



# CITY OF GRAND TERRACE

City Council

AGENDA • January 13, 2026

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**Council Chambers**

**Regular Meeting**

**6:00 PM**

Grand Terrace Civic Center • 22795 Barton Road

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## COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to [ccpubliccomment@grandterrace-ca.gov](mailto:ccpubliccomment@grandterrace-ca.gov). To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words).

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**PLEASE NOTE:** Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website [www.grandterrace-ca.gov](http://www.grandterrace-ca.gov). For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at [dalcocer@grandterrace-ca.gov](mailto:dalcocer@grandterrace-ca.gov).

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at [www.grandterrace-ca.gov](http://www.grandterrace-ca.gov).

## AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

## CALL TO ORDER

## INVOCATION

## PLEDGE OF ALLEGIANCE

## AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

## ROLL CALL

### A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA

### B. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

### C. SPECIAL PRESENTATIONS - NONE

### D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda

DEPARTMENT: City Clerk

- 2) Approval of Minutes - Regular Meeting - December 9, 2025

DEPARTMENT: City Clerk

- 3) AB 1600 Annual Report for Fiscal Year 2023–24 and Five-Year Findings for FY 2019–20 through FY 2023–24

**RECOMMENDATION: RECEIVE AND FILE THE AB 1600 ANNUAL REPORT FOR FISCAL YEAR 2023–24 AND THE FIVE-YEAR FINDINGS FOR FISCAL YEARS 2019–20 THROUGH 2023–24, PREPARED PURSUANT TO GOVERNMENT CODE SECTIONS 66006 AND 66001(D)**

DEPARTMENT: Planning & Development Services

- 4) Award of Professional Services Agreement with Willdan for Gateway Specific Plan Engineering and Project Management Services

**RECOMMENDATION: AWARD A PROFESSIONAL SERVICES AGREEMENT TO WILLDAN IN AN AMOUNT NOT TO EXCEED \$394,772 FOR ENGINEERING AND PROJECT MANAGEMENT SERVICES RELATED TO THE GATEWAY SPECIFIC PLAN, PHASE 1, FOR A THREE-YEAR TERM WITH TWO OPTIONAL ONE-YEAR EXTENSIONS; AND**

**AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ANY SUBSEQUENT AMENDMENTS UP TO TEN PERCENT (10%) OF THE CONTRACT AMOUNT, SUBJECT TO CITY ATTORNEY APPROVAL AS TO FORM**

DEPARTMENT: Public Works

- 5) Approve Check #83091 to Mayor Hussey in the amount of \$359.85 from the November 2025 Check Register

**RECOMMENDATION: APPROVE CHECK #83091 TO MAYOR HUSSEY IN THE AMOUNT OF \$359.85 FROM THE NOVEMBER 2025 CHECK REGISTER**

DEPARTMENT: Finance

- 6) Approval of the November-2025 Check Register in the Amount of \$321,113.76.

**RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 11302025 IN THE AMOUNT OF \$321,113.76 AS SUBMITTED, FOR THE MONTH ENDING NOVEMBER 30, 2025**

DEPARTMENT: Finance

## **E. PUBLIC HEARINGS**

- 7) Adoption of the 2025–26 Development Impact Fee Nexus Study, Updated Development Impact Fees, and Introduction of an Ordinance Amending Section 4.80.010 of the Grand Terrace Municipal Code

**RECOMMENDATION: ADOPT A RESOLUTION ADOPTING THE 2025–26 DEVELOPMENT IMPACT FEE (DIF) NEXUS STUDY AND ESTABLISHING UPDATED DEVELOPMENT IMPACT FEES AT OR BELOW THE MAXIMUM AMOUNTS JUSTIFIED IN THE STUDY, INCLUDING A NEW LAW ENFORCEMENT (COUNTY SHERIFF) FACILITIES FEE COMPONENT; AND**

**INTRODUCE AND WAIVE THE FIRST READING OF AN ORDINANCE AMENDING SECTION 4.80.010 OF THE GRAND TERRACE MUNICIPAL CODE TO REMOVE OBSOLETE FEE AMOUNTS AND PROVIDE THAT DEVELOPMENT IMPACT FEE SCHEDULES UNDER CHAPTER 4.80 SHALL BE ESTABLISHED BY CITY COUNCIL RESOLUTION**

DEPARTMENT: Planning & Development Services

**F. UNFINISHED BUSINESS - NONE**

**G. NEW BUSINESS - NONE**

**H. FUTURE AGENDA ITEMS**

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

**I. CITY COUNCIL COMMUNICATIONS**

Council Member Matt Brown  
Council Member Jeff Allen  
Council Member Doug Wilson  
Mayor Pro Tem Michelle Sabino  
Mayor Bill Hussey

**J. CITY MANAGER COMMUNICATIONS**

**K. CLOSED SESSION - NONE**

**L. ADJOURN**

The next Regular City Council Meeting will be held on January 27, 2026, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.