



CITY OF GRAND TERRACE

City Council

AGENDA • July 8, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

C. SPECIAL PRESENTATIONS

Update on Community Choice Energy Study for the Inland Empire - Presented By Howard Choy, Executive Consultant with EES Consulting

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda

DEPARTMENT: City Clerk

- 2) Approval of Minutes - Regular Meeting - June 10, 2025

DEPARTMENT: City Clerk

- 3) Approval of the May-2025 Check Register in the Amount of \$768,415.12

RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 05312025 IN THE AMOUNT OF \$768,415.12 AS SUBMITTED, FOR THE MONTH ENDING MAY 31, 2025.

DEPARTMENT: Finance

- 4) Authorize the Use and Acceptance of Electronic Signatures

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY OF GRAND TERRACE, CALIFORNIA, ADOPTING AN ELECTRONIC RECORDS AND SIGNATURE USE POLICY AND AUTHORIZING THE USE OF DIGITAL SIGNATURES, ATTESTATION, AND ELECTRONIC SIGNATURES

DEPARTMENT: City Clerk

E. PUBLIC HEARINGS

- 5) Levy of Assessments for Delinquent Refuse and Sewer Accounts

RECOMMENDATION: ADOPTION AND ASSESSMENT OF DELINQUENT RESIDENTIAL AND COMMERCIAL REFUSE AND SEWER FEES ON THE COUNTY TAX ROLLS BY THE TAX ASSESSOR; and

ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING PRELIMINARY REPORTS OF DELINQUENT REFUSE AND SEWER USER FEES AND DIRECTING THAT SUCH DELINQUENT FEES BE COLLECTED ON THE TAX ROLL AND BE IMPOSED AS ASSESSMENTS UPON PROPERTY WITHIN THE CITY OF GRAND TERRACE; and

APPROVE THE AGREEMENT BETWEEN THE COUNTY OF SAN BERNARDINO AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR AND THE CITY OF GRAND TERRACE FOR THE COLLECTION OF SPECIAL TAXES, FEES, AND ASSESSMENTS ON THE COUNTY PROPERTY TAX ROLL; and

APPROVE THE AGREEMENT BETWEEN THE COUNTY OF SAN BERNARDINO AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR AND THE DISTRICT FOR THE COLLECTION OF SPECIAL TAXES, FEES, AND ASSESSMENTS ON THE COUNTY PROPERTY TAX ROLL

DEPARTMENT: Public Works

- 6) Public Hearing on Staffing Vacancies Pursuant to Assembly Bill 2561

RECOMMENDATION: RECEIVE AND FILE THIS REPORT AS REQUIRED BY ASSEMBLY BILL 2561 (AB 2561), WHICH OUTLINES THE CITY'S STAFFING LEVELS, HIRING AND RETENTION PRACTICES, AND BARRIERS TO RECRUITMENT IN COMPLIANCE WITH THE LAW.

DEPARTMENT: City Manager

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

- 7) Community Benefit Fund Grant Award to the Grand Terrace Women's Club in the Amount of \$2,000

RECOMMENDATION: APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE GRAND TERRACE WOMEN'S CLUB IN THE AMOUNT OF \$2,000 TO SUPPORT CHRISTMAS FOR CHILDREN.

DEPARTMENT: Finance

- 8) Community Benefit Fund Grant Award to Troop 40 BSA in the Amount of \$2,000

RECOMMENDATION: APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION IN THE AMOUNT OF \$2,000.00 FOR THE TROOP 40 BSA FOR THEIR SUMMER CAMP TUITION

DEPARTMENT: Finance

- 9) Appointing Voting Delegates for Cal Cities 2025 Annual Conference & Expo

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, APPOINTING DELEGATES AND ALTERNATES TO THE 2025 CAL CITIES ANNUAL CONFERENCE & EXPO AS OFFICIAL REPRESENTATIVES OF THE CITY OF GRAND TERRACE

DEPARTMENT: City Clerk

- 10) Future Agenda Item for Review of Existing Marijuana Policies and Ordinances

RECOMMENDATION: THAT THE CITY COUNCIL TAKE NO ACTION AND MAKE NO MODIFICATIONS TO THE EXISTING MARIJUANA-RELATED POLICIES AND ORDINANCES IN THE GRAND TERRACE MUNICIPAL CODE AT THIS TIME

DEPARTMENT: City Manager

- 11) Elimination of Existing City Positions

RECOMMENDATION: ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE AUTHORIZING THE CITY MANAGER TO ELIMINATE EXISTING POSITIONS AND APPROVING AN AMENDMENT TO THE CITY OF GRAND TERRACE PERSONNEL RULES TO REFLECT THE GRANT OF AUTHORITY

DEPARTMENT: City Manager

- 12) First Reading and Introduction by Title Only, with Further Reading Waived of, Addition of Mobile Food Truck Ordinance to the City of Grand Terrace Municipal Code

