



CITY OF GRAND TERRACE

City Council

AGENDA • October 14, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

ROLL CALL

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting.

C. SPECIAL PRESENTATIONS - NONE

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda
- 2) Approval of Minutes - Regular Meeting - September 23, 2025
- 3) Approval of the August-2025 Check Register in the Amount of \$1,247,724.75

RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 08312025 IN THE AMOUNT OF \$1,247,724.75 AS SUBMITTED, FOR THE MONTH ENDING AUGUST 31, 2025

DEPARTMENT: Finance

- 4) Approve Check #82833 to Mayor Hussey in the amount of \$359.85 from the August 2025 Check Register

RECOMMENDATION: APPROVE CHECK #82833 TO MAYOR HUSSEY IN THE AMOUNT OF \$359.85 FROM THE AUGUST 2025 CHECK REGISTER

DEPARTMENT: Finance

- 5) Approve Check #82888 to Councilmember Wilson in the amount of \$1,110.00 from the August 2025 Check Register

RECOMMENDATION: APPROVE CHECK #82888 TO COUNCILMEMBER WILSON IN THE AMOUNT OF \$1,110.00 FROM THE AUGUST 2025 CHECK REGISTER

DEPARTMENT: Finance

- 6) Approval of the September-2025 Check Register in the Amount of \$623,048.78.

RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 09302025 IN THE AMOUNT OF \$623,048.78 AS SUBMITTED, FOR THE MONTH ENDING SEPTEMBER 30, 2025

DEPARTMENT: Finance

- 7) Approve Check #82908 to Mayor Hussey in the amount of \$359.85 from the September 2025 Check Register

RECOMMENDATION: APPROVE CHECK #82908 TO MAYOR HUSSEY IN THE AMOUNT OF \$359.85 FROM THE SEPTEMBER 2025 CHECK REGISTER

DEPARTMENT: Finance

- 8) Approval of Resolution and Amendment No. 1 to Agreement for Contract Services with Revenue & Cost Specialists (RCS) for Consultant Services

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE A RESOLUTION (ATTACHMENT 1) APPROVING AMENDMENT NO. 1 TO THE AGREEMENT FOR CONTRACT SERVICES WITH REVENUE & COST SPECIALISTS (RCS) FOR PREPARATION OF A COMPREHENSIVE DEVELOPMENT IMPACT FEE STUDY, WHICH EXTENDS THE AGREEMENT TERM TO JANUARY 9, 2026, AND EXPANDS THE SCOPE OF WORK TO INCLUDE A FISCAL IMPACT ANALYSIS PURSUANT TO AB 602, A FEASIBILITY ANALYSIS, AND PREPARATION OF A CITY COUNCIL PRESENTATION, IN THE AMOUNT OF \$3,000, FOR A REVISED NOT-TO-EXCEED CONTRACT TOTAL OF \$42,600; AND

AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT, SUBJECT TO APPROVAL AS TO FORM BY THE CITY ATTORNEY; AND

AUTHORIZE A GENERAL FUND APPROPRIATION IN THE AMOUNT OF \$3,000 FOR THE EXPANDED CONSULTANT SERVICES AND \$2,500 FOR CITY ATTORNEY REVIEW; AND

DETERMINE THAT THE PROPOSED ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15306 – INFORMATION COLLECTION (CLASS 6 CATEGORICAL EXEMPTION)

DEPARTMENT: Planning & Development Services

9) Second Reading & Adoption of the 2025 California Building Codes

RECOMMENDATION: THAT THE CITY COUNCIL CONDUCT A SECOND READING AND ADOPT THE 2025 CALIFORNIA BUILDING CODES WITH AMENDMENTS TO CHAPTER 15.04, 15.08, 15.09, 15.10, 15.12, 15.16, 15.17, 15.18, 15.19, 15.20, 15.21, 15.22, AND ADDING CHAPTER 15.11 OF THE MUNICIPAL CODE. ONLY EDITORIAL CHANGES DUE TO CODE YEARS AND SECTIONS THAT HAVE MOVED ARE BEING AMENDED. THE ADDITION OF CHAPTER 15.11 IS DUE TO CALIFORNIA CODE OF REGULATIONS ADOPTING TITLE 24, PART 7; CALIFORNIA WILDLAND-URBAN INTERFACE CODE

DEPARTMENT: Building & Safety Division

10) Approval of the San Bernardino County Amendment No. 7 Library Lease Agreement

RECOMMENDATION: APPROVE THE SEVENTH AMENDMENT TO LEASE AGREEMENT CONTRACT NO. 04-427 WITH THE COUNTY OF SAN BERNARDINO FOR CONTINUED OPERATION OF THE COUNTY LIBRARY AT GRAND TERRACE CITY HALL; AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT AND ANY RELATED DOCUMENTS ON BEHALF OF THE CITY

DEPARTMENT: City Manager

11) Authorize Purchase Order for Procurement of Diesel Generator using FY 2024 Emergency Management Performance Grant and Equipment Replacement Funds

RECOMMENDATION: APPROVE THE PURCHASE OF A GENERATOR FROM QUINN POWER SYSTEMS USING FY 2024 EMPG AND ADDITIONAL EQUIPMENT REPLACEMENT FUNDS APPROPRIATIONS

DEPARTMENT: City Manager

12) Approval of a Resolution Accepting the Applicant-Initiated Voluntary Relinquishment of Conditional Use Permit (CUP) 19-01 for the Property Located at 11731 Terrace Avenue

RECOMMENDATION: RECEIVE AND FILE THE STAFF REPORT; AND APPROVE A RESOLUTION ACCEPTING THE APPLICANT-INITIATED VOLUNTARY RELINQUISHMENT OF CONDITIONAL USE PERMIT (CUP) 19-01 FOR THE PROPERTY LOCATED AT 11731 TERRACE AVENUE.

DEPARTMENT: Planning & Development Services

13) Approval of Legal Services Agreement with Fennemore LLP to Provide Legal Services in Connection with The Anthony Petta and Angeline Petta Family Trust Litigation

RECOMMENDATION: APPROVE THE LEGAL SERVICES AGREEMENT WITH FENNEMORE LLP TO PROVIDE LEGAL SERVICES IN CONNECTION WITH THE ANTHONY PETTA AND ANGELINE PETTA FAMILY TRUST LITIGATION, AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT SUBJECT TO CITY ATTORNEY APPROVAL AS TO FORM

DEPARTMENT: City Attorney

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

14) Approval of the City of Grand Terrace 2040 Vision

RECOMMENDATION: APPROVE INITIATION OF THE 2040 STRATEGIC VISION PROGRAM, AUTHORIZE STAFF TO PROCEED WITH STAKEHOLDER ENGAGEMENT AND PROGRAM MILESTONES; AND DIRECT STAFF TO RETURN WITH PERIODIC UPDATES CULMINATING IN A COUNCIL-ADOPTED VISION PLAN AND 3-YEAR ROADMAP

DEPARTMENT: City Manager

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION - NONE

L. ADJOURN

The next Regular City Council Meeting will be held on October 28, 2025, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.