



CITY OF GRAND TERRACE

City Council

AGENDA • December 9, 2025

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to ccpubliccomment@grandterrace-ca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website www.grandterrace-ca.gov. For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at dalcocer@grandterrace-ca.gov.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

Call to Order

Invocation

Pledge of Allegiance

AB 2449 Disclosures

Remote participation by a member of the legislative body for just cause or emergency circumstances.

Roll Call

A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

C. SPECIAL PRESENTATIONS - NONE

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda

DEPARTMENT: City Clerk

- 2) Approval of Minutes - Special Meeting - November 12, 2025

DEPARTMENT: City Clerk

- 3) Approval of the October-2025 Check Register in the Amount of \$826,011.57.

RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 03312025 IN THE AMOUNT OF \$559,751.44 AS SUBMITTED, FOR THE MONTH ENDING MARCH 31, 2025

DEPARTMENT: Finance

- 4) Approve Check #83007 to Mayor Hussey in the amount of \$359.85 from the October 2025 Check Register

RECOMMENDATION: APPROVE CHECK #83007 TO MAYOR HUSSEY IN THE AMOUNT OF \$359.85 FROM THE OCTOBER 2025 CHECK REGISTER

DEPARTMENT: Finance

- 5) Budget Adjustment for a Public Works Director

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE BUDGET ADJUSTMENT AND AUTHORIZE RECRUITMENT FOR A FULL-TIME PUBLIC WORKS DIRECTOR

DEPARTMENT: City Manager

- 6) Retitling of Department Director Positions

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE AND AUTHORIZE THE RECLASSIFICATION OF THE PUBLIC WORKS DIRECTOR, COMMUNITY DEVELOPMENT DIRECTOR, AND FINANCE DIRECTOR TO “PUBLIC WORKS DIRECTOR - ASSISTANT CITY MANAGER”, “, COMMUNITY DEVELOPMENT DIRECTOR – ASSISTANT CITY MANAGER”, AND “FINANCE DIRECTOR – ASSISTANT CITY MANAGER” IN ORDER TO STRENGTHEN ORGANIZATIONAL EFFICIENCY, EXECUTIVE CAPACITY, AND LONG-TERM OPERATIONAL RESILIENCE

DEPARTMENT: City Manager

- 7) Acceptance of the Capital Improvement Project (CIP 2025-26)

RECOMMENDATION: THAT THE CITY COUNCIL ACCEPT THE CAPITAL IMPROVEMENT PROJECT CIP 2025-26 IN THE AMOUNT OF \$524,430.42 AND APPROVE THE FINAL PAYMENT OF \$26,221.52 TO ONYX PAVING INC. & THAT THE CITY COUNCIL DIRECT STAFF TO FILE AND RECORD THE NOTICE OF COMPLETION FOR PROJECT CIP 2025-26

DEPARTMENT: Public Works

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS - NONE

H. FUTURE AGENDA ITEMS

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

I. CITY COUNCIL COMMUNICATIONS

Council Member Matt Brown
Council Member Jeff Allen
Council Member Doug Wilson
Mayor Pro Tem Michelle Sabino
Mayor Bill Hussey

J. CITY MANAGER COMMUNICATIONS

K. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Gov. Code Section 54956.9

Case Name: *Community Housing Group LLC et al. v. The City of Grand Terrace et al.*

Case Number: CIVSB2527185

L. ADJOURN

The next Regular City Council Meeting will be held on January 13, 2026, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.