RECOMMENDATION: Direct The City Attorney To Read By Title Only, Waive Reading Of, And Introduce "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA ADDING CHAPTER 12.60 (MOBILE FOOD TRUCKS) TO TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PLACES) OF THE GRAND TERRACE MUNICIPAL CODE TO REGULATE THE OPERATION OF MOBILE FOOD TRUCKS WITHIN THE CITY OF GRAND TERRACE"

DEPARTMENT: City Manager

- 13) First Reading and Introduction by Title Only, with Further Reading Waived of an Ordinance Authorizing the Establishment of a Schedule of Fines by Resolution

RECOMMENDATION: Direct The City Attorney To Read By Title Only, Waive Reading Of, And Introduce "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 1.16.010 ("GENERAL PENALTIES") OF TITLE 1 ("GENERAL PROVISIONS"); SECTION 2.44.020 ("VIOLATION—PENALTY") OF TITLE 2 ("ADMINISTRATION AND PERSONNEL"); SECTION 3.08.150 ("VIOLATION—PENALTY") OF TITLE 3 ("REVENUE AND FINANCE"); SECTIONS 4.12.010 ("FEES DESIGNATED"), 4.20.010 ("FEES DESIGNATED"), 4.28.010 ("FINES DESIGNATED"), 4.32.010 ("GENERALLY"), 4.36.010 ("FINES DESIGNATED"), 4.40.010 ("PENALTIES DESIGNATED"), 4.44.020 ("FINES DESIGNATED"), 4.48.040 ("VIOLATION OF SECTION 12.08.310"), 4.60 ("CONDUCT IN PUBLIC PARK"), 4.64.010 ("VIOLATION—PENALTY"), 4.68.060 ("VIOLATION—PENALTY"), 4.105.010 ("FINES DESIGNATED") OF TITLE 4 ("COMPREHENSIVE FEE SCHEDULES, FINES AND TAXES"); SECTIONS 5.04.390 ("VIOLATION—PENALTY"), 5.42.190 ("REMOVAL OF REFUSE") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS"); SECTIONS 6.04.050 ("ANIMAL NOISE"), 6.32.030 ("PENALTY PROVISION") OF TITLE 6 ("ANIMALS"); SECTIONS 8.04.170 ("VIOLATIONS"), 8.08.180 ("CRIMINAL PENALTIES"), 8.68.130 ("VIOLATION—PENALTY"), 8.104.080 ("SAME—CITY BUILDINGS AND FACILITIES), 8.104.090 ("SAME—CITY PARKS AND OTHER RECREATION AREAS"), 8.104.100 ("SMOKING WASTE", 8.108.060 ("PENALTY FOR VIOLATION"), 8.112.200 ("ADMINISTRATIVE FINES AND PENALTIES") OF TITLE 8 ("HEALTH AND SAFETY"); SECTIONS 9.05.030 ("VIOLATION—PENALTY"), 9.32.080 ("VIOLATIONS AND PENALTIES") OF TITLE 9 ("PUBLIC PEACE, MORALS AND WELFARE"); SECTION 10.04.640 ("INFRACTION—FINE") OF TITLE 10 ("VEHICLES AND TRAFFIC"); SECTIONS 12.08.440 ("FINES FOR FAILURE TO OBTAIN AN ENCROACHMENT PERMIT"), 12.24.060 ("INSURANCE REQUIRED"), 12.32.020 ("UNLAWFUL ACTS"), 12.32.140 ("PARK HOURS"), 12.32.160 ("VEHICLES IN PARKS"), 12.32.170 ("ASSEMBLIES, PROGRAMS OR FESTIVALS IN PARKS"), 12.32.180 ("SMOKING"), 12.36.060 ("VIOLATIONS"), 12.48.060 ("VIOLATION—PENALTY"), 12.52.020 ("GENERAL PROHIBITION"), 12.52.070 ("PENALTIES") OF TITLE 12 ("STREETS, SIDEWALKS AND PUBLIC PLACES"); SECTION 15.52.160 ("VIOLATION—PENALTY") OF TITLE 15 ("BUILDINGS AND CONSTRUCTION"); SECTIONS 18.60.030 ("PARKING REGULATIONS"), AND 18.91.050 ("DECLARATION OF PUBLIC NUISANCE") OF TITLE 18 ("ZONING") OF THE GRAND TERRACE

MUNICIPAL CODE TO STREAMLINE THE IMPOSITION OF PENALTIES—including INFRACTIONS, MISDEMEANORS, AND ADMINISTRATIVE CITATIONS—FOR CODE VIOLATIONS AND AUTHORIZING ADOPTION OF A SCHEDULE OF FINES BY RESOLUTION"; and

ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ADOPTING A SCHEDULE OF FINES FOR VIOLATION OF THE GRAND TERRACE MUNICIPAL CODE

DEPARTMENT: City Manager

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION - NONE

L. ADJOURN

The next Regular City Council Meeting will be held on July 22, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.