



CITY OF GRAND TERRACE

City Council

AGENDA • July 22, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

C. SPECIAL PRESENTATIONS - NONE

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda
- 2) Approval of Minutes - Regular Meeting - July 8, 2025
- 3) Adoption of an Ordinance Regulating Mobile Food Trucks to the City of Grand Terrace Municipal Code

RECOMMENDATION: SECOND READING AND ADOPTION OF "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA ADDING CHAPTER 12.60 (MOBILE FOOD TRUCKS) TO TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PLACES) OF THE GRAND TERRACE MUNICIPAL CODE TO REGULATE THE OPERATION OF MOBILE FOOD TRUCKS WITHIN THE CITY OF GRAND TERRACE"

DEPARTMENT: City Manager

- 4) Adoption of an Ordinance Authorizing the Establishment of a Schedule of Fines to the City of Grand Terrace Municipal Code

RECOMMENDATION: SECOND READING AND ADOPTION OF "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 1.16.010 ("GENERAL PENALTIES") OF TITLE 1 ("GENERAL PROVISIONS"); SECTION 2.44.020 ("VIOLATION—PENALTY") OF TITLE 2 ("ADMINISTRATION AND PERSONNEL"); SECTION 3.08.150 ("VIOLATION—PENALTY") OF TITLE 3 ("REVENUE AND FINANCE"); SECTIONS 4.12.010 ("FEES DESIGNATED"), 4.20.010 ("FEES DESIGNATED"), 4.28.010 ("FINES DESIGNATED"), 4.32.010 ("GENERALLY"), 4.36.010 ("FINES DESIGNATED"), 4.40.010 ("PENALTIES DESIGNATED"), 4.44.020 ("FINES DESIGNATED"), 4.48.040 ("VIOLATION OF SECTION 12.08.310"), 4.60 ("CONDUCT IN PUBLIC PARK"), 4.64.010 ("VIOLATION—PENALTY"), 4.68.060 ("VIOLATION—PENALTY"), 4.105.010 ("FINES DESIGNATED") OF TITLE 4 ("COMPREHENSIVE FEE SCHEDULES, FINES AND TAXES"); SECTIONS 5.04.390 ("VIOLATION—PENALTY"), 5.42.190 ("REMOVAL OF REFUSE") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS"); SECTIONS 6.04.050 ("ANIMAL NOISE"), 6.32.030 ("PENALTY PROVISION") OF TITLE 6 ("ANIMALS"); SECTIONS 8.04.170 ("VIOLATIONS"), 8.08.180 ("CRIMINAL PENALTIES"), 8.68.130 ("VIOLATION—PENALTY"), 8.104.080 ("SAME—CITY BUILDINGS AND FACILITIES), 8.104.090 ("SAME—CITY PARKS AND OTHER RECREATION AREAS"), 8.104.100 ("SMOKING WASTE", 8.108.060 ("PENALTY FOR VIOLATION"), 8.112.200 ("ADMINISTRATIVE FINES AND PENALTIES") OF TITLE 8 ("HEALTH AND SAFETY"); SECTIONS 9.05.030 ("VIOLATION—PENALTY"), 9.32.080 ("VIOLATIONS AND PENALTIES") OF TITLE 9 ("PUBLIC PEACE, MORALS AND WELFARE"); SECTION 10.04.640 ("INFRACTION—FINE") OF TITLE 10 ("VEHICLES AND TRAFFIC"); SECTIONS 12.08.440 ("FINES FOR FAILURE TO OBTAIN AN ENCROACHMENT PERMIT"), 12.24.060 ("INSURANCE REQUIRED"), 12.32.020 ("UNLAWFUL ACTS"), 12.32.140 ("PARK HOURS"), 12.32.160 ("VEHICLES IN PARKS"), 12.32.170 ("ASSEMBLIES, PROGRAMS OR FESTIVALS IN PARKS"), 12.32.180 ("SMOKING"), 12.36.060 ("VIOLATIONS"), 12.48.060 ("VIOLATION—PENALTY"), 12.52.020 ("GENERAL PROHIBITION"), 12.52.070 ("PENALTIES") OF TITLE 12 ("STREETS, SIDEWALKS AND PUBLIC PLACES"); SECTION 15.52.160 ("VIOLATION—PENALTY") OF TITLE 15 ("BUILDINGS AND CONSTRUCTION"); SECTIONS 18.60.030 ("PARKING REGULATIONS"), AND 18.91.050 ("DECLARATION OF PUBLIC NUISANCE") OF TITLE 18 ("ZONING") OF THE GRAND TERRACE MUNICIPAL CODE TO STREAMLINE THE IMPOSITION OF PENALTIES—INCLUDING INFRACTIONS, MISDEMEANORS, AND ADMINISTRATIVE CITATIONS—FOR CODE VIOLATIONS AND AUTHORIZING ADOPTION OF A SCHEDULE OF FINES BY RESOLUTION"

DEPARTMENT: City Manager

- 5) Approve Check #82521 to Mayor Hussey in the amount of \$359.85 from the May Check Register

RECOMMENDATION: APPROVE CHECK #82521 TO MAYOR HUSSEY IN THE AMOUNT OF \$359.85 FROM THE MAY CHECK REGISTER

DEPARTMENT: Finance

- 6) Authorization to Purchase Replacement Maintenance Vehicle for Public Works Department

DEPARTMENT: Public Works

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

- 7) Future Agenda Item Request - Establishing a Recreation and Park District

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THIS REPORT OUTLINING THE PROCESS FOR AND IMPLICATIONS OF ESTABLISHING A RECREATION AND PARK DISTRICT, AND PROVIDE DIRECTION TO STAFF ON POTENTIAL NEXT STEPS

DEPARTMENT: City Manager

- 8) Future Agenda Item Request - Tobacco Retail Licensing (TRL) Program

RECOMMENDATION: THAT THE CITY COUNCIL PROVIDE DIRECTION AS TO THE IMPLEMENTATION OF A TOBACCO RETAIL LICENSING (TRL) PROGRAM THAT INCLUDES A REQUIREMENT FOR ALL TOBACCO RETAILERS TO OBTAIN A LOCAL TOBACCO RETAIL LICENSE, AND AN ANNUAL LICENSE FEE TO FUND ENFORCEMENT AND COMPLIANCE EFFORTS FOCUSED ON PREVENTING TOBACCO AND VAPE PRODUCT SALES TO MINORS

DEPARTMENT: City Manager

- 9) Future Agenda Item Request - Regulation of Auto Repair Activities in Residential Zones

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THIS REPORT AND DIRECT NO FURTHER ACTION AT THIS TIME, AS EXISTING CITY ORDINANCES, STATE LAWS, AND CODE ENFORCEMENT MECHANISMS PROVIDE SUFFICIENT AUTHORITY TO PROHIBIT AND ADDRESS ILLEGAL AUTO REPAIR ACTIVITIES OCCURRING IN RESIDENTIAL ZONES.

DEPARTMENT: City Manager

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION - NONE

L. ADJOURN

The next Regular City Council Meeting will be held on August 12, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.