more than just a youth sport, it will help teach our children about the value of teamwork, dedication, and discipline, while helping them build character, confidence, and friendships that will last a lifetime. It will help to bring our community together and a way to represent Grand Terrace and the commitment and pride they have in their community and in youth sports.			
Project/Activity Target Population:	■ Youth	☐ Seniors	☐ Women	☐ Low-Income
	☐ Businesses	☐ Disabled Persons	☐ Yes	☐ Entire Community
Project/Activity Date:	Registration for tournament 7/1/25, season starts 9/6/25			
Location of Project/Activity:	Brea Tournament/ Grand Terrace			
Detailed description of how the funds will be utilized.	The funds will go towards a regional tournament in Brea, which includes the registration for the whole team- $725 and Team uniforms for 11 players -$1090			
Negative Impact should funding not be approved:	It is important especially with us being a new team that we get to participate in as many tournaments as we can. The tournaments get to be expensive and parents are already having to pay other fees associated with the club, and they may decide that their child can't play due to the extra cost. We want to make sure that when we go to represent Grand Terrace that we look professional and united as a team with good quality uniforms.			

Submit completed application to:

City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
Attn: Konrad Bolowich

City of Grand Terrace
Community Benefit Grant Awards
GRANT AWARD HISTORY as of Jun, 2025 and Approved & Proposed Applications for Jul 2025

Title	2015-16	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25	2025-26	TOTAL TO DATE	2025-26 Proposed in Jun-2025	TOTAL REVISED
YOUTH / SCHOOL ORGANIZATIONS													
Grand Terrace Community Basketball	$ 1,136	$ -	$ -	$ 1,450	$ -	$ -					$ 2,586	$ -	$ 2,586
Grand Terrace High School Football Boosters	-	-	-	2,000	2,000	-					$ 4,000	-	4,000
Grand Terrace High School Legacy Regiment Boosters	-	-	-	2,000	-	-			2,000		$ 4,000	-	4,000
Grand Terrace High School Boys Basketball	-	-	-	-	2,000	-		1,040			$ 3,040	-	3,040
Grand Terrace High School Titan Wrestling Team	-	-	-	-	1,997	-	2,000				$ 3,997	-	3,997
Grand Terrace HS Titan Wrestling Booster Club									2,000		$ 2,000	-	2,000
Grand Terrace High School Cheer Booster Club	-	-	-	-	-	-	-	2,000	2,000		$ 4,000	-	4,000
Grand Terrace Little League	2,000	-	2,000	-	-	-					$ 4,000	-	4,000
Titan Strickers FC	-	-	-	-	-	-	-	-	500		$ 500	2,000	2,500
Grand Terrace Youth Football & Cheer	-	4,000	2,000	-	-	-		2,000			$ 8,000	-	8,000
Boy Scout Troop 40									2,000		$ 2,000	-	2,000
Grand Terrace Tribe Baseball Club									2,000		$ 2,000	-	2,000
Terrace View Elementary PTA	1,000	671	1,517	700	-	1,805	1,725	2,000	-		$ 9,418	-	9,418
	$ 4,136	$ 4,671	$ 5,517	$ 6,150	$ 5,997	$ 1,805	$ 3,725	$ 7,040	$ 10,500		$ 49,541	$ 2,000	$ 51,541
NON-PROFIT / SERVICE ORGANIZATIONS													
American Cancer Society	$ -	$ -	$ 2,000	$ -	$ -	$ -					$ 2,000	$ -	$ 2,000
Drug Alternative Program	-	2,000	-	-	-	-					$ 2,000	-	2,000
Foundation of Grand Terrace	2,350	2,000	1,830	-	-	2,000	2,000	2,000			$ 12,180		12,180
Friends of Grand Terrace Library	3,750	2,000	2,000	4,000	-	-					$ 11,750	-	11,750
Grand Terrace Lions Club	-	620	-	-	-	-					$ 620	-	620
Sheriff's Central Station Explorer Program	-	-	-	2,000	-	-					$ 2,000	-	2,000
The REC Center	2,187	310	-	3,100	-	-					$ 5,597	-	5,597
Grand Terrace Cars & Coffee	-	-	-	-	-	2,000	2,000	1,000			$ 5,000	-	5,000
Christ the Redeemer Catholic Church	-	-	-	-	-	-	310	310			$ 620		620
Grand Terrace Living Word Foursquare Church	-	-	-	-	-	-	2,000	-	1,500		$ 3,500	-	3,500
New City Church	-	-	-	-	-	-	-	2,000			$ 2,000		2,000
Grand Terrace Women's Club	-	-	-	-	-	-	-	-	2,000		$ 2,000	-	2,000
Grand Terrace Chamber of Commerce									2,000		$ 2,000	-	2,000
Church Of Fire In Christ	-	-	-	-	-	-	-	-	2,000		$ 2,000	-	2,000
Academy of Championd Figure Skating Team									2,000		$ 2,000	-	2,000
Family Service Association	-	-	-	-	2,000	-	-	-	-		$ 2,000	-	2,000
	$ 8,287	$ 6,930	$ 5,830	$ 9,100	$ 2,000	$ 4,000	$ 6,310	$ 5,310	$ 9,500		$57,267	$ -	$ 57,267
TOTAL	$ 12,423	$ 11,601	$ 11,347	$ 15,250	$ 7,997	$ 5,805	$ 10,035	$ 12,350	$ 20,000	$ -	$ 106,808	$ 2,000	$ 108,808