



# CITY OF GRAND TERRACE

City Council

AGENDA • April 14, 2026

---

**Council Chambers**

**Regular Meeting**

**6:00 PM**

Grand Terrace Civic Center • 22795 Barton Road

---

## COMMENTS FROM THE PUBLIC

The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete a Request to Speak card located at the front entrance and provide it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time and each person is allowed three (3) minutes speaking time.

The City wants you to know that you can also submit your comments by email to [ccpubliccomment@grandterrace-ca.gov](mailto:ccpubliccomment@grandterrace-ca.gov). To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 5:00 p.m.; or if you are unable to email, please call the City Clerk's Office at (909) 954-5207 by 5:00 p.m.

If you wish to have your comments read to the City Council during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the City Council will be subject to the three (3) minute time limitation (approximately 350 words). Written comments are available at the City Clerk Office.

Pursuant to the provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**PLEASE NOTE:** Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1st Floor Lobby Area and 2nd Floor Reception Area during regular business hours and on the City's website [www.grandterrace-ca.gov](http://www.grandterrace-ca.gov). For further information regarding agenda items, please contact the office of the City Clerk at (909) 954-5207, or via e-mail at [dalcocer@grandterrace-ca.gov](mailto:dalcocer@grandterrace-ca.gov).

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at [www.grandterrace-ca.gov](http://www.grandterrace-ca.gov).

## AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (909) 954-5207 at least 48 hours prior to the advertised starting time of the meeting. This will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible [28 CFR 34.102.104 ADA Title II].

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Boy Scouts of America Troop 40

**AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances.

**ROLL CALL**

**A. REORDERING OF, ADDITIONS TO, OR REMOVAL OF ITEMS FROM THE AGENDA**

**B. PUBLIC COMMENT**

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda, but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting.

**C. SPECIAL PRESENTATIONS**

Proclamation — Child Abuse Prevention Month

**D. CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

- 1) Waive Full Reading of, and Direct the City Attorney to Read by Title only for, Ordinances on the Agenda
- 2) Treasurer's Report as of September 30, 2025

**RECOMMENDATION: RECEIVE AND FILE THE TREASURER'S REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2025**

DEPARTMENT: Finance

- 3) Treasurer's Report as of December 31, 2025

**RECOMMENDATION: RECEIVE AND FILE THE TREASURER'S REPORT FOR THE PERIOD ENDING DECEMBER 31, 2025**

DEPARTMENT: Finance

- 4) Approval of the March-2026 Check Register in the Amount of \$571,008.15.

**RECOMMENDATION: APPROVE THE CHECK REGISTER NO. 03312026 IN THE AMOUNT OF \$571,008.15 AS SUBMITTED, FOR THE MONTH ENDING MARCH 31, 2026**

DEPARTMENT: Finance

- 5) Approve Check #83461 to Mayor Hussey in the amount of \$419.20 from the March 2026 Check Register

**RECOMMENDATION: APPROVE CHECK #83461 TO MAYOR HUSSEY IN THE AMOUNT OF \$419.20 FROM THE MARCH 2026 CHECK REGISTER**

DEPARTMENT: Finance

- 6) Authorization to Advertise the Planning Commission Member Term Expirations

**RECOMMENDATION: AUTHORIZE THE CITY CLERK TO ADVERTISE THE EXPIRING TERMS IN ACCORDANCE WITH THE CITY'S APPOINTMENT PROCESS**

DEPARTMENT: City Clerk

- 7) Authorization to Advertise the Historical & Cultural Activities Committee Member Term Expirations

**RECOMMENDATION: AUTHORIZE THE CITY CLERK TO ADVERTISE THE EXPIRING TERMS IN ACCORDANCE WITH THE CITY'S APPOINTMENT PROCESS**

DEPARTMENT: City Clerk

- 8) Approval of an Annual Subscription Agreement with Gladwell Governmental Services, Inc. for Records Retention Schedule Maintenance and Updates

**RECOMMENDATION: APPROVE AN ANNUAL SUBSCRIPTION AGREEMENT WITH GLADWELL GOVERNMENTAL SERVICES, INC. (GGS) FOR ONGOING RECORDS RETENTION SCHEDULE MAINTENANCE AND UPDATES, IN THE AMOUNT OF \$500 ANNUALLY, WITH A ONE-TIME CATCH-UP COST OF \$1,000 TO BRING THE CITY'S RETENTION SCHEDULES CURRENT WITH APPLICABLE STATE AND FEDERAL LAWS, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT SUBJECT TO CITY ATTORNEY APPROVAL AS TO FORM**

DEPARTMENT: City Clerk

- 9) Award Concrete Rehabilitation at Various Locations (2) to Carter Enterprises Group, Inc.

**RECOMMENDATION: FIND THAT THE CONCRETE REHABILITATION PROJECT (2) IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15301(C) (EXISTING FACILITIES), AND AUTHORIZE STAFF TO PREPARE AND FILE A NOTICE OF EXEMPTION AND; APPROPRIATE AN ADDITIONAL \$856.00 FROM 46-900-321-000-000 AND;**

**AWARD THE CONCRETE REHABILITATION PROJECT (2) TO CARTER ENTERPRISES, INC. OF YORBA LINDA BASED ON THE LOWEST RESPONSIVE AND RESPONSIBLE BASE BID, AND APPROVE THE PUBLIC WORKS AGREEMENT WITH CARTER ENTERPRISES, INC. IN THE AMOUNT OF \$100,856; AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT, SUBJECT TO APPROVAL AS TO FORM BY THE CITY ATTORNEY**

DEPARTMENT: Public Works

- 10) Additional Appropriations for Diesel Generator using Equipment Replacement Fund

**RECOMMENDATION: APPROVE ADDITIONAL APPROPRIATIONS OF \$27,300 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE DIESEL GENERATOR**

DEPARTMENT: City Manager

- 11) Second Reading and Adoption of an Ordinance Amending Section 4.80.010 of the Grand Terrace Municipal Code to update the City's development impact fee program, remove obsolete fee amounts, and provide that development impact fees shall be established by City Council resolution consistent with the Mitigation Fee Act and Assembly Bill 602 (AB-602)

**RECOMMENDATION: SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING SECTION 4.80.010 OF THE GRAND TERRACE MUNICIPAL CODE**

DEPARTMENT: Planning & Development Services

**E. PUBLIC HEARINGS - NONE**

**F. UNFINISHED BUSINESS - NONE**

**G. NEW BUSINESS**

- 12) Event Location Approval for Trunk or Treat 2026

**RECOMMENDATION: THAT THE CITY COUNCIL SELECT A LOCATION FOR THE 2026 TRUNK OR TREAT EVENT AND PROVIDE DIRECTION TO STAFF TO PROCEED WITH PLANNING AND COORDINATION**

DEPARTMENT: City Manager

- 13) First Reading and Introduction of an Ordinance Formalizing Public Works Standard Plans and Streetlight Design Standards

**RECOMMENDATION: FIRST READING AND INTRODUCTION OF AN ORDINANCE OF THE CITY OF GRAND TERRACE ADOPTING PUBLIC WORKS STANDARD PLANS AND SPECIFICATIONS AND STREETLIGHT DESIGN STANDARDS**

DEPARTMENT: Public Works

- 14) Community Benefit Fund Grant Award to the Grand Terrace High School Titan Wrestling Booster Club

**RECOMMENDATION: APPROVE THE COMMUNITY BENEFIT FUND GRANT APPLICATION FROM THE GRAND TERRACE HIGH SCHOOL TITAN WRESTLING BOOSTER CLUB IN THE AMOUNT OF \$2,000.00 AND TRANSFER OF FUNDS FROM ACCOUNT 61-461-200-000-000 TO 61-461-100-000-000**

DEPARTMENT: Finance

**H. FUTURE AGENDA ITEMS**

At this time, the City Council may propose items for discussion and/or action at a future duly agendized City Council meeting. A consensus of a majority of the quorum is required to place an item on a future agenda.

**I. CITY COUNCIL COMMUNICATIONS**

Council Member Matt Brown  
Council Member Jeff Allen  
Council Member Doug Wilson  
Mayor Pro Tem Michelle Sabino  
Mayor Bill Hussey

**J. CITY MANAGER COMMUNICATIONS**

City Manager Konrad Bolowich

**K. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
[Pursuant to California Government Code Section 54957]

Title of Position: City Manager

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant Exposure to Litigation [Pursuant to Government Code sections 54954.5(c), 54956.9 (d)(3), (e)(1)]

Based on existing facts and circumstances, this closed session is only to decide whether a closed session is authorized pursuant to Government Code section 54956.9(d)(2), which provides: "A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency." Reference Nos. 2026-001 and 2026-002.

Number of cases: 2

**L. ADJOURN**

The next Regular City Council Meeting will be held on April 28, 2026, at 6:00 PM. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office.