



CITY OF GRAND TERRACE

City Council

MINUTES • July 22, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

Call to Order

Mayor Bill Hussey convened the regular Meeting of the City Council for Tuesday, July 22, 2025 at 6:00 PM.

Invocation

The Invocation was given by Pastor Mark Matthews from Grand View Baptist Church.

Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Matt Brown.

AB 2449 Disclosures

None.

Roll Call

Present:	Mayor Bill Hussey Mayor Pro Tem Michelle Sabino Council Member Doug Wilson Council Member Jeff Allen Council Member Matt Brown
Absent:	

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

None.

B. PUBLIC COMMENT

Bobbie Forbes, Grand Terrace Resident, wanted to thank our Code Enforcement staff for their continuous hard work and stated that the recently burned building on Barton Road needs to be boarded up.

C. SPECIAL PRESENTATIONS - NONE

D. CONSENT CALENDAR

PUBLIC COMMENT

None.

Before the vote, Adrian Guerra, City Attorney, read by title only, second reading and adoption of "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA ADDING CHAPTER 12.60 (MOBILE FOOD TRUCKS) TO TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PLACES) OF THE GRAND TERRACE MUNICIPAL CODE TO REGULATE THE OPERATION OF MOBILE FOOD TRUCKS WITHIN THE CITY OF GRAND TERRACE" and;

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING SECTION 1.16.010 ("GENERAL PENALTIES") OF TITLE 1 ("GENERAL PROVISIONS"); SECTION 2.44.020 ("VIOLATION—PENALTY") OF TITLE 2 ("ADMINISTRATION AND PERSONNEL"); SECTION 3.08.150 ("VIOLATION—PENALTY") OF TITLE 3 ("REVENUE AND FINANCE"); DESIGNATED"), 4.28.010 ("FINES DESIGNATED"), 4.32.010 ("GENERALLY"), 4.36.010 ("FINES DESIGNATED"), 4.40.010 ("PENALTIES DESIGNATED"), 4.44.020 ("FINES DESIGNATED"), 4.48.040 ("VIOLATION OF SECTION 12.08.310"), 4.60 ("CONDUCT IN PUBLIC PARK"), 4.64.010 ("VIOLATION—PENALTY"), 4.68.060 ("VIOLATION—PENALTY"), 4.105.010 ("FINES DESIGNATED") OF TITLE 4 ("COMPREHENSIVE FEE SCHEDULES, FINES AND TAXES"); SECTIONS 5.04.390 ("VIOLATION—PENALTY"), 5.42.190 ("REMOVAL OF REFUSE") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS"); SECTIONS 6.04.050 ("ANIMAL NOISE"), 6.32.030 ("PENALTY PROVISION") OF TITLE 6 ("ANIMALS"); SECTIONS 8.04.170 ("VIOLATIONS"), 8.08.180 ("CRIMINAL PENALTIES"), 8.68.130 ("VIOLATION—PENALTY"), 8.104.080 ("SAME—CITY BUILDINGS AND FACILITIES), 8.104.090 ("SAME—CITY PARKS AND OTHER RECREATION AREAS"), 8.104.100 ("SMOKING WASTE", 8.108.060 ("PENALTY FOR VIOLATION"), 8.112.200 ("ADMINISTRATIVE FINES AND PENALTIES") OF TITLE 8 ("HEALTH AND SAFETY"); SECTIONS 9.05.030 ("VIOLATION—PENALTY"), 9.32.080 ("VIOLATIONS AND PENALTIES") OF TITLE 9 ("PUBLIC PEACE, MORALS AND WELFARE"); SECTION 10.04.640 ("INFRACTION—FINE") OF TITLE 10 ("VEHICLES AND TRAFFIC"); SECTIONS 12.08.440 ("FINES FOR FAILURE TO OBTAIN AN ENCROACHMENT PERMIT"), 12.24.060 ("INSURANCE REQUIRED"), 12.32.020 ("UNLAWFUL ACTS"), 12.32.140 ("PARK HOURS"), 12.32.160 ("VEHICLES IN PARKS"), 12.32.170 ("ASSEMBLIES, PROGRAMS OR FESTIVALS IN PARKS"), 12.32.180 ("SMOKING"), 12.36.060 ("VIOLATIONS"), 12.48.060 ("VIOLATION—PENALTY"), 12.52.020 ("GENERAL PROHIBITION"), 12.52.070 ("PENALTIES") OF TITLE 12 ("STREETS, SIDEWALKS AND PUBLIC PLACES"); SECTION 15.52.160 ("VIOLATION—PENALTY") OF TITLE 15 ("BUILDINGS AND CONSTRUCTION"); SECTIONS 18.60.030 ("PARKING REGULATIONS"), AND 18.91.050 ("DECLARATION OF PUBLIC NUISANCE") OF TITLE 18 ("ZONING") OF THE GRAND TERRACE MUNICIPAL CODE TO STREAMLINE THE IMPOSITION OF PENALTIES—INCLUDING INFRACTIONS, MISDEMEANORS, AND ADMINISTRATIVE CITATIONS—FOR CODE VIOLATIONS AND AUTHORIZING ADOPTION OF A SCHEDULE OF FINES BY RESOLUTION"

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Allen
SECONDER:	Council Member Brown
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
ABSTAIN:	None
NAYS:	None

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda
- 2) Approval of Minutes - Regular Meeting - July 8, 2025
- 3) Adoption of an Ordinance Regulating Mobile Food Trucks to the City of Grand Terrace Municipal Code
- 4) Adoption of an Ordinance Authorizing the Establishment of a Schedule of Fines to the City of Grand Terrace Municipal Code
- 5) Approve Check #82521 to Mayor Hussey in the amount of \$359.85 from the May Check Register

Mayor Hussey recused himself on item # 5, check number 82521.

- 6) Authorization to Purchase Replacement Maintenance Vehicle for Public Works Department

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS – NONE

G. NEW BUSINESS

7) Future Agenda Item Request - Establishing a Recreation and Park District
Konrad Bolowich, City Manager, provided the PowerPoint Presentation for this Item.

PUBLIC COMMENT

None.

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THIS REPORT OUTLINING THE PROCESS FOR AND IMPLICATIONS OF ESTABLISHING A RECREATION AND PARK DISTRICT, AND PROVIDE DIRECTION TO STAFF ON POTENTIAL NEXT STEPS.

MOTION TO RECEIVE AND FILE

RESULT:	APPROVED 5 TO 0
MOVER:	Council Member Allen
SECONDER:	Mayor Pro Tem Sabino
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
ABSTAIN:	None
NAYS:	None

8) Future Agenda Item Request - Tobacco Retail Licensing (TRL) Program

Konrad Bolowich, City Manager, provided the PowerPoint Presentation for this item.

PUBLIC COMMENT

Israel Fuentes, Member of Colton Joint Unified School District, Board Member of Grand Terrace Community Coalition for Change and Tobacco Free San Bernardino County Provided background on TRL licensing and distributed binders with educational materials on youth tobacco use. Emphasized his mission to protect youth from tobacco marketing and offered support for educational efforts.

Margareth Gonzalez, Talamantes - Youth Advocate, Community Coalition for Change, expressed concern about youth-targeted tobacco marketing. Supported TRL licensing as a way to ensure responsible sales and reduce the availability of harmful tobacco products.

Isabella Soria, High School Student of Grand Terrace, shared concerns about flavored tobacco products appealing to youth and increasing addiction. She believes TRL licensing would help protect students.

Camila Soria, Jr. High Student, Grand Terrace thanked the mayor and council for their support in reducing tobacco harm. Voiced concern over rising tobacco uses among students and expressed support for TRL licensing as a protective measure.

Bobbie Forbes, Grand Terrace resident, opposed involving the city sheriff in policing businesses for tobacco-related issues, believes that tobacco education and enforcement should be the responsibility of parents, not the city.

RECOMMENDATION: THAT THE CITY COUNCIL PROVIDE DIRECTION AS TO THE IMPLEMENTATION OF A TOBACCO RETAIL LICENSING (TRL) PROGRAM THAT INCLUDES A REQUIREMENT FOR ALL TOBACCO RETAILERS TO OBTAIN A LOCAL TOBACCO RETAIL LICENSE, AND AN ANNUAL LICENSE FEE TO FUND ENFORCEMENT AND COMPLIANCE EFFORTS FOCUSED ON PREVENTING TOBACCO AND VAPE PRODUCT SALES TO MINORS

Adrian Guerra, City Attorney, stated for the record: The Motion is to Direct Staff to prepare a TRL ordinance and a recommended fee resolution.

RESULT:	FAILED 1 TO 4
MOVER:	Council Member Allen
SECONDER:	Mayor Hussey
ABSTAIN:	None
AYES:	Council Member Allen
NAYS:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Brown

- 9) Future Agenda Item Request - Regulation of Auto Repair Activities in Residential Zones

Konrad Bolowich, City Manager, provided the PowerPoint Presentation for this item.

PUBLIC COMMENT

Johan Gallo, Grand Terrace resident, raised concerns about regulating home auto repairs, particularly the difficulty in distinguishing personal work from unlicensed commercial activity. Highlighted enforcement challenges and noted issues with mobile repair businesses operating in residential areas.

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AND FILE THIS REPORT AND DIRECT NO FURTHER ACTION AT THIS TIME, AS EXISTING CITY ORDINANCES, STATE LAWS, AND CODE ENFORCEMENT MECHANISMS PROVIDE SUFFICIENT AUTHORITY TO PROHIBIT AND ADDRESS ILLEGAL AUTO REPAIR ACTIVITIES OCCURRING IN RESIDENTIAL ZONES.

MOTION TO RECEIVE AND FILE

RESULT:	APPROVED 5 TO 0
MOVER:	Mayor Pro Tem Sabino
SECONDER:	Council Member Brown
AYES:	Mayor Hussey, Mayor Pro Tem Sabino, Council Member Wilson, Council Member Allen, Council Member Brown
ABSTAIN:	None
NAYS:	None

H. FUTURE AGENDA ITEMS

Council Member Matt Brown, requested a future agenda item to update the public on the Blue Mountain Trail Project, including consultant progress and results from the May stakeholder survey, which have not yet been released.

Konrad Bolowich, City Manager, stated that he will bring these items back and that no request for item is needed.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown reported on the following:

- Nothing to report

Council Member Jeff Allen reported on the following:

- On July 9, 2025, attended the Grand Terrace Chamber of Commerce meeting and connected with Matthew Hernandez, Chair of the American Cancer Society.
- Announced the formation and leadership of the Grand Terrace Relay for Life team, invited the public to join and support the fundraiser on September 27, 2025, at Colton High School football stadium.

Council Member Doug Wilson reported on the following:

- Nothing to report.

Mayor Pro Tem Michelle Sabino reported on the following:

- Nothing to report.

Mayor Bill Hussey reported on the following:

- Shared his experience volunteering at the District Attorney's office and discussed using drones to identify and fine illegal fireworks violations and plans for the future of the 4th of July celebrations.

J. CITY MANAGER COMMUNICATIONS

Konrad Bolowich, City Manager, reported on the following:

- Thanked the community for patience during the Michigan paving project, which is now complete.
- The striping project will start and finish before the new school year.

FIRE DEPARTMENT

Battalion Chief Westfall announced that the Fire Department is partnering with Emergency Services to offer CERT Basic Training on July 26–27, 2025 for the Grand Terrace community.

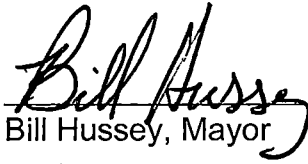
SHERIFF DEPARTMENT

Lieutenant Fries invites the community to the San Bernardino County Sheriff's annual National Night Out event on Tuesday, August 5, 2025. Provided stats from a law enforcement checkpoint conducted on Friday, July 18, 2025. Emphasized the importance of reporting crimes promptly and reminded homeowners they have the right to not open their doors to solicitors.

K. CLOSED SESSION - NONE

L. ADJOURN

Mayor Hussey adjourned the Regular Meeting of the City Council at 7:47 p.m. The next Regular City Council Meeting will be held on Tuesday, August 12, 2025, at 6:00 p.m.



Bill Hussey, Mayor



Daysi Alcocer, City Clerk